

MANAGEMENT PERSONNEL POLICY 06-01

Subject: Meals and Incidental Expenses Per Diem Reimbursement Rate

Date: February 21, 2006

Pursuant to Sec. 5-141c-5. (d) of the Connecticut State Travel Regulations, the Commissioner of Administrative Services makes the following change to the meal and incidental expenses per diem reimbursement rate for executive, managerial, and confidential employees assigned to the MP/MD pay plans for travel occurring **on or after March 1, 2006**:

Meal and incidental expenses for official state travel for which reimbursable expenses are payable will be reimbursed at the following rates for domestic travel both in and out of state:

Breakfast: \$10
Lunch: \$14
Dinner: \$25

According to the Comptrollers Memorandum No. 2004-33, per diem meals and/or incidental expenses reimbursed at an amount exceeding the applicable U. S. GSA rate are reportable to the IRS.

Approved:

Date:

Linda J. Yelmini
Linda J. Yelmini, Commissioner – DAS

2/21/06

Robert L. Genuario
Robert L. Genuario, Secretary – OPM

4/25/06