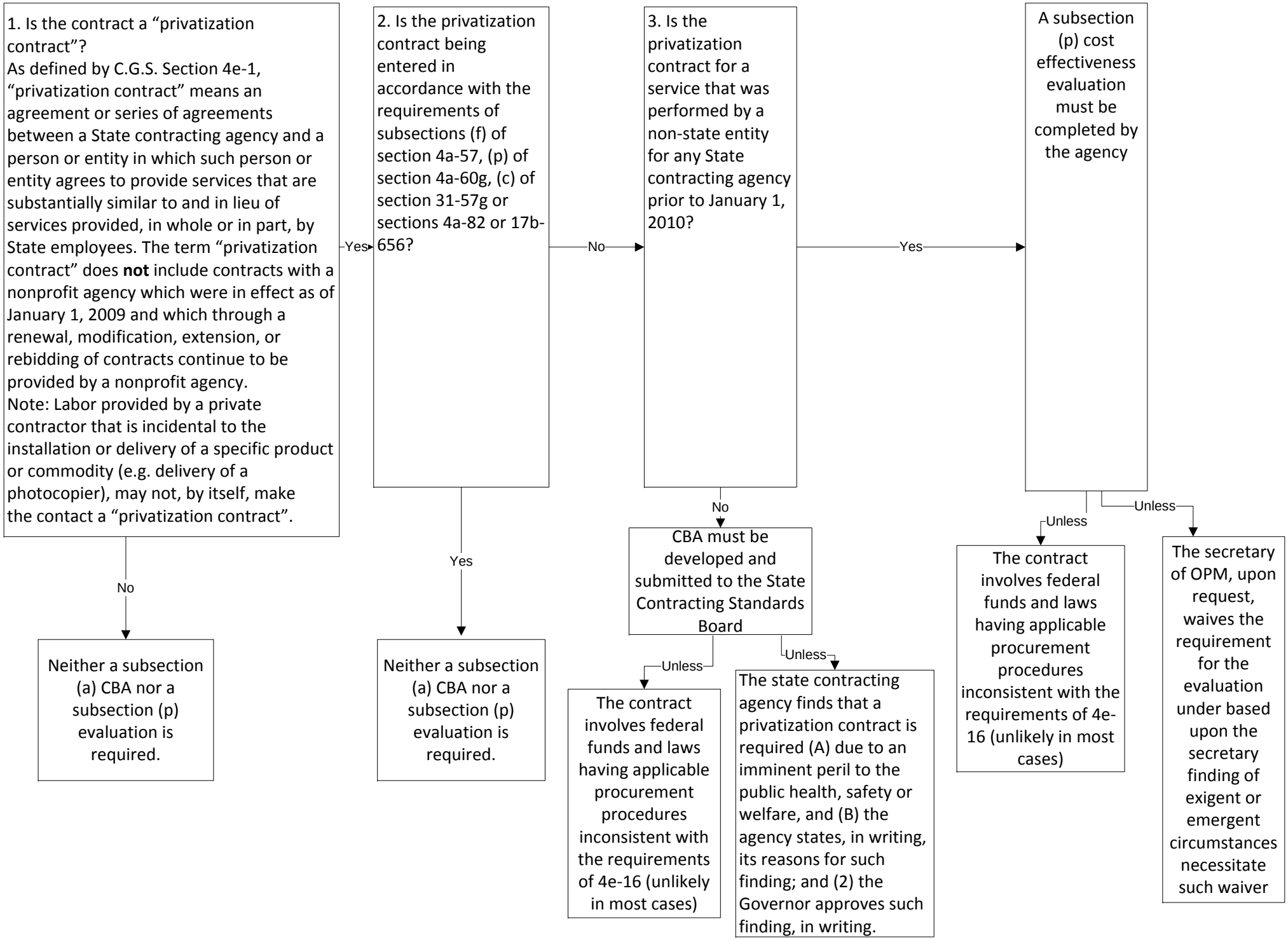Prior to entering into a contract, does my agency need to do a Cost-Benefit Analysis or Cost Effectiveness Evaluation?