



# STATE OF CONNECTICUT



## Governor's Council for Agricultural Development

### FARM-TO-INSTITUTION WORKING GROUP A FARM-TO-INSTITUTION WORKING GROUP B (joint meeting)

#### MINUTES OF MEETING HELD JUNE 20, 2013

Hartford Regional Market  
101 Reserve Road, Hartford, CT 06114

#### I. CALL TO ORDER

Shelly Oechsler, working group chair, called the meeting to order at 1:15 p.m. Other working group members present were Anne Simeone, Timothy Cipriano, Steve Cop, Thomas Peterlik, Michelle McCabe, Nick Pawlowski, Kathy Smith, John Stoddard, and John Turenne.

Group members Marydale DeBor, Linda Hubeny, Terry Jones, and Dennis Pierce were absent.

Also present were Linda Piotrowicz (representing Commissioner Reviczky, council chairman), Steve Anderson, and Leah Mayor.

#### II. INTRODUCTIONS

Working group members introduced themselves and provided information about their areas of expertise.

#### III. BACKGROUND INFORMATION AND UPDATE ON GOVERNOR'S COUNCIL FOR AGRICULTURAL DEVELOPMENT

Chairman Oechsler provided an overview of the council's work since it convened in January 2012.

#### IV. INTRODUCTION OF WORKING GROUP ASSIGNMENT

Chairman Oechsler introduced the assignment the Farm-to-Institution subgroups A and B will be undertaking in 2013, which is to examine procurement procedures and contracts and develop strategies for inclusion of more Connecticut Grown farm products in those contracts.

#### V. DEVELOPMENT OF DRAFT DELIVERABLES

The group engaged in an in-depth discussion about its assignment and came to consensus that it needed to gather and review specific contract language and requirements before developing any strategies.

#### VI. DETERMINATION OF RESOURCES REQUIRED

After the group determined it needed more information about different types of contracts, Tim Cipriano, Nick Pawlowski, and Ann Simeone agreed to forward additional information to the group to review.

#### VII. RECAP AND NEXT STEPS

Chairman Oechsler recapped discussion highlights and next steps, which include each working group member reviewing the forthcoming information and identifying what he or she believes to be the obstacles to inclusion of more Connecticut Grown products. Each member will do this by July 10, 2013. At that point, the group will decide if it can proceed with its assignment via phone and email or will need another meeting.

#### VIII. ADJOURNMENT

There was no further business and Chairman Oechsler adjourned meeting at 3:55 p.m.

Respectfully submitted by Linda Piotrowicz  
June 22, 2013