



**STATE OF CONNECTICUT
DEPARTMENT OF AGRICULTURE
CONNECTICUT MARKETING AUTHORITY**



Steven K. Reviczky
Chairman

Linda Piotrowicz
Executive Director

**MINUTES OF MEETING HELD JANUARY 13, 2016
CMA Office (Building A), 101 Reserve Road, Hartford, CT 06114**

MEMBERS PRESENT: Chairman Steven Reviczky, Bruce Benedict, Alexis Gazy, Rosemarie Hice, David Morse, Joseph Ruffini

MEMBERS ABSENT: Randall Fiveash, Frank Musto

ALSO PRESENT: DoAg/CMA staff and several guests

CALL TO ORDER: Chairman Steven Reviczky called the meeting to order at 10:07 a.m.

APPROVAL OF MINUTES: Members reviewed draft minutes October 28, 2015. David Morse moved approve. Alexis Gazy seconded. Rosemarie Hice abstained. The motion carried without discussion.

CHAIRMAN'S REPORT: Commissioner Reviczky provided an update on master plan implementation, the Department of Motor Vehicles' commercial driver's license testing on the property, market parking rules and enforcement, snow operations in conjunction with the Department of Administrative Services, and recent communications with the Office of State Ethics regarding potential conflicts of interest. He also updated members on vacant space and new leases, explaining he never received the tenant input on suggested rents that the CMA acted upon at its last meeting to collect and submit by November 18, 2015, and believes it would be in the best interests of all stakeholders to work with a licensed general appraiser to determine fair market values for warehouse space, current leaseholds, ground leases, and parking.

EXECUTIVE DIRECTOR'S REPORT: Director Piotrowicz distributed the Income and Expenses and Short Term Investment Fund reports. A discussion ensued. DoAg will invite a representative from the Office of the Treasurer to the next meeting to provide additional information on the Short Term Investment Fund. She then announced the resignation of CMA Maintainer Lee Mott, emphasizing the anticipated effect on snow operations and overtime costs, and provided updates on maintenance, security, planned communications upgrades, the upcoming farmers' market season, and planned advertising and promotion. A discussion followed regarding the farmers' market and promotional campaign. DoAg will have its advertising and social media coordinator attend the next meeting to answer questions.

OTHER BUSINESS: Rosemarie Hice announced her resignation after more than 25 years as a CMA member. All in attendance thanked her for her service. Audience member and tenant Bill Driscoll, Sr., invited members to visit his business, and asked about a timeline for the determination of fair market rents. Joseph Ruffini encouraged occupancy of vacant space as expediently as possible. A discussion ensued. Bruce Benedict moved for DoAg to hire a licensed general appraiser to determine fair market values for warehouse space, current leaseholds, ground leases, and parking. David Morse seconded, and the motion carried unanimously.

NEXT MEETING(S): The next meeting is scheduled for April 13, 2016.

ADJOURNMENT: David Morse moved to adjourn. Bruce Benedict seconded. With all in favor, the meeting concluded at 11:48 a.m.

Respectfully submitted: Linda Piotrowicz
January 13, 2016