

PAID FAMILY MEDICAL LEAVE INSURANCE
Policy and Personnel Committee Meeting

Minutes

Friday, February 7, 2020

A meeting of the **Policy and Personnel Committee** (the "Committee") was held on February 7, 2020 at 200 Folly Brook Blvd., Wethersfield, CT 06109, conference room 217.

1. Attendance:

Participating Voting Members: Daryle Dudzinski, Henry Zaccardi, and Eva Bermudez Zimmerman

Absent: Paul Potamianos and Rich Duffy

2. Call to Order / Roll Call:

Noting the presence of a quorum, Daryle Dudzinski, Chairperson of the Committee, called the meeting to order at 2:35pm.

3. Approval of Minutes:

The January 30, 2020 minutes were approved by committee.

4. Review objective for 'Plan of Operations' (IE - Plan):

Committee prepared a draft table of contents for the plan. Two categories, Operations and Personnel will be the main component of plan. Committee will review the three quasi plans as a guide, along with the two draft PFML Board policies. Eva will draft the mission statement.

5. Committee reviewed quasi-governmental agency plans:

Committee utilized the three provided plans for the quasi-governmental agencies, especially the 'Connecticut Innovations' plan.

6. New Business:

None

7. Schedule Next Meeting:

Committee agreed to meet the following the PFML Board meeting, same location, from 10:30a through 12:30p.

8. Adjournment:

Upon a motion, the committee voted unanimously in favor of adjourning the February 7, 2020 meeting at 3:40pm.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Daryle Dudzinski", written over a horizontal line.

Daryle Dudzinski

Chair of Policy and Personnel Committee