

**Governor's Sexual Assault Kit Working Group (SAKWG)**  
**Meeting Minutes**  
**November 18, 2016**

Members Present: Laura Cordes, Anne Mahoney, Kerry Dalling, Guy Vallaro, Michelle Noehren, Linda Cimino, Marshall Porter  
Members Absent: Cathy Malloy, Maureen Platt  
Guests: Eleanor Michael, Kevin MacMillan

**I. Welcome and Introductions**

The meeting was convened at 2:05pm

**II. Approval of Meeting Minutes from October 14 , 2016**

The minutes were approved unanimously with correction.

**III. Updates**

*Unprocessed Kit Collection and Testing numbers to date*

Mr. MacMillan reported on the total number of "untested" kits submitted to the lab, the number tested, as well as the number of CODIS hits to date. (A summary sheet was distributed to SAKWG members) Numbers were presented by Judicial District as well. A total of 861 kits have been received by the lab. As of October there were 36 CODIS hits.

*Tracking Software*

Dr. Vallaro reported that the purchasing of the tracking software is in process although through a regional source.

*Stakeholder Meetings*

Ms. Cordes reported that she had communicated with State's Attorneys in Fairfield and New Haven and that they will be working to hold an in district meeting with key stakeholders to discuss cases.

*Victim Notification Protocol Committee*

Ms. Cordes noted that this committee had a first meeting and will have a full day meeting on December 19th from 9-2 to develop a working draft of a protocol. Lt. Porter reviewed the nine guiding questions from Rebecca Campbell's report on Detroit's effort, that the group is utilizing to help shape their discussion and protocol.

**IV. Follow Up Survey for Police Departments, Colleges and Hospitals**

Members reviewed a draft of the follow up survey which will help the state account for any outstanding unsubmitted sexual assault evidence collection kits that may still be stored at sites throughout the state. The survey will be sent to police chiefs and to state's attorneys and a separate survey will be sent to hospitals through CHA for completion in December 2016. The survey is a requirement of the SAKI grant and will help the state account for any outstanding unsubmitted sexual assault evidence collection kits that may still be stored in evidence rooms.

**Next Meeting & 2017 Schedule**

The next meeting is scheduled for December 9. Members agreed to continue to meet monthly and discussed alternative locations as the Capitol space will not likely be available when session gets underway in January.