

## CEPA Process

1. Use Generic Environmental Classification Document to determine if project requires CEPA Scoping:
  - New construction, major expansion or alteration involving 25,000 sq. ft. or greater of floor space except for TOD or Brownfield projects where the threshold is 100,000 sq. ft.
  - Construction of roads or lane additions where State's cost exceed \$1,000,000.
  - Construction of new parking for an increase in capacity of 200 vehicles or more.
  - Major alteration of any structure eligible to be listed on the National or State Registers of Historic Places as determined by the State Historic Preservation Office.
  - Any other action that may significantly affect the environment in an adverse manner as determined by the DECD project manager.

If none of above are triggered, CEPA Scoping is not required and this is the end of the CEPA process.

If one or more of above are triggered, CEPA Scoping is required and a CEPA Scoping Notice must be published on CEQ Environmental Monitor website.

2. Publish CEPA Scoping Notice on CEQ Environmental Monitor website (published on first and third Tuesday of each month):
  - Input project information into Scoping Notice Template.
  - Include project site plan (if available) and location map.
  - Publish Scoping Notice on CEQ Environmental Monitor website.  
<http://www.ct.gov/ceq/cwp/view.asp?a=987&Q=249438&ceqNav=|>

A public scoping meeting shall be held at the discretion of the sponsoring agency or if twenty-five persons or an association having not less than twenty-five persons requests such a meeting within ten days of the publication of the notice in the Environmental Monitor. A public scoping meeting shall be held not less than ten days following the notice of the proposed action in the Environmental Monitor. The public comment period shall remain open for at least five days following the meeting. If no request for a Public Scoping Meeting is received within 10 days of the publication of the CEPA Scoping Notice a Public Scoping Meeting is not required.

If a Public Scoping Meeting is requested one must be held. Coordinate with town and developer to hold a public scoping meeting in the town where the project is proposed.

3. Receive Scoping Comments from State Agencies and Public for 30 days following publication of CEPA Scoping Notice.
4. Publish Post Scoping Notice on CEQ Environmental Monitor website:
  - Review comments and incorporate into an Environmental Assessment Checklist (EA Checklist) and Environmental Assessment Memo (EA Memo). Indicate whether an Environmental Impact Evaluation (EIE) is or is not recommended for the project in the EA Checklist and EA Memo.
  - Input project information into Post Scoping Notice Template.
  - Publish Post Scoping Notice on CEQ Environmental Monitor website  
<http://www.ct.gov/ceq/cwp/view.asp?a=987&Q=249438&ceqNav=|>

If an EIE is not recommended incorporate any mitigation measures identified in Scoping Comments in project contract documents (traffic, historic/archeological, wildlife, market, wetlands, floodplain, etc). This is the end of the CEPA process.

If an EIE is recommended the project should be further evaluated as part of the CEPA process.