



June 2015

Dear Superintendent,

The **RESC Alliance**, in partnership with the **Connecticut State Department of Education (CSDE)**, is issuing this request for services (RFS) to provide coaching services to Connecticut schools and districts for the implementation of Connecticut Core Standards for English/Language Arts, Mathematics, and Literacy in the Content Areas.

The RESCs and the CSDE are committed to providing quality professional development activities. Embedded coaching has been demonstrated to be among the most effective means of changing instructional practice for student success. Use this RFS to request direct teacher coaching, coaching of coaches, team meeting/facilitation/coaching, professional development on effective coaching, a regional PLC for coaches or other areas of focus determined by the district and your RESC. Requests may be made for full day (1.0) or half day (.5) segments. The application is a single page. Please use a separate page for each school for which you are requesting services, and limit your submission to a total of three pages.

It is anticipated that 1200 days of service may be allocated across the State of Connecticut in 2015-2016. In an attempt to ensure equity of distribution, applicants are asked to limit their requests to no more than 10 days per school or no more than 50 days per district.

To apply for support, the district must complete the attached proposal and submit it via e-mail by **JULY 6, 2015** to Anna DeAngelis (adeangelis@aces.org). Use the following naming format in the subject line: “[Your District Name] Coaching RFS 2015-2016.”

The attached packet consists of the following:

- a. Cover letter with guidelines
- b. Blank application template
- c. Sample completed request for services
- d. Scoring guide

The total number of days awarded will be based on criteria specific to the proposal. It is anticipated that districts will be notified of the outcome of their applications no later than **August 7, 2015**, and planning will begin shortly after. Allocations are contingent on RESC availability to provide requested services (for example, high-volume, common professional development days may not be available). Your RESC will contact you to schedule a planning conversation (this initial planning session should be included as part of your proposal). All coaching dates must be coordinated with RESC staff and confirmed by September 15th or they may be allocated to another applicant.

The following criteria will be used to review requests:

1. District structures and resources are available to support implementation (release time for coaches, meeting locations, support from school administrators, etc.)
2. Outcomes have the potential to positively impact student learning and result in change
3. Request aligns with district improvement plan/initiatives
4. Request is coherent with planned or existing work
5. Rationale and need are present and clearly articulated

Note: Alliance districts which apply are guaranteed a minimum of five days.

Participating districts will be asked to provide a brief report or summary of outcomes at the end of the year.

If you have questions or need assistance with completion of this proposal, do not hesitate to contact your local RESC.

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