

# EXECUTIVE COMMITTEE GOVERNOR'S TASK FORCE ON JUSTICE FOR ABUSED CHILDREN

April 2, 2015 – 2:00pm.  
Connecticut State Police Academy -- Meriden, CT

**Present:** S. Sedensky, T. Sneed, K. Clark, H. Bey-Coon, K. Diaz, C. Diemar, K. Rich, C. Signorelli,

**Guests:** Y. Young

Agenda Item	Discussion <i>(brief summary)</i>	Action <i>(and by whom)</i>
Meeting called to order	Meeting called to order at 2:15PM	
Welcome		
Approval of Minutes:	Approval of February 2015 minutes.	There was a motion to accept the minutes. <b>The motion was moved and properly seconded. The motion passed. M/S/P Bey-Coon/Rich</b>
Budget	The budget that was voted on by GTFJAC will either need to be re-voted on or the CJA budget will need to be transferred to the Connecticut State Judicial Lead. The manner in which the dollars come into the state means that the dollars from the federal government is about 12-15 months behind. The budget is sitting with OPM and it is their opinion that the GTF does not have the authority to encumber the dollars in the award letter. So GTF will not be able to budget for the full amount. DCF has set an amount that GTF will have the authority to encumber. Discussion occurred around this topic.	Steve will talk to Kevin regarding this.  This will be a topic in the May meeting.
Committee Reports:		
Executive Committee	June Meeting conflicts with CJA annual meeting. Will send out a doodle poll for June 3 in the afternoon and June 24th in the morning.  <u>Medical Exams</u> - This is a continuation of the presentation that occurred in December 2015. The workgroup has not met since that time. There is one proposal in and Krystal feels that there needs to be more research around the proposals. There is a VOCA funding that is used to do fund the FI and FME. There will be no additional funds placed into this pot of money. Personal Insurance cannot be used if the case is using VOCA dollars.	June Meeting conflicts with CJA annual meeting. Will send out a doodle poll for June 3 in the afternoon and

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		<p>June 24th in the morning.</p> <p>Krystal will connect with John around this.</p>																																								
Finding Words Committee:	<p>October Course -- The April course is the 6-10th. There were a number of faculty changes this week. When Words Matter – This will be in June 2015 in West Virginia. Kristen and Steve will attend and will look to use Training funds if Finding Words funds are expended by then.</p>																																									
MDT Evaluation Committee:	<p><b>1. <u>Third Round Teams</u></b></p> <p>An updated schedule for the Third Round teams is as follows:</p> <table border="1" data-bbox="375 553 1726 1308"> <thead> <tr> <th data-bbox="375 553 592 639">MDT</th> <th data-bbox="592 553 844 639">Period Under Review (PUR)</th> <th data-bbox="844 553 1096 639">On-Site Review Date (Bold=completed)</th> <th data-bbox="1096 553 1442 639">Evaluation Team</th> <th data-bbox="1442 553 1726 639">Status of Report as of 4/2/15</th> </tr> </thead> <tbody> <tr> <td data-bbox="375 639 592 748">Windham</td> <td data-bbox="592 639 844 748">2/15/13-2/15/14</td> <td data-bbox="844 639 1096 748"><b>7/14/14</b></td> <td data-bbox="1096 639 1442 748">Maureen Ornousky, Paula Schaeffer, John Tucker (Shadow), Margaret Soussloff (Village)</td> <td data-bbox="1442 639 1726 748">Completed and Sent to team.</td> </tr> <tr> <td data-bbox="375 748 592 834">Bridgeport</td> <td data-bbox="592 748 844 834">4/15/13-4/15/14</td> <td data-bbox="844 748 1096 834"><b>10/2/14</b></td> <td data-bbox="1096 748 1442 834">Tricia Falcone, Colleen Zingaro, Margaret Soussloff (Village)</td> <td data-bbox="1442 748 1726 834">Completed and Sent to team.</td> </tr> <tr> <td data-bbox="375 834 592 943">Stamford</td> <td data-bbox="592 834 844 943">6/15/13-6/15/14</td> <td data-bbox="844 834 1096 943"><b>11/6/14</b></td> <td data-bbox="1096 834 1442 943">Tricia Falcone, Paula Schaeffer, Dr. Lisa Pavlovic (Shadow), Margaret Soussloff (Village)</td> <td data-bbox="1442 834 1726 943">GTFJAC approved, final signatures needed</td> </tr> <tr> <td data-bbox="375 943 592 1084">New Haven</td> <td data-bbox="592 943 844 1084">10/15/13-10/15/14</td> <td data-bbox="844 943 1096 1084"><b>3/19/15</b></td> <td data-bbox="1096 943 1442 1084">Kari Pesavento, Setta Mushegian, Margaret Soussloff (Village)</td> <td data-bbox="1442 943 1726 1084">Report and Areas for Improvement to be reviewed by MDT Evaluation Committee at April's meeting</td> </tr> <tr> <td data-bbox="375 1084 592 1170">Hartford</td> <td data-bbox="592 1084 844 1170">8/15/13-8/15/14</td> <td data-bbox="844 1084 1096 1170">4/8/15 (Rescheduled from 1/15 due to new coordinator.)</td> <td data-bbox="1096 1084 1442 1170">Maureen Ornousky, Jim Wright, Margaret Soussloff (Village)</td> <td data-bbox="1442 1084 1726 1170"></td> </tr> <tr> <td data-bbox="375 1170 592 1224">MDT-14 (Hartford, West)</td> <td data-bbox="592 1170 844 1224">12/15/13-12/15/14</td> <td data-bbox="844 1170 1096 1224">5/21/2015</td> <td data-bbox="1096 1170 1442 1224">TBD</td> <td data-bbox="1442 1170 1726 1224"></td> </tr> <tr> <td data-bbox="375 1224 592 1308">Enfield</td> <td data-bbox="592 1224 844 1308">1/15/14-1/15/15</td> <td data-bbox="844 1224 1096 1308">6/2015 Date to be scheduled</td> <td data-bbox="1096 1224 1442 1308">TBD</td> <td data-bbox="1442 1224 1726 1308"></td> </tr> </tbody> </table> <p><b>2. <u>Standards and Best Practices Revisions</u></b></p> <p>The Standards Revision subcommittee members include: chair, Jim Wright, DCF; John Tucker, Attorney General Office, Setta Mushegian, Center for Sexual Assault Crisis Counseling and Education; Paula Schaeffer, Yale-New Haven Hospital, Child Sexual Assault Clinic; and, Kari Pesavento, Norwalk MDT. Revisions to the Standards</p>	MDT	Period Under Review (PUR)	On-Site Review Date (Bold=completed)	Evaluation Team	Status of Report as of 4/2/15	Windham	2/15/13-2/15/14	<b>7/14/14</b>	Maureen Ornousky, Paula Schaeffer, John Tucker (Shadow), Margaret Soussloff (Village)	Completed and Sent to team.	Bridgeport	4/15/13-4/15/14	<b>10/2/14</b>	Tricia Falcone, Colleen Zingaro, Margaret Soussloff (Village)	Completed and Sent to team.	Stamford	6/15/13-6/15/14	<b>11/6/14</b>	Tricia Falcone, Paula Schaeffer, Dr. Lisa Pavlovic (Shadow), Margaret Soussloff (Village)	GTFJAC approved, final signatures needed	New Haven	10/15/13-10/15/14	<b>3/19/15</b>	Kari Pesavento, Setta Mushegian, Margaret Soussloff (Village)	Report and Areas for Improvement to be reviewed by MDT Evaluation Committee at April's meeting	Hartford	8/15/13-8/15/14	4/8/15 (Rescheduled from 1/15 due to new coordinator.)	Maureen Ornousky, Jim Wright, Margaret Soussloff (Village)		MDT-14 (Hartford, West)	12/15/13-12/15/14	5/21/2015	TBD		Enfield	1/15/14-1/15/15	6/2015 Date to be scheduled	TBD		
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	<p>section are being reviewed by full MDT Evaluation Committee as subcommittee works on Best Practice sections.</p> <p><b>3. All Team Survey</b> The second <b>All Team Survey</b> results will be available later in April.</p> <p><b>4. Reviews follow-ups</b> The MDT Evaluation Committee is proposing that there are two follow-ups between team's reviews. At times teams will need more frequent follow-up based on the evaluation and Areas for Improvement. This will be decided by MDT Evaluation Committee.</p> <p><b>6 Month Follow-up:</b> Once the <i>Evaluation Approval</i> letter is sent to a team from DCF Commissioner and Chief State's Attorney, there will be a standard 6 month follow-up. Teams will be asked to update their <i>Areas for Improvement</i> and send to MDT Evaluation Committee (via The Village). Once the updated <i>Areas for Improvement</i> is received, representatives of the review team and DCF Lead will contact the team coordinator. This could be a conference call at the end of a MDT Evaluation Committee meeting with DCF Lead calling in or a site visit.</p> <p><b>After 6 Month Follow-up:</b> After the 6 month follow-up it's decided whether another follow-up is needed before 12 months or not.</p> <p><b>1 year Follow-up</b> (18 months from approval): A one year follow-up will take place from the 6 month check-in. Same process as 6 months.</p> <p><b>To Do:</b></p> <ul style="list-style-type: none"> <li>• Add 6 month follow-up language to <i>Evaluation Approval Letter</i></li> <li>• Teams reviewed from <b>4/13-10/14</b> will be sent a form letter requesting them to update their <i>Areas for Improvement</i> (column will be added for update) and return. The <i>Areas for Improvement</i> will be reviewed and decided if other follow-up is needed or not.</li> <li>• Teams reviewed from <b>10/14</b> on will be followed up with new process. A letter will be sent to them stating the process with their date.</li> <li>• Update Schedule of Reviews to include follow-up schedule as well.</li> <li>• Going forward, DCF Lead will be invited to MDT Evaluation Committee meeting where completed evaluation report and <i>Areas for Improvement</i> are reviewed for their team.</li> </ul> <p>There was a question around what would happen if a team has not improved after 6 months.</p> <p>Also there was a question around the AAG participation.</p>	
Training Committee:	<p><u>Minimal Facts</u>- Minimal Facts Chairs have obtained quotes for the purchase of training materials. Advisory Board members have begun editing the First Responders training based on feedback from trainers. The training videos used in the presentations will also be updated. Timeframes have been established to finalize the strategic plan. The chairs will be meeting with the MDT coordinators in May 2015 to assess progress on last year's training goals, update them on future trainings and determine the need for more trainers as well as answer questions and receive feedback. The next board meeting is scheduled for April 28, 2015.</p>	

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	<p>First responder trainings have been ongoing in this last year in the Waterbury, Manchester and Farmington Valley/West Hartford local municipalities.</p> <p>NCATrak- Teams will be required to use PIE. The coordinators will be used to develop this system. They can also do NCATrak, however NCA has not been responsive to the needs expressed by the state. There is another data system but it is still sort of expensive.</p>	
<p>Membership Committee:</p>	<p>Member Vacancies – Vacancies remain. Parent representative has been approached and invited to the September meeting to further understand the commitment. Law Enforcement still continues to be an area to be filled.</p> <ul style="list-style-type: none"> <li>• State Police, Chief of Police Representative, Parent Representative</li> <li>• SDE will get a new commissioner</li> </ul> <p>There is a State Police Officer who may have been identified. Steve will follow up</p> <p>GTF Retreat Work Groups</p> <ul style="list-style-type: none"> <li>• Victim Services and Advocacy Group –There may be an MDT coordinator who would like to be a co-chair.</li> <li>• Forensic Group – Committee Update – Krystal Rich will be the new co-chair for this with J. Leventhal</li> <li>• MDT/CAC Group – Committee Update – This work will be re-convened.</li> </ul>	
	<p><u>DMST Committee-</u></p> <p>There was discussion around the new proposed Human Trafficking Law. There was a hearing on the bill on Monday and there was an opportunity to provide testimony.</p> <p>The DMST subcommittee, now renamed the HART Committee, met on March 20. Tammy explained the restructuring of the HART Committee and HART Leadership. The HART Committee is the large group of multidisciplinary professionals from around the state committed to improving Connecticut’s response to DMST youth. The HART Leadership will include the HART liaisons from each DCF region, 2 MDT coordinators, the CCA Coordinator, and the HART Committee tri-chairs.</p> <p>There are several upcoming trainings that pertain to DMST:</p> <ul style="list-style-type: none"> <li>• DMST foster care provider training</li> <li>• My Life, My Choice facilitator training</li> <li>• Not a Number training offered by LOVE146</li> </ul> <p>At the next HART Leadership meeting, the liaisons will be reviewing the data collection tool and what needs to be added or changed.</p> <p>There was discussion regarding tracking Silver Alerts and working with the State Police to develop a system to identify youth who are chronic run-aways and then establish a threshold for determining when a youth becomes at risk.</p> <p>There are currently six workgroups (Communication, Protocol Development, Forensic Interviews, Connecticut’s Laws, Law Enforcement Training, and Credentialing) on the HART Committee. They have all met at least once</p>	

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	<p>and provided updates on their progress to the larger group. Two new workgroups – Services and Training – were established at this meeting.</p> <p>There is a meeting with Homeland Security next week.</p>	
CCA Update:	<p><u>New London</u>: Kathy Miller is retiring in April and her replacement will be Damon Wallace who has worked on the team for several years.</p> <p><u>Bridgeport</u>: Kayte Cwikla is the new coordinator for Bridgeport and will participate in our mentoring program.</p> <p><u>New Britain</u>: Valecia Williams resigned for her position and her last day was March 5th. CMHA has posted the job description and Karolina Wytrykowska from CMHA will fill in as interim.</p> <p><b><u>Training/Education</u></b></p> <p><u>NRCAC MDT Academy</u>- The Northeast Regional Child Advocacy Center has decided to host a team training for just CT teams, location and dates TBD.</p> <p><u>NCAC Symposium</u>: 6 of the coordinators attended the National Children's Advocacy Center Annual Symposium in Huntsville, Al (March 23rd-26th).</p> <p><u>OMS</u>- Outcome Measurement System is designed to collect satisfaction data and has the capability of generating reports that illustrate the outcomes. This data is collected from 47 states so far. The coordinators are looking at the system and will have the opportunity to participate in a webinar that explains the system (see attached surveys and report).</p> <p><b><u>CCA Subcommittee Updates</u></b></p> <p><u>Protocol Subcommittee</u>- The group has one more meeting scheduled for April 7th. The suggested protocol will be presented to all coordinators and will be brought to GTF.</p> <p><u>Child Abuse Awareness Subcommittee</u>- A Kids Fair has been planned for April 19th in Bushnell Park from 11-3pm. The group will also be working on an awareness campaign and event for 2016.</p> <p><u>Intake Form</u>- There is a new intake form and requirement for teams around types of cases that will be accepted. CCA coordinator passed out a document around the Role of the State Chapter in Statewide Medical Initiatives.</p>	
GTF Coordinator Update:	CJA Three Year Assessment and CJA Application will be due in May 2015. The request for submissions has been sent to GTFJAC.	
Old Business:		
New Business:		
Announcements:		There was a motion to adjourn which was moved and properly seconded. The motion.

Respectfully Submitted,

Kristen M. Clark  
GTFJAC Coordinator