

Family First Prevention Services Act, Fiscal and Revenue Enhancement Workgroup Charter

This charter creates a clear and mutually agreeable definition of the Connecticut Family First Prevention Services Act Fiscal and Revenue Enhancement Workgroup role and purpose. The Charter may be revised as better ways of functioning emerge and will be reviewed when major changes to the group's structure or function occur to ensure relevance and appropriateness to the work.

Purpose

The federal Family First Prevention Services Act (Family First) was passed in February 2018, introducing historic reforms with the potential to dramatically change child welfare systems across the country. Among other provisions, Family First includes provisions to help keep children safely with their families and avoid the traumatic experience of entering foster care, while helping to ensure that children are placed in the least restrictive, most family-like setting appropriate to their special needs when foster care is needed.

CT Department of Children and Families (DCF) has embraced the legislation as a powerful lever for system transformation and outcomes improvement. CT realizes that two provisions in particular—those related to prevention services and appropriate placement in congregate care—support reimagining and enhancing the range of services we provide to children and families. As a result, CT seeks wide-ranging input in assessing current services and service needs and planning for enhancement.

In order to maximize the potential for positive change and impact system-wide, DCF believes that it is essential to galvanize the experience of public-private family preservation experts and other affected stakeholders. DCF will deliberately and consistently engage a diverse array of internal and external stakeholders to guide key aspects of planning and implementation of these system change efforts.

Scope

It is intended that the Family First Prevention Fiscal and Revenue Enhancement Workgroup leverage the experiences, expertise, and insight of key individuals and organizations committed to prevention (of placement) services. Members provide leadership and guidance on implementation of the prevention of placement provisions of Family First as well as inform the range of family preservation services for CT. The charge of the Family First Prevention Fiscal and Revenue Enhancement Workgroup is to communicate, manage, advise and serve as a formal stakeholder in the development and enhancement of the strategic vision for CT children and families.

The Fiscal and Revenue Enhancement Workgroup will model and advise the Governance Team regarding the fiscal and revenue impact of identified options and opportunities in developing the Connecticut plan for submission.

Goals

The Family First Prevention Fiscal and Revenue Enhancement Workgroup will develop strategies and monitor progress to achieve the following:

1. Development of workgroup recommendations for planning and implementing CT Prevention Plan
2. Identification of opportunities and barriers within Family First implementation so that they be acted on in support of increased family support
3. Collaboration with other Family First working groups and Governance committee towards creation of an integrated plan for implementation
4. To determine the State's Maintenance of Effort budget from the FFY2014 designated point in time.
5. Create financial models based the Candidacy workgroup's proposals.
6. Pair the Candidacy workgroup's proposals with the Program workgroup's proposals to develop a scope and budget.

Membership

Each member will serve on the Family First Prevention Fiscal and Revenue Enhancement Workgroup, which consists of the following members:

<u>Last</u>	<u>First</u>	<u>Agency</u>	<u>Role</u>	<u>Contact Information</u>
Blake	Allison	Child and Family Agency		BlakeA@childandfamilyagency.org
Alves	Selma	DPH		Selma.Alves@ct.gov
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Malinowski	Beverly	CTFSA		BMalinowski@ctfsa.org
Coleman-Williams	Olga	DCF		Olga.coleman-williams@ct.gov
Coley	Denise	DCF		Denise.coley@ct.gov
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Duggan	Maureen	DCF		Maureen.duggan@ct.gov
Forrester	Allison	Clifford Beers		aforrester@cliffordbeers.org
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Guerrier	JoShonda	DCF		Joshonda.guerrier@ct.gov
Hamel	Susan M.	DMHAS		Susan.hamel@ct.gov
Gates	Heather	CHR Health		Hgates@CHRHEALTH.org

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Hill-Lilly	Jodi	DCF		Jodi.hill-lilly@ct.gov
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Grant	Jenifer	CJR Youth		jgrant@cjryouth.org
McNellis	Kevin			Kevin.McNellis@fcaweb.org
Schempp	Lauren			LSchempp@ccgcinc.org
Lenihan	Catherine	OEC		Catherine.lenihan@ct.gov
Szczygiel	Lori	Beacon Health Options		Lori.szczygiel@beaconhealthoptions.com
Bishop	Lynn	NAFI		Lynnbishop@nafi.com
Maldonado	Nelida	DSS		Nelida.maldonado@ct.gov
Mormile-Mehler	Marie			mmormile@cmhacc.org
Peniston	Mary	Child First		mpeniston@childfirst.org
Mazzotta	Treena	DCF		Treena.mazzotta@ct.gov
Rossacci	Melanie	Clifford Beers		mrossacci@cliffordbeers.org
Mysogland	Ken	DCF		Ken.mysogland@ct.gov
Cavallaro	Randi			rcavallaro@ccp-ct.org
Sabin	Susan	DCF		Susan.sabin@ct.gov
Sienna	Melissa	DCF		Melissa.sienna@ct.gov
Soulsby	Joan	OPM		Joan.soulsby@ct.gov
Shapiro	Sherry	Kids in Crisis		sshapiro@kidsincrisis.org
Speranza	Diana	DSS		Diana.speranza@ct.gov
Freeberg	Tammy	The Village		tfreeberg@thevillage.org
Ford	Taylor	FAVOR, Inc.		tford@favor-ct.org
Venditto	Nicholas	DSS		Nicholas.venditto@ct.gov
Williams	Michael	DCF		Michael.williams@ct.gov
Wright	Shawn	DCF		Shawn.wright@ct.gov

Role of a Workgroup Member

The roles of a Family First Prevention Fiscal and Revenue Enhancement Workgroup member include, but are not limited to, the following activities:

- All members share updates and feedback with colleagues or other meeting structures to inform recommendations and deliverables
- Actively contribute to proposal, recommendations and deliverables by participating in subgroups and following-up on other action items outside of regular meetings
- Operate transparently
- Make data-based decisions and recommendations
- Respect each other's ideas, provide constructive feedback, and have balanced participation

Deliverables/Key Tasks

The deliverables/Key Tasks of the Family First Prevention Fiscal and Revenue Enhancement Workgroup include the following:

1. Determine the MOE from 2014 spent on prevention activities.
2. Develop financial models based on the proposed candidacy population to assist the Governance Team to determine the scope of this work.
3. Apply the outcomes from the Program Workgroup to the proposed candidacy pool to size the scope of what is being proposed,
4. Determine a financing plan to implement the program expansion/shift for both short and long term conversion.
5. Work with stakeholders to determine the revenue enhancement impact and options for new revenue streams.

Recommendations and Consensus Building

Family First Prevention Workgroup needs experienced input and guidance around key decisions and proposals affecting CT children. The expertise, experience and insight that members bring to the workgroup will play a role in all recommendations. Building consensus around recommendations will be an important aspect of the workgroup. All recommendations and work products that are agreed upon by the workgroup, using a consensus building process, will be shared with other Family First working groups.

Expected Results

The Family First Prevention Workgroup will follow the work plan developed by DCF in partnership with Chapin Hall including timelines, deliverables and expected roles.

Meetings

Meeting Schedule and Process

Meetings will be held at a location to be determined by the group. Members will also be able to join by phone and given a conference call line prior to the meetings.

Attendance

Regular participation and attendance during the Family First Prevention Workgroup are critical for CT to move towards implementation of Family First with regards to prevention services. Participation in meetings, in person or by phone, is encouraged. If a core committee member misses a meeting, they should review the notes available after the meeting.

Meeting Documentation

Meeting documentation, including notes, action items and decisions, will be recorded and distributed to all members prior to each meeting.

Action items are followed up on by placing them in the next meeting agenda. A meeting reminder will be sent out prior to the meeting with materials attached so that members can come prepared.

Communication and Sustainability

Accountability and Communication

A work plan will be used to communicate the progress of the group and any emerging issues. The information generated from the workgroup may be shared with DCF workgroups and stakeholders, including any Family First Steering Committee, as needed to accomplish group goals.

Duration and Sustainability

The Family First Prevention Workgroup will continue to function as long as it is meeting its original purpose of Family First prevention provision implementation in CT. The work processes and products developed by this committee will continue until deemed otherwise, at which point they will become part of other sustainable structures.