



STATE OF CONNECTICUT

STATEWIDE CERTIFICATION REGARDING DRUG-FREE WORKPLACE REQUIREMENTS

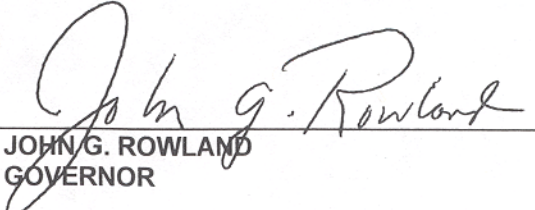
Federal Fiscal Year 1999-2000

Pursuant to the Drug-Free Workplace Act of 1988, and regulations published in the May 25, 1990 Federal Register, the grantee (the State of Connecticut) certifies that it will or will continue to provide a drug-free workplace by:

- (a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in state workplaces and specifying the actions that will be taken against employees for violation of such prohibition;
- (b) Establishing an ongoing drug-free awareness program to inform employees about -
 - (1) The dangers of drug abuse in the workplace;
 - (2) The state policy of maintaining a drug-free workplace;
 - (3) Any available drug counseling, rehabilitation, and employee assistance programs; and
 - (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
- (c) Making it a requirement that each employee to be engaged in the performance of a federal grant be given a copy of the statement required by paragraph (a);
- (d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under a federal grant, the employee will -
 - (1) Abide by the terms of the statement; and
 - (2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
- (e) Notifying the federal agency, in writing, within ten calendar days after receiving notice under subparagraph (d) (2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every Federal grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for receipt of such notices. Notice shall include identification number(s) of each affected Federal grant;
- (f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d) (2), with respect to any employee who is so convicted -
 - (1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
 - (2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
- (g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e) and (f).

Primary worksites are noted on the attached list. However, all state employees under my authority are included under this policy regardless of worksites.

12/20/99
DATE


JOHN G. ROWLAND
GOVERNOR

**STATE OF CONNECTICUT
EXECUTIVE AND ADMINISTRATIVE**

Office of the Governor, State Capitol, 210 Capitol Avenue, Hartford, Connecticut 06106
Office of the Lieutenant Governor, State Capitol, 210 Capitol Avenue, Hartford, Connecticut 06106
Office of Secretary of State, 30 Trinity St., Hartford, Connecticut 06106
State Board of Accountancy, 30 Trinity Street, Hartford, Connecticut 06106
Office of the Treasurer, 55 Elm Street, Hartford, Connecticut 06106
Office of the Comptroller, 55 Elm Street, Hartford, Connecticut 06106
Office of the Attorney General, 55 Elm Street, Hartford, Connecticut 06106
Division of Criminal Justice, 300 Corporate Place, Rocky Hill, Connecticut 06067
Office of State's Attorney, 300 Corporate Place, Rocky Hill, Connecticut 06067
Office of Assistant State's Attorney, 300 Corporate Place, Rocky Hill, Connecticut 06067
Office of Deputy Assistant State's Attorney, 300 Corporate Place, Rocky Hill, Connecticut 06067
State Elections Enforcement Commission, 18-20 Trinity Street, Hartford, Connecticut 06106
State Ethics Commission, 20 Trinity Street, Hartford, Connecticut 06106
Freedom of Information Commission, 18-20 Trinity Street, Hartford, Connecticut 06106

DEPARTMENTS

Department of Administrative Services, State Office Building, 165 Capitol Avenue, Hartford, Connecticut 06106
Department of Agriculture, State Office Building, 165 Capitol Avenue, Hartford, Connecticut 06106
Department of Banking, 260 Constitution Plaza, Hartford, Connecticut 06103
Department of Children and Families, 505 Hudson Street, Hartford, Connecticut 06106
Department of Consumer Protection, State Office Building, 165 Capitol Avenue, Hartford, Connecticut 06106
Department of Correction, 24 Wolcott Hill Road, Wethersfield, CT 06109
Department of Economic and Community Development, 505 Hudson Street, Hartford, Connecticut 06106
Department and Board of Education, State Office Building, 165 Capitol Avenue, Hartford, Connecticut 06106
Department of Environmental Protection, 79 Elm Street, Hartford, Connecticut 06106
Department of Public Health, 410 Capitol Avenue, Hartford, Connecticut 06134
Board of Governors for Higher Education, 61 Woodland Street, Hartford, Connecticut 06105-2391
Department of Social Services, 25 Sigourney Street, Hartford, Connecticut 06106
Department of Insurance, P. O. Box 816, Hartford, Connecticut 06142-0816
Department of Labor, 200 Folly Brook Blvd., Wethersfield, Connecticut 06109-1114
Department of Mental Health & Addiction Services, 410 Capitol Avenue, Hartford, Connecticut 06106
Department of Mental Retardation, 460 Capitol Avenue, Hartford, Connecticut 06106
Department of Motor Vehicles, 60 State Street, Wethersfield, Connecticut 06161
Office of Policy and Management, 450 Capitol Avenue, Hartford, Connecticut 06106
Department of Public Safety, 1111 Country Club Rd., Middletown, CT. 06457-9294
Department of Public Utility Control, 10 Franklin Square, New Britain, Connecticut 06051
Department of Public Works, State Office Building, 165 Capitol Avenue, Hartford, Connecticut 06106
Department of Revenue Services, 25 Sigourney Street, Hartford, Connecticut 06106
Department of Transportation, 2800 Berlin Turnpike, Newington, Connecticut 06131-7546
Department of Veterans Affairs, 287 West St., Rocky Hill, Connecticut 06067
Unaffiliated State Agencies, Boards and Commissions