



**State Health Improvement Planning
Pre-Planning Action Team Work Session**

AGENDA MEETING 1

07-18-2016
CT DPH Lab – Seminar Room
395 West Street, Rocky Hill
9:00am – 10:30am

Meeting Purpose Prepare for the SHIP Year 2 Planning Meeting by discussing the SHIP, focusing on the past year progress of ID Action Team activities, identifying gaps, and discussing process challenges and how to improve in Year 2. This will prepare the Action Team members to effectively and efficiently plan the Action Agenda for Year 2.

Attendees: Carol Dietz, Carol Stienke, Catherine Wiley, Elaine O'Keefe, Gill, Sandra M, June Holmes, Kathy Kudish, Kris , Magnussen, Linda Niccolai, Richard Melchreit

| Agenda Item | Discussion |
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| 1. Welcome, purpose, and introductions | The purpose of the first pre-summit planning meeting is to assess what worked and what didn't work in the process up to this point. |
| 2. Overview of background and purpose of SHIP and Action Agenda | The SHIP was collaboratively developed by health partners across the state and released in 2014. In 2015, partners re-convened into Focus Area Action Teams to narrow down the focus for the first year of implementation in the form of the 2016 Action Agenda. Many of the action teams discovered that their plans may have been mismatched to the current capacity of coalition partners. In 2017, SHIP Action Teams are being asked to prioritize and streamline initiatives to better manage progress. Groups are also being asked to consider layering their strategies similar to the structure of the National Prevention Strategies; identifying opportunities for local communities, statewide networks, and state level organizations. |
| 3. Overview of September Planning Meeting | The SHIP Action Summit is scheduled for 09-08-2016. This will be a full day meeting including the full SHIP Coalition membership. During this event there will be recognition for 2016 accomplishments. There will also be a breakout session for each of the action teams to finalize 2017 Action Agenda plans. Additionally, there will also be a discussion regarding SHIP Policy priorities for 2017. We would like to recognize and thank the Donaghue Foundation for their |



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| | <p>sponsorship of this event. If members have not had a chance to register, please do so now to reserve your spot: https://www.surveymonkey.com/r/SXLM6YJ</p> |
| <p>4. Review progress and successes (what are our strengths?)</p> | <p>Members discussed successes and strengths, which included:</p> <ul style="list-style-type: none"> • Expansion initiatives such as PrEP, HIV routine testing sites and improving the interoperability of CIRTS. • Meetings and conference calls have been well organized and facilitated well. • Public and private partners are participating in the process • Focus of goals • Engaged subject matter experts • Commitment of community members and collaboration with state partners |
| <p>5. Discuss challenges, gaps, and lessons learned (what are our weaknesses?)</p> | <p>Challenges identified by the group included:</p> <ul style="list-style-type: none"> • Lack of funding for expansion strategies • Lack of continuity in action committee participation • Need for greater diversity in representation of at risk populations • Difficult for clinical members to participate in conference calls or meetings due to time constraints of clinic schedule • Not everyone who needs a voice has a voice at the table • Action items tended to focus on DPH – need to think more broadly about how local health districts and non-government partners can leverage relationships and expand the reach of the group • Original action plan may have been over ambitious • Current budget climate <p>Lessons learned:</p> <ul style="list-style-type: none"> • Improvements take time and money • Shared resources and partnerships are beneficial to improving outcomes for a greater number of residents • Communication is key |
| <p>6. Key Environmental Factors (opportunities, threats?)</p> | <p>Opportunities identified by members included:</p> <ul style="list-style-type: none"> • Funding • Recruiting team members with knowledge of policy advocacy and implementation • Starting earlier in talking about possible legislative proposals • Need to find out what local health districts are doing this year about flu • PrEP Need to work on improving understanding and communication of information |



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| | <ul style="list-style-type: none">• Seeing a lot more Syphilis in clinics – need for more education on this topic <p>Threats:</p> <ul style="list-style-type: none">• Budget – funding uncertain• Change in federal focus• Public perception of vaccine mis-match• Need to find out what local health districts are doing this year about flu• PrEP Need to work on improving understanding and communication of information• Seeing a lot more Syphilis in clinics – need for more education on this topic |
| 7. Adjourn | <p>Next Meeting: 08-05-2016 2:00pm- 4:00pm @ CT DPH Lab</p> <p>Meeting purpose: Review outcomes from meeting 1, discuss implications for priority objectives/strategies for year 2 Action Agenda</p> |