



STATE OF CONNECTICUT
DEPARTMENT OF EDUCATION



TO: Superintendents of Schools
Directors of Endowed and Incorporated Academies
Directors of Regional Educational Service Centers
Directors of Public Charter and Magnet Schools
Directors of Approved Private Special Education Facilities

FROM: Nancy L. Pughes, J.D., Chief
Bureau of Educator Standards and Certification

DATE: December 5, 2014

SUBJECT: Update on the Implementation of the Reading Survey Requirement for K-3 Teachers

This memo is to update you on the implementation and administration of the reading survey commencing in the 2014-15 school year as mandated in Section 10-145r of the Connecticut General Statutes. It is important that you also refer back to the [June 4, 2014, correspondence](#) for additional information. The purpose of the reading survey is to identify the strengths and weaknesses in reading instruction practices and knowledge on an individual, school and district level and is intended to represent an accurate and secure review of a teacher's knowledge about reading instruction.

As was noted in the prior email communication on September 9, 2014, the survey administration window was delayed due to questions that arose regarding the details of survey's implementation. The two administration window dates have now been set as follows: **January 20, 2015, through May 15, 2015 and August 17, 2015, through September 11, 2015.** Only K-Grade 3 teachers included on the list that districts will receive in mid-January 2015 will be expected to complete the survey in either administration window. If your district decides to administer the survey in the second window (August 17 through September 11), newly hired or newly assigned teachers into K-Grade 3 in 2015-16 will NOT be expected to complete the 2014-15 survey; however, they will be required to participate in the 2016-17 administration of the survey.

As districts prepare to administer the survey, we want to emphasize the following points regarding the administration of the survey:

- the survey will be administered in a way that protects the anonymity of the teacher;
- while the survey must be administered on school grounds, other aspects of survey administration are within the discretion of the local education agency (LEA);
- the survey shall be administered at no cost to the teacher; and
- K-Grade 3 teachers who previously successfully completed the Foundations of Reading test to gain Connecticut certification will NOT be required to complete this survey during the 2014-15 administration.

In addition, individual survey results:

- are intended to be used to improve reading instruction by identifying areas for professional development;
- should guide the development of establishing student learning objectives and teacher practice goals;
- are not to be included as part of the summative evaluation for teachers;
- will be reported to the reading survey district liaison at the close of each administration window (generally, at the end of May and September 2015);
- are not subject to disclosure under the Freedom of Information Act;
- will have no consequence on a teacher's certification;
- will be provided to individual teachers upon completion of the survey; and
- will be aggregated on the school and district level and provided to districts.

Updated information about the survey will be posted to the CSDE webpage: [Reading Survey Information and Resources](#). CSDE will host a webinar for district liaisons in January 2015 to review implementation details. Additional information about the webinar will be sent directly by email to liaisons.

Questions about the reading survey can be directed to: reading.survey@ct.gov. Thank you for your patience and we look forward to working with you to ensure a smooth implementation of the reading survey.

NLP:gmv

cc: Reading Survey District Liaisons
Stefan Pryor, Commissioner of Education
Sarah J. Barzee, Ph.D., Chief Talent Office