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December 2015

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New Haven Repair Facility
140 Pond Lily Avenue
New Haven, CT 06515
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After Hours Emergencies
Call **1-877-454-4204** (toll-free)
Your call will be answered through the Department of Energy and Environmental Protection Dispatch Office, which will assist you.

Online
Go to:
<http://das.ct.gov> and click on **FLEET OPERATIONS** for additional information on fueling locations, accident forms and mileage reports.

Last Chance!

Department of Energy and Environmental Protection is now accepting applications for a grant that provides reimbursement of \$15,000 per electric vehicle and \$10,000 per charger that meet program guidelines (up to a maximum of six per recipient). Applications need to be received at DEEP no later than December 8. This is a great opportunity to take advantage of the lower operating expenses that electrics provide without incurring higher monthly rates based on increased acquisition costs.

As of now, DAS will be submitting a request for two vehicles and chargers for use in our rental/loaner fleet. We will also request a third vehicle/charger for an agency to which we supply vehicles.

Additional details are available at www.EVConnecticut.com. If you are interested please contact Frank Sanzo or Jim Palmer at DAS as soon as possible.

Car Wash Locations



Over the past few years we have struggled to maintain car wash providers in the areas of the state where there are high concentrations of fleet vehicles. This goes back to the days when a third party administered this contract and vendors were slow to be paid for the services they supplied. It resulted in a bad experience for many car wash vendors and as a result some have decided not to participate any longer. Since the third party relationship ended there have been several attempts to add vendors to the contract, with limited success.

However, there is some good news on this front. DAS Procurement has made a change that allows Fleet to work with vendors directly so that they may be added at any time. So, if you cannot locate a vendor on our list who is in close proximity to where your vehicles are used (<http://das.ct.gov/images/1090/CWPriceSchedule.pdf>) give us a call. Tell us the names of providers in that area and we will reach out to them in an effort to establish agreeable terms for car wash services.

With regards to getting your vehicles cleaned, Fleet Operations still uses Full Service and Exterior Only coupons for drivers to redeem at the time of service. If your agency needs coupons just give our office a call and we will forward some to you.

Got Keys?

Fleet Operations always purchases a spare in addition to the two that come as standard equipment. This allows us to provide a second key with each car that we assign, and keep the third for that “just in case” situation that can, and sometimes does, arise.

As the technology in cars has advanced, so too have keys. The days of getting one made at the local hardware store for a dollar have pretty much come to an end. The majority of keys now require programming and can cost up to a couple hundred dollars. In addition, adding a new key at a later date usually requires that all other keys for that vehicle, and the vehicle itself, be in the same place at the same time for reprogramming.

When servicing vehicles Fleet staff have noticed that sometimes a car comes in with both of the agency keys on the same ring that we provided at the time of delivery. Since this scenario could easily play out to be a very bad and expensive day, going forward we have elected to make a change. When drivers pick-up vehicles they will receive two key rings, each with one key. Drivers will then visit DOT to obtain the new vehicle’s fuel key. We encourage drivers to return to the closest Fleet shop so that we can provide a permanent ring for the fuel and ignition keys along with the identifying tag. The second key should be given to the person you have designated as the ‘keeper of spare keys’ for safekeeping. Regarding both keys being on the same ring we encourage each agency to conduct an audit to make certain that you have a spare for each vehicle available if needed.

And in the worst case, remember that Fleet maintains an inventory of spare keys in our Hartford office. If the need comes up just give us a call and we can lend you our copy.