

AGENDA

CONNECTICUT BOARD OF EXAMINERS OF EMBALMERS AND FUNERAL DIRECTORS

Thursday, November 2, 2017 at 9:30 AM
Department of Public Health
410 Capitol Avenue, Hartford, CT
Third Floor – Hearing Room

CALL TO ORDER

I. OPEN FORUM

II. MINUTES

Review and approval of the minutes from the June 22, 2017 and August 29, 2017 meetings.

III. DEPARTMENT OF PUBLIC HEALTH UPDATES

Investigations Update

Gary Griffin, Investigations Supervisor, DPH

IV. NEW BUSINESS

A. Pre-Need Funeral Contracts

Auditors of Public Accounts -Miriam Kluger and Maryellen Duffy

B. Discussion of Public Act No. 17-146, Section 24

C. Schedule meeting dates for 2018

ADJOURN

REVISED 10-30-2017

The Department of Public Health is an equal opportunity provider and employer.

*If you require aid/accommodation to participate fully and fairly,
please contact the Public Health Hearing Office at 860-509-7566*

The following minutes are draft minutes which are subject to revision and which have not yet been adopted by the Board.

The **Connecticut Board of Examiners of Embalmers and Funeral Directors** held a meeting on June 22, 2017 at the Department of Public Health, 410 Capitol Avenue, Hartford, Connecticut in the third floor Hearing Room.

BOARD MEMBERS PRESENT: Darrell L. McClam, Embalmer – Chairman
Gerald Bosak, Jr., Embalmer
Frank W. Carmon, IV, Embalmer
Agnes Pier

BOARD MEMBERS ABSENT: None

ALSO PRESENT: Gary Griffin, Department of Public Health
Jeffrey A. Kardys, Board Liaison
Alfreda Gaither, Hearing Officer

The meeting convened at 9:45 a.m.

I. MINUTES

The January 19, 2017 minutes were reviewed and approved on a motion by Mr. Bosak, seconded by Ms. Pier. Mr. Carmon abstained.

II. DEPARTMENT OF PUBLIC HEALTH UPDATES

Investigations Update

Gary Griffin, Investigation Supervisor, Department of Public Health reported there are six cases currently in various stages of investigation by the Department. Three cases were dismissed since the last meeting.

III. OFFICE OF LEGAL COMPLIANCE

A. Kevin C. Davidson, Embalmer - Petition Nos. 2014-606 and 2015-1155

B. Hartford Trade Service - Petition Nos. 2014-607 and 2015-596

Diane Wilan, Staff Attorney, DPH presented Consent Orders in these matters. Respondent was present but was not represented by counsel

Mr. Bosak made a motion, seconded by Mr. Carmon, to approve the Consent Order for Kevin Davidson and the Consent Order for Hartford Trade Service. The motion passed unanimously.

Mr. McClam signed the order for Kevin Davidson which imposes a reprimand, a three month license suspension, probation for a period of one year, and a \$5, 000.00 civil penalty.

Mr. McClam signed the order for Hartford Trade Service which imposes a reprimand, probation for a period of one year, and a \$10, 000.00 civil penalty.

IV. ADJOURNMENT

There was no further business and the meeting was adjourned at 10:55 a.m. on a motion by Mr. Bosak, seconded by Ms. Pier.

Respectfully submitted,

Darrell L. McClam - Chairman
Board of Examiners of Embalmers and Funeral Directors

The following minutes are draft minutes which are subject to revision and which have not yet been adopted by the Board.

The **Connecticut Board of Examiners of Embalmers and Funeral Directors** held a meeting on August 29, 2017 at the Department of Public Health, 410 Capitol Avenue, Hartford, Connecticut in the third floor Hearing Room.

BOARD MEMBERS PRESENT: Darrell L. McClam, Embalmer, Chairman - *via telephone*
Frank W. Carmon, IV, Embalmer
Agnes Pier - *via telephone*

BOARD MEMBERS ABSENT: Gerald Bosak, Jr., Embalmer

ALSO PRESENT: Gary Griffin, Department of Public Health
Jeffrey A. Kardys, Board Liaison
Alfreda Gaither, Hearing Officer

The meeting convened at 9:35 a.m.

I. Open Forum

The Board expressed its condolences on the passing of Edward Bergen, the retired Funeral Home Inspector for the Department of Public Health.

II. Minutes

The June 22, 2017 minutes will be reviewed at the next meeting.

III. Department of Public Health Updates

Investigations Update

Gary Griffin, Investigation Supervisor, Department of Public Health reported there are nine cases currently in various stages of investigation by the Department. One case was dismissed since the last meeting and four new cases have been opened.

IV. License Reinstatement Application - Joseph Manco (embalmer license # 002692)

An application for license reinstatement for Joseph Manco was presented by Frank Manna, Office of Practitioner Licensing and Certification.

Mr. Carmon made a motion, seconded by Ms. Pier, to recommend reinstatement of Mr. Manco's license upon successful completion of the practical examination, the State Law examination and completion of continuing education requirements. The motion passed unanimously.

IV. ADJOURNMENT

There was no further business and the meeting was adjourned at 9:50 a.m.

Respectfully submitted,

Darrell L. McClam - Chairman
Board of Examiners of Embalmers and Funeral Directors