

**SECTION: Fair Hearing****SUBJECT: Fair Hearing request by Local Agency**

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**Federal Regulations:** §246.18 (a)(3)(i)**POLICY**

A local agency, whose application to participate as a local agency is denied, whose participation is terminated, whose contract is not renewed by the State agency, or when any other adverse action is taken, has the right to request a fair hearing.

If a fair hearing is requested, the adverse action shall be postponed until a hearing decision is made.

Submit a written request for a fair hearing to the State agency within five (5) working days from the date of action causing dissatisfaction. Cite the decision being appealed and explain why a hearing is being requested.

Continue to comply with the terms of the contract with the State agency while appealing the decision.