



# Request for Inclusion or Revision to an Administrative Directive

Connecticut Department of Correction

CN 1301  
REV 07/25/16

Administrative Directive Number: 2.17	Title: Employee Conduct
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I recommend the following inclusion or revision to the above referenced Administrative Directive (provide detailed explanation):

In light of a recent field review conducted for Administrative Directive 6.7, Searches Conducted in Correctional Facilities, the need to identify and prohibit the use and/or possession of any form of smart watch was identified and deemed a priority.

As this relates to Administrative Directive 2.17, Employee Conduct, the following will be added as an exception to the directive:

A smart watch shall be defined in Section - 3 as;

- **K. Smart Watch. Any device worn or retained that has a mobile operating system with cellular communication abilities, either standalone or paired with a smart phone, Bluetooth, photographic/video recording or playing abilities.**

These devices shall also be identified under Section - 6, B,

- **34. Conveying or possessing the following in a correctional facility unless authorized in writing by the Unit Administrator or higher authority:**
  - d. Any smart watch with capabilities as defined above in Section 3.**

See attached documents

### ORIGINATOR

Name: <span style="background-color: black; color: black;">[REDACTED]</span>	Title: <span style="background-color: black; color: black;">[REDACTED]</span>	Date: <span style="background-color: black; color: black;">[REDACTED]</span>
Signature: <span style="background-color: black; color: black;">[REDACTED]</span>	Facility/Unit: <span style="background-color: black; color: black;">[REDACTED]</span>	

### UNIT/DISTRICT/DIVISION RECOMMENDATIONS

Approved	Denied		
<input type="checkbox"/>	<input type="checkbox"/>	Unit Administrator's signature:	Date:
<input type="checkbox"/>	<input type="checkbox"/>	District Administrator's signature: <small>(only needed if originating from facility)</small>	Date:
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Division Administrator's signature: <i>Antonio Sanchez</i>	Date: 5/11/18
<b>Reviewed by:</b>		Office of Standards and Policy Staff signature: <i>[Signature]</i>	Date: 5/10/18
<input checked="" type="checkbox"/>			

### COMMISSIONER'S DECISION

This request is:	<input checked="" type="checkbox"/> <b>APPROVED</b>	<input type="checkbox"/> <b>DENIED</b>	Effective date of request:
<input checked="" type="checkbox"/>	The language/provisions of this inclusion/revision shall be effective as of and subsequently added to the Administrative Directive at the next update:		Date: 6/13/18
<input type="checkbox"/>	This inclusion/revision shall be added to the Administrative Directive prior to:		Date:
<input type="checkbox"/>	This inclusion/revision shall be added immediately to the Administrative Directive.		
Commissioner's signature: <i>[Signature]</i>			Date: 6/13/18