

## AGENDA

### CONNECTICUT BOARD OF EXAMINERS OF EMBALMERS AND FUNERAL DIRECTORS

**Tuesday, September 10, 2019 at 9:30 AM**

Department of Public Health  
410 Capitol Avenue, Hartford, CT  
**Third Floor – Hearing Room**

#### CALL TO ORDER

I. OPEN FORUM

II. MINUTES

Review and approval of the minutes from the June 13, 2019 meeting.

III. Reinstatement process for individuals who have continued to practice with a lapsed license

*Stephen Carragher, Public Health Services Manager, DPH*

IV. BOARD MEMBER CONCERNS

V. OFFICE OF LEGAL COMPLIANCE

A. Jennifer Tucci, Embalmer - Petition No. 2017-1234

*Presentation of Consent Order – Diane Wilan, Staff Attorney, DPH*

B. Robert Bruzy, Embalmer - Petition No. 2018-969

*Presentation of Consent Order – Diane Wilan, Staff Attorney, DPH*

C. Windsor Locks Funeral Home - Petition No. 2017-936

*Presentation of Consent Order – Diane Wilan, Staff Attorney, DPH*

#### ADJOURN

The Department of Public Health is an equal opportunity provider and employer.

*If you require aid/accommodation to participate fully and fairly,  
please contact the Public Health Hearing Office at 860-509-7566*

The following minutes are draft minutes which are subject to revision and which have not yet been adopted by the Board.

The **Connecticut Board of Examiners of Embalmers and Funeral Directors** held a meeting on June 13, 2019 at the Department of Public Health, 410 Capitol Avenue, Hartford, Connecticut in the third floor Hearing Room.

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**BOARD MEMBERS PRESENT:** Darrell L. McClam, Embalmer – Chairman  
Frank W. Carmon, IV, Embalmer  
Agnes Pier

**BOARD MEMBERS ABSENT:** Gerald Bosak, Jr., Embalmer

**ALSO PRESENT:** Jeffrey A. Kardys, Board Liaison  
Alfreda Gaither, Hearing Officer  
Frank Manna, DPH Office of Practitioner Licensing and Certification

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The meeting convened at 9:30 a.m.

**I. OPEN FORUM**

None

**II. MINUTES**

The March 5, 2019 minutes were reviewed and approved on a motion by Mr. Bosak, seconded by Ms. Carmon.

**III. NEW BUSINESS**

A. Jennifer Castonguay (Apprentice)

The Board reviewed a request from Ms. Castonguay asking for a waiver, pursuant to § 20-211-17, to allow her to engage in part time employment in addition to working full time as an apprentice. Mr. Carmon made a motion, seconded by Ms. Pier, to approve Ms. Castonguay's request. The motion passed unanimously.

B. Melissa Godere (Apprentice)

The Board reviewed a request from Ms. Godere asking for a waiver, pursuant to § 20-211-17, to allow her to engage in part time employment in addition to working full time as an apprentice. Mr. Carmon made a motion, seconded by Ms. Pier, to approve Ms. Godere's request. The motion passed unanimously.

**IV. ADJOURNMENT**

There was no further business and the meeting was adjourned at 9:35 a.m. on a motion by Mr. Carmon, seconded by Ms. Pier.

Respectfully submitted,

Darrell L. McClam - Chairman  
Board of Examiners of Embalmers and Funeral Directors