#44

COMPLETE

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Page 1: Local Health Department/District Information

Q1 Department Name

Madison Health Department

Q2 Do you have a Board of Health?

No

Page 2: Board of Health

Q3 Please complete the Board of Health information below.

Respondent skipped this question

Q4 Board Function

Respondent skipped this question

Q5 Number of Board Members

Respondent skipped this question

Page 3: Director of Health and Local Health Department Information

Q6 Director of Health

Name	**Trent Joseph**
Degree(s)	**Master of Public Health**
Number of hours in Director of Health's average work week	**40**

Q7 Please list salary figures as whole dollars per year.

Minimum Annual Salary	**87000**
Maximum Annual Salary	**106000**
Actual Annual Salary	**108000**

Q8 An Acting Director of Health is defined as an approved individual covering for a Director of Health when he or she is absent, for example, due to a vacation, medical leave, conference, or position vacancy. See Connecticut General Statute Section 19a-200 or 19a-244.Do you have a staff person(s) who is the Acting Director of Health in your absence?

Yes

Q9 If no, how do you assure coverage when the Director of Health is absent?

A Director of Health in a neighboring municipality/health district through a formal MOU/MOA.

Q10 Does your department include a Housing Department?

No

Q11 Does your department include a Social Services Department?

No

Q12 Does your department include additional non-public health programs?

No

Q13 Are there any collective bargaining units in your department?   **No**

Q14 Which of the following best describes your department with respect to participation in the Public Health Accreditation Board's national accreditation program?   **My department plans to apply for accreditation, but has not yet registered on e-PHAB**

Q15 In what calendar year does your department anticipate registering in e-PHAB in order to pursue accreditation?   **2022**

Page 4: Local Health Personnel

Q16 Administrative

	Full Time	Part Time	Contracted	Min. Salary-Hourly	Max. Salary-Hourly
Assistant or Deputy Director of Health					
Environmental Health Supervisor					
Nursing Supervisor					
Office Manager					
Bookkeeper					
Secretary	1			$20	

Q17 Medical

	Full Time	Part Time	Contracted	Min. Salary-Hourly	Max. Salary-Hourly
Dental Professional					
Dietitian / Nutritionist					
Lab Technician					
Nurse* (RN, APRN)*Does not include School Nurse			1	$35	
Physician / Medical Advisor					
School Nurse					
Social Worker					

Q18 Public Health

	Full Time	Part Time	Contracted	Min. Salary-Hourly	Max. Salary-Hourly
Emergency Preparedness Coordinator			1		
Environmental Health Inspector (e.g., food, lead, housing)	1	1		$30	$45
Epidemiologist					
Health Educator			1	$35	
Outreach Worker					
Other Paid Worker (Please describe below)			1	$35	

Other Paid Worker, please describe:
Grant Writer

Q19 How many of your staff have the following licenses and/or certifications?

	#
Dental Hygienist (RHD)	
Dentist (DMD/DDS)	
Food Inspector	3
Health Educator (CHES)	
Lead Assessor	3
Lead Inspector	3
Nurse (RN/APRN)	1
Pharmacist (RPh)	
Phase I SSDS	3
Phase II SSDS	3
Physician (MD/DO)	
Registered Dietitian (RD)	
Registered Sanitarian (RS)	1
Social Worker (LSW)	
Veterinarian (DVM/VMD)	
Other (Please describe below)	

Page 5: Public Health Department Revenue

Q20 DPH funds - all regardless of source	Amount $	16813
Q21 State funds - other than DPH	Amount $	0
Q22 Federal sources - direct	Amount $	0
Q23 Licensure/Permit fees	Amount $	57115
Q24 Local funds - city/town sources	Amount $	0
Q25 Medicaid	**Respondent skipped this question**	
Q26 Medicare	**Respondent skipped this question**	
Q27 Other revenue	**Respondent skipped this question**	
Q28 Patient personal fees	**Respondent skipped this question**	
Q29 Private foundations	**Respondent skipped this question**	

Q30 Private health insurance   **Respondent skipped this question**

Q31 What is your total operating budget?

216545

Page 7: 10 ES - #1 Monitor health status to identify and solve community health problems

Q32 Requirement 1: My department has participated in or   **Yes**
conducted a local community health assessment (CHA) within the
last five years.

Q33 If yes, does the CHA include? (Select all that apply)   **Data and information from various sources and how the data were
obtained**

,

**Demographics of the   ,
population**

**Description of health issues and specific descriptions of
population groups with particular health inequities**

,

**Description of factors that contribute to specific populations'
health challenges**

,

**Description of existing community assets or resources to address
health issues**

Q34 If yes, please upload the CHA or provide web link.   **Respondent skipped this question**

Q35 Web link/URL

www.surveymonkey.com/MadisonHealthSurvey2018

Q36 Requirement 2: My department shared the findings from the   **No**
community health assessment with the residents in my jurisdiction
and asked for their input.

Q37 If yes, what methods did you use to seek input from residents?   **Publication on the health department's   ,
(Select all that apply)   website**

**Website comment   ,
form**

Community/town forums,

**Listening   ,
sessions**

Newsletters,

**Presentations and discussions at local
meetings**

Q38 Requirement 3: My department routinely gathers information,   **Yes**
collects data and/or conducts community dialogues specific to
populations or geographic areas in the community where health
inequities and poorer health indicators were identified in the
community health assessment.

Q39 If yes, how is the data provided? (Select all that apply)

Conducting focus groups,

Participating in other local organizations' community meetings (e.g., church community meetings, school public meetings, community association meetings or assemblies, etc.)

,

Conducting group discussions with specific populations (e.g., teenagers, young mothers, residents of a specific neighborhood, etc.)

,

Other, please describe:

Public Health Partnerships

Page 8: 10 ES - #1 Monitor health status to identify and solve community health problems

Q40 Requirement 1: My department shared the results of the community health assessment with the partners/stakeholders and the public.

Yes

Q41 If yes, how did your department share the results of the CHA? (Select all that apply)

Department newsletter **,**

Local news,

Social media,

Website

Page 9: 10 ES - #1 Monitor health status to identify and solve community health problems

Q42 Requirement 1: My department has written processes and/or protocols used to collect surveillance data from multiple sources and to review and analyze the data.

Yes

Q43 If yes, how are the data collected? (Select all that apply)

Fax,

Emails,

Web **,** **reports**

Electronic data,

Phone calls

Q44 Requirement 2: My department has written processes and/or protocols that (1) specify which surveillance data are confidential and (2) assure the confidential data are maintained and handled in a secure confidential manner.

Yes

Q45 If yes, please upload the protocol.

MadisonHD_Medical Records Privacy Policy.doc (28KB)

Q46 If no, is the protocol in development?

Respondent skipped this question

Q47 Requirement 3: My department has a 24/7 contact system or protocol to collect data from those who report data to my department.

Yes

Q48 If yes, how does your department collect the data 24/7? (Select all that apply)	**A designated telephone line (voice or fax)** , **Email address,** **Health department's website** , **Designated contact person or a list of contacts**
Q49 Requirement 4: My department regularly uses the state DPH surveillance systems.	**Yes**
Q50 If yes, which surveillance systems do your department use? (Select all that apply)	**CTEDSS (reportable diseases)**

Q51 How many staff have been trained to use any of the state surveillance systems?

2

Page 10: 10 ES - #1 Monitor health status to identify and solve community health problems

Q52 Requirement 1: My department has been involved in the collection of primary quantitative data in addition to surveillance data.	**Yes**
Q53 If yes, how has your department collected primary quantitative data? (Select all that apply)	**Surveys of target groups** , **Vital records,** **Inspection data,** **Data collected for community health assessment**
Q54 Requirement 2: My department has been involved in the collection of primary qualitative data.	**Yes**
Q55 If yes, how your department has been involved in the collection of primary qualitative data? (Select all that apply)	**Open ended survey questions** , **Focus groups,** **Group interviews,** **Stakeholder interviews,** **Key informant interviews**
Q56 Requirement 3: My department uses standardized data collection instruments to collect quantitative or qualitative data.	**Yes**

Page 11: 10 ES - #1 Monitor health status to identify and solve community health problems

Q57 Requirement 1: My department analyses various types of data and draws conclusions.	**Yes**

Q58 If yes, do the analyses of the data include the following? (Select all that apply)

Defined timelines,

Comparison of the data to other local agencies, the state or nation

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Q59 Requirement 2: My department shares data and data analyses.

Yes

Q60 If yes, with whom does you department share the data and data analyses? (Select all that apply)

Internal staff ,

Community groups,

Public Health Partners,

Elected officials ,

Residents,

Media

Page 12: 10 ES - #1 Monitor health status to identify and solve community health problems

Q61 Requirement 1: My department has used data to develop policies, processes, programs or interventions or to revise or expand existing policies, processes, programs or interventions.

Yes

Q62 If yes, how has the department used data? (Select all that apply)

Local ordinances,

Licensing/Permitting Program ,

Health Promotion Programs

Page 13: 10 ES - #1 Monitor health status to identify and solve community health problems

Q63 Requirement 1: My department provides summaries or fact sheets of community health data.

Yes

Q64 If yes, who are the summaries/fact sheets shared with? (Select all that apply)

Residents,

Public health partners ,

Community groups,

Key stakeholders,

Other local health departments ,

Elected officials ,

Media

Page 14: 10 ES - #2 Diagnose and investigate health problems and health hazards in the community

Q65 Requirement 1: My department has a written protocol that includes a procedure for conducting investigations of suspected or identified health problems and environmental and occupational public health hazards.

Yes

Q66 If yes, for which of the following entities does the protocol delineate the assignment of responsibilities? (Select all that apply)

Internal staff ,

Contractors/consultants,

Other local health departments , **(MOU)**

DPH (Food, Asbestos, , **SSDS)**

Other state agencies (DEEP, DCP)

Page 15: 10 ES - #2 Diagnose and investigate health problems and health hazards in the community

Q67 Requirement 1: My department conducts audits or programmatic evaluations (e.g., After Action Report) of investigations to ensure capacity to respond to outbreaks of infectious disease.

No

Q68 Requirement 2: My department has a written report or other documentation of a completed investigation of a non-infectious health problem or hazard.

Yes

Page 16: 10 ES - #2 Diagnose and investigate health problems and health hazards in the community

Q69 Requirement 1: My department has a tracking log or audit on investigations that includes reporting lab test results and investigation results.

Yes

Q70 If yes, how does your department track investigations? (Select all that apply)

State surveillance systems (CTEDSS, CTSITE, CTEPHT– also known as MAVEN)

,

Other (please describe):

Microsoft Access log

Page 17: 10 ES - #2 Diagnose and investigate health problems and health hazards in the community

Q71 Requirement 1: My department has written protocols for the containment/mitigation of health problems and hazards.

Yes

Q72 If yes, does the protocol(s) include? (Select all that apply)

Mitigation,

Contact management,

Clinical management,

Use of prophylaxis and emergency , **biologics**

Communication with the public health , **laboratory**

Process for exercising legal authority for disease control

Page 18: 10 ES - #2 Diagnose and investigate health problems and health hazards in the community

Q73 Requirement 1: My department has infectious disease outbreak protocols that describe the process for determining when the EOP will be implemented.

Yes

Q74 If yes, please upload the protocol.

Respondent skipped this question

Q75 If no, is the protocol in development?

Respondent skipped this question

Q76 Requirement 2: My department has protocols that specifically address environmental public health hazards and that describe the process of determining when the EOP will be implemented.

Yes

Q77 If yes, please upload the protocol.

Respondent skipped this question

Q78 If no, is the protocol in development?

Respondent skipped this question

Q79 Requirement 3: My department has cluster evaluation protocols describing the process for determining when the EOP will be implemented.

Yes

Q80 If yes, please upload the protocol.

Respondent skipped this question

Q81 If no, is the protocol in development?

Respondent skipped this question

Page 19: 10 ES - #2 Diagnose and investigate health problems and health hazards in the community

Q82 Requirement 1: My department has a written description of how it determines if an event has risen to the level of significance requiring an AAR.

Yes

Q83 If no, is the documentation in development?

Respondent skipped this question

Q84 How many drills and exercises did your department conduct or participate in the last fiscal year?

2

Q85 How many real world public health events did your department respond to in the last fiscal year?

2

Q86 How many were significant that required the development of an AAR?

2

Page 20: 10 ES - #2 Diagnose and investigate health problems and health hazards in the community

Q87 Requirement 1: My department has policies and procedures outlining how the department maintains 24/7 access to support services in emergencies.

Yes

Q88 If no, are the policies and procedures in development?

Respondent skipped this question

Q89 Requirement 2: My department has a call down list that is used to contact epidemiological and environmental local public health resources.

Yes

Q90 If yes,

When was the call down list last tested? **November**

What was the response time? **Within 5 minutes**

Q91 Requirement 3: My department has a written policy or procedure to assure 24/7 access to laboratory services.

No

Q92 If yes, please upload the protocol.

Respondent skipped this question

Q93 If no, is the policy/procedure in development?

Yes

Q94 Requirement 4: My department has protocols for handling and submitting of specimens.

Yes

Q95 If yes, please upload the protocol.

Respondent skipped this question

Q96 If no, is the policy/procedure in development?

Respondent skipped this question

Page 21: 10 ES - #2 Diagnose and investigate health problems and health hazards in the community

Q97 Requirement 1: My department has a protocol, procedure or policy that identifies support personnel (within or outside the department) who will be called on to provide surge capacity.

Yes

Q98 If no, is the protocol/procedure/policy in development?

Respondent skipped this question

Q99 Requirement 2: My department has staffing lists for surge capacity which includes both the staffing needed for a surge response and how staff will fill those needs.

Yes

Q100 If yes, how are staff notified if they are needed for surge capacity? (Select all that apply)

Email,

Call down ,

Text

Q101 Requirement 3: My department has a document detailing the availability of equipment (transportation, field communications, personal protective equipment (PPE), etc.) to support a surge.

Yes

Q102 If no, is the document in development?

Respondent skipped this question

Q103 Requirement 4: My department has a schedule for training or exercises to prepare personnel who will serve in surge capacity (e.g., ICS or PPE).

Yes

Q104 If no, is the schedule in development?

Respondent skipped this question

Q105 Requirement 5: My department has a list and description of contracts, MOAs/MOUs, and/or mutual assistance agreements providing addition staff and services, including laboratory services, for surge capacity.

Yes

Page 22: 10 ES - #2 Diagnose and investigate health problems and health hazards in the community

Q106 Requirement 1: My department has a communication protocol to contact staff, health care providers, response partners, the media and others, 24/7.

No

Q107 If yes, please upload the protocol.

Respondent skipped this question

Q108 If no, is the protocol in development?

Yes

Q109 Requirement 2: My department provides information to partners and the public about how to contact the health department to report a public health emergency, risk, problem, or environmental or occupational public health hazard.

Yes

Q110 If yes, how does your department inform partners and the public? (Select all that apply)

Web page,

Press release/media ,

Social media,

Distribution of printed materials (brochures, flyers, factsheets) ,

Email listservs

Q111 Requirement 3: My department's partners and the public can contact the health department 24/7.

Yes

Q112 If yes, how does the public and partners contact your department 24/7? (Select all that apply)

Police dispatch ,

Web site,

Email,

Staff call down list

Q113 Requirement 4: My department has established or participates in a Health Alert Network (HAN) or similar system that receives and issues alerts 24/7.

No

Q114 If yes, how often does your department test the system?

Frequently

Q115 Requirement 5: My department provides information to the public and uses the media to communicate information to the public during a public health emergency.

Yes

Q116 If yes, how does your department provide information and use the media to communicate information to the public? (Select all that apply)

Web page,

Social media,

Distribution of printed materials (brochures, flyers, , **factsheets)**

Press , **release**

Public service announcement

Page 23: 10 ES - #3 Inform, educate, and empower people about health issues

Q117 Requirement 1: My department has provided information to the public on health risks, health behaviors, disease prevention, or wellness.

Yes

Q118 If yes, how has your department provided information to the public? (Select all that apply)

Press , **release**

Media , **communications**

Social media,

Other, please describe:

Town Hall

Q119 Requirement 2

Yes

Q120 If yes, were the health promotion strategies? (Select all that apply)

Evidence-based, rooted in sound theory, practice-based evidence, and/or promising practice

,

Developed with input of the community (focus groups, key informant interviews, town meetings, advisory groups)

,

Focused on social and environmental , **factors**

Marketed using various platforms (social media, newspaper, etc.),

Implemented in collaboration with stakeholders, partners, and the community

Q121 If yes, what types of health promotion strategies were developed and implemented or sustained? (Select all that apply)

Farmers markets,

Immunizations,

Radon test kits

Page 24: 10 ES - #3 Inform, educate, and empower people about health issues

Q122 Requirement 1: My department has assessed health inequity across the jurisdiction within the last five years.

Yes

Q123 If yes, does the assessment include? (Select all that apply)

Analysis of factors that contribute to higher health risks and poorer health outcomes of specific populations

,

Plans and/or efforts to address social change, social customs, community policy, level of community resilience, or the community environment

,

Internal policies and procedures to ensure programs address specific populations at higher risk for poor health outcomes

---

Page 25: 10 ES - #3 Inform, educate, and empower people about health issues

Q124 Requirement 1: My department has a policy, plan or strategy for branding.

Yes

Q125 If yes, does the branding policy, plan or strategy? (Select all that apply)

Ensure that staff have a clear understanding and commitment to the brand of the department

,

Communicate the department's brand in a variety of ways to different stakeholders (public, Board of Health, elected officials, policy makers, the media)

,

Integrate brand messaging into organizational communication strategies and external communications

,

Use a common visual identity (logo) to communicate the community health board's brand

,

Include signage inside and outside the department's facility   ,

Link the branding strategy to the department's strategic plan

---

Q126 If no, is the policy, plan or strategy in development?

Respondent skipped this question

Page 26: 10 ES - #3 Inform, educate, and empower people about health issues

Q127 Requirement 1: My department has external communication procedures or protocols.

Yes

Q128 If yes, does the external communication procedures or protocols include? (Select all that apply)

The process for dissemination of accurate, timely, and appropriate information for different audiences

,

Coordination with community partners for the communication of targeted and unified public health messages

,

A contact list of media and key stakeholders   ,

The responsibilities and expectations for positions interacting with the news media

,

A designated staff position as the public information officer – please provide the staff person's name below.:

Trent Joseph

Q129 If yes, please upload the procedure or protocol.   **Respondent skipped this question**

Q130 If no, is the protocol in development?   **Yes**

Page 27: 10 ES - #3 Inform, educate, and empower people about health issues

Q131 Requirement 1: My department has a risk communication plan, protocol or procedure.   **Yes**

Q132 If yes, does the risk communication plan, protocol or procedures? (Select all that apply)

**Address how information is provided   ,
24/7**

**Delineate roles, responsibilities and chain of   ,
command**

Describe how information will be disseminated if disruption in communication technologies

,

**Address how message clearance will be   ,
expedited**

**Describe on the health department will work with   ,
media**

Address preventing public alarm by addressing with misconceptions or misinformation

Q133 If yes, please upload the plan, protocol or procedure.   **Respondent skipped this question**

Q134 If no, is the plan, protocol or procedure in development?   **Yes**

Page 28: 10 ES - #3 Inform, educate, and empower people about health issues

Q135 Requirement 1: My department maintains a website or web page to inform the public about public health issues.   **Yes**

Q136 If yes, my department's website or web page has the following information: (Select all that apply)

**24/7 contact number for reporting health   ,
emergencies**

Notifiable/reportable conditions link or contact number,

Health data,

**Links to public health-related   ,
news**

**Information and materials from program   ,
activities**

Links to CDC and other public health-related federal, state, or local agencies, as appropriate

,

The names of the Director of Health and leadership team

Page 29: 10 ES - #3 Inform, educate, and empower people about health issues

Q137 Requirement 1: My department has demographic data defining ethnic distribution and languages in the jurisdiction.   **Yes**

Q138 Requirement 2: My department has access to staff or contractors who provide interpretation, translation or specific communication services.

Yes

Q139 If yes, how does your department provide interpretation, translation or specific communication services? (Select all that apply)

Language telephone services,

Translation services/contractors

Page 30: 10 ES - #4 Mobilize community partnerships and action to identify and solve health problems

Q140 Requirement 1: My department has been an active member of a community partnership(s) or coalition(s) to improve the health of the community.

Yes

Q141 If yes, what sectors of the community do the members of the partnership(s) or coalitions(s) represent? (Select all that apply)

School systems,

Hospitals/Community Health Centers,

**Social service   ,
organizations**

**Local government   ,
agencies**

Not-for-profit organizations,

**Community   ,
members**

Youth organizations

Q142 If yes, which health issue(s) are being addressed in the community partnership(s) or coalition(s)? (Select all that apply)

**Maternal and child   ,
health**

HIV/AIDS,

**Childhood injury   ,
prevention**

**Chronic disease   ,
prevention**

Obesity,

Anti-tobacco,

**Health   ,
equity**

Housing,

Transportation,

**Parks and   ,
recreation**

Domestic violence,

Substance abuse

Q143 Requirement 2: My department has made a change in a policy or created or revised a program that was implemented through the work of the partnership(s) or coalitions(s).

Yes

Q144 If yes, what policy change or revision was implemented? (Select all that apply)

Improvement of neighborhoods and the physical environment (e.g., increase in the number of bike path miles, parks, playgrounds, green spaces)

,

Access to Healthy food (e.g., removal of soda machines in schools, expansion of farmers' markets)

,

Improve health literacy

Page 31: 10 ES - #4 Mobilize community partnerships and action to identify and solve health problems

Q145 Requirement 1: My department engages with the community as a whole or with specific populations that will be affected by a policy or strategy.

Yes

Q146 If yes, which sectors of the community has your department engaged? (Select all that apply)

Senior Citizens,

School-age groups,

Parent/Teacher groups,

Service providers, i.e., tattoo artists, salon owners, nail technicians, massage therapists, food establishment owners and workers

,

Advisory groups

Q147 Requirement 2: My department communicates and collaborates with the governing entity, advisory board and/or elected officials concerning public health policy or strategy at least quarterly.

Yes

Q148 If yes, how does your department communicate and collaborate? (Select all that apply)

Meetings,

Reports,

Emails

Page 32: 10 ES - #5 Develop policies and plans that support individual and community health efforts

Q149 Requirement 1: My department monitors and tracks the public issues being discussed by my department's governing entity, elected officials, individuals and/or other entities that set policies and practices that impact the health department or public health.

Yes

Q150 If yes, how is your department monitoring and tracking issues? (Select all that apply)

Meeting agendas and minutes   **,**

Newsletters,

Professional organizations (CADH, CEHA)

Page 33: 10 ES - #5 Develop policies and plans that support individual and community health efforts

Q151 Requirement 1: My department has contributed to the formal discussions concerning public policy and practice and its impact on public health.

Yes

Q152 If yes, how has your department contributed to the discussions? (Select all that apply)

Talking points,

Fact sheets,

Participation in an advisory or work group

Page 34: 10 ES - #5 Develop policies and plans that support individual and community health efforts

Q153 Requirement 1: My department has informed policy makers and/or the public about potential health impacts of policies that are being considered or in place.

Yes

Q154 If yes, how has your department informed policy makers and/or the public? (Select all that apply)

Impact statements (science based) or fact sheets that address current or proposed policies

,

Distribution of emails, briefing statements or reports on policy impacts

,

Meetings/discussions of policy issues and impacts

Page 35: 10 ES - #5 Develop policies and plans that support individual and community health efforts

Q155 Requirement 1: My department has a community health improvement plan (CHIP) dated within the last five years.

No

Q156 If yes, does the CHIP include the following? (Select all that apply)

Respondent skipped this question

Q157 If yes, please attach the CHIP or provide the web link.

Respondent skipped this question

Q158 Web link/URL

Respondent skipped this question

Q159 If no, where is your department in the process? (Select one)

My department is in process of developing a CHIP

Page 36: 10 ES - #5 Develop policies and plans that support individual and community health efforts

Q160 Requirement 1: My department has a tracking process to document actions taken toward the implementation of the CHIP.

Respondent skipped this question

Q161 Requirement 2: My department and/or my partners have implemented some areas of the CHIP.

Respondent skipped this question

Q162 If yes, what area has been implemented and by whom? (Provide one example)

Respondent skipped this question

Page 37: 10 ES - #5 Develop policies and plans that support individual and community health efforts

Q163 Requirement 1: My department has a strategic plan dated within the last five years.

Yes

Q164 If yes, does the plan include? (Select all that apply)

Mission, Vision and Value ,
Statements

Strategic Priorities,

Measurable and time-framed goals and ,
objectives

Capacity for enhancement of information management, workforce
development, communications and financial sustainability
,

Identification of external trends and events impacting public ,
health

Analysis of Strengths and
Challenges

Q165 If no, where is your department in the process? (Select one)   **Respondent skipped this question**

Page 38: 10 ES - #5 Develop policies and plans that support individual and community health efforts

Q166 Requirement 1: Since the strategic plan's adoption, my   **Yes**
department has reviewed the plan and has monitored and
assessed progress towards reaching the goals and objectives.

Page 39: 10 ES - #5 Develop policies and plans that support individual and community health efforts

Q167 Requirement 1: My department participates in preparedness   **Yes**
meetings with other government agencies, local health
departments and health care providers.

Q168 Requirement 2: My department has conducted drills or   **Yes**
exercises or responded to real events that tested components of
the All Hazards EOP within the last five years.

Q169 If yes, did your department develop an AAR after the   **Yes**
emergency or drill/exercise?

Q170 Requirement 3: As a result of an exercise, drill or real event,   **Yes**
my department has revised the All Hazards EOP.

Page 40: 10 ES - #5 Develop policies and plans that support individual and community health efforts

Q171 Requirement 1: My department has a public health   **Yes**
emergency response plan that is dated within the last five years.

Q172 If yes, does your department's public health EOP include? (Select all that apply)

The health department staff responsible for coordinating a response

,

The roles and responsibilities of the health department and its partners

,

A health department communication network that addresses communication with other members of emergency networks or organizations that are also responders; or an emergency communication plan.

,

How the health department will manage continuity of operations during an emergency

---

Q173 Requirement 2: Within the last five years, my department has tested the public health EOP through drills and exercises.   **Yes**

Q174 If yes, did your department complete an AAR the drills or exercises?   **Yes**

Q175 Requirement 3: My department has revised the public health EOP based on AARs.   **Yes**

Page 41: 10 ES - #6 Enforce laws and regulations that protect health and ensure safety

Q176 Requirement 1: My department reviews regulations, statutes, and ordinances for their public health implications.   **Yes**

Q177 If yes, when reviewing laws, does your department? (Select all that apply)

Consider evidence-based practices, promising   , practices

Consider the impact on health   , equity

Use model public health laws, checklists, templates or some other standard outline or guide

,

Solicit input from key partners and stake   , holders

Collaborate with other municipal departments, Tribes, state health department

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Q178 Requirement 2: My department has access to legal counsel as needed.   **Yes**

Page 42: 10 ES - #6 Enforce laws and regulations that protect health and ensure safety

Q179 Requirement 1: My department provides advice and recommendations to the governing entity and/or elected officials on the public health impact of new laws and changes to current laws.   **Yes**

Q180 If yes, how does your department provide advice and recommendations? (Select all that apply)

Issue briefs,

Talking points,

Official public   ,
testimony

Meetings

Page 43: 10 ES - #6 Enforce laws and regulations that protect health and ensure safety

Q181 Requirement 1: My department's staff have been trained in laws related to their job responsibilities within the past two years.

Yes

Q182 If yes, on which laws have staff received training? (Select all that apply)

Food,

Lead,

Infectious disease (e.g., TB, STD,   ,
immunizations)

Subsurface sewage disposal   ,
systems

Housing, hoarding, blight,

Opioid/naloxone,

Legal   ,
orders

Disaster response/emergency preparedness,

Vector control,

Surveillance/outbreak investigations,

Health care – ACA, HIPPA, insurance
claims

Q183 Requirement 2: My department ensures consistent application of public health laws.

Yes

Q184 If yes, how does your department ensure the consistent application of public health laws? (Select all that apply)

Internal   ,
audits

Enforcement documents or logs,

Written review of case   ,
reports

Communications with other
agencies

Page 44: 10 ES - #6 Enforce laws and regulations that protect health and ensure safety

Q185 Requirement 1: My department has information concerning public health related laws available to the public.

Yes

Q186 If yes, how is your department providing information concerning public health related laws? (Select all that apply)

Website,

Flyers/Brochures,

Information/training session,

**Email or   ,
fax**

Regular mail,

**Phone
conversations**

Q187 Requirement 2: My department has information about permit/license applications available to the public.

Yes

Q188 If yes, how is your department providing information about permit/license applications? (Select all that apply)

Website,

Flyers/Brochures,

Information/training session,

**Email or   ,
fax**

Regular mail,

**Phone
conversations**

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Q189 Requirement 1: My department provides information or education to regulated individuals or entities about their responsibilities related to public health laws.

Yes

Q190 If yes, how is your department providing information or education to regulated individuals or entities? (Select all that apply)

Website,

Flyers/Brochures,

Information/training session,

**Email or   ,
fax**

Regular mail,

**Phone
conversations**

Page 46: 10 ES - #6 Enforce laws and regulations that protect health and ensure safety

Q191 Requirement 1: My department has local ordinances/regulations for conducting enforcement actions.

Yes

Q192 If yes, what types of ordinances/regulations? (Select all that apply)

Housing,

Blight,

Food,

Hair Salon,

Nail Salon,

Tattoo Parlor,

Body ,
Piercing

Animals (e.g. ,
chickens)

Private ,
wells

Septic systems,

Other (please describe):

Fracking waste

Q193 Please provide a link to where these ordinances can be found:

https://library.municode.com/ct/madison/codes/code_of_ordinances

Q194 Requirement 2: My department has a written procedure or protocol (e.g. decision tree) for enforcement program areas.

No

Q195 If yes, please upload the protocol.

Respondent skipped this question

Q196 If no, is the protocol in development?

Yes

Page 47: 10 ES - #6 Enforce laws and regulations that protect health and ensure safety

Q197 Requirement 1: My department maintains a database or log of inspection reports with action taken, current status, follow-up, return inspections, and final results/closure.

Yes

Q198 If yes, what is/are the database(s) or log(s)? (Select all that apply)

Infectious disease (CTEDSS - ,
MAVEN)

Access database,

Spreadsheet,

Childhood Lead (CTSITE - ,
MAVEN)

Inspection
software

Page 48: 10 ES - #6 Enforce laws and regulations that protect health and ensure safety

Q199 Requirement 1: My department has a database or log of actions related to investigations and complaints.

Yes

Q200 If yes, does the database or log document? (Select all that apply)

**An analysis of the   ,
situation**

**Actions   ,
taken**

Meetings,

Hearings,

**Official   ,
communications**

**Notice of   ,
violations**

**Legal   ,
orders**

**Compliance
plans**

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Q201 Requirement 1: My department analyzes the information in the database or log of investigations and complaints.

Yes

Q202 If yes, does your department analyze the data for? (Select all that apply)

Statutory requirements,

**Patterns and   ,
trends**

**Performance improvement for the enforcement
program**

Q203 Requirement 2: My department conducts debriefings or other methods to evaluate what worked well, to identify problems and recommends changes in the investigation/response procedure to the enforcement protocols or procedures.

Yes

Page 50: 10 ES - #6 Enforce laws and regulations that protect health and ensure safety

Q204 Requirement 1: My department has a protocol for notifying other agencies and the public of enforcement activities.

Yes

Q205 If yes, how does your department notify other agencies and the public of enforcement activities? (Select all that apply)

Posting on a website,

**Minutes from public   ,
meetings**

Conference calls,

Emails,

Correspondence,

**Press   ,
release**

Public presentation,

**MOUs and MOAs with other agencies for sharing information on
enforcement activities**

Q206 If no, is the protocol in development?

Respondent skipped this question

Page 51: 10 ES - #7 Link people to needed personal health services and assure the provision of health care

Q207 Requirement 1: My department participates in a collaborative process to assess the availability of health care services to the population.

Yes

Q208 If yes, with whom does your department collaborate to assess the availability of health care services? (Select all that apply)

Health care providers,

**Social service   ,
organizations**

Private sector employers,

Community based organizations,

**Mental/behavior health   ,
organizations**

Local Coalitions,

Specific populations who may lack health care and/ or experience barriers to service (e.g., disabled, non-English speaking)

Q209 If yes, do you maintain documentation (agendas, minutes, rosters) of the collaborative process/meetings?

No

Q210 Requirement 2: My department shares public health data for assessment and planning purposes.

Yes

Q211 If yes, how does your department share the data? (Select all that apply)

Emails,

MOUs or contracts

Q212 Requirement 3: My department assesses emerging issues that may impact access to care.

Yes

Q213 If yes, please provide an example of an emerging issue.

Transportation - for the elderly

Page 52: 10 ES - #7 Link people to needed personal health services and assure the provision of health care

Q214 Requirement 1: My department has a process for identifying populations who lack access to health care.

Yes

Q215 If yes, how are the populations identified? (Select all that apply)

Assessment survey,

**Survey of particular population   ,
groups**

**Analysis of secondary or health care   ,
data**

Coalitions,

Community groups,

Public Health Partners

Q216 Requirement 2: My department has a report or has developed a report that identifies populations who experience barriers to health care services.

Yes

Q217 If yes, in the report, are the populations who experience barriers identified by the following? (Select all that apply)

Age,

Ethnicity,

Geographic location,

Health insurance   ,
status

Educational level,

Mental or physical disabilities,

Special health
needs

Page 53: 10 ES - #7 Link people to needed personal health services and assure the provision of health care

Q218 Requirement 1: My department has a process used to identify gaps in health care services and barriers to health care services.

Yes

Q219 If yes, how are the gaps in health care services and barriers to care identified? (Select all that apply)

Community Health Assessment,

Sector   ,
maps

Focus groups

Q220 Requirement 2: My department has a report or developed a report of analysis of data from various sources that identify and describe gaps in access to health care services and barriers to health care services in my jurisdiction.

Yes

Q221 If yes, does the report include? (Select all that apply)

Assessment of capacity and distribution of health care   ,
providers

Assessment of the availability of health care services, for example, clinical preventive services, EMS, emergency departments, urgent care, occupational medicine, ambulatory care (primary and specialty), inpatient care, chronic disease care (e.g., diabetic care, HIV health services), dental, and other health care services.
,

Assessment of cause(s) for lack of access to services and barriers to access to care
,

Results of data or information gathered concerning
access

Page 54: 10 ES - #7 Link people to needed personal health services and assure the provision of health care

Q222 Requirement 1: My department participates in a collaborative process for developing strategies to improve access to health care.

Yes

Q223 If yes, what strategies has the coalition developed to improve access to health care services and reduce barriers to care? (Select all that apply)

Linking individuals with needed and convenient   ,
services

Establishing systems of care in partnership with other members of the community
,

Addressing transportation
barriers

Page 55: 10 ES - #7 Link people to needed personal health services and assure the provision of health care

Q224 Requirement 1: My department has collaboratively implemented strategies to improve access to health care services for those who experience barriers.

Yes

Q225 If yes, what strategies have been implemented to improve access to health care services? (Select all that apply)

Coordination of service programs to optimize access (e.g., WIC, immunizations, and lead testing)
,

Contractual arrangements with local VNA services   ,

Cooperative system of referrals between partners that shows the methods used to link individuals with needed health care services
,

Case management,

Assistance to eligible beneficiaries with application in Medicaid, workers' compensation, or other medical assistance programs
,

Transportation programs

Page 56: 10 ES - #7 Link people to needed personal health services and assure the provision of health care

Q226 Requirement 1: My department has initiatives to ensure that access and barriers are addressed in a culturally competent manner and take into account cultural, language and low literacy barriers.

Yes

Q227 If yes, what are some of the initiatives? (Select all that apply)

Use of lay health advocates indigenous to the target population   ,

Informational materials developed for low literacy individuals   ,

Language/interpretive services,

Collaboration with other municipal departments (e.g., schools, social services)

Page 57: 10 ES - #8 Assure competent public and personal health care workforce

Q228 Requirement 1: My department actively promotes public health as a career choice.

Yes

Q229 If yes, how? (Select all that apply)

Collaboration with a school or college of public health to host interns/volunteers
,

Guest lecturing at a college   ,

Making presentations to students about public health and public health careers
,

Participating in student career fairs   ,

Working with a vocational training school to promote public health

Q230 Requirement 1: My department has a workforce development plan.

Yes

Q231 If yes, does the workforce development plan? (Select all that apply)

Address the collective capacity and capability of the department workforce

,

Address gaps in capacity and capabilities and include strategies to address them

,

Acknowledge the changing environment and include consideration of areas where the technology advances quickly, such as information management and (digital) communication science

,

Acknowledge the changing environment and include considerations of areas where the field is advancing; for example, emergency preparedness training, health equity, and cultural competence

,

Include an assessment of current staff competencies against the adopted core competencies

,

Include training schedules and a description of the material or topics to be addressed in the training curricula to address gaps in staff competencies

,

Include a description of barriers/inhibitors to the achievement of closing gaps or addressing future needs in capacity and capabilities and strategies to address those barriers/inhibitors

Q232 If no, is the plan in development?

Yes

Q233 Requirement 2: My department has implemented its workforce development strategies.

Yes

Q234 If yes, what workforce development strategies have been implemented? (Select all that apply)

Completed assessment of current staff competencies   ,

Developed training schedules

Q235 Requirement 1: My department ensures a competent workforce.

Yes

Q236 If yes, how does your department ensure a competent workforce? (Select all that apply)

Documented process for recruitment of qualified ,
staff

Staff retention activities (e.g., employee satisfaction survey results, needs assessments of work environment, reward and recognition programs, career ladders, promotion opportunities, and supervisor mentoring programs)

,

Job descriptions and requirements for specific certifications, skills, training, experience and education

,

Documents that the qualifications have been verified for all staff hired in the past 2 years

,

Annual performance reviews

Page 60: 10 ES - #8 Assure competent public and personal health care workforce

Q237 Requirement 1: My department documents staff's completion of their professional development activities.

Yes

Q238 If yes, what types of professional development activities? (Select all that apply)

Continuing education for ,
certifications/licenses

Training opportunities (e.g., HIPAA, emergency response, methods for the presentation of data, health equity, and communications)

,

Job shadowing,

Learning by ,
teaching

Tuition reimbursement/time-off for
classes

Q239 Requirement 2: My department provides leadership and/or management development training programs.

Yes

Q240 If yes, what type of leadership and/or management development training programs? (Select all that apply)

Meetings and
conferences

Q241 Requirement 3: My department provides an environment in which employees are supported in their jobs.

Yes

Q242 If yes, how does your department provide a supportive environment? (Select all that apply)

Supporting staff's regulatory work, which can be met with resistance

,

Seeking staff input on professional development goals **,**

Providing professional development opportunities **,**

Providing tuition reimbursement,

Providing support through an Employee Assistance Program (EAP)

,

Maintaining institutional memory, the transfer of knowledge, succession planning

,

Encouraging systems thinking, change management, data use for decisions, and a culture of quality improvement

,

Providing collaborative learning opportunities (e.g., participation on boards, committees, and task forces in community, collaborative planning sessions, shared reviews of program evaluations, etc.)

Page 61: Copy of page: 10 ES -#9 Evaluate effectiveness, accessibility, and quality of personal and

Q243 Requirement 1: My department has adopted a performance management system with input from staff and leadership.

No

Q244 If yes, does the performance management system include? (Select all that apply)

Respondent skipped this question

Q245 If no, is the department in the process of adopting a system?

No

Page 62: 10 ES -#9 Evaluate effectiveness, accessibility, and quality of personal and population-based health

Q246 Requirement 1: My department has a committee or team that is responsible for implementing the performance management system.

Respondent skipped this question

Q247 If yes, does the committee or team? (Select all that apply)

Respondent skipped this question

Q248 If yes, for which area(s) has the performance management system been implemented? (Select all that apply)

Respondent skipped this question

Page 63: 10 ES -#9 Evaluate effectiveness, accessibility, and quality of personal and population-based health

Q249 Requirement 1: My department collects, analyzes, and draws conclusions from feedback from different customer groups.

No

Q250 If yes, what groups have you surveyed? (Select all that apply)

Respondent skipped this question

Q251 Requirement 2: My department has implemented changes/improvements based on the customer feedback.

No

Q252 If yes, what is one (1) change that your department has implemented?

Respondent skipped this question

Page 64: 10 ES -#9 Evaluate effectiveness, accessibility, and quality of personal and population-based health

Q253 Requirement 1: My department provides staff development in performance management.

Yes

Q254 If yes, how does your department provide staff development in performance management? (Select all that apply)

Webinars,

Hire a consultant,

Trainings/presentations,

Training materials

Page 65: 10 ES - #9 Evaluate effectiveness, accessibility, and quality of personal and population-based health

Q255 Requirement 1: My department has a written quality improvement (QI) plan that is dated within five years.

No

Q256 If yes, does the QI plan address the following? (Select all that apply)

Respondent skipped this question

Q257 If no, where is your department in the process? (Select one)

My department is in process of developing a QI plan

Page 66: 10 ES -#9 Evaluate effectiveness, accessibility, and quality of personal and population-based health

Q258 Requirement 1: My department has documentation of implemented quality improvement activities based on the QI plan.

Respondent skipped this question

Q259 If yes, did the documented QI activities include the following? (Select all that apply)

Respondent skipped this question

Page 67: 10 ES - #10 Research for new insights and innovative solutions to health problems

Q260 Requirement 1: My department has incorporated an evidence based or promising practice in a process, program or intervention.

No

Q261 If yes, what is/are the source(s) of the evidence-based or promising practice? (Select all that apply)

Respondent skipped this question

Q262 If yes, please upload or describe one promising practice implemented.

Respondent skipped this question

Q263 Promising practice description

Respondent skipped this question

Page 68: 10 ES - #10 Research for new insights and innovative solutions to health problems

Q264 Requirement 1: My department has communicated research findings and their public health implications to stakeholders, other health departments, other organizations, and/or the public.

No

Q265 If yes, describe the research.

Respondent skipped this question

Q266 If yes, with whom did your department communicate the research findings? (Select all that apply)

Respondent skipped this question

Page 69: 10 Essential ServicesCertification

Q267 The Director of Health ensures that the provisions of a basic health program, as per CGS Section 19a-207a, are being provided to the community and that the information included in this report is accurate and true to the best of his/her knowledge.

Yes