



[Contracts](#)

[Cisco Products](#)

[Concrete Info](#)

[On the Road](#)

[Matchmaker](#)

Contractor's Billing Early? Understand payment terms

When using a DAS administered Contract it's important to understand the payment terms and billing language.

In accordance with the Contract, section 4, "Price Schedule, Payment Terms, Billing and Price Adjustments", subsection (b) Payment Terms and Billing: (1) Payment shall be made only after the Client Agency receives and accepts the Goods or Services and after it receives a properly completed invoice. Unless otherwise specified in the Contract, payment for all accepted Goods or Services shall be due within forty-five (45) days after acceptance of the Goods or Services, or thirty (30) days if the Contractor is a certified small contractor or minority business enterprise as defined in Conn. Gen. Stat. § 4a-60g. The Contractor shall submit an invoice to the Client Agency for the Performance. The invoice shall include detailed information for Goods or Services, delivered and Performed, as applicable, and accepted. Any late payment charges shall be calculated in accordance with the Connecticut General Statutes.

Contractors must invoice only after the Client Agency receives and accepts the Goods and Services. When a Contractor issues an invoice prior to receipt and acceptance of the Goods or Services and payments are made prematurely many situations arise, such as:

- How do you know the proper invoice amount?
- What if you didn't receive all the services or what if some of the goods were delivered damaged and returned?
- What if no goods or services were received?
- What if the company is assigned and assumed by another company?

The purpose of invoicing after the Client Agency receives and accepts goods or services is to verify the invoice to what the Client Agency received. Going forward, please make sure Contractors are billing in accordance with the Contract. If you have any questions regarding this topic, call the Contract Specialist assigned to the contract in question.

more...



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Contracts Awarded over the last 14 Days

*Click on the category to see the contract
Adobe Acrobat Required*

19PSX0021 Towing and Roadside Service

19PSX0102 Grounds Maintenance and Landscaping Services for 9 Windsor Ave, Windsor CT

18PSX0283 Woolen Uniforms

19PSX0035 Heat Exchangers and Tube Bundles for all of Department of Correction locations

19PSX0104 Homeland Security, Public Safety and Traffic Safety Supplies

DAS State Supplier Diversity Program

The DAS State Supplier Diversity program targets at least 25% of the state's business be transacted with small businesses including those owned by minorities, women and the disabled. To participate, fill out an application with the Department of Administrative Services. Once certified, you can bid on contracts covered by the program as well as all other state contracts.

[Learn more about the State Supplier Diversity program by visiting our webpage.](#)

Cisco Products and Services contract being replaced

DAS Contract #18PSX0202 for Cisco Products and Services replaces contract #12PSX0431 expiring on April 30, 2019

DAS is providing notice to all Client Agencies and Political Sub-Divisions of the State that Contract #12PSX0431 for Cisco Products and Services will expire on April 30, 2019. DAS Contract #18PSX0202 which went into effect on April 11, 2019 for Cisco Products and Services will replace the expiring contract and is available for use by all using State Agencies and Political Sub-Divisions of the State.

DAS Contract #18PSX0202 allows for purchases of Cisco Products and Services available through the Cisco Product and Global Price List Catalog only.

No other product or purchases than Cisco Products and Services will be available through this Contract.

Please reference the Contract Award Page for Contract User Instructions that provides direction and guidance to Contract Users.

If you should have any questions in regards to Contract #18PSX0202, contact Susanne Hawkins, Contract Specialist at (860)713-5064 or Email: Susanne.Hawkins@ct.gov.

Some Concrete Information

Contract #18PSX0309 - Milling of Bituminous Concrete on Roads and Bridges is the contract used for the milling of our roadways. This contract is almost always used in conjunction with the Bituminous Concrete Materials and Bridge Deck Membrane Waterproofing (Complete-in-Place) contract. The pricing format has been updated this year, shifting from pricing based on the four DOT Districts to the eight DOT Sections. Additionally, the price for hauling material greater than fifteen miles was eliminated and incorporated into the milling costs per depth and range. This adjustment has eliminated several line items on the price schedule as we navigate to a more streamlined format.

Contract #19PSX0058 - Cement Patching Materials and 19PSX0077-Ready-Mixed Concrete and Bagged Portland Cement were two supplemental bids that have been incorporated into 18PSX0236- Ready-Mixed Concrete, Bagged Portland Cement and Cement Patching Materials. This was a great success as we were able to consolidate three contracts into one (18PSX0236).

DAS Procurement on the Road



DAS Procurement's Supplier Diversity Program held an evening training event at the Norwalk Public Library on April 24. Assisting attendees on how to get certified with the state.



DAS Procurement was at the YWCA in Hartford for the 24th Annual *In the company of women* event.

2019 Matchmaker Event

CT Business Matchmaker 2019 registration for prime companies and agencies is now open! We invite you to join us as a prime attendee. The event will take place on Thursday, June 13, from 7 a.m. to 2:30 p.m. at the University of Hartford. [Click here to register now.](#)

As in past years, our Matchmaker event is open to all industries and will give you the opportunity to make efficient connections with small businesses and contractors during a series of 10-minute one-on-one interviews. This year we will focus on increasing the attendance of women- and minority-owned small businesses. We will also continue to emphasize marketing the event in the manufacturing and construction industries. Our intention is to increase attendance of qualified small businesses and improve every prime attendee's experience and outcomes.

Attendance for primes is **FREE**. Please consider becoming an executive patron for \$100 or corporate patron for \$250. Patron companies benefit from added visibility at the event and help us keep the entry fee affordable for small businesses. Sponsorship opportunities are also available. Benefit information is available on the registration page or you may respond to this email with questions.

Help us get the word out: Feel free to share this event with other companies/agencies and small businesses. The more people that attend, the more valuable the event will be for everyone. More information is available at hartford.edu/matchmaker.

Make connections at CT Business Matchmaker 2019:
Small Business + Procurement = **CONTRACTS!** - [Watch our YouTube video here.](#)

