

# City of Hartford

FY2019

## Monthly Financial Report to the Municipal Accountability Review Board



September 14, 2018

**City of Hartford**  
**Budget and Financial Report**  
**to the Municipal Accountability Review Board**

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**City of Hartford - FY2019 General Fund Financial Report & Projection**

Revenue Category			July	August*	MARB 9/14	VARIANCE	% COLL.
	FY2019 ADP	FY2019 REV	FY2019 ACT (P1)	FY2019 ACT (P2*)	FY2019 PROJ		
41 General Property Taxes <sup>1</sup>	(284,111,323)	(284,111,323)	(96,363,266)	(138,750,209)	(284,111,323)	-	34%
42 Licenses And Permits <sup>2</sup>	(5,671,406)	(5,671,406)	(492,644)	(1,075,153)	(5,671,406)	-	9%
43 Fines Forfeits & Penalties <sup>3</sup>	(190,000)	(190,000)	(18,845)	(38,068)	(190,000)	-	10%
44 Revenue Money And Property <sup>4</sup>	(1,313,149)	(1,313,149)	(264,750)	(372,283)	(2,313,149)	(1,000,000)	20%
45 Intergovernmental Revenues <sup>5</sup>	(258,950,890)	(258,950,890)	(372,639)	(11,708,007)	(258,950,890)	-	0%
46 Charges For Services <sup>6</sup>	(2,929,483)	(2,929,483)	(337,482)	(596,168)	(2,929,483)	-	12%
47 Reimbursements <sup>7</sup>	(152,840)	(152,840)	(1,125)	(4,028)	(152,840)	-	1%
48 Other Revenues <sup>8</sup>	(238,650)	(238,650)	(3,030)	(217,622)	(238,650)	-	1%
53 Other Financing Sources <sup>9</sup>	(16,483,365)	(16,483,365)	(2,811)	(5,760)	(8,816,698)	7,666,667	0%
<b>Total Revenues<sup>14</sup></b>	<b>(570,041,106)</b>	<b>(570,041,106)</b>	<b>(97,856,592)</b>	<b>(152,767,298)</b>	<b>(563,374,439)</b>	<b>6,666,667</b>	<b>17%</b>

Expenditure Category			July	August*	MARB 9/14	VARIANCE	% EXP.
	FY2019 ADP	FY2019 REV	FY2019 ACT (P1)	FY2019 ACT (P2*)	FY2019 PROJ		
Payroll <sup>10</sup>	108,197,525	108,172,525	6,004,838	14,412,878	108,172,525	-	6%
Benefits	93,793,869	93,793,869	9,350,527	13,313,373	93,793,869	-	10%
Debt & Other Capital <sup>11</sup>	17,423,430	17,423,430	9,632	9,632	17,423,430	-	0%
Library <sup>12</sup>	8,150,000	8,150,000	123,611	247,778	1,483,333	6,666,667	2%
Metro Hartford Innovation Services	3,174,113	3,174,113	264,509	529,019	3,174,113	-	8%
Utilities	23,964,607	23,964,607	3,034,715	3,457,809	23,964,607	-	13%
Other Non-Personnel	31,329,374	31,354,374	1,391,429	2,444,477	31,354,374	-	4%
Education <sup>13</sup>	284,008,188	284,008,188	8,002,775	16,005,550	284,008,188	-	3%
<b>Total Expenditures</b>	<b>570,041,106</b>	<b>570,041,106</b>	<b>28,182,037</b>	<b>50,420,516</b>	<b>563,374,439</b>	<b>6,666,667</b>	<b>5%</b>

<b>Revenues and Expenditures, Net**</b>	-	-	(69,674,556)	(102,346,782)	-		
Council Approved Use of Fund Balance							
<b>Net Surplus/(Deficit)</b>	-	-	<b>69,674,556</b>	<b>102,346,782</b>	-		
Tax Anticipation Note/Fund Balance							
<b>Final Net Surplus/(Deficit)</b>	-	-	<b>69,674,556</b>	<b>102,346,782</b>	-		

<sup>1</sup> FY2019 General Property Tax revenues are tracking favorable to FY2018 Period 1. The City's General Property Taxes revenue will be adjusted by the 60-Day Collection GAAP rule in mid to late September.

<sup>2</sup> The Licenses and Permits revenue category is primarily comprised of building, electrical, mechanical and plumbing permits, food and milk dealer licenses. The budget was established with conservatism as compared to the historical trend/actuals of \$6.0M in FY2018, \$7.4M in FY2017, \$7.6M in FY2016 and \$6.4M

<sup>3</sup> The Fines, Forfeits and Penalties revenue line item is primarily comprised of false alarms fines.

<sup>4</sup> Revenue from Money and Property contains lease/rental and short-term investment income. Consistent with prior year actuals, revenue is projected to exceed the Adopted Budget due to a more favorable interest rate environment. FY2018 Revenue exceeded the Adopted Budget by \$1.068M due to a more favorable interest rate environment for short term investment income.

<sup>5</sup> FY2019 Intergovernmental Revenues YTD primarily reflect the receipt of the car tax revenues from the state.

<sup>6</sup> Charges for Services contains revenues associated with the conveyance tax, transcript/filing of records and special events. This revenue line item varies each year with historical actuals ranging from \$2.8M to \$3.6M.

<sup>7</sup> Reimbursements (primarily Section 8) primarily occur at fiscal year end.

<sup>8</sup> Other Revenues will vary from year to year based on unanticipated items such as settlements.

<sup>9</sup> The FY2019 projection for Other Financing Sources has been adjusted to reflect the following: 1) reduction in Special Police Private Duty job income of \$800K consistent with prior year actuals; 2) delay in DoNo PILOT revenues (\$200K) during the planning and development of the parcels surrounding the stadium and 3) Corporate contribution of \$10M, of which \$3.333M will be provided directly to the City of Hartford General Fund and \$6.667M has been provided directly to the Hartford Public Library. A corresponding appropriation reduction has been noted to reflect this arrangement.

<sup>10</sup> Payroll will be monitored throughout the fiscal year for the impacts of attrition and overtime.

<sup>11</sup> Debt & Other Capital is comprised of \$12.6M towards the City's CapEx plan, \$4.6M for Downtown North principal and interest, and \$180,436 for a Grant in

<sup>12</sup> Library is favorable due to a Corporate contribution of \$10M, of which \$6.667M has been provided directly to the Hartford Public Library.

<sup>13</sup> Education YTD actuals (P1) reflect 1 month of the City's tax supported payment of \$96.0M. The \$188.0M ECS will be recorded as the State allocation is

<sup>14</sup> The City's financial system (Munis) reflects revenues as negative values (credits) and expenditures as positive values. A negative variance for revenues is favorable. A positive variance for revenue is unfavorable.

\* August/Period 2 YTD Actuals do not reflect the month-end close and includes payroll expenditures through check issue date 8/31/18.

\*\* For Net Revenues and Expenditures, negative amounts are favorable and positive amounts are unfavorable.

Revenue Summary - Major Category

	FY2018 ACT	FY2019 ADP	FY2019 P1	FY2019 P2
<b>41-TAXES</b>	<b>(281,426,257)</b>	<b>(284,111,323)</b>	<b>(96,363,266)</b>	<b>(138,750,209)</b>
CURRENT YEAR TAX LEVY	(270,286,946)	(273,861,323)	(96,451,948)	(138,311,425)
INTEREST AND LIENS	(3,709,011)	(3,900,000)	(251,077)	(568,768)
PRIOR YEAR LEVIES	(5,793,813)	(5,500,000)	342,432	133,430
TAX LIEN SALES	(1,576,115)	(750,000)	-	-
OTHER	(60,372)	(100,000)	(2,674)	(3,445)
<b>42-LICENSES AND PERMITS</b>	<b>(6,065,824)</b>	<b>(5,671,406)</b>	<b>(492,644)</b>	<b>(1,075,153)</b>
BUILDING PERMITS	(3,669,844)	(3,442,000)	(260,780)	(634,515)
ELECTRICAL PERMITS	(795,555)	(627,000)	(43,100)	(66,670)
FOOD & MILK DEALER LICENSES	(440,293)	(312,000)	(52,075)	(66,325)
MECHANICAL PERMITS	(385,025)	(639,000)	(73,950)	(176,635)
PLUMBING PERMITS	(328,075)	(265,000)	(25,850)	(73,205)
OTHER	(447,032)	(386,406)	(36,888)	(57,802)
<b>43-FINES FORFEITS AND PENALTIES</b>	<b>(149,601)</b>	<b>(190,000)</b>	<b>(18,845)</b>	<b>(38,068)</b>
FALSE ALARM CITATIONS-POL&FIRE	(138,718)	(185,000)	(18,445)	(37,068)
HEALTH SANITATION CITATION	-	-	-	-
LAPSED LICENSE/LATE FEE	(9,200)	(5,000)	(400)	(1,000)
OTHER	(1,683)	-	-	-
<b>44-INTEREST AND RENTAL INCOME</b>	<b>(2,382,396)</b>	<b>(1,313,149)</b>	<b>(264,750)</b>	<b>(372,283)</b>
BILLINGS FORGE	(19,784)	(20,000)	(5,128)	(5,128)
CT CENTER FOR PERFORM ART	(82,193)	(50,000)	(4,167)	(8,333)
DELTAPRO - LANDFILL GAS	(79,146)	(90,294)	(4,990)	(10,202)
INTEREST	(1,403,467)	(252,000)	(165,851)	(165,851)
MIRA SOLAR REVENUE	(23,787)	(50,000)	-	-
RENT OF PROP-ALL OTHER	(112,839)	(79,600)	(5,508)	(17,110)
RENTAL OF PARK PROPERTY	(70,869)	(54,000)	(5,090)	(4,940)
RENTAL OF PARKING LOTS	(7,800)	(600)	(100)	(200)
RENTAL OF PROP-FLOOD COMM	(147,320)	(148,560)	(12,380)	(26,000)
RENTAL-525 MAIN STREET	(27,009)	(17,694)	(1,863)	(3,726)
RENTS FROM TENANTS	(151,060)	(161,257)	(13,924)	(23,073)
SHEPHERD PARK	-	(118,000)	-	-
THE RICHARDSON BUILDING	(220,979)	(235,000)	(45,599)	(89,498)
UNDERWOOD TOWER PILOT	(36,144)	(36,144)	-	(18,072)
OTHER	-	-	(150)	(150)
<b>45-INTERGOVERNMENTAL</b>	<b>(292,903,825)</b>	<b>(258,950,890)</b>	<b>(372,639)</b>	<b>(11,708,007)</b>
<b>MUNICIPAL AID</b>	<b>(254,258,371)</b>	<b>(253,763,984)</b>	-	<b>(11,078,328)</b>
CAR TAX SUPPL MRSF REV SHARING	(12,177,213)	(11,078,328)	-	(11,078,328)
EDUCATION COST SHARING	(186,667,434)	(187,969,804)	-	-
HIGHWAY GRANT	(1,194,825)	(1,194,825)	-	-
MASHANTUCKET PEQUOT FUND	(6,263,314)	(6,136,523)	-	-
MRSA BONDED DISTRIBUTION GRANT	(1,443,052)	(1,419,161)	-	-
MRSF SELECT PILOT	(11,883,205)	(12,422,113)	-	-
MUNICIPAL STABILIZATION GRANT	(4,456,568)	(3,370,519)	-	-
PRIV TAX EXEMPT PROPERTY	(20,009,758)	(20,009,758)	-	-
STATE OWNED PROPERTY	(10,163,003)	(10,162,953)	-	-
<b>OTHER MUNICIPAL AID</b>	<b>(31,888,917)</b>	-	-	-
MUNICIPAL RESTRUCTURING FUNDS	(20,000,000)	-	-	-
STATE CONTRACT ASSISTANCE	(11,888,917)	-	-	-
<b>OTHER STATE REVENUES</b>	<b>(2,515,219)</b>	<b>(879,617)</b>	<b>(31,558)</b>	<b>(31,558)</b>
BOND INT SUB ON SCH PROJ	(46,620)	(46,613)	-	-
EDUCATION OTHER	(1,307,456)	-	-	-
JUDICIAL BRANCH REV DISTRIB.	(44,931)	(76,000)	(31,558)	(31,558)
MANUFACTURERS' FACILITIES	-	(48,843)	-	-
SCH BUILD GRT-SERIAL	(1,077,079)	(661,445)	-	-
VETERANS EXEMPTIONS	(39,133)	(46,716)	-	-
<b>PILOTS, MIRA &amp; OTHER INTERGOVERNMENTAL</b>	<b>(4,238,518)</b>	<b>(4,302,289)</b>	<b>(341,041)</b>	<b>(597,482)</b>
DISABIL EXEMPT-SOC SEC	(6,813)	(7,755)	-	-
GR REC TAX-PARI MUTUEL	(215,473)	(250,000)	(21,119)	(38,841)
HEALTH&WELFARE-PRIV SCH	(48,772)	(61,366)	-	-
MATERIALS INNOVATION RECYCLING	(1,500,000)	(1,500,000)	-	-
PHONE ACCESS LN TAX SH	(447,477)	(550,000)	-	-
PILOT BILLINGS FORGE APT	-	-	-	(129,623)
PILOT CHURCH HOMES INC	(131,112)	(131,112)	-	(65,556)
PILOT FOR CT CTR FOR PERF	(361,859)	(357,056)	-	-
PILOT FOR HARTFORD 21	(500,000)	(500,000)	-	-
PILOT HARTFORD HILTON	(522,483)	(525,000)	(43,540)	(87,080)
PILOT HARTFORD MARRIOTT	(484,529)	(400,000)	(276,382)	(276,382)
PILOT TRINITY COLLEGE	(20,000)	(20,000)	-	-
<b>OTHER</b>	<b>(2,800)</b>	<b>(5,000)</b>	<b>(40)</b>	<b>(640)</b>
CONS NETWORK TRANSP	-	-	(40)	(40)
STATE REIMBURSEMENTS	(2,800)	(5,000)	-	(600)
<b>46-CHARGES FOR SERVICES</b>	<b>(3,647,518)</b>	<b>(2,929,483)</b>	<b>(337,482)</b>	<b>(596,168)</b>
CONVEYANCE TAX	(1,301,512)	(1,155,519)	(94,138)	(183,012)
FILING RECORD-CERTIF FEES	(327,904)	(300,000)	(26,075)	(46,352)
TRANSCRIPT OF RECORDS	(811,703)	(839,250)	(71,148)	(136,885)
OTHER	(1,206,399)	(634,714)	(146,121)	(229,918)
<b>47-REIMBURSEMENTS</b>	<b>(134,317)</b>	<b>(152,840)</b>	<b>(1,125)</b>	<b>(4,028)</b>
ADVERTISING LOST DOGS	(155)	(220)	(20)	(20)
ATM REIMBURSEMENT	(527)	(1,475)	-	-
DOG ACCT-SALARY OF WARDEN	(1,992)	(2,600)	-	-
OTHER REIMBURSEMENTS	(7,274)	(17,900)	(390)	(783)
PRIOR YEAR EXPEND REFUNDS	(10,796)	(17,000)	-	-
REIMB FOR MEDICAID SERVICES	(20,933)	(22,000)	(715)	(3,225)
SECTION 8 MONITORING	(78,778)	(85,545)	-	-
OTHER	(13,863)	(6,100)	-	-
<b>48-OTHER REVENUES</b>	<b>(1,312,263)</b>	<b>(238,650)</b>	<b>(3,030)</b>	<b>(217,622)</b>
MISCELLANEOUS REVENUE	(139,112)	(169,150)	(1,572)	(3,442)
OVER & SHORT ACCOUNT	(375)	(1,500)	(74)	(96)
SALE CITY SURPLUS EQUIP	(22)	(60,000)	-	-
SALE OF DOGS	(3,609)	(5,000)	(693)	(693)
SETTLEMENTS - OTHER	(870,008)	(3,000)	(200)	(212,900)
OTHER	(299,136)	-	(491)	(491)
<b>53-OTHER FINANCING SOURCES</b>	<b>(5,008,123)</b>	<b>(16,483,365)</b>	<b>(2,811)</b>	<b>(5,760)</b>
CORPORATE CONTRIBUTION	-	(10,000,000)	-	-
DOWNTOWN NORTH (DONO)	(933,953)	(1,193,500)	-	-
REVENUE FROM HTFD PKG AUTHY	(1,834,153)	(2,424,865)	-	-
SPECIAL POLICE SERVICES	(2,152,931)	(2,750,000)	-	-
OTHER	(87,086)	(115,000)	(2,811)	(5,760)
<b>Grand Total</b>	<b>(593,030,125)</b>	<b>(570,041,106)</b>	<b>(97,856,592)</b>	<b>(152,767,298)</b>

**CITY OF HARTFORD**  
**PROPERTY TAX COLLECTIONS REPORT FOR FY18 AND FY19**  
**PROPERTY TAX COLLECTION REPORT THROUGH JULY 31, 2018**

Month	Current Year Taxes		Prior Year Taxes		Interest		Liens Sales		Total Collections	
	Actual FY 18	Actual FY 19	Actual FY 18	Actual FY 19	Actual FY 18	Actual FY 19	Actual FY 18	Actual FY 19	FY 18	FY 19
July	\$72,052,947	\$96,451,948	\$563,438	(\$342,432) **	\$164,879	\$251,077	\$0	\$0	\$72,781,264	\$96,360,592
August	63,826,289		840,437		345,654		-	-	65,012,380	-
September	2,808,259		561,471		298,264		-	-	3,667,993	-
October	1,796,685		433,128		257,399		-	-	2,487,212	-
November	1,178,908		431,214		250,517		-	-	1,860,639	-
December	12,652,433		607,524		328,728		-	-	13,588,686	-
January	81,413,149		335,485		180,300		-	-	81,928,934	-
February	27,186,117		611,128		405,089		-	-	28,202,334	-
March	2,598,384		406,746		437,264		-	-	3,442,395	-
April	1,928,088		409,219		333,732		-	-	2,671,040	-
May	1,905,402		273,259		369,281		379,002	-	2,926,943	-
June	940,284		320,766		337,902		1,197,113	-	2,796,065	-
<b>Total Collections</b>	* 270,286,946	96,451,948	* 5,793,813	(342,432)	3,709,011	251,077	1,576,115	-	281,365,885	96,360,592
<b>60 Day Collections (Year End entry)</b>			0						0	0
<b>Adjusted Total Collections</b>	<b>\$270,286,946</b>	<b>\$96,451,948</b>	<b>5,793,813</b>	<b>(342,432)</b>	<b>\$3,709,011</b>	<b>\$251,077</b>	<b>\$1,576,115</b>	<b>\$0</b>	<b>\$281,365,885</b>	<b>\$96,360,592</b>

\* FY18 is not finalized as there will be reconciliation and audit adjustments booked as we prepare for the annual audit.

\*\*July's negative balance is due to transfers from PY to CY as a result of tax appeal settlements and PY overpayments.

	Current Year Taxes		Prior Year Taxes		Interest		Liens Sales		Total Collections	
	FY 18	FY 19	FY 18	FY 19	FY 18	FY 19	FY 18	FY 19	FY 18	FY 19
<b>Total Budget</b>	\$ 266,698,436	\$ 273,861,323	\$ 7,416,725	\$ 5,500,000	\$ 4,450,000	\$ 3,900,000	\$ 1,500,000	\$ 750,000	\$ 280,065,161	\$ 284,011,323
<b>Total Adjusted Levy</b>	292,142,980	\$ 289,991,265	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
<b>Collections through July</b>	\$72,052,947	96,451,948	\$563,438	(342,432)	\$164,879	251,077	\$0	-	\$72,781,264	\$96,360,592
<b>Outstanding Receivable at 7/31/18</b>	12,985,887	189,003,873	41,593,381	53,602,759	n/a	n/a	n/a	n/a	n/a	n/a
<b>% of Budget Collected</b>	27.02%	35.22%	7.60%	-6.23%	3.71%	6.44%	0.00%	0.00%	25.99%	33.93%
<b>% of Adjusted Levy Collected</b>	24.66%	33.26%	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
<b>Mill Rate Real Estate</b>	74.29	74.29								
<b>Mill Rate Personal Property</b>	74.29	74.29								
<b>Mill Rate Motor Vehicle</b>	32	39								

Expenditure Summary - Departments

	FY2019 ADOPTED	FY2019 REVISED	FY2019 ACTUAL P1	FY2019 ACTUAL P2 (YTD)	FY2019 PROJECTION P1	VAR (REV TO PROJ P1)
00111 MAYOR'S OFFICE	797,134	797,134	43,006	100,947	797,134	0
00112 COURT OF COMMON COUNCIL	506,800	506,800	29,817	64,463	506,800	0
00113 TREASURER	558,509	558,509	26,376	60,690	558,509	0
00114 REGISTRARS OF VOTERS	377,365	377,365	23,316	130,733	377,365	0
00116 CORPORATION COUNSEL	1,544,801	1,544,801	83,660	193,612	1,544,801	0
00117 TOWN & CITY CLERK	794,739	794,739	36,656	93,403	794,739	0
00118 INTERNAL AUDIT	507,132	507,132	30,005	68,315	507,132	0
00119 CHIEF OPERATING OFFICER	811,006	811,006	53,734	93,835	811,006	0
00122 METRO HARTFORD INNOVATION SERV	3,174,113	3,174,113	264,509	529,019	3,174,113	0
00123 FINANCE	3,866,529	3,866,529	185,343	426,549	3,866,529	0
00125 HUMAN RESOURCES	1,246,526	1,246,526	61,803	151,248	1,246,526	0
00128 OFFICE OF MANAGEMENT & BUDGET	1,013,945	1,013,945	47,113	111,571	1,013,945	0
00132 CHILDREN FAMILY RECREATION	3,392,778	3,392,778	1,019,925	1,289,806	3,392,778	0
00211 FIRE	33,267,580	33,267,580	1,923,884	4,503,064	33,267,580	0
00212 POLICE	46,473,493	46,473,493	2,316,685	5,993,182	46,473,493	0
00213 EMERGENCY SERVICES & TELECOMMU	3,824,904	3,824,904	311,233	605,804	3,824,904	0
00311 PUBLIC WORKS	13,922,330	13,922,330	479,943	1,577,533	13,922,330	0
00420 DEVELOPMENT SERVICES	4,157,700	4,157,700	192,954	450,645	4,157,700	0
00520 HEALTH AND HUMAN SERVICES	5,028,529	5,028,529	102,248	256,140	5,028,529	0
00711 EDUCATION	284,008,188	284,008,188	8,002,775	16,005,550	284,008,188	0
00721 HARTFORD PUBLIC LIBRARY <sup>1</sup>	8,150,000	8,150,000	123,611	247,778	1,483,333	6,666,667
00820 BENEFITS & INSURANCES	93,793,869	93,793,869	9,350,527	13,313,373	93,793,869	0
00821 DEBT SERVICE	17,423,430	17,423,430	9,632	9,632	17,423,430	0
00822 NON OP DEPT EXPENDITURES	41,399,706	41,399,706	3,463,282	4,143,623	41,399,706	0
<b>Grand Total</b>	<b>570,041,106</b>	<b>570,041,106</b>	<b>28,182,037</b>	<b>50,420,516</b>	<b>563,374,439</b>	<b>6,666,667</b>

<sup>1</sup> Library is favorable due to a Corporate contribution of \$10M, of which \$6.667M has been provided directly to the Hartford Public Library.

Expenditure Summary - Major Expenditure Category

	FY2019 ADOPTED	FY2019 REVISED	FY2019 ACTUAL P1	FY2019 ACTUAL P2 (YTD)	FY2019 PROJECTION P1	VAR (REV TO PROJ P1)
<b>PAYROLL</b>	<b>108,197,525</b>	<b>108,172,525</b>	<b>6,004,838</b>	<b>14,412,878</b>	<b>108,172,525</b>	<b>0</b>
FT	92,203,755	92,203,755	4,660,311	11,460,067	92,166,987	36,768
HOL	2,445,733	2,445,733	179,593	191,053	2,445,733	0
OT	12,132,529	12,132,529	956,089	2,198,798	12,132,529	0
PT	1,415,508	1,390,508	208,846	562,961	1,427,276	(36,768)
<b>BENEFITS</b>	<b>93,793,869</b>	<b>93,793,869</b>	<b>9,350,527</b>	<b>13,313,373</b>	<b>93,793,869</b>	<b>0</b>
HEALTH	35,882,979	35,882,979	2,340,626	2,347,583	35,882,979	0
MITIGATION	(500,000)	(500,000)	0	0	(500,000)	0
PENSION	45,755,045	45,755,045	3,973,296	7,562,665	45,755,045	0
INSURANCE	4,890,000	4,890,000	2,268,650	2,268,650	4,890,000	0
CONCESSIONS	(1,000,000)	(1,000,000)	0	0	(1,000,000)	0
FRINGE REIMBURSEMENTS	(2,750,000)	(2,750,000)	(82,413)	(82,413)	(2,750,000)	0
LIFE INSURANCE	315,652	315,652	21,145	42,636	315,652	0
OTHER BENEFITS	4,900,193	4,900,193	329,224	674,252	4,900,193	0
WAGE	900,000	900,000	0	0	900,000	0
WORKERS COMP	5,400,000	5,400,000	500,000	500,000	5,400,000	0
<b>DEBT</b>	<b>17,423,430</b>	<b>17,423,430</b>	<b>9,632</b>	<b>9,632</b>	<b>17,423,430</b>	<b>0</b>
DEBT	17,423,430	17,423,430	9,632	9,632	17,423,430	0
<b>LIBRARY</b>	<b>8,150,000</b>	<b>8,150,000</b>	<b>123,611</b>	<b>247,778</b>	<b>1,483,333</b>	<b>6,666,667</b>
LIBRARY <sup>1</sup>	8,150,000	8,150,000	123,611	247,778	1,483,333	6,666,667
<b>MHIS</b>	<b>3,174,113</b>	<b>3,174,113</b>	<b>264,509</b>	<b>529,019</b>	<b>3,174,113</b>	<b>0</b>
MHIS	3,174,113	3,174,113	264,509	529,019	3,174,113	0
<b>UTILITY</b>	<b>23,964,607</b>	<b>23,964,607</b>	<b>3,034,715</b>	<b>3,457,809</b>	<b>23,964,607</b>	<b>0</b>
UTILITY	23,964,607	23,964,607	3,034,715	3,457,809	23,964,607	0
<b>OTHER</b>	<b>31,329,374</b>	<b>31,354,374</b>	<b>1,391,429</b>	<b>2,444,477</b>	<b>31,354,374</b>	<b>0</b>
COMMUNITY ACTIVITIES	2,578,776	2,578,776	801,547	831,760	2,578,776	0
CONTINGENCY	4,435,019	4,375,019	45,155	45,155	4,375,019	0
CONTRACTED SERVICES	3,809,682	3,869,682	87,834	281,395	3,869,682	0
ELECTIONS	208,044	208,044	0	0	208,044	0
GOVT AGENCY & OTHER	0	0	0	0	0	0
LEASES - OFFICES PARKING COPIER	1,942,984	1,942,984	111,671	245,511	1,942,984	0
LEGAL EXPENSES & SETTLEMENTS	2,616,500	2,616,500	67,850	120,655	2,616,500	0
OTHER	4,319,822	4,319,822	176,663	197,513	4,319,822	0
OUT AGENCY	0	0	0	0	0	0
POSTAGE	231,419	231,419	25,000	25,000	231,419	0
SUPPLY	4,236,320	4,261,320	17,992	498,153	4,261,320	0
TECH, PROF & COMM BASED SERVICES	1,976,350	1,976,350	53,139	194,757	1,976,350	0
VEHICLE & EQUIP	4,974,458	4,974,458	4,578	4,578	4,974,458	0
<b>EDUC</b>	<b>284,008,188</b>	<b>284,008,188</b>	<b>8,002,775</b>	<b>16,005,550</b>	<b>284,008,188</b>	<b>0</b>
EDUC	284,008,188	284,008,188	8,002,775	16,005,550	284,008,188	0
<b>Grand Total</b>	<b>570,041,106</b>	<b>570,041,106</b>	<b>28,182,037</b>	<b>50,420,516</b>	<b>563,374,439</b>	<b>6,666,667</b>

<sup>1</sup> Library is favorable due to a Corporate contribution of \$10M, of which \$6.667M has been provided directly to the Hartford Public Library.

City of Hartford

FY2018

Monthly Financial Report to the  
Municipal Accountability Review  
Board



September 14, 2018



**City of Hartford**  
**Budget and Financial Report**  
**to the Municipal Accountability Review Board**

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**City of Hartford - FY2018 General Fund Financial Report & Projection**

**MARB 9/14**

Revenue Category	FY2017 ACT	FY2018 ADP	FY2018 REV	FY2018 ACT (YTD*)	FY2018 PROJ	VARIANCE	% COLL.
41 General Property Taxes <sup>1</sup>	(258,987,305)	(280,165,161)	(280,165,161)	(281,426,257)	(281,426,257)	(1,261,096)	100%
42 Licenses And Permits <sup>2</sup>	(5,376,215)	(5,971,406)	(5,971,406)	(6,065,824)	(6,065,824)	(94,418)	102%
43 Fines Forfeits & Penalties <sup>3</sup>	(161,421)	(190,000)	(190,000)	(149,601)	(149,601)	40,399	79%
44 Revenue Money And Property <sup>4</sup>	(2,364,183)	(1,313,149)	(1,313,149)	(2,382,396)	(2,382,396)	(1,069,247)	181%
45 Intergovernmental Revenues <sup>5</sup>	(266,482,051)	(265,635,563)	(265,635,563)	(292,903,825)	(292,903,825)	(27,268,262)	110%
46 Charges For Services <sup>6</sup>	(3,493,697)	(2,844,964)	(2,844,964)	(3,647,518)	(3,647,518)	(802,554)	128%
47 Reimbursements <sup>7</sup>	(156,717)	(152,840)	(152,840)	(134,317)	(134,317)	18,523	88%
48 Other Revenues <sup>8</sup>	(1,035,507)	(238,650)	(238,650)	(1,312,263)	(1,312,264)	(1,073,614)	550%
53 Other Financing Sources <sup>9</sup>	(6,032,055)	(6,777,365)	(6,777,365)	(5,008,123)	(5,823,154)	954,211	74%
<b>Total Revenues<sup>16</sup></b>	<b>(544,089,150)</b>	<b>(563,289,098)</b>	<b>(563,289,098)</b>	<b>(593,030,124)</b>	<b>(593,845,156)</b>	<b>(30,556,058)</b>	<b>105%</b>

**MARB 9/14**

Expenditure Category	FY2017 ACT	FY2018 ADP	FY2018 REV	FY2018 ACT (YTD*)	FY2018 PROJ	VARIANCE	% EXP.
Payroll <sup>10</sup>	102,643,044	106,762,441	106,689,097	102,345,131	102,345,131	4,343,966	96%
Benefits <sup>11</sup>	78,171,009	96,229,626	96,229,626	89,756,735	90,153,936	6,075,690	93%
Debt & Other Capital <sup>12</sup>	32,017,824	58,591,375	58,591,375	57,788,433	57,788,433	802,942	99%
Library	7,860,851	8,100,000	8,100,000	8,100,000	8,100,000	-	100%
Metro Hartford Innovation Services	2,998,818	2,996,431	2,996,431	2,996,431	2,996,431	-	100%
Utilities <sup>13</sup>	20,649,407	23,979,440	23,889,440	22,008,714	22,008,714	1,880,726	92%
Other Non-Personnel <sup>14</sup>	25,112,242	32,256,057	32,419,401	26,368,494	26,368,494	6,050,907	81%
Education <sup>15</sup>	284,008,065	284,008,188	284,008,188	284,008,188	284,008,188	-	100%
<b>Total Expenditures</b>	<b>553,461,260</b>	<b>612,923,558</b>	<b>612,923,558</b>	<b>593,372,126</b>	<b>593,769,327</b>	<b>19,154,231</b>	<b>97%</b>
<b>Revenues and Expenditures, Net**</b>	9,372,110	49,634,460	49,634,460	342,002	(75,829)		
Council Approved Use of Fund Balance	(8,394,000)						
<b>Net Surplus/(Deficit)</b>	<b>(978,110)</b>	<b>(49,634,460)</b>	<b>(49,634,460)</b>	<b>(342,002)</b>	<b>75,829</b>		
Tax Anticipation Note/Fund Balance	978,110						
<b>Final Net Surplus/(Deficit)</b>	<b>-</b>	<b>(49,634,460)</b>	<b>(49,634,460)</b>	<b>(342,002)</b>	<b>75,829</b>		

<sup>1</sup> The City's General Property Taxes revenue will be adjusted by the 60-Day Collection GAAP rule in early September.

<sup>2</sup> The Licenses and Permits revenue category is primarily comprised of building, electrical, mechanical and plumbing permits, food and milk dealer licenses and all other licenses and permits. FY2018 actuals of \$6.06M have exceeded the Adopted Budget by \$94K.

<sup>3</sup> The Fines, Forfeits and Penalties revenue line item is primarily comprised of false alarms fines.

<sup>4</sup> Revenue from Money and Property contains lease/rental and short-term investment income. FY2018 Revenue exceeded the Adopted Budget by \$1.069M, as projected, due to a more favorable interest rate environment for short term investment income.

<sup>5</sup> Intergovernmental Revenues, primarily comprised of municipal aid from the State of Connecticut, includes the \$20M of Municipal Restructuring Funds and \$11.8M of Contract Assistance payments, offset by a reduction in state aid from FY2017 to FY2018.

<sup>6</sup> Charges for Services contains revenues associated with the conveyance tax, transcript/filing of records and special events. This revenue line item varies each year with historical actuals ranging from \$2.8M to \$3.6M. FY2018 Revenue totals \$3.64M, approximately \$802K in excess of the budget. The major driver of this increase is unanticipated conveyance tax revenues.

<sup>7</sup> Reimbursements (primarily Section 8) primarily occur at fiscal year end and reflect revenues of \$134K for FY2018.

<sup>8</sup> Other Revenues exceeded the revenue budget by \$1.073M due to one-time revenues associated with various settlements.

<sup>9</sup> Other Financing Sources reflects a projection of \$5.8M and YTD actuals of \$4.9M, pending the posting of remaining Parking net revenues. Other Financing Sources overall reflects a revenue shortfall of approximately \$1 million, \$500K of which is attributable to Stadium revenues and \$500K for Special Police Services (PJs). A revenue shortfall of \$500K is projected for private duty jobs (special police services) due to a large receivable for the XL Center and lower overall Private Duty Job requests. Regarding Stadium revenues, primary contributors are loss of Stadium Admissions Tax revenues to the State of Connecticut, a capital reserve payment for FY2017 recorded in FY2018 and the timing of the development of Downtown North (area surrounding the stadium).

<sup>10</sup> Net favorable variance of \$4.3M in Payroll is due to a delay in refilling vacancies, offset by Public Safety Overtime.

<sup>11</sup> Benefits surplus of \$6.1M is primarily due to favorable healthcare expenditures, vacation/sick payouts, other benefits, and fringe reimbursements from grants.

<sup>12</sup> Debt and Other Capital was budgeted to meet all debt service payments for the City of Hartford, to fund any deficit in FY2017 and to cover any capital requirements as the City is currently on a Pay-As-You-Go CapEx plan. This line item includes \$13.1M for capital expenditures.

<sup>13</sup> Utilities are currently projected favorable at \$1.9M. The two primary contributors are the MDC updated ad valorem tax/assessment for sewer services and lower market rates for gasoline, diesel fuel and piped gas. Approximately \$12M of the City's \$23.9M Utilities budget is for the annual MDC ad valorem tax/assessment for Hartford as a member municipality.

<sup>14</sup> All Other Non-Personnel expenditures are currently projected favorable by approximately \$6.0M primarily in the areas of outside legal services, legal settlements, lease expenses, uniforms and accessories, and other non-personnel line items city-wide.

<sup>15</sup> Education YTD actuals (P13) reflect the City's annual MBR requirement of approximately \$96M and the entire \$188M in ECS / other education aid.

<sup>16</sup> The City's financial system (Munis) reflects revenues as negative values (credits) and expenditures as positive values. A negative variance for revenues is favorable. A positive variance for revenue is unfavorable.

\* For Net Revenues and Expenditures, negative amounts are favorable and positive amounts are unfavorable.

Revenue Summary - Major Category	FY2017 ACT	FY2018 ADP	FY2018 P13
<b>41-TAXES</b>	<b>(258,987,305)</b>	<b>(280,165,161)</b>	<b>(281,426,257)</b>
CURRENT YEAR TAX LEVY	(247,230,944)	(266,698,436)	(270,286,946)
INTEREST AND LIENS	(3,585,586)	(4,450,000)	(3,709,011)
PRIOR YEAR LEVIES	(5,667,956)	(7,416,725)	(5,793,813)
TAX LIEN SALES	(2,399,318)	(1,500,000)	(1,576,115)
OTHER	(103,500)	(100,000)	(60,372)
<b>42-LICENSES AND PERMITS</b>	<b>(5,376,215)</b>	<b>(5,971,406)</b>	<b>(6,065,824)</b>
BUILDING PERMITS	(3,368,932)	(3,642,000)	(3,669,844)
ELECTRICAL PERMITS	(625,186)	(627,000)	(795,555)
FOOD & MILK DEALER LICENSES	(169,694)	(312,000)	(440,293)
MECHANICAL PERMITS	(529,055)	(689,000)	(385,025)
PLUMBING PERMITS	(286,326)	(315,000)	(328,075)
OTHER	(397,022)	(386,406)	(447,032)
<b>43-FINES FORFEITS AND PENALTIES</b>	<b>(161,421)</b>	<b>(190,000)</b>	<b>(149,601)</b>
FALSE ALARM CITATIONS-POL&FIRE	(153,815)	(185,000)	(138,718)
HEALTH SANITATION CITATION	(206)	-	-
LAPSED LICENSE/LATE FEE	(7,400)	(5,000)	(9,200)
OTHER	-	-	(1,683)
<b>44-INTEREST AND RENTAL INCOME</b>	<b>(2,364,183)</b>	<b>(1,313,149)</b>	<b>(2,382,396)</b>
BILLINGS FORGE	(19,261)	(20,000)	(19,784)
CT CENTER FOR PERFORM ART	(50,000)	(50,000)	(82,193)
DELTAPRO - LANDFILL GAS	(60,670)	(90,294)	(79,146)
INTEREST	(439,567)	(252,000)	(1,403,467)
MIRA SOLAR REVENUE	(53,875)	(50,000)	(23,787)
RENT OF PROP-ALL OTHER	(94,618)	(79,600)	(112,839)
RENTAL OF PARK PROPERTY	(86,805)	(54,000)	(70,869)
RENTAL OF PARKING LOTS	(23,200)	(600)	(7,800)
RENTAL OF PROP-FLOOD COMM	(143,600)	(148,560)	(147,320)
RENTAL-525 MAIN STREET	(28,561)	(17,694)	(27,009)
RENTS FROM TENANTS	(152,029)	(161,257)	(151,060)
SHEPHERD PARK	(115,648)	(118,000)	-
THE RICHARDSON BUILDING	(260,205)	(235,000)	(220,979)
UNDERWOOD TOWER PILOT	(36,144)	(36,144)	(36,144)
OTHER	(800,000)	-	-
<b>45-INTERGOVERNMENTAL</b>	<b>(266,482,051)</b>	<b>(265,635,563)</b>	<b>(292,903,825)</b>
<b>MUNICIPAL AID</b>	<b>(259,875,647)</b>	<b>(259,875,099)</b>	<b>(255,565,827)</b>
CAR TAX SUPPL MRSF REV SHARING	(13,908,437)	(13,908,437)	(12,177,213)
EDUCATION COST SHARING	(187,921,492)	(187,974,890)	(186,667,434)
EDUCATION OTHER	(56,680)	-	(1,307,456)
HIGHWAY GRANT	(1,198,978)	(1,201,712)	(1,194,825)
MASHANTUCKET PEQUOT FUND	(6,263,314)	(6,263,314)	(6,263,314)
MRSA BONDED DISTRIBUTION GRANT	(1,419,161)	(1,419,161)	(1,443,052)
MRSF SELECT PILOT	(11,883,205)	(11,883,205)	(11,883,205)
MUNICIPAL STABILIZATION GRANT	-	-	(4,456,568)
PRIV TAX EXEMPT PROPERTY	(23,664,027)	(23,664,027)	(20,009,758)
STATE OWNED PROPERTY	(13,560,353)	(13,560,353)	(10,163,003)
<b>OTHER MUNICIPAL AID</b>	<b>-</b>	<b>-</b>	<b>(31,888,917)</b>
MUNICIPAL RESTRUCTURING FUNDS	-	-	(20,000,000)
STATE CONTRACT ASSISTANCE	-	-	(11,888,917)
<b>OTHER STATE REVENUES</b>	<b>(2,330,433)</b>	<b>(1,453,175)</b>	<b>(1,207,763)</b>
BOND INT SUB ON SCH PROJ	(72,003)	(46,613)	(46,620)
JUDICIAL BRANCH REV DISTRIB.	(65,938)	(76,000)	(44,931)
MANUFACTURERS' FACILITIES	(485,370)	(48,843)	-
SCH BUILD GRT-SERIAL	(1,316,806)	(886,096)	(1,077,079)
TAX EXEMP FOR THE ELDERLY	(343,016)	(348,907)	-
VETERANS EXEMPTIONS	(47,300)	(46,716)	(39,133)
<b>PILOTS, MIRA &amp; OTHER INTERGOVERNMENTAL</b>	<b>(4,273,972)</b>	<b>(4,302,289)</b>	<b>(4,238,518)</b>
DISABIL EXEMPT-SOC SEC	(6,672)	(7,755)	(6,813)
GR REC TAX-PARI MUTUEL	(261,321)	(250,000)	(215,473)
HEALTH&WELFARE-PRIV SCH	(61,366)	(61,366)	(48,772)
MATERIALS INNOVATION RECYCLING	(1,500,000)	(1,500,000)	(1,500,000)
PHONE ACCESS LN TAX SH	(556,685)	(500,986)	(447,477)
PILOT CHURCH HOMES INC	(120,537)	(131,112)	(131,112)
PILOT FOR CT CTR FOR PERF	(355,464)	(330,447)	(361,859)
PILOT FOR HARTFORD 21	(500,000)	(500,000)	(500,000)
PILOT HARTFORD HILTON	(511,236)	(518,904)	(522,483)
PILOT HARTFORD MARRIOTT	(380,691)	(481,719)	(484,529)
PILOT TRINITY COLLEGE	(20,000)	(20,000)	(20,000)
<b>OTHER</b>	<b>(2,000)</b>	<b>(5,000)</b>	<b>(2,800)</b>
STATE REIMBURSEMENTS	(2,000)	(5,000)	(2,800)
<b>46-CHARGES FOR SERVICES</b>	<b>(3,493,697)</b>	<b>(2,844,964)</b>	<b>(3,647,518)</b>
CONVEYANCE TAX	(1,375,348)	(1,100,000)	(1,301,512)
FILING RECORD-CERTIF FEES	(289,661)	(300,000)	(327,904)
TRANSCRIPT OF RECORDS	(822,962)	(835,250)	(811,703)
OTHER	(1,005,727)	(609,714)	(1,206,399)
<b>47-REIMBURSEMENTS</b>	<b>(156,717)</b>	<b>(152,840)</b>	<b>(134,317)</b>
ADVERTISING LOST DOGS	(223)	(220)	(155)
ATM REIMBURSEMENT	(1,238)	(1,475)	(527)
DOG ACCT-SALARY OF WARDEN	(2,129)	(2,600)	(1,992)
OTHER REIMBURSEMENTS	(36,777)	(17,900)	(7,274)
PRIOR YEAR EXPEND REFUNDS	-	(17,000)	(10,796)
REIMB FOR MEDICAID SERVICES	(17,290)	(22,000)	(20,933)
SECTION 8 MONITORING	(85,395)	(85,545)	(78,778)
WORK COMP NORM TAX APPLIC	-	-	-
OTHER	(13,666)	(6,100)	(13,863)
<b>48-OTHER REVENUES</b>	<b>(1,035,507)</b>	<b>(238,650)</b>	<b>(1,312,263)</b>
MISCELLANEOUS REVENUE	(273,422)	(169,150)	(139,112)
OVER & SHORT ACCOUNT	(828)	(1,500)	(375)
SALE CITY SURPLUS EQUIP	(77,613)	(60,000)	(22)
SALE OF DOGS	(7,219)	(5,000)	(3,609)
SETTLEMENTS - OTHER	(3,800)	(3,000)	(870,008)
OTHER	(672,625)	-	(299,136)
<b>53-OTHER FINANCING SOURCES</b>	<b>(6,032,055)</b>	<b>(6,777,365)</b>	<b>(5,008,123)</b>
DOWNTOWN NORTH (DONO)	(659,907)	(1,487,500)	(933,953)
REVENUE FROM HTFD PKG AUTHY	(1,832,626)	(2,424,865)	(1,834,153)
SPECIAL POLICE SERVICES	(3,210,691)	(2,750,000)	(2,152,931)
OTHER	(328,830)	(115,000)	(87,086)
<b>Grand Total</b>	<b>(544,089,150)</b>	<b>(563,289,098)</b>	<b>(593,030,125)</b>

Expenditure Summary - Departments

	FY2017 ACTUAL	FY2018 ADOPTED	FY2018 REVISED	FY2018 ACTUAL P13 (YTD)	FY2018 PROJECTION P13	VAR (REV TO PROJ P13)
00111 MAYOR'S OFFICE	690,349	795,870	795,870	690,350	690,350	105,520
00112 COURT OF COMMON COUNCIL	564,932	506,047	506,047	481,167	481,167	24,880
00113 TREASURER	444,644	445,933	445,933	409,328	409,328	36,605
00114 REGISTRARS OF VOTERS	669,710	378,390	577,426	457,848	457,848	119,578
00116 CORPORATION COUNSEL	1,653,425	1,539,609	1,539,609	1,439,903	1,439,903	99,706
00117 TOWN & CITY CLERK	768,740	777,269	777,269	707,851	707,851	69,418
00118 INTERNAL AUDIT	512,828	490,980	490,980	464,197	464,197	26,783
00119 CHIEF OPERATING OFFICER	295,268	806,865	806,865	774,567	774,567	32,298
00120 COMMUNICATIONS & NEW MEDIA	466,193	0	0	0	0	0
00122 METRO HARTFORD INNOVATION SERV	2,998,818	2,996,431	2,996,431	2,996,431	2,996,431	0
00123 FINANCE	3,468,779	3,737,413	3,737,413	3,264,467	3,264,467	472,946
00125 HUMAN RESOURCES	945,827	1,246,558	1,246,558	1,008,374	1,008,374	238,184
00128 OFFICE OF MANAGEMENT & BUDGET	635,636	763,786	763,786	665,895	665,895	97,891
00132 CHILDREN FAMILY RECREATION	3,115,727	3,258,979	3,258,979	3,086,669	3,086,669	172,310
00211 FIRE	36,871,567	37,901,180	37,901,180	38,465,397	38,465,397	(564,217) <sup>1</sup>
00212 POLICE	40,106,139	43,967,277	43,967,277	39,167,061	39,167,061	4,800,216
00213 EMERGENCY SERVICES & TELECOMMU	3,710,371	3,682,721	3,682,721	3,614,141	3,614,141	68,580
00311 PUBLIC WORKS	12,657,178	12,265,601	12,265,601	12,497,047	12,497,047	(231,446) <sup>2</sup>
00420 DEVELOPMENT SERVICES	2,917,517	3,157,225	3,157,225	3,379,068	3,379,068	(221,843) <sup>3</sup>
00520 HEALTH AND HUMAN SERVICES	4,789,149	4,767,293	4,767,293	4,155,481	4,155,481	611,812
00711 EDUCATION	284,008,065	284,008,188	284,008,188	284,008,188	284,008,188	0
00721 HARTFORD PUBLIC LIBRARY	7,860,851	8,100,000	8,100,000	8,100,000	8,100,000	0
00820 BENEFITS & INSURANCES	78,171,541	96,229,626	96,229,626	89,756,735	90,153,936	6,075,690
00821 DEBT SERVICE	32,017,824	58,591,375	58,591,375	57,788,433	57,788,433	802,942
00822 NON OP DEPT EXPENDITURES	33,120,182	42,508,942	42,309,906	35,993,527	35,993,527	6,316,379
<b>Grand Total</b>	<b>553,461,260</b>	<b>612,923,558</b>	<b>612,923,558</b>	<b>593,372,126</b>	<b>593,769,327</b>	<b>19,154,231</b>

<sup>1</sup> Deficit in the Fire Department reflects overtime net of attrition savings. This is due to minimum manning requirements per collective bargaining contract, timing required for civil service recruitment of fire classes and completion of promotions to fill vacancies and the requisite overtime to meet manning requirements per shift.

<sup>2</sup> Shortfall in the Department of Public Works is largely due to the impact of the HMEA arbitration award for retroactive wages and increased overtime expenditures.

<sup>3</sup> Shortfall in Development Services is due to HMEA arbitration award which provided retroactive wage increases in Quarter 4 of FY2017 after the development of the City's salary budget. Funds were budgeted within the City's wage reserve and will be transferred prior to finalization of FY2018 audit.

Expenditure Summary - Major Expenditure Category

	FY2017 ACTUAL	FY2018 ADOPTED	FY2018 REVISED	FY2018 ACTUAL P13 (YTD)	FY2018 PROJECTION P13	VAR (REV TO PROJ P13)
<b>PAYROLL</b>	<b>102,643,044</b>	<b>106,762,441</b>	<b>106,689,097</b>	<b>102,345,131</b>	<b>102,345,131</b>	<b>4,343,966</b>
FT	81,275,152	88,810,837	88,550,963	78,959,695	78,959,695	9,591,268
HOLIDAY	2,527,860	2,202,521	2,202,521	2,519,149	2,519,149	(316,628)
OT	17,257,394	14,569,320	14,569,320	19,235,576	19,235,576	(4,666,256)
PT	1,582,637	1,179,763	1,366,293	1,630,712	1,630,712	(264,419)
<b>BENEFITS</b>	<b>78,171,009</b>	<b>96,229,626</b>	<b>96,229,626</b>	<b>89,756,735</b>	<b>90,153,936</b>	<b>6,075,690</b>
HEALTH	34,521,758	38,352,436	38,352,436	34,664,029	34,543,531	3,808,905
MITIGATION	0	(500,000)	(500,000)	0	0	(500,000)
PENSION	35,505,668	47,099,064	47,099,064	45,565,981	45,565,981	1,533,083
INSURANCE	4,451,035	4,615,000	4,615,000	4,470,630	4,540,630	74,370
CONCESSIONS	0	(4,000,000)	(4,000,000)	0	0	(4,000,000)
FRINGE REIMBURSEMENTS	(6,141,158)	(2,600,000)	(2,600,000)	(4,018,955)	(4,018,955)	1,418,955
LIFE INSURANCE	251,282	315,652	315,652	252,536	252,536	63,116
OTHER BENEFITS	4,681,066	4,739,474	4,739,474	4,254,156	4,254,156	485,318
WAGE	0	2,650,000	2,650,000	0	0	2,650,000
WORKERS COMP	4,901,358	5,558,000	5,558,000	4,568,358	5,016,057	541,943
<b>DEBT</b>	<b>32,017,824</b>	<b>58,591,375</b>	<b>58,591,375</b>	<b>57,788,433</b>	<b>57,788,433</b>	<b>802,942</b>
DEBT	32,017,824	58,591,375	58,591,375	57,788,433	57,788,433	802,942
<b>LIBRARY</b>	<b>7,860,851</b>	<b>8,100,000</b>	<b>8,100,000</b>	<b>8,100,000</b>	<b>8,100,000</b>	<b>0</b>
LIBRARY	7,860,851	8,100,000	8,100,000	8,100,000	8,100,000	0
<b>MHIS</b>	<b>2,998,818</b>	<b>2,996,431</b>	<b>2,996,431</b>	<b>2,996,431</b>	<b>2,996,431</b>	<b>0</b>
MHIS	2,998,818	2,996,431	2,996,431	2,996,431	2,996,431	0
<b>UTILITY</b>	<b>20,649,407</b>	<b>23,979,440</b>	<b>23,889,440</b>	<b>22,008,714</b>	<b>22,008,714</b>	<b>1,880,726</b>
UTILITY	20,649,407	23,979,440	23,889,440	22,008,714	22,008,714	1,880,726
<b>OTHER</b>	<b>25,112,242</b>	<b>32,256,057</b>	<b>32,419,401</b>	<b>26,368,494</b>	<b>26,368,494</b>	<b>6,050,907</b>
COMMUNITY ACTIVITIES	2,925,362	2,566,975	2,789,975	2,680,118	2,680,118	109,857
CONTINGENCY	43,289	7,253,000	828,395	329,799	329,799	498,596
CONTRACTED SERVICES	2,947,602	3,683,837	3,858,194	3,380,431	3,380,431	477,763
ELECTIONS	0	308,612	109,576	71,296	71,296	38,280
GOVT AGENCY & OTHER	16,221	0	750,000	750,000	750,000	0
LEGAL EXPENSES & SETTLEMENTS	2,849,671	2,616,500	8,027,072	6,472,633	6,472,633	1,554,439
OTHER	4,169,034	3,963,151	4,095,737	3,189,806	3,189,806	905,931
OUT AGENCY	100,000	0	0	0	0	0
POSTAGE	211,754	236,219	203,413	193,625	193,625	9,788
SUPPLY	3,355,808	4,154,001	4,232,054	3,480,642	3,480,642	751,412
TECHNICAL, PROF. & COMM BASED SERVICES	1,750,242	2,019,170	1,990,393	1,422,240	1,422,240	568,153
VEHICLES & EQUIPMENT	3,840,644	3,467,680	3,467,680	3,467,680	3,467,680	0
LEASES - OFFICES, PARKING & COPIERS	2,902,614	1,986,912	2,066,912	930,224	930,224	1,136,688
<b>EDUC</b>	<b>284,008,065</b>	<b>284,008,188</b>	<b>284,008,188</b>	<b>284,008,188</b>	<b>284,008,188</b>	<b>0</b>
EDUC	284,008,065	284,008,188	284,008,188	284,008,188	284,008,188	0
<b>Grand Total</b>	<b>553,461,260</b>	<b>612,923,558</b>	<b>612,923,558</b>	<b>593,372,126</b>	<b>593,769,327</b>	<b>19,154,231</b>

**City of Hartford-Collective Bargaining Contracts and Status**

**August 2018**

***Municipal Employee Bargaining Organizations***

<u>Employees</u>	<u>Organization</u>	<u>Est. # of Employees</u>	<u>Contract Expiration Date</u>	<u>Status: 2017, 2018 &amp; Prior Contracts</u>
Blue collar, Clerical, Dispatchers, Recreation, ELC Teachers	Local 1716, Council 4 AFSCME, AFL-CIO	402 (239 FT; 163 PT/Seasonal)	6/30/2021	N/A
Fire	Hartford Fire Fighters Association	316 (FT)	6/30/2020	N/A
Police (Sworn & Non-Sworn)	Hartford Police Union	412 (FT)	6/30/2022	N/A
Lawyers	The Municipal Lawyers' Association	9 (FT)	6/30/2015	Requested Mediation in accordance with State Statute; awaiting appointment of City Council Member
Supervisory	Hartford Municipal Employees Association	171 (169 FT; 2 temp)	6/30/2017	In Arbitration
Professional	City of Hartford Professional Employees Association, SEIU, Local 2001 CSEA	46 (44 FT; 2 PT/Seasonal)	6/30/2020	N/A
School Crossing Guards	School Crossing Guards' Association	61 (PT)	6/30/2015	In Negotiations

Total

1417

# CITY OF HARTFORD

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- **Cintas:**
- Cintas shall provide the City with uniform services to the Department of Public Works under a US Communities contract.
- FY19 is Year 3 of the three-year agreement contract with Cintas, with a fixed value of \$100,000 per year.
- The second year of the agreement commenced July 1<sup>st</sup>, 2017 and ended June 30<sup>th</sup>, 2018. The City has the option to renew this agreement for one additional one-year term. The Compensation table for 3 years is listed below:

Years	Total
Year 1	\$100,000
Year 2	\$100,000
Year 3	\$100,000

-Raymond D. Freeman

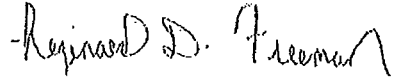
# CITY OF HARTFORD

## INTERDEPARTMENTAL MEMORANDUM

July 11, 2018

To: Ron Van Winkle, Interim Chief Financial Officer

From: Chief Reginald D. Freeman, Interim Director of Public Works



Re: CINTAS UNIFORMS – AGREEMENT FY 2019

cc: I. Cicero  
P. Maylor  
M. Looney  
S. Sheppard

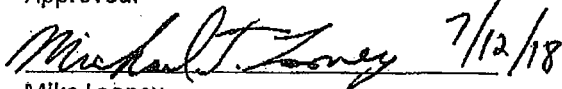
CINTAS provides uniforms for all 1716 employees of DPW. Attached for your consideration is a US Communities agreement between the City of Hartford and CINTAS Uniforms Services. This is third year of a three-year agreement for these services. The pricing in this agreement remains the same every year. The annual cost for this service is \$100,000 and is funded by the general fund 31.1001/561.105.

Attached for review by the Corporation Counsel, the Chief Operating Officer and for signing by the Mayor is (1) original for the subject contract.

We request that the Corporation Counsel review the Contract for form and legality and indicate approval by so stamping and signing at the bottom of the signature page of the contract. Afterwards, the package will be forwarded to the Chief Operating Officer for review and approval.

Please call Petrel Maylor at x79900 after Mayor's signature to have package picked up.

Approved:



Mike Looney  
Interim Deputy

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Ron Van Winkle  
Chief Operating Officer

*Approved as to Form and Legality*

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Melissa McCaw  
Interim Chief Financial Officer

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Office of Corporation Counsel





FACILITIES SOLUTIONS AGREEMENT - US Communities

Location No. 701

Contract No.

Customer No.

Date

Customer/Participating City of Hartford Department of Public Works

Phone 207.741.5500

Address: 50 Jennings Rd. City Hartford State CT Zip 06120

UNIFORM PRODUCT RENTAL PRICING:

Table with 3 columns: Item #, Description, Unit Price. Rows include Comfort Shirt, Comfort Pant, Cargo Pant, Carhartt Pant, Carhartt FR Shirt Enhanced Vis, Carhartt FR Pant.

JULY 1ST 2018 (46)

This agreement is effective as of the date of execution of the Master Agreement, December 2nd 2015 for a term of 12 months. Pending satisfactory service The DPW will renew for an additional term of 12 months. Any negotiations of price, terms or discounts must be approved by Hartford County Public Schools, with any such changes taking effect on the anniversary date of the contract.

Name Emblem \$ 1.14 ea Company Emblem \$ 1.14 ea
Customer Emblem \$ 1.14 ea Embroidery \$ 7.00 ea
COD Terms \$ per week charge for prior service (if Amount Due is Carried to Following Week)
Credit Terms - Charge Payments due 10 Days After End of Month
Automatic Lost Replacement Charge: Unit % of Inventory \$ Ea.
Automatic Lost Replacement Charge: Item % of Inventory \$ Ea.
Minimum Charge \$ 35.00 per delivery.
Make-Up charge \$ 1.50 per garment (Waived on Install)
Non-Standard/Special Cut Garment (i.e., non-standard, non-stocked unusually small or large sizes, unusually short or long sleeve or length, etc.) premium \$ .10 per garment.
Seasonal Sleeve Change \$ 1.00 per garment.
Under no circumstances will the Company accept textiles bearing free liquid. Shop towels may not be used to clean up oil or solvent spills.
Shop towel container \$ per week.
Artwork Charge for Logo Mat \$ 20.00
Uniform Storage Lockers: \$ 2.00 ea/week, Laundry Lock-up: \$ 0 ea/week Shipping: \$ 0
Service Charge \$ 0 per delivery.

This Service Charge is used to help Company pay various fluctuating current and future costs including, but not limited to, costs directly or indirectly related to the environment, energy issues, service and delivery of goods and services, in addition to other miscellaneous costs incurred or that may be incurred in the future by Company.

Size Change: Customer agrees to have employees measured by a Cintas representative using garment "size samples". A charge of \$ 5.00 per garment will be assessed for employees size changed within 4 weeks of installation.

Other than the City of Hartford DPW choose not to renew within 36 months of agreement execution the standard U.S. communities circulation clause will take effect. See attachment D.

Reginald D. Freeman 7/12/18

Cintas Inc No: Please Sign Name

By: Reginald D. Freeman Please Print Name
Title: Interim Director, DPW Please Print Title



Date:

Addendum A

If this agreement is cancelled for convenience in the first twelve months of the term, Customer shall pay as liquidated damages equal to 50 weeks of rental service.

If this agreement is cancelled for convenience in months thirteen (13) through eighteen (18) of the term, Customer shall pay as liquidated damages equal to 36 weeks of rental service. If this agreement is cancelled for convenience in months nineteen (19) through twenty-four (24) of the term, Customer shall pay as liquidated damages equal to 23 weeks of rental service.

If this agreement is cancelled after 24 months of service, Customer shall pay as liquidated damages of 10 weeks of rental service.

Customer shall also be responsible to return all of the Merchandise allocated to such Customer locations terminating this Agreement at the then current Loss/Damage Replacement Values and for any unpaid charges on Customer's account prior to termination.

Date: \_\_\_\_\_

Approved By: \_\_\_\_\_

Approved By: \_\_\_\_\_

US Communities Participating Public Agencies Terms

1. Participating Public Agencies: Supplier agrees to extend the same terms, covenants agreed to under the Master Agreement with Lead Public Agency Harford County Public Schools to other government agencies ("Participating Public Agencies") that, in their discretion, desire to access the Master Agreement in accordance with all terms and conditions contained herein or attached hereto. Each participating Public Agency will be exclusively responsible and deal directly with Supplier on matters relating to ordering, delivery, inspection, acceptance, invoicing, and payment for products and services in accordance with the terms and conditions of the Master Agreement. Any disputes between the Participating Public Agency and Supplier will be resolved directly between them in accordance with and governed by the laws of the State in which the Participating Public Agency exists.
2. Master Agreement available at [www.uscommunities.org](http://www.uscommunities.org)

Supplier General Service Terms Section

3. Prices Customer agrees to rent from Company, and Company agrees to provide to Customer, the Merchandise, inventory and services described on Exhibit A, "Merchandise & Pricing" at the prices set forth in Exhibit A. There will be a minimum charge of thirty-five dollars (\$35.00) per week for each Customer location required to purchase its rental services from Company as set forth in this Agreement.
4. Buyback of Non-Standard Garments Customer has ordered from Company a garment rental service requiring embroidered garments that may not be standard to Company's normal rental product line. Those non-standard products will be designated as such under Garment Description in Exhibit C. In the event Customer deletes a non-standard product, alters the design of the non-standard product, fails to renew the Agreement, or terminates the Agreement for any reason other than documented quality of service reasons which are not cured, Customer agrees to buy back all remaining non-standard products allocated to Customer that the Company has in service and out of service at the then current Loss/Damage Replacement Values.
5. Garments' Lack of Flame Retardant Or Acid Resistant Features Unless specified otherwise in writing by the Company, the garments supplied under this Agreement are not flame retardant or acid resistant and contain no special flame retardant or acid resistant features. They are not designed for use in areas of flammability risk or where contact with hazardous materials is possible. Flame resistant and acid resistant garments are available from Company upon request. Customer warrants that none of the employees for whom garments are supplied pursuant to this Agreement require flame retardant or acid resistant clothing.
6. Logo Mats In the event that Customer decides to delete any mat bearing the Customer's logo (Logo Mat) from the rental program, changes the design of the Logo Mats, terminates this agreement for any reason or fails to renew this Agreement, the Customer will purchase at the time of deletion, design change or termination, all remaining Logo mats that the Company has in service and out of service held in inventory at the then current Loss/Damage Replacement Value.
7. Adding Employees Additional employees and Merchandise may be added to this Agreement at any time upon written or oral request by the Customer to the Company. Any such additional employees or Merchandise shall automatically become a part of and subject to the terms of this Agreement. If such employees are employed at a Customer location that is then participating under this Agreement, the Customer shall pay Company the one-time preparation fee indicated on Exhibit A. Customer shall not pay Company any one-time preparation fee for garments for employees included in the initial installation of a Customer location. There will be a one-time charge for name and/or company emblems when employees are added to the program in garments requiring emblems.
8. Emblem Guarantee Customer has requested that Company supply emblems designed exclusively for Customer featuring Customer's logo or other specific identification (hereinafter "Customer Emblems"). Company will maintain a sufficient quantity of Customer Emblems in inventory to provide for Customer's needs and maintain a low cost per emblem through quantity purchases.
9. In the event Customer decides to discontinue the use of Customer Emblems, changes the design of the Customer Emblems, terminates this Agreement for any reason or fails to renew this Agreement, the Customer will purchase at the time of deletion, design change, termination or expiration, all remaining Customer Emblems that the Company allocated to Customer at the price indicated on Exhibit A of this Agreement. In no event shall the number of Customer Emblems allocated to Customer exceed the greater of (a) twelve (12) months' volume for each unique Customer Emblem or (b) a quantity agreed to by Company and Customer and noted on Exhibit A.
10. Terminating Employees Subject to the provisions of this Agreement, the weekly rental charge attributable to any individual leaving the employ of the Customer, or on a temporary leave of absence of three (3) weeks or more, shall be terminated upon oral or written notice by the Customer to the Company but only after all garments issued to that individual, or value of same at the then current Loss/Damage Replacement Values, are returned to Company.
11. Replacement In the event any Merchandise is lost, stolen or is not returned to Company, or is destroyed or damaged by fire, welding damage, acid, paint, ink, chemicals, neglect or otherwise, the Customer agrees to pay for said Merchandise at the then current Loss/Damage Replacement Values.
12. Indemnification To the fullest extent permitted by law, Contractor agrees to defend, indemnify, pay on behalf of and save harmless the Board of Education of Harford County, its elected and appointed officials, agents, employees and authorized volunteers against any and all claims, liability, demands, suits or loss, including reasonable attorneys' fees and all other costs connected therewith, arising out of or connected to the services provided by Contractor under this Contract, but only to the extent of Contractor's negligence.
13. Additional Items: Additional customer employees, products and services may be added to this agreement and shall automatically become a part of and subject to the terms hereof and all of its provisions. If this agreement is terminated early for convenience, the parties agree that the damages sustained by Company will be substantial and difficult to ascertain. Therefore, if this agreement is terminated by Customer prior to the applicable expiration date for any reason other than documented quality of service reasons which are not cured, or terminated by Company for non-payment by Customer at any time, Customer will pay to Company, as liquidated damages and not as a penalty based upon the following schedule:

If this agreement is cancelled for convenience in the first twelve months of the term, Customer shall pay as liquidated damages equal to 50 weeks of rental service

If this agreement is cancelled for convenience in months thirteen (13) through eighteen (18) of the term, Customer shall pay as liquidated damages equal to 36 weeks of rental service.

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