



## STUDENT ASSESSMENT NEWS

December 4, 2017

[Archived Student Assessment News](#)

[CTStudentAssessment@ct.gov](mailto:CTStudentAssessment@ct.gov)

860-713-6860



### Connecticut SAT School Day Updates

Use the quick links below to access articles or sections included in this newsletter.

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### Testing Grade 12 Students on the Connecticut SAT School Day

A **small** number of Grade 12 students will be required to take the Connecticut SAT School Day. Schools must test Grade 12 students if they “skipped” Grade 11 because of the lack of credits (i.e., student started this school year in Grade 11 then moved to Grade 12 before March 21, 2018, and did not test last year). **This is the only reason to test a Grade 12 student.** Students who were absent or refused to test in Grade 11 do not test in Grade 12. Grade 12 students who moved into your district from out of state do not test. No Grade 8, 9 or 10 students are permitted to take the Connecticut SAT School Day. Any tests received for these students will **NOT** be scored.

If your school has any such eligible Grade 12 students, please **FAX** a list of these students to Michelle Rosado at the Connecticut State Department of Education (CSDE) at **860-326-0565** by **February 1, 2018**. *The list should be faxed and not e-mailed due to student privacy.* The list of Grade 12 students must include the following information as it appears in the Public School Information System (PSIS) registration:

- Student Name (First and Last)
- SASID
- Date of Birth
- School and District

Please contact [Michelle Rosado](#) if you have any questions about student eligibility.

### Test Center Supervisor Training

Test Center Supervisor training for the 2018 Connecticut SAT School Day will take place on February 13 and 14, 2018, at the Institute of Technology and Business Development (ITBD) in New Britain. Schools may send **two** people to **one** of the four trainings. The session on February 14, 2018, from 12:00-3:30 p.m. is intended for new test center supervisors, but any test center supervisor may attend this session. We will spend more time on the details of the administration at this session. Registration information and details are included in the links below.

[Register for February 13, 2018, from 8:30-11:30 a.m.](#)

[Register for February 13, 2018, from 12:00-3:00 p.m.](#)

[Register for February 14, 2018, from 8:30-11:30 a.m.](#)

[New Coordinators Register for February 14, 2018, from 12:00-3:30 p.m.](#)



Connecticut Alternate Assessment



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## Connecticut SAT School Day Updates

### Connecticut SAT School Day ELA and Mathematics Workshop

The College Board, in conjunction with the CSDE, will be providing a workshop on December 12, 2017, at CES in Trumbull. Each school (including Approved Private Special Education Programs) can register **two staff members** to participate in a half-day workshop.

December 12 [Register for Math](#) (10 a.m.-12 p.m.)

December 12 [Register for ELA](#) (12:30-2:30 p.m.)

### Connecticut SAT School Day Student Rosters

For the 2018 administration of the Connecticut SAT School Day, the College Board has eliminated the SOAR roster. The SOAR roster had provided schools with a list of students who were registered to take the SAT. For 2018, if schools or districts want to create a list of all students who are registered through PSIS to take the 2018 Connecticut SAT School Day, this roster can be created using PSIS. The district PSIS coordinator will need to follow these steps to print a roster:

1. log into the PSIS Registration Module;
2. click on the Downloads Link;
3. select Active Registration and click on Download; and
4. the file will show all of the students actively registered in the district and can be sorted by grade.

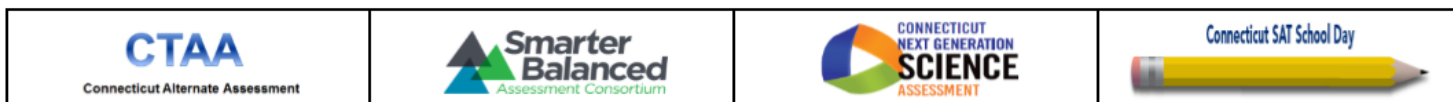
Schools will still have access to the Non-Standard Roster (NAR) through the College Board's Services for Students with Disabilities (SSD) system. However, the NAR now will provide a list of ALL students who are approved for accommodations in the SSD for the 2018 Connecticut SAT School Day.

### SAT Practice Tests and Khan Academy

Schools can access full length SAT practice tests for students from the [College Board's Web site](#). Practice tests are also available for students using [MP3](#) or [Screen Reader](#) or [Assistive Technology](#). Schools can also request large print or Braille SAT practice tests for students by contacting the [College Board's Services for Students with Disabilities \(SSD\)](#). Additionally, students may access free online SAT practice through [Khan Academy](#). Students *may* also choose to link their College Board account to their Khan Academy account. Students who link their accounts will receive personalized practice. Please contact [Alan Bernstein](#) at the College Board if you would like to know the percentage of students in your school who have linked their accounts.

### Grade 11 Students Taking the Connecticut Alternate Assessment

As a reminder, please register any students who are taking the Connecticut Alternate Assessment (CTAA) in place of the Connecticut SAT School Day. Teachers Administering the Alternate (TEAs) should submit the [Learner Characteristics Inventory \(LCI\)](#) in order to register the student to take the CTAA. The LCI is entered on the [AIR Data Entry Interface](#) by the primary teacher who completed the form. This **MUST** be entered by January 19, 2018, to have students removed from Connecticut SAT School Day registration.



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**Connecticut SAT School Day Updates**

**Parent Letter and FAQ Documents**

A 2018 Connecticut SAT School Day English [parent letter](#) and [Spanish parent letter](#) has been posted to our Web site. Schools may personalize this letter and use it to inform parents about the 2018 Connecticut SAT School Day. A *Frequently Asked Questions for Families and Students* document has also been updated and is available in [English](#) and [Spanish](#). Additionally, an updated [FAQ for Districts and Schools](#) is available.

**Accommodations Deadline**

All Connecticut SAT School Day accommodations for special education and 504 students must be entered into the [College Board's SSD online system](#) by **Tuesday, January 30, 2018**. A late request window will be available for those students who are newly enrolled, identified or classified as Grade 11 students. The window to enter accommodations for EL students who need 50 percent extended time into the College Board's SSD online system is January 25-March 15, 2018. As a reminder EL students who receive 50% extended time will receive a college reportable score for the 2018 administration. If you have any questions, please contact [Joe Amenta](#).

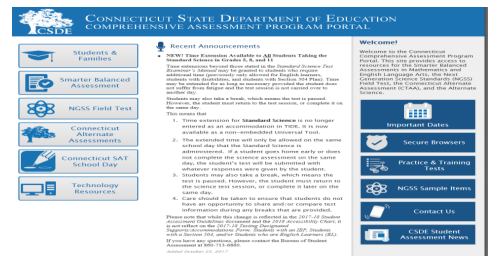


**District Administrator Workshops**

District Administrator (DA) Workshops are scheduled for January 17, 18, and 19, 2018, at ITBD in New Britain. There will be five sessions to choose from and each session will repeat the same content. The session on January 18, from 12:00-3:30 p.m. is for new DAs. **Training will be provided for the administration of the Smarter Balanced Assessments for English language arts/literacy and mathematics, the Next Generation Science Standards (NGSS) Science Field Test (including the Connecticut Alternate Science), and the Connecticut Alternate Assessments (CTAA) for English language arts and mathematics.** Separate training for the Connecticut SAT School Day will be held on February 13 and 14, 2018. District Administrators will be provided with information to support training School Coordinators and Test Administrators. Registration is limited to **two** attendees per district. Registration information and details are included in the links below.

<a href="#">Register for January 17, 2018, from 8:30-11:30 a.m.</a>	<a href="#">Register for January 17, 2018, from 12:00-3:00 p.m.</a>
<a href="#">Register for January 18, 2018, from 8:30-11:30 a.m.</a>	<a href="#">New DAs Register for January 18, 2018, from 12:00-3:30 p.m.</a>
<a href="#">Register for January 19, 2018, from 8:30-11:30 a.m.</a>	

Want to find recent announcements regarding Connecticut's assessments? Please visit the CSDE's [Comprehensive Assessment Program Portal](#). You will find information about each assessment, as well as technology resources and information for students and families.



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**Accuracy of Demographic Status in the PSIS Registration Module for Statewide Summative Testing**

Accurate reporting of individual student demographic status at the time of summative testing in the Public School Information System (PSIS) **Registration Module** is the only way to ensure accurate reporting for the annual summative statewide test results. Administrators responsible for statewide student testing will need to work with their [District PSIS Coordinators](#) to ensure that accurate student information is being reported in the PSIS **Registration Module**. The PSIS **Registration Module** data informs the following systems:

- AIR's Test Information Delivery Engine (TIDE);
- DRC's INSIGHT System; and
- The College Board testing system.

The District PSIS Coordinator should make all changes to student enrollment and demographic information directly into the PSIS **Registration Module**. During the summative test window, changes will appear in TIDE and in the DRC INSIGHT test delivery system the day after these changes are made in the PSIS **Registration Module** for all of the following statewide tests:

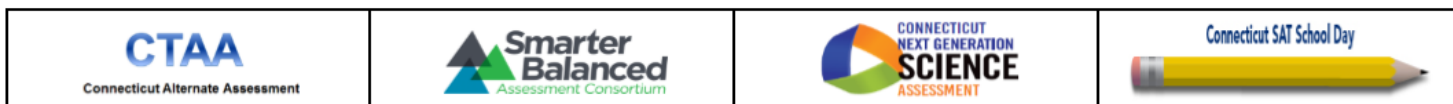
- LAS Links;
- NGSS Science Field Test;
- Smarter Balanced;
- Connecticut Alternate Assessment (CTAA) in English language arts and mathematics; and
- Connecticut Alternate Science.

It is also important to keep these fields updated for the Connecticut SAT School Day in order to both generate appropriate student rosters and student labels and for accurate final reporting.

Effective November 30, 2017, the following seven fields are available in the PSIS **Registration Module**:

- Special Education (SPED) Status;
- Free and Reduced Lunch (FRL) Status;
- English Learner (EL) Status;
- Military Family;
- Homeless;
- Recently Arrived EL; and
- Section 504 Status.

**These seven fields in the PSIS Registration Module must reflect the student's status at the time of testing.** The first five fields have been populated in the PSIS **Registration Module** using the October PSIS Collection Freeze Zero data (i.e., freeze file from the collection generated on November 3, 2017). The last two fields (i.e., Recently Arrived EL and Section 504 Status) appear in the PSIS **Registration Module** but could not be prepopulated from Freeze Zero because these fields do not exist in the PSIS October collection; they are necessary and must be updated in the PSIS **Registration Module** for testing and reporting purposes.



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**Accuracy of Demographic Status in the PSIS Registration Module for Statewide Summative Testing**

If the status of any of the first five fields changes from the value reported in the October PSIS Collection Freeze Zero, or if the student being tested was not in the PSIS October Collection Freeze Zero, the District PSIS Coordinator must update the student's record in the PSIS **Registration Module**. The data from the PSIS **Registration Module** are updated on a nightly basis in both TIDE (this is already in effect) and DRC's INSIGHT System (this will go into effect sometime in December).

**To reiterate, these seven fields in the PSIS Registration Module must reflect the student's status at the time of testing.** These student demographic values will be saved and the fields locked in PSIS **on May 25, 2018** (i.e., the last day of the summative test window), so all changes to a student's status at the time of testing must have been made by then.

Please also note that in order to enter accommodations in TIDE, students must be identified as Special Education or Section 504 in the PSIS **Registration Module**. Similarly in order to be allowed to administer the LAS Links test on the DRC INSIGHT system, a student must be identified as an English Learner in the PSIS **Registration Module**.

The state relies on districts to provide accurate reporting of these demographic fields at the time of testing because these data are used for public/secure reporting of statewide test results and are part of Connecticut's Next Generation Accountability System.

**PSIS and the Connecticut SAT School Day**

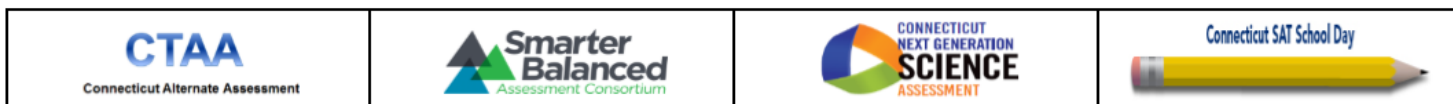
Even though the Connecticut SAT School Day is not related to TIDE, PSIS demographic values should also be updated, as necessary to indicate a student's status at the time of testing for the Connecticut SAT School Day. Accurate reporting for these students in PSIS will help ensure accurate statewide test reporting for the Connecticut SAT School Day. Additionally, accuracy is very important since students will be registered for the March 21, 2018, Connecticut SAT School Day based on the PSIS database.

For any student who is participating in the March 21, 2018, Connecticut SAT School Day administration, the PSIS **Registration Module** should indicate their correct demographic status **at the time of that testing**. Likewise, for students who are participating instead in the makeup dates for the Connecticut SAT School Day (April 24 or 25, 2018), accurate status **at the time of that test** should be reflected in the PSIS **Registration Module**.



**PSAT Results**

The College Board will be releasing results shortly for students who took the PSAT in October 2017. On December 7, 2017, schools will be able to access their students' PSAT results through the College Board portal. On December 13, 2017, students who took the PSAT will be able to access their results through their College Board online account. For more information, please visit the [College Board's PSAT Web site](#).



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**Special Populations Updates**

**English Learner Assessment Coordinator Workshop**

Half-day workshops for English Learner Assessment Coordinators (ELACs) for the Online LAS Links Form C will be held December 13, 14, and 15, 2017, at the Institute of Technology and Business Development (ITBD) in New Britain. This live workshop is intended for **only** the ELAC and **one** other individual of their choice. Each district may send a total of **two** people to **ONE** of the sessions listed below. Registration will close on December 8, 2017. This workshop will be posted following the live workshop to support additional staff.

[Register for December 13–8:30 a.m.-12 p.m.](#)

[Register for December 13–12:30-4:00 p.m.](#)

[Register for December 14–8:30 a.m.-12 p.m.](#)

[Register for December 14–12:30-4:00 p.m.](#)

[Register for December 15–8:30 a.m.-12 p.m.](#)

[Register for December 15–12:30-4:00 p.m.](#)

**Training Opportunity: Alternate Assessment Counts!**

In response to new federal guidance, the CSDE is conducting multi-session trainings with regard to the testing of students with significant cognitive disabilities. The training sessions will provide information on the proper selection of these students, as well as the requirements of increased monitoring during testing.

[Register for Session 1 in person: School-level leaders, Principals, Planning and Placement Team \(PPT\) Chairs](#)

**2017-18 CSDE Usability, Accessibility and Accommodations Training and  
2017-18 CSDE Alternate Assessment System Training**

District Administrators were e-mailed a letter regarding the [2017-18 CSDE Usability, Accessibility, and Accommodations Training, and 2017-18 CSDE Alternate Assessment System Training](#). Like last year, both trainings are available as an online or live in-person option. Please see this [letter](#) for more information.

**Facilitating Communication for ELACs**

In order to help ensure proper delivery of all e-mails to Connecticut district inboxes related to students identified as English learners, please work with your technical support personnel to add the following Data Recognition Corporation (DRC) e-mails listed below to your Whitelist/Safe Sender list. All DRC e-mails come from one of the following e-mail addresses.

Data Recognition Corporation: [contact@datarecognitioncorp.com](mailto:contact@datarecognitioncorp.com)      [no-reply@datarecognitioncorp.com](mailto:no-reply@datarecognitioncorp.com)

Michael Bellowe: [MBellowe@datarecognitioncorp.com](mailto:MBellowe@datarecognitioncorp.com)

**DRC LAS Links Technology Webinars**

The ELACs were asked to identify and complete the LAS Links Tech Survey for their district. Those individuals identified in the Tech Survey as the technology contact received an e-mail from DRC on November 30, 2017, inviting them to attend one of two technology webinars. These webinars will also be posted in the DRC Digital Library. For planning purposes, the DRC LAS Links Technology Webinars will be conducted on December 8, 2017, and January 5, 2018.



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### Interim Assessment Hand Scoring Training

Half-day, in-person training of the trainers sessions will provide participants with an overview of the Smarter Balanced Teacher Hand Scoring System (THSS) used to score open-ended student responses on the Interim Assessment Blocks (IABs). Trainings will be held at the CSDE, 450 Columbus Boulevard, Hartford. This training is appropriate for beginners to the THSS; or new teachers, district and school administrators who will be hand scoring or training hand scorers of the interim assessments.

At each training, there will be a review of the scoring process and related scoring materials (rubrics, exemplars, and training guides) that can then be applied to the scoring of specific IABs administered in your classrooms. Participants will be led through a brief hand-scoring training of Reading and Writing, with a concluding presentation that connects results to the AIR Ways Reporting System and next steps for improving instruction. **Participants must have a Test Information Distribution Engine (TIDE) user account and must bring a laptop.** Please contact [Deirdre Ducharme](#) or [Cristi Alberino](#) if you have questions.

To register, select and click on the session date below:

[Register for December 11, 2017 for 9:00 a.m.-12:00 p.m.](#)

[Register for January 12, 2018 for 9:00 a.m.-12:00 p.m.](#)



### Update of the Teacher Administering the Alternate Role in TIDE

The CSDE is updating the Teacher Administering the Alternate (TEA) user-role list in TIDE based on whether a teacher's state-required training is current. This updated list was made available on November 21, 2017, only to the District Administrator-level user role.

Only those TEAs with current training will be able to submit the Learner Characteristics Inventory (LCI) into the Data Entry interface (DEI). The LCI registers a student for the Alternate Assessments. Only a currently trained TEA can administer the Alternate Assessments in spring of 2018.

If these individuals will be administering the Alternate Assessments in the 2017-18 school year and are current in their CSDE training they should have received an e-mail by November 10, 2017, from AIR to update their TEA accounts.

Individuals who will be administering the Alternate Assessments in the 2017-18 school year and are **not** current in their CSDE training, will need to register for the [2017-18 Alternate Assessment System training](#). These educator names will be added to the TIDE trained-teacher list once they have completed and passed the course. At that time, they will receive an e-mail from AIR that will allow them to create a password.

The TEA accounts are typically issued for specific schools based on school codes. If a trained educator will be administering the alternate assessments in multiple schools, they will need to contact their District Administrator who will then contact the AIR helpdesk (1-844-202-7583 or [cthelpdesk@air.org](mailto:cthelpdesk@air.org)) with the appropriate school facility codes to gain access at each school.

**CTAA**

Connecticut Alternate Assessment

**Smarter  
Balanced**  
Assessment Consortium

CONNECTICUT  
NEXT GENERATION  
**SCIENCE**  
ASSESSMENT

Connecticut SAT School Day



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**Important Dates**

Event	Dates
The <a href="#">secure browsers for the 2017-18 school year</a> must be downloaded for all 2017-18 online test administrations	Currently available
Learner Character Interface (LCI) Opened Data Entry Interface (DEI) Opened	November 21, 2017
CT SAT ELA and Math Workshops	December 12, 2017
English Learner Assessment Coordinators (ELAC) Workshop	December 13, 14 and 15, 2017
English Language Proficiency LAS Links Form C ONLINE	January 3-March 9, 2018
District Administrator Workshops	January 17, 18 and 19, 2018
Learner Characteristics Inventory (LCI) <i>Final Submission Deadlines</i>	January 19, 2018–Grade 11 March 16, 2018–Grades 3-8
Connecticut SAT School Day State Allowed Accommodations Window	January 25, 2018-March 15, 2018
Connecticut SAT School Day Accommodations Window Deadline	January 30, 2018
Connecticut SAT School Day TCS Workshops	February 13 and 14, 2018
Connecticut SAT School Day	Primary Test Date: March 21, 2018 Makeup Dates: April 24 and 25, 2018
NGSS Field Test	March 26-May 25, 2018 (Grade 11) April 30-May 25, 2018 (Grades 5 and 8)
NGSS Alternate Science Field Test	April 30-May 25, 2018 (Grades 5, 8 and 11) (Upload Window)
Connecticut Smarter Balanced	March 26-May 25, 2018
Connecticut Alternate Assessment	March 26-May 25, 2018

**Register for email updates**

To automatically receive the *Student Assessment News* and/or other announcements, [register for e-mail updates](#) on the Comprehensive Assessment Program Portal.

