

Creating a Biznet Account

1. Select the 'Create an Account' button to the right of the log-in textboxes.

BIZ NET Department of ADMINISTRATIVE SERVICES

Login

Welcome to the DAS Business Network

The page you requested requires a log-in ID to access the on-line services offered by the Department of Administrative Services.

If you do not have a log-in ID, you will need to create one.
Please use the button to the right labeled "Create New Account" to proceed.

E-Mail Address	<input type="text"/>	Create New Account
Password	<input type="password"/>	Forgot Password
	Login	Update Account
		Resend Activation Link

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Hit Counter 325,524

2. Enter your contact information and click 'Submit'. Use your State of Connecticut email account if you have one.



Department of
ADMINISTRATIVE SERVICES

Create Account

Follow directions below to create a new account

There are 2 steps to create a DAS Business Account.

Step 1 Please enter and confirm your email address and password then click "Submit". This will generate an email with a link to activate your account.

Step 2 Click on the link found in your email to activate your account..

To subscribe for the CT Bidder Notification: [Bid Notice Registration](#)

[Page Help](#)

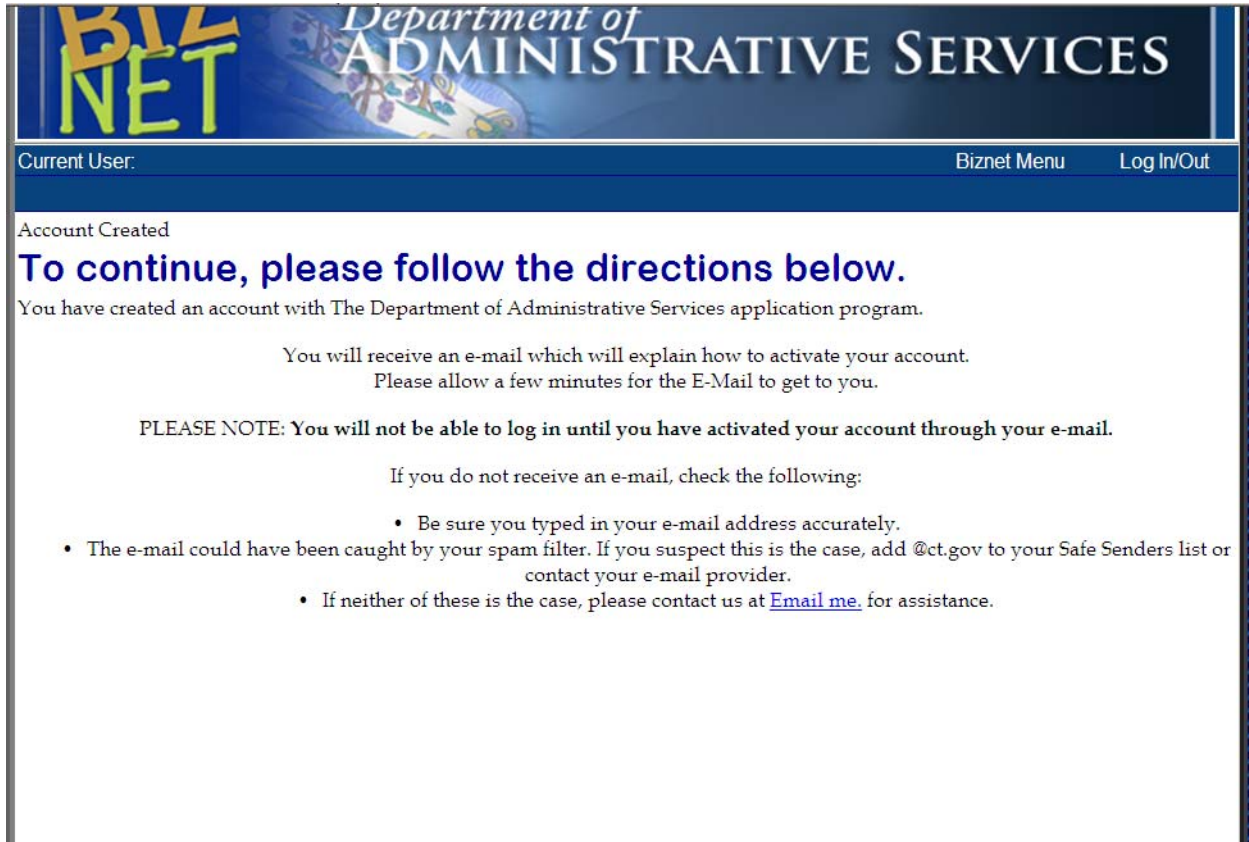
First Name	<input type="text"/>
Last Name	<input type="text"/>
E-Mail Address	<input type="text"/>
E-Mail Address Confirm	<input type="text"/>
Password	<input type="password"/>
Password Confirm	<input type="password"/>

Submit

Cancel


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3. After clicking 'Submit' wait here until you receive e-mail with a link to activate your account.



The screenshot shows the Biznet interface for the Department of Administrative Services. At the top, there is a header with the Biznet logo and the text "Department of ADMINISTRATIVE SERVICES". Below the header, there is a navigation bar with "Current User:", "Biznet Menu", and "Log In/Out". The main content area displays the message "Account Created" followed by the instruction "To continue, please follow the directions below." The text continues: "You have created an account with The Department of Administrative Services application program." It then states: "You will receive an e-mail which will explain how to activate your account. Please allow a few minutes for the E-Mail to get to you." A bolded note follows: "PLEASE NOTE: You will not be able to log in until you have activated your account through your e-mail." Below this, it says: "If you do not receive an e-mail, check the following:" and lists three bullet points: "• Be sure you typed in your e-mail address accurately.", "• The e-mail could have been caught by your spam filter. If you suspect this is the case, add @ct.gov to your Safe Senders list or contact your e-mail provider.", and "• If neither of these is the case, please contact us at [Email me](#), for assistance."

4. After you click the link in the e-mail you will see:



The screenshot shows the BIZ NET portal header with the Department of Administrative Services logo. The current user is identified as dana.soderlund@po.state.ct.us. The main content area displays an account activation confirmation message in blue text, followed by a red confirmation message. Below this, there is a banner for 'EXAMS and Jobs' with a sub-header 'Receive emails announcing new Exams/Job Postings'. Four red underlined links are provided for different user categories: Jobs E-Alert, Vendor or Contractor, State of Connecticut employees, and Department of Administration employees.

Department of ADMINISTRATIVE SERVICES

Current User: dana.soderlund@po.state.ct.us Menu Log In/Out

Account Activation

Thank you for participating in the State of Connecticut's Internet Business Initiative.

Your login has been activated. You can begin doing business with us by logging in.

Your account has been activated.

EXAMS and Jobs Receive emails announcing new Exams/Job Postings

[Click here for the Jobs E-Alert](#)

[Click here if you are a Vendor or Contractor](#)


[Click here if you are an Employee of the State of Connecticut \(Including P-Card Application\) or an employee of a Connecticut City, Town or Municipality](#)

[Click here if you are an employee of the Department of Administration, Procurement Division or a Connecticut State Auditor](#)

5. Click the relevant link or close the window if none of the above applies to you.

If you are an Employee of the State of CT you will see the screen on the next page.

6. Select Agency for Customer Type and enter your 3 character agency code, NOT your Agency number.



Current User: dana.soderlund@po.state.ct.us [Biznet Menu](#) [Log In/Out](#)

Customer Information

Enter or Update your Customer Information.

This page is for DAS Customer use only. DAS customers are; All CT State Employees; Cities, Towns, Municipalities in CT; and in some cases Not For Profit Businesses.

This page is NOT for Vendor or Company Information.
If you are a Vendor or a Company [Click Here](#)

[Page Help](#)

No customer record found

Customer Type	<input type="text" value="Agency"/>	Agency Code	<input type="text"/>
Agency Name	<input type="text"/>		
Address 1	<input type="text"/>		
Address 2	<input type="text"/>		
City, State ZIP	<input type="text"/>	<input type="text"/>	<input type="text"/>
Phone	<input type="text"/>	FAX	<input type="text"/>
E-Mail Address	<input type="text" value="dana.soderlund@po.state.ct.us"/>		

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