

# Information Technology Strategy and Investment Committee

Minutes - August 10, 2016

Office of Policy and Management, 450 Capitol Avenue, Hartford, Connecticut  
Conference Room 2A  
10:00 A.M. – 12:00 P.M.

## Committee Members Present:

Melody Currey, Committee Co-Chair, Commissioner, Department of Administrative Services  
Susan Weisselberg (on behalf of Ben Barnes), Deputy Secretary, Office of Policy and Management  
Lou Fazzino (on behalf of Commissioner Klee), Department of Energy and Environmental Protection  
Kendall Wiggin, State Librarian, Connecticut State Library  
Scott Jackson, Commissioner, Department of Labor  
Jonathan Harris, Commissioner, Department of Consumer Protection

## Others in Attendance:

Department of Administrative Services: Angela Taetz, Easha Canada, Nicholas Hermes, Francine Dew, Kathleen DeBoer, Dennis Geshel  
Department of Developmental Services: Tina Good  
Department of Consumer Protection: Mike Elliot  
Office of Policy and Management: John Vittner, Jim Hadfield, Mike Riggott

- **Call to order**
  - Deputy Secretary Sue Weisselberg called the meeting to order at 10:05 a.m.
- **Introductions**
  - Committee members and other attendees introduced themselves.
- **Review of Previous Meeting Minutes**
  - A motion to approve the 07/13/16 meeting minutes was made by Deputy Secretary Weisselberg, Ken Wiggin seconded the motion. Deputy Secretary Weisselberg and Scott Jackson abstained. The motion was approved.
- **IT Capital funding requests**
  - **DAS – Statewide Talent Management Software Solution**

Nicholas Hermes provided an overview of the need to fundamentally improve the state's ability to recruit and hire state employees. The current manual process will be automated and decrease a 45 step process down to a 13 step process. The automation will provide great efficiencies, cost savings and improve the state's ability to hire the best candidates. He provided an implementation plan that will incrementally provide functionality benefits through the course of the project. Ken Wiggin asked if the proposed solution would provide other HR functions such as training and job performance. Nicholas stated that those items could be included as part of future efforts.

- **DAS – Enterprise Licensing Management System and Enhancement project**  
Easha Canada gave an overview of the e-license current processes and solution. She indicated in an earlier project that DAS went through a RFP process to determine if there were other solutions for e-licensing. As a result it was determined to invest further in the current MicroPact product to achieve the needed enhancements. Easha then gave an overview of the additional features and services the project will introduce. She pointed out the efficiencies that will be gained by leveraging the opportunities to more with less. Commissioner Harris, who is the executive sponsor of the project, provided examples of these efficiencies when using e-licensing in the field. Easha then highlighted many of the business goals, technology goals and how DAS is prepared as an organization to implement the project. She indicated in the proposed implementation plan how DAS will provide incremental benefits as the solution is rolled out.

- **Votes**

- **DAS Statewide Talent Management Software solution**  
The committee discussed the budget allocation for the Talent Management project due to the need to tighten the requirements. It was and agreed that the funding would be made for each phase of the project as it progresses.  
Ken Wiggin made the motion to approve the funding  
Commissioner Harris seconded the motion  
Commissioner Currey abstained  
All other Committee members unanimously approved
- **DAS – Enterprise Licensing Management System and Enhancement project**  
Lou Fazzino indicated he felt confident on how beneficial the e-licensing enhancement will be to the agencies. Scott Jackson mentioned how he thought the presentation and the project was well thought out and planned.  
Scott Jackson made the motion to approve the funding  
Deputy Secretary Susan Weisselberg seconded the motion  
Commissioner Currey and Commissioner Harris abstained  
All other Committee members unanimously approved

- **New Business**

- John Vittner reviewed the Information Technology Capital Investment Program budget with the committee. John also discussed how LEAN is continuing to be integrated into the IT Capital Investment program.

- **Adjournment**

- A motion to adjourn was made by Commissioner Currey and seconded by Commissioner Harris. The motion was unanimously approved. The meeting was adjourned by Deputy Secretary Susan Weisselberg at 11:45 am.