



OFFICE OF LEGISLATIVE MANAGEMENT

AGENCY PURPOSE

The Office of Legislative Management provides administrative and operational support for the Connecticut General Assembly. The Office of Legislative Management ensures the daily functioning of the Legislature for the benefit of the legislators, their staff, and the general public. Oversight and coordination of these functions and services are the responsibility of the Joint Committee on Legislative Management, a twenty-six member body comprised of the top legislative leaders from each political party in the Senate and House of Representatives. These functions and services include:

- Management of the General Assembly budget.

- Maintenance, supervision, and security of the State Capitol Building, the Legislative Office Building and their respective grounds and parking facilities.
- Supervision and coordination over all aspects of personnel administration for both permanent and temporary employees of the General Assembly.
- Preparation of bills, amendments, bill analyses, fiscal notes, journals, calendars, bulletins and other documents and support information attendant to the legislative process.

AGENCY SUMMARY

Personnel Summary	2002-2003 Total Authorized	2003-2004 Change From 2002-2003	2003-2004 Total Recommended	2004-2005 Change From 2003-2004	2004-2005 Total Recommended
<u>Permanent Full-Time Positions</u>					
General Fund	338	53	391	1	392
Financial Summary	2002-2003 Estimated	2003-2004 Current Services	2003-2004 Total Recommended	2004-2005 Current Services	2004-2005 Total Recommended
Personal Services	33,932,211	35,539,480	35,539,480	38,420,930	38,420,930
Other Expenses	13,958,293	14,537,634	14,537,634	15,531,526	15,531,526
<u>Capital Outlay</u>					
Equipment	679,160	2,423,500	2,423,500	1,332,500	1,332,500
<u>Other Current Expenses</u>					
Flag Restoration	0	50,000	50,000	50,000	50,000
CTN	0	1,800,000	1,800,000	1,850,400	1,850,400
Minor Capital Improvements	0	1,000,000	1,000,000	1,000,000	1,000,000
Interim Committee Staffing	510,000	600,000	600,000	485,000	485,000
Interim Salary/Caucus Offices	435,000	558,000	558,000	417,000	417,000
Industrial Renewal Plan	177,300	180,000	180,000	180,000	180,000
TOTAL - Other Current Expenses	1,122,300	4,188,000	4,188,000	3,982,400	3,982,400
<u>Pmts to Other than Local Govts</u>					
Interstate Conference Fund	261,370	275,000	275,000	283,000	283,000
TOTAL - General Fund	49,953,334	56,963,614	56,963,614	59,550,356	59,550,356



AUDITORS OF PUBLIC ACCOUNTS

AGENCY PURPOSE

- The Office of the Auditors of Public Accounts is a legislative agency of the State of Connecticut. Its primary mission is to audit the books and accounts of each agency of the state, all institutions supported by the state, and all public and quasi-public bodies created by the legislature and not subject to the Municipal Auditing Act. Each audit performed includes an examination and verification of accounting records and documents, a determination of the agency's compliance with applicable state and federal statutory and budgetary requirements, verification of the collection and proper handling of state revenue, and examination of expenditures charged to state appropriations and federal grants.
- The two Auditors may not be of the same political party and are appointed by the State Legislature to assure the independence and impartiality required for effective auditing. To ensure independence, appropriations to the Auditors of Public Accounts are excluded from executive restriction. The 103 professional staff includes many that have completed their experience requirement for the CPA certificate through service in the office.

AGENCY SUMMARY

Personnel Summary

	2002-2003 Total Authorized	2003-2004 Change From 2002-2003	2003-2004 Total Recommended	2004-2005 Change From 2003-2004	2004-2005 Total Recommended
<u>Permanent Full-Time Positions</u>					
General Fund	109	0	109	0	109

Financial Summary

	2002-2003 Estimated	2003-2004 Current Services	2003-2004 Total Recommended	2004-2005 Current Services	2004-2005 Total Recommended
Personal Services	8,227,197	9,042,658	9,042,658	9,478,709	9,478,709
Other Expenses	601,253	662,716	662,716	695,107	695,107
<u>Capital Outlay</u>					
Equipment	132,486	128,000	128,000	163,000	163,000
TOTAL - General Fund	8,960,936	9,833,374	9,833,374	10,336,816	10,336,816



COMMISSION ON THE STATUS OF WOMEN

AGENCY PURPOSE

- The Permanent Commission on the Status of Women (PCSW) was established by the General Assembly in 1973. The Commission's statutory mandates are to study and inform leaders about the nature and scope of sex discrimination in Connecticut, to serve as a liaison between government and private interest groups, to promote consideration of women for positions in government, and to work with state agencies in monitoring and assessing programs and policies that affect the status of women.
- The PCSW provides research and analysis to the Connecticut General Assembly and other state leaders regarding sex discrimination in employment, education and credit; health, safety and criminal justice issues; family law and child support enforcement; civil rights enforcement; welfare policy; economic development and other issues that affect the status of women.
- The Commission takes complaints from individuals who believe they have been discriminated against on the basis of sex. The PCSW is not an enforcement agency, but is directed by statute to assist individuals who wish to file formal complaints with the Commission on Human Rights and Opportunities.
- The PCSW provides the public with speakers, educational booklets, fact sheets, trainers, and a website to fulfill its mandate to inform the public about discrimination and the status of women.
- The PCSW maintains a "talent bank" of women seeking consideration for appointment to state boards, commissions, task forces, and other leadership positions within state government.

RECOMMENDED SIGNIFICANT CHANGES

Reductions to Current Services

- Eliminate the Commission on the Status of Women

The elimination of the Commission on the Status of Women will be realized in the bottom line Legislative Lapse in both years of the biennium.

2003-2004	2004-2005
0	0

AGENCY SUMMARY

Personnel Summary

Permanent Full-Time Positions

	2002-2003 Total Authorized	2003-2004 Change From 2002-2003	2003-2004 Total Recommended	2004-2005 Change From 2003-2004	2004-2005 Total Recommended
General Fund	8	0	8	0	8

Financial Summary

	2002-2003 Estimated	2003-2004 Current Services	2003-2004 Total Recommended	2004-2005 Current Services	2004-2005 Total Recommended
Personal Services	497,198	521,468	521,468	550,690	550,690
Other Expenses	72,987	137,712	137,712	141,000	141,000
<u>Capital Outlay</u>					
Equipment	2,625	3,000	3,000	3,000	3,000
TOTAL - General Fund	572,810	662,180	662,180	694,690	694,690
<u>Additional Funds Available</u>					
Federal Contributions	5,000	5,000	5,000	5,000	5,000
TOTAL - All Funds Net	577,810	667,180	667,180	699,690	699,690



COMMISSION ON CHILDREN

AGENCY PURPOSE

The Commission on Children is a legislative agency established to:

- Study the status of children and children's programs in order to identify programs, policies and legislation that will improve the development of children and strengthen the capabilities of families to provide for children's basic needs.
- Inform individuals and leaders of business, labor, education, state and local government, the media and the General Assembly of findings and recommendations.
- Perform services to facilitate adoption of the recommendations.

RECOMMENDED SIGNIFICANT CHANGES

Reductions to Current Services

- Eliminate the Commission on Children
The elimination of the Commission on Children will be realized in the bottom line Legislative Lapse in both years of the biennium.

2003-2004	2004-2005
0	0

AGENCY SUMMARY

Personnel Summary

Permanent Full-Time Positions

	2002-2003 Total Authorized	2003-2004 Change From 2002-2003	2003-2004 Total Recommended	2004-2005 Change From 2003-2004	2004-2005 Total Recommended
General Fund	7	0	7	0	7

Financial Summary

	2002-2003 Estimated	2003-2004 Current Services	2003-2004 Total Recommended	2004-2005 Current Services	2004-2005 Total Recommended
Personal Services	484,875	557,623	557,623	616,995	616,995
Other Expenses	48,278	94,347	94,347	96,991	96,991
<u>Capital Outlay</u>					
Equipment	2,625	3,000	3,000	3,000	3,000
<u>Other Current Expenses</u>					
Social Health Index	30,000	40,000	40,000	40,000	40,000
TOTAL - General Fund	565,778	694,970	694,970	756,986	756,986
<u>Additional Funds Available</u>					
Federal Contributions	59,000	0	0	0	0
Private Contributions	50,000	0	0	0	0
TOTAL - All Funds Net	674,778	694,970	694,970	756,986	756,986



LATINO AND PUERTO RICAN AFFAIRS COMMISSION

AGENCY PURPOSE

The Latino and Puerto Rican Affairs Commission is a legislative agency established to:

- Review and comment on any proposed state legislation and regulations that would affect the Latino and Puerto Rican populations in the state.
- Advise and provide information to the Governor on the state's policies concerning the Latino and Puerto Rican communities.
- Advise the Governor concerning the coordination and administration of state programs serving the Latino and Puerto Rican populations.
- Maintain a liaison between the Latino and Puerto Rican communities and governmental entities.
- Encourage Latino and Puerto Rican representation at all levels of state government, including state boards and commissions.
- Secure appropriate recognition of the accomplishments and contributions of the Latino and Puerto Rican populations of the state.
- Prepare and submit to the Governor an annual report concerning its activities with any appropriate recommendations concerning the Latino and Puerto Rican populations of the state.

RECOMMENDED SIGNIFICANT CHANGES

Reductions to Current Services

- Eliminate the Latino and Puerto Rican Affairs Commission

The elimination of the Latino and Puerto Rican Affairs Commission will be realized in the bottom line Legislative Lapse in both years of the biennium.

	<u>2003-2004</u>	<u>2004-2005</u>
	0	0

AGENCY SUMMARY

Personnel Summary

Permanent Full-Time Positions

	2002-2003 Total Authorized	2003-2004 Change From 2002-2003	2003-2004 Total Recommended	2004-2005 Change From 2003-2004	2004-2005 Total Recommended
General Fund	5	0	5	0	5

Financial Summary

	2002-2003 Estimated	2003-2004 Current Services	2003-2004 Total Recommended	2004-2005 Current Services	2004-2005 Total Recommended
Personal Services	316,251	327,363	327,363	348,126	348,126
Other Expenses	59,405	103,360	103,360	105,180	105,180
<u>Capital Outlay</u>					
Equipment	5,250	5,250	5,250	5,250	5,250
TOTAL - General Fund	380,906	435,973	435,973	458,556	458,556
<u>Additional Funds Available</u>					
Private Contributions	94,300	0	0	0	0
TOTAL - All Funds Net	475,206	435,973	435,973	458,556	458,556



AFRICAN-AMERICAN AFFAIRS COMMISSION

AGENCY PURPOSE

The African-American Affairs Commission is a legislative agency established to:

- Review and comment on any proposed state legislation and regulations that would affect the African-American population in the state.
- Advise and provide information to the Governor on the state's policies concerning the African-American communities.
- Advise the Governor concerning the coordination and administration of state programs serving the African-American population.
- Maintain a liaison between the African-American communities and governmental entities.
- Encourage African-American representation at all levels of state government, including state boards and commissions.
- Secure appropriate recognition of the accomplishments and contributions of the African-American population of the state.
- Prepare and submit to the Governor an annual report concerning its activities with any appropriate recommendations concerning the African-American population of the state.

RECOMMENDED SIGNIFICANT CHANGES

Reductions to Current Services

- Eliminate the African-American Affairs Commission

	<u>2003-2004</u>	<u>2004-2005</u>
	0	0

The elimination of the African-American Affairs Commission will be realized in the bottom line Legislative Lapse in both years of the biennium.

AGENCY SUMMARY

Personnel Summary

Permanent Full-Time Positions

	2002-2003 Total Authorized	2003-2004 Change From 2002-2003	2003-2004 Total Recommended	2004-2005 Change From 2003-2004	2004-2005 Total Recommended
General Fund	4	0	4	0	4

Financial Summary

	2002-2003 Estimated	2003-2004 Current Services	2003-2004 Total Recommended	2004-2005 Current Services	2004-2005 Total Recommended
Personal Services	260,417	263,057	263,057	279,899	279,899
Other Expenses	66,408	80,250	80,250	82,494	82,494
<u>Capital Outlay</u>					
Equipment	2,500	3,000	3,000	3,000	3,000
TOTAL - General Fund	329,325	346,307	346,307	365,393	365,393
<u>Additional Funds Available</u>					
Private Contributions	11,000	11,000	11,000	11,000	11,000
TOTAL - All Funds Net	340,325	357,307	357,307	376,393	376,393