



STATE OF CONNECTICUT
TEACHERS' RETIREMENT BOARD
765 ASYLUM AVENUE HARTFORD, CT 06105-2822
"An Affirmative Action/Equal Opportunity Employer"
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www.ct.gov/trb

November 2, 2011

TO: Business Managers
FROM: Louis Laccavole, Fiscal Administrative Supervisor
CC: Transmittal Processors
RE: Membership in the Teachers' Retirement Board (TRB)

The requirements for active membership in TRB include that an individual:

- 1 - work an average of half-time or greater;
- 2 - work in a position which requires certification by the Connecticut Department of Education;
- 3 - hold appropriate certification;
- 4 - be employed on the first working day of the month. TRB membership is determined monthly on the first working day of the month and may change from one month to the next based on changes in the individual's status with respect to the membership requirements.

Connecticut statutes mandate active membership in our system for individuals who meet our membership requirements; TRB membership is in lieu of participation in social security. Individuals may not decline to participate in our system if they meet the membership requirements. Conversely, individuals who do not meet our membership requirements are prohibited from active membership.

Individuals may earn both salary that is pensionable in our system and salary that is not pensionable in our system during the same time period. TRB mandatory contributions should be based on pensionable salary, and only that salary should be reported to us.

The maximum pensionable salary for the 2011-12 school year is \$250,000 for individuals who became TRB members on or after January 1, 1996 and \$375,000 for individuals who became TRB members prior to that date.

Let me know if you have questions or need additional information. You may also refer to the [Administrative Procedures Manual](#) on our website (www.ct.gov/trb) for additional information.