Connecticut Department of Children and Families RECOMMENDATION FOR LICENSE RENEWAL DCF-425B

7/18 (Rev.)



	oster Care	Fictive Kin	Ind	ependent	Relativ	·	Respite Caregiver
Parer					Pare		
LAST Name:	FIRST Name	ð:	LAST Na	ame:		FIRST Name:	
LINK#	Language:		LINK#			Language:	
DOB:	Home Phone	e:	DOB:			Home Phone:	
Work Phone:	Cell Phone:		Work Ph	one:		Cell Phone:	
Race:	Ethnicity:		Race:			Ethnicity:	
E-mail:			E-mail:				
Address: (No. and Street):			City:			State:	Zip:
MAILING Address (If different):			City:			State:	Zip:
	OTHER ADU	ILT MEMBERS OF HOUSE	HOLD (O				
LAST Name:		FIRST Name:		DOB:		Relationship to	Foster Parents
		FREQUENT	VISITOR				
LAST Name:		FIRST Name:		DOB:		Relationship to	Foster Parents
		BACK-UP CA	AREGIVE	RS			
LAST Name:		FIRST Name:		DOB:		Relationship to	Foster Parents
2.0				202.		2.22	

COMMENTS / CONCERNS FROM CHILD'S SOCIAL WORKER					
DCF Office:	Name of Social Worker:	Date(s) of Contact:			
Protects and nurtures children:					

	RECORD REVIEW			
The	following documents are contained in the licensing record: *Must be updated at time of renewal. **May be updated at time	e of rei	newal, if ind	icated.
	Application for Foster Care License (DCF-047)		☐ Yes	☐ No
*	Application to Renew a License for Foster Care (DCF-425)		Yes	☐ No
*	Child protective service check		☐ Yes	☐ No
*	Authorization for Local Police Records Search (DCF-2125)		☐ Yes	☐ No
*	Request for Criminal History Records Information (DCF-2113)		☐ Yes	☐ No
	State Police Fingerprint Results (DPS-125C)		☐ Yes	☐ No
	FBI Standard Fingerprint Form (FD-258)		☐ Yes	☐ No
*	Department of Motor Vehicles check		☐ Yes	☐ No
*	Marriage, legal separation or divorce decree(for adoption, if changed)	N/A	☐ Yes	☐ No
**	Physician's Statement for Foster Care Application (DCF-020)		☐ Yes	☐ No
	Confidentiality Agreement (DCF-2112)		Yes	☐ No
	Disciplinary Agreement (DCF-2111)		Yes	☐ No
*	Prospective Foster Family Budget Worksheet (DCF-0091) and verifying documentation		Yes	☐ No
*	Updated and signed Request for Waiver of Foster Home Licensing Regulation(s) (DCF-001)		Yes	☐ No
**		N/A	Yes	☐ No
**	Request for Inspection of Well Water (DCF-048) (if prior failure or medically complex)**	N/A	Yes	☐ No
**	Inspection of Auxiliary Heating Source (DCF-446)		Yes	☐ No
**	Pool Inspection (DCF-030)		Yes	☐ No
*	Veterinary Statement (DCF-011)	N/A	Yes	☐ No
*		N/A	Yes	☐ No
. *	Family assessment update (for adoption relicensure for families with no child in placement) Backup caregiver assessments (background checks, Disciplinary Agreement, Confidentiality Agreement and Physician's Stateme		Yes Yes	☐ No☐ No
Com	nments:	111)	☐ 163	

REGULATIONS REVIEW						
Was t	he applicant / Licensee					
•	given a copy of DCF Regulations §§17a-145-130 through 17a-145-160?				☐ No	
•	informed of his or her and DCF's rights and responsibilities as indicated in the Regulations?			Yes	☐ No	
	145-132 Assessment of Foster or Prospective Adoptive Parents and Members of the Household	6.11				
1.	Was an assessment completed by DCF for each applicant/licensee and all members of the household to determine the ability	of the		Yes	☐ No	
£17a	applicant/licensee to comply with the Regulations of Connecticut State Agencies? 145-137 Physical Requirements of Foster and Prospective Adoptive Homes					
317a- 1.	Are dwellings and furnishings clean, comfortable and in good repair?			νως	☐ No	
2.	Id the home reasonably safe from fire?		H		☐ No	
3.	Are the home and grounds reasonably free from anything that constitutes a hazard to children?		H		☐ No	
4.	Any peeling indoor or outdoor paint accessible to children to be determined to be non-toxic?	□ N/A	H		☐ No	
5.	Any equipment used by the children is free from any paint or other covering material that is poisonous?				☐ No	
6.	Swimming pools and hot tubs comply with local and state regulations.	□ N/A			☐ No	
7.	All medicines and toxic and flammable materials are kept out of the reach of children			Yes	☐ No	
8.	There are sufficient indoor and outdoor space, ventilation, toilet facilities, light and heat to ensure the health and comfort of all			Vac	☐ No	
	members of the household.					
9.	All heating systems comply with state and local building and fire codes.				☐ No	
10.	There are adequate sewage and garbage facilities.			Yes	☐ No	
11.	All power driven machinery or other hazardous equipment is properly safeguarded and, if used by a foster child, the child will	be		Yes	☐ No	
10	properly supervised by an adult.	□ N/A	_	Voc		
12. 13.	If a furnace is located on the same floor as a living space, it is enclosed Smoke detectors are in operating condition and located so as to protect sleep areas, play areas and the basement.	□ N/A			☐ No	
	Are emergency evacuation plans established and will they be practiced at least quarterly with the children?					
				res	☐ No	
	145-138 Telephone	0.10		V	□ Na	
1.	There is a working telephone accessible to the children at all times with emergency numbers posted in an easily-visible location. Applicant/licensee agrees to notify DCF within one business day of any change in the telephone number or telephone status.				☐ No☐ No	
2. 817a	145-139 Children's Bedroom, Clothing and Privacy	<u>. </u>	Ш	162	LI INO	
1.	Each bedroom is enclosed on all sides, with a window and a door that lead into a hallway or other common area			Yes	☐ No	
2.	Each bedroom has at least two approved means of exit capable of providing for escape in the event of fire or disaster.		ö		☐ No	
3.	Bedrooms for children are used for sleeping purposes and customary children's activities only, and are not used for the gener	al				
	purposes of other members of the family.			Yes	☐ No	
4.	Foster children under five years of age sleep on the same floor and in close proximity to foster parents or another	□ N/A		Vac	☐ No	
	responsible adult.		ш	162		
5.	There is a separate bed provided for each child. If siblings of the same sex sleep together in a double-sized or larger bed, it was a separate bed provided for each child. If siblings of the same sex sleep together in a double-sized or larger bed, it was a separate bed provided for each child. If siblings of the same sex sleep together in a double-sized or larger bed, it was a separate bed provided for each child. If siblings of the same sex sleep together in a double-sized or larger bed, it was a separate bed provided for each child. If siblings of the same sex sleep together in a double-sized or larger bed, it was a separate bed provided for each child. If siblings of the same sex sleep together in a double-sized or larger bed, it was a separate bed provided for each child. If siblings of the same sex sleep together in a double-sized or larger bed, it was a separate bed provided for each child. If siblings of the same sex sleep together in a double-sized or larger bed, it was a separate bed provided for each child. If siblings of the same sex sleep together in a sex s	ill occur		Yes	☐ No	
,	only with the approval of the Commissioner or designee.					
6.	No child three years of age or older shall be permitted to share a bedroom with another child of the opposite sex or a same sex child of disparate age	□ N/A		Yes	☐ No	
7	No child over one year of age shall share a room with an adult without the permission of the Commissioner or designee.	□ N/A		Yes	☐ No	
8	No more than four children including the applicant/licensee's own children shall sleep in the same room without the	_				
Ü	permission of the Commissioner or designee	☐ N/A		Yes	☐ No	
9	Children's clothing will be kept clean and in good condition in keeping with the standards of the community.			Yes	☐ No	
10	There is safe storage for children's clothing and personal possessions.			Yes	☐ No	
11	Each child is afforded privacy appropriate to his or her growth and development.			Yes	☐ No	
§17a-	145-140 Food and Water					
1.	All food for human consumption, food storage and preparation, personal cleanliness and general care of the home meet gene	rally-		Vac	☐ No	
	accepted health standards.					
2.	Non-pasteurized milk products will not be provided to any foster child by or with the approval or knowledge of the applicant/lic	ensee.		Yes	☐ No	
3.	The water supply is safe and adequate to meet the needs of the household.			Yes	☐ No	
	145-141 Firearms and Weapons					
Answ	er if you or any resident in the home possess a firearm or other type of dangerous weapon:				☐ N/A	
•	firearms and ammunition are locked in separate places inaccessible to all children				☐ No	
•	firearms are equipped with trigger guard locks				☐ No	
other types of dangerous weapons are unstrung or unloaded and stored in locked containers out of the reach of children				Yes	☐ No	
keys to the locked storage areas of firearms, other types of dangerous weapons, trigger guards and ammunition are kept in the secure passession of an adult or are otherwise reasonably secure from children.					☐ No	
secure possession of an adult or are otherwise reasonably secure from children. §17a-145-142 Animals						
All animals are kent in a safe and sanitary manner in compliance with all statutes and regulations regarding vaccinations and						
	ally-accepted veterinary care.	□ N/A		Yes	☐ No	
	145-143 Health Standards for Foster Parents and Members of the Household					
1.	Each person living in the home is in good health, is receiving all necessary continuing medical care & free of communicable d	isease.		Yes	☐ No	
2.	Applicant / Licensee has been determined to be physically and mentally able to provide care to children.			Yes	☐ No	
3.	Does the applicant / Licensee agree to notify DCF whenever a member of the family contract a communicable disease or dev	elop a		Yes	☐ No	
	physical or mental infirmity which interferes with their child caring ability.			. 03		

§17a-145-144 Character Standards for Foster Parents and Members of the Household		
Is the Applicant / Licensee and other members of the household of good character, habits and reputation?	☐ Yes	☐ No
§17a-145-145 Change in Licensed Conditions		
Does the applicant / Licensee agree to notify DCF in writing prior to, or not later than one business day, following any change circumstar		_
or member of the household which may alter the statement of facts made in the foster care licensing application or which may affect the	☐ Yes	☐ No
ability of the applicant/licensee to provide ongoing care for the child.		
§17a-145-146 Reporting of a Fire or the Injury, Illness, Death or Absence of a Child From Placement Does the applicant / Licensee agree to notify DCF by telephone within six hours of any fire in the home, any serious injury or serious illne	nee	
of a foster child, the death of any child in the home or any unauthorized absence of a foster child.	Yes	☐ No
§17a-145-147 Financial Condition of the Foster Parent		
1. Does the applicant / Licensee have an income sufficient to meet the needs of the family?	☐ Yes	☐ No
2 Does the applicant / Licensee agree that the money received on behalf of the child shall be expended for the care of the child?	☐ Yes	☐ No
§17a-145-148 Substitute Childcare		
If all adults in the home are employed or otherwise occupied such that they spend a substantial amount of time away from the home, the		
care and supervision of the child will be provided by a competent individual and the plans for such care must be approved in advance by	the Yes	☐ No
Commissioner or designee (except consistent with the reasonable and prudent parent standard.) §17a-145-149 Cooperation with the DCF Case Plan		
Will the applicant / Licensee comply with the case plan for the child and work cooperatively with DCF in all matters pertaining to the cooperative process.	ie 🗖	
child's welfare.	☐ Yes	☐ No
2 Will the applicant / Licensee accept, cooperate with and support arrangements made for the child to have contact with, including		
visits and correspondence, the child's biological family at the frequency indicated by the Case Plan, and agree that visits may take	e	☐ No
place at our home or other location if deemed to be in the best interest of the child and foster family.		
§17a-145-150 Limitation on the Number of Licenses or Approvals Allowed Does the applicant / Licensee agree:		
to possess only one license or approval for adoption or other form of out-of-home care.	☐ Yes	☐ No
not hold dual licensure.	☐ Yes	□ No
accept another child for placement on a private basis.	☐ Yes	□ No
§17a-145-151 General Requirements of Foster Parents		
1. Is the applicant / Licensee physically, intellectually and emotionally capable of providing care, guidance and supervision to a child, i		
ensuring routine medical care, scheduling and transportation	Yes	□ No
obtaining and following instructions from the child's medical provider for administering medication or treatment keeping all medications glosphylabeled and out of the reach of children.	☐ Yes ☐ Yes	☐ No
 keeping all medications clearly labeled and out of the reach of children establishing plans to respond to illness and emergencies, including serious injuries and the ingestion of poison, with appropriate first ai 	id	
supplies available in the home but out of the reach of children	☐ Yes	☐ No
maintaining all documentation as required by DCF	☐ Yes	☐ No
 providing for the child's physical needs including adequate hygiene; nutritional meals and snacks prepared in a safe and sanitary manner 	ner;	☐ No
readily available drinking water; a balanced schedule of rest, active play and indoor and outdoor activity appropriate to the age of the c promoting the social, intellectual, emotional and physical development of the child by providing activities that meet these needs or any	miu	
 promoting the social, intellectual, emotional and physical development of the child by providing activities that meet these needs or any special needs 	☐ Yes	☐ No
assuring adequate opportunity for cultural and educational activities in the family and in the community	☐ Yes	☐ No
 providing a child who does not share the same language as the caregiver with opportunities to practice his or her native language as h 	e or Yes	☐ No
she becomes bilingual or multilingual		
providing adequate opportunity for religious training and participation appropriate to the child's religious denomination, if wanted participation appropriate to the child's religious denomination, if wanted participation appropriate to the child's religious denomination, if wanted participation appropriate to the child's religious denomination, if wanted participation appropriate to the child's religious denomination, if wanted participation appropriate to the child's religious denomination, if wanted participation appropriate to the child's religious denomination, if wanted participation appropriate to the child's religious denomination, if wanted participation appropriate to the child's religious denomination, if wanted participation appropriate to the child's religious denomination, if wanted participation appropriate to the child's religious denomination appropriate to the child's religious denomination.	☐ Yes	□ No
 not requiring any child to participate in religious practices contrary to the child's beliefs providing emotional support and an environment that meets the child's ethnic and cultural needs 	☐ Yes	☐ No
assuring the child's participation in an approved education program, including regular school attendance	☐ Yes	□ No
cooperating with proper authorities regarding the child's educational needs	Yes	☐ No
• guiding the child in the acquisition of daily living skills, including the assignment of daily chores to the child on the basis of the child's	☐ Yes	☐ No
abilities and developmental level		
 providing infants and toddlers with ample opportunity for freedom of movement each day outside of a crib or playpen holding infants for all bottle feedings, as well as at other times, for attention and verbal communication. 	☐ Yes	☐ No ☐ No
Does the applicant / Licensee agree, along with members of the household, substitute care providers and other persons having reg		
children the home shall:	uidi 400033 to til	.0
give the child humane and affectionate care	☐ Yes	☐ No
be a positive role model to the child and instruct the child in appropriate behavior	Yes	☐ No
establish limits and assist the child with developing self-control and judgment skills appearage the shild to assume any appropriate responsibility for his or her decisions and estions.	Yes	□ No
 encourage the child to assume age-appropriate responsibility for his or her decisions and actions. Does the applicant / Licensee agree to: 	☐ Yes	☐ No
 use disciplinary methods appropriate to the child's age and level of development 	☐ Yes	☐ No
 not use physically or verbally abusive, neglectful, humiliating, frightening or corporal punishment, including but not limited to spanking, 	_	
cursing or threats	Yes	☐ No
obtain prior written approval from the Commissioner or designee when unusual circumstances require continued or frequent use of physical or machanical restraints.	☐ Yes	☐ No
physical or mechanical restraints		
complete all assessment and training requirements as required by DCF.	☐ Yes	☐ No

DECOMMENDATION FOR LICENSE DENEWAL

DCF-425B RECOMMENDATION FOR LICENSE RENEWAL	Page	12 01 26
§17a-145-152 Criminal History; Pending Criminal Actions; Child Protection History		
Is /Has/Does the applicant / Licensee or any member of my/our household has/have:		
1. been convicted of injury or risk of injury to a minor or other similar offense against a minor	Yes	☐ No
been convicted of impairing the morals of a minor or other similar offense against a minor	☐ Yes	☐ No
3 been convicted of a violent crime or similar offense against a person	Yes	☐ No
4 been convicted of the possession, use or sale of a controlled substance within the past five years	Yes	☐ No
5 been convicted of illegal use of a firearm or other similar offense	Yes	☐ No
6 had an allegation of child abuse or neglect substantiated	Yes	☐ No
7 had a minor removed from my/our care because of an allegation of child abuse or neglect	Yes	☐ No
8 been awaiting trial or is on trial for any offense listed above	Yes	☐ No
9 a criminal history that makes the home unsuitable	Yes	☐ No
10 a current child abuse or neglect allegation pending.	☐ Yes	☐ No
§17a-145-160 Limitations to Number of Placements in One Foster Home		
Does the applicant / Licensee agree to accept placements of children in accordance with my/our license and as specified by regulations.		—
a. More than three (3) foster or prospective adoptive children in the home	Yes	☐ No
b. A total of six (6) children, including the foster or prospective adoptive family's natural and adopted children	Yes	☐ No
c. More than two (2) children under two (2) years of age	☐ Yes	☐ No
d. More than three (3) children under six (6) years of age, except in the cases of siblings	☐ Yes	☐ No
e. More than two (2) non-ambulatory children who are incapable of self-preservation	☐ Yes	☐ No
HOME STUDY UPDATE		
Family Members Present: Dates(s):		
If no home visit was made, explain the special circumstances:		

Demographics: Any Concern(s)? ☐
Condition of the Home: descriptions of health and safety concerns, child proofing of home, peeling paint, pools and other bodies of water, storage of weapons, pets (vaccinations), etc. Family Demographics: family composition, employment, income, health issues. Significant Changes: employment, education, marital status, etc. Comments:

Family Functioning (parent, bio and foster children, how foster care is impacting family, style, discipline, expectations: Any Concern(s)?
Child(ren) Functioning: school performance, activities, vulnerability, adjustment of foster child to the home, etc. Family Functioning: structure, roles, boundaries, decision making, communication, expressions of affection and disapproval, marital issues, family violence issues, climate of family, how family interacts. Foster Children: experience and attitude toward foster children, sensitivity to the child's unique experience, dealing with the child's sense of separation from family and friends, dealing with racial and cultural issues. Parenting Style: bonding, sensitivity, concern, difficulties, expectations, values, provision of basics, supervision,
parenting style (structured, easy going, democratic, strict), takes time to explain things. Discipline : no corporal discipline, adherence to DCF policy, use of time out, loss of privileges, assigning extra chores, behavioral modification, etc. Comments :

Stressors: Any Concern(s)?
How did or how are they handling the identified stressor? illness of foster parent, member of the immediate family, relative or significant other; loss or pending loss of job; financial loss; unusual bills; multiple responsibilities; etc. Adult Functioning: flexibility, ability to handle stress, history or evidence of emotional problems or addictions, problem solving methods, personality traits (e.g., warm, nurturing, outgoing, reserved). Ability of family to deal with stress or change. Comments:
Comments.

Supports: Any Concern(s)?
Family Social Life, Activities: church attendance, civic groups, organized sports, etc. Family Supports: extended family, close friends, houses of worship; the attitude of family support persons regarding foster parenting and their availability when needed. Backup Caregiver Assessment. Working with Community Resources: availability of resources; ability and willingness of foster parents to find and utilize resources such as schools, foster parent support group, counseling services, etc. Comments:
Services, etc. Comments.

DCF-425B	RECOMME	NDATION FOR	LICENSE RENI	FWΔI
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Synopsis of Quarterly Reviews:	Any Concern(s)?
Comments:	, (, <u>—</u>

Collaboration and Partnerships:
Collaboration and Partnerships: Working with DCF: ability to form collaborative relationships with the Social Worker and other DCF personnel; experience. Foster Children: preparing the child for separation from the foster family, understanding of educational and special needs. Foster Children's Families: experience and attitude regarding foster
children's families of origin; handling of visitation; working with the family of origin towards reunification; dealing with children's issues and concerns about their families of origin; understanding of abuse, neglect and trauma. Comments:

Motivation and Commitment:	Reason for being foster parents, willingness to stick with difficult child	Any Concern(s)?
Comments:		

Foster Family's Perspective:	their views and opinions on working with DCF; identified areas of need, support or skill building.	Any Concern(s)?
Comments:		

		TRAIN	ING		
		TIVAIIV	ING		Date Training Completed::
Foster Parent Training:	☐ Yes ☐ No	Completed this year?	☐ Yes	☐ No	Date Training Completed
Additional Training Needed?	☐ Yes ☐ No	If 'Yes", What Kind?			
Additional criteria for applicar		or children with medically con	nplex needs		
		· · · · · · · · · · · · · · · · · · ·			

ADDITIONAL CRITERIA FOR APPLICANTS/LICENSEES WHO CARE FOR CHILDREN WITH MEDICALLY COMPLEX NEEDS:			
	☐ No		
Explain:			

ASSESSMENT SUMMARY				
Special concerns, issues or changes and any need for follow up:				

RECOMMENDATION FOR LICENSE RENEWAL						
	RECOMMENDATION FO	OR LICENSE RENEWAL				
LICENSE STATUS:		Number of Children:				
Regular	☐ Waiver (see below)		☐ Over capacity	☐ Yes ☐ No		
If overcapacity, attach signed DCF-001 "Request for Waiver of Foster Home Living Regulation(s)": N/A DCF-001 Attached						
Recommended Race/Ethnicity: African Am	erican / Black	rican American / Caucasian	African Americ	an / Latino		
Asian American Indian/Alask	xan Native	aucasian/White	Hispanic			
☐ Pacific Islander ☐ Other:						
	LICENS	SE TYPE:				
Type of Placement: Adoption Foster Care Fictive Kin Independent Interstate Compact Relative Respite Caregiver						
Emergency Placement Home: Yes No Respite Provider: Yes No						
Gender(s): Female						
For no more than Children		Age Range:				
Reviewed and Approved by:						
Submitted by Name of Social Worker	Signature of	Social Worker		Date:		
Approved by Name of Social Work Supervisor	Signature of	Social Work Supervisor		Date:		
Approved by Name of Program Supervisor or Designo	of Program Supervisor or De	esignee:	Date:			