

Lobbyist Forms and Filing Deadlines

2020

AT-A-GLANCE*

Which forms do I file and when?

| | Registration Form | Financial Disclosure Form | Financial Disclosure Filing Calendar |
|---------------------------------------|-------------------------------|---------------------------|---|
| Communicator Lobbyist | ETH-1A | ETH-2A | January 10 |
| In-House Communicator Lobbyist | Registered on Client's ETH-1B | ETH-2A | January 10 |
| Client Lobbyist | ETH-1B | ETH-2D | Quarterly (Monthly when GA in session**) |

Register with the Office of State Ethics on or before January 15 or prior to the commencement of lobbying.

Client Lobbyist Filing Calendar

| 2020 Client Lobbyist Quarterly Reporting Schedule | Due Dates |
|---|-------------------------|
| January 1 – March 31 (First Quarter Report) | April 10, 2020 |
| April 1 – June 30 (Second Quarter Report) | July 10, 2010 |
| July 1 – December 31 (Third and Fourth Quarters Combined) | January 10, 2021 |

| 2020 Client Lobbyist Monthly Reporting Schedule | Due Dates |
|--|-----------------------|
| February 1 – February 29 | March 10, 2020 |
| March 1 – March 31 1st Quarter Report | April 10, 2020 |
| April 1 – April 30 | May 10, 2020 |
| May 1 – May 31 | June 10, 2020 |

* This document does not include information concerning forms or filing calendars for governmental entities (ETH-2C), a Communicator Lobbyist's unreimbursed expenditure for the benefit of a Public Official (ETH-2B), or payment or reimbursement of necessary expenses of \$10 or more (ETH-2D). For further information please refer to the Communicator and Client Lobbyist Guides or contact the Office of State Ethics at (860) 263-2400.

** File ETH-2D for any month in which (1) the legislature is in *regular session* AND (2) the client registrant expends or agrees to expend \$100 or more for legislative lobbying during any such month.