

# ***BOARD OF DIRECTOR'S MEETING***

HELD AT  
THE CT MARKETING AUTHORITY  
101 RESERVE ROAD  
HARTFORD, CT 06114  
*January 13<sup>TH</sup>, 2010*

## 1.) MEETING CALLED TO ORDER

Meeting was called to order at 10:45 by Mr. Chairman, F. Philip Prelli.

### Present

Mr. Chairman, F. Philip Prelli, Mr. Executive Director, Robert Pellegrino, Mr. David Morse, Ms. Joseph Ruffini, Mr. Bruce Benedict, Mr. Stuart M. Fitzgerald and Mr. Maurice E. Yandow.

### Absent

Ms. Alexis Gazy  
Ms. Rosemarie Hice  
Mr. Frank J. Musto

### By Invitation

Ms. Ivette Delgado  
Secretary 1/CMA

### Guest

Mr. Steven Slipshinsky-Foodshare

## 2.) Minutes-

Mr. Chairman, F. Philip Prelli, called a **Motion** to adopt the minutes for the Board of Director's Meeting Held November 18<sup>th</sup>, 2009. **Motion** moved by Mr. Bruce Benedict, **Second** by Mr. Stuart M. Fitzgerald, all in favor, **Motion** passed.

## 3.) Mr. Chairman, F. Philip Prelli, ***REPORTS:***

### A.) Energy Savings-

We had a visit from a company called CRRA. This company offers a source of trash energy thru a set up bio mass energy plant (the size of two eighteen wheeler trailers) that will produce electricity and heat at a better cost of savings. It is consider green electricity (Electricity produced from sources that do not cause impact upon our environment). As we move onto new developments for the Ct Regional Market we explore options that may benefit our tenants as well as the Market. This was just a ***preliminary*** discussion that had no agreements or attachments upon discussion and with this said, this is to serve as an update on the outcome of the meeting.

B.) Restaurant on the Market-

The Restaurant on the Ct Regional Market has opened for business. Named after its new Lessee **Lovejoy's**, Mr. Thomas Lovejoy has 25 years of experience in the restaurant business, a variable menu and affordable prices, serving breakfast and lunch to its customers. Opened from Monday thru Friday from 6am to 2pm. Mr. Lovejoy Expects to expand its hours by the end of March, the restaurant will be opening Monday thru Friday from 5am thru 2pm and Saturdays from 5am to 12pm.

C.) Grounds and Patrol Officer-

Our new Grounds and Patrol officer has commenced employment Therefore, The Ct Regional Market is now fully staffed with four (4) Grounds and Patrol Officers. At this time we have one Officer out on medical leave and we expect for him to return by January 30<sup>th</sup>, 2010.

D.) Computer Systems Backup-

AT&T along with Sonitrol will be placing a new DSL line in order for The Department of Information Technologies (DOIT) to be able to provide Back up Services to CMA (CT Marketing Authority) computer systems. This will be a costly process however, it has become a required step in order to resolve past computer issues.

E.) Auditors-

The State of Connecticut Auditors will be visiting the Department of Agriculture.

4.) Mr. Executive Director, Robert Pellegrino **REPORTS;**

A.) CMA Offices-

Office no#7 in building "A" is open for space.

B.) Sewer Line-

One of our Tenant's (Quality Sales, LLC.) had a Sewer line back up problem in building "A". Due that the Ct Regional Market was not at fault of the problem all cost of repairs will be tenant's responsibility.

C.) Overtime Cost-

Due to the efficiency of our staff during snow storms; so far we are below our estimated amount of over time cost.

D.) Lights on The Market-

Northeast Utilities will be bringing in special equipment that will provide a possible answer to the lighting issue that has been a problem on the front of the roadway of "A" building of the Market. We are trying to obtain an answer prior to making the decision of replacing this line. Hopefully we will be able to fix the problem before the Farmers Market season 2010.

E.) Farmers Market-

- 1.) Letters have been sent out to some farmers in order to welcome concerns in a meeting that will be held in January for our project The New Farmer's Market.
- 2.) We have changed the request for stall form for the Farmers Market. Attached you will see the memo to the form and the request for stall form. This has been done due to safety Concerns, to maintain an equal file for all farmers and keep an insurance liability log. It will be mandatory for each farmer to have completed and return this form with all requested documentation in order to be allowed on the premises for the sell of products. Both forms will be sent out by the end of January 2010.

F.) Tenants-

Rents are up to date.

4.) NEW BUSINESSES-

No comments

6.) OLD BUSINESSES-

Mr. Maurice E. Yandow made a **Motion** to discuss signage under Old Business. **Motion Seconded** Mr. Stuart M. Fitzgerald, all in favor. **Motion** approved.

Mr. Maurice E. Yandow raised the question if today versus past practice Signs were removed or changed based on current and past tenants. Meaning when tenants changed or moved companies signs followed along.

Mr. Chairman, F. Philip Prelli *responds*:

We are aware of the signage situation at the Ct Regional Market, however it is the responsibility of all new tenants to follow all guidelines for signage on Market.

7.) Public Comments-

None

8.) Adjournment-

Mr. Chairman, F. Philip Prelli made a **Motion** to adjourn meeting, **Motion Second** by Mr. Stuart M. Fitzgerald, all in favor, **Motion** passed.

***Meeting adjourned at 11:35 am.***