

The Board of Examiners of Electrologists held a meeting on Wednesday, March 9, 2016 at the Department of Public Health, 410 Capitol Avenue, Third Floor, Conference Room "C", Hartford, CT

BOARD MEMBERS PRESENT: Tatiana D. Eirmann, Esq., Chairperson
 Arlene Romajas, LPN, CPE
 Jeanne Scranton-Lloyd
 Alicia Zalka, M.D.
 Jan O'Neil, CPE

ALSO PRESENT: Jeffrey Kardys, Board Liaison
 Gary Griffin, Investigations Supervisor, DPH
 Deborah Brown, Health Program Assistant, DPH
 Judith Bailey, License and Applications Analyst, DPH
 Sandra Gazdowicz

Ms. Eirmann called the meeting to order at 9:30 a.m.

I. MINUTES

The board reviewed the minutes from November 19, 2015. Ms. Romajas made a motion, which was seconded by Ms. Scranton-Lloyd to approve the minutes as edited. The motion was passed by vote unanimously.

II. CHAIR UPDATE

No updates.

III. DEPARTMENT OF PUBLIC HEALTH UPDATES

A. Investigations Update:

Gary Griffin, Investigations Supervisor, reported that there are no new investigations at this time.

B. Examination Update:

Deborah Brown, Health Program Assistant, reported that two (2) candidates were scheduled to take the examination on November 4, 2015 but only one attended and that candidate passed the written and the practical portion of the examination and was issued a license.

Ms. Brown also reported that as of the deadline date of February 4, 2016 three (3) candidates are scheduled to take the next examination. One (1) is a retake and will take the practical portion of the examination. The other two (2) are new and will be required to complete the written and the practical portions of the examination. When the date of the next examination has been determined the board will be notified.

IV. OLD BUSINESS

Electrology Institute of New England – Distance based learning. A packet from Janine Cordero, License and Applications Specialist, DPH, was handed out to the board to be reviewed and discussed at the next board meeting.

Ms. O'Neil informed the board that she had contacted E-Path Learning regarding Distance Based Learning and was told they would get back to her. Within the hour Mary Evangelist, Director of EINE, called her and informed her that she is in the process of having the Distance Based Learning copyrighted. If we need this information Ms. Evangelist requested that an official written request from the State of Connecticut be sent to her and her attorney. This matter is to be handled by Deborah Brown, Health Program Assistant, DPH.

V. NEW BUSINESS

A. License Reinstatement Review:

The board reviewed the license reinstatement application of Diane Desjardins as presented by Judith Bailey, License and Applications Analyst, DPH. Ms. Romajas made a motion, which was seconded by Ms. Zalka that Ms. Desjardins' license be reinstated with no conditions. The motion passed unanimously.

B. American Electrology Association (AEA)/International Board of Electrologist Certification (IBEC) Licensure Examination

The examination was discussed, further discussion will take place at the next board meeting.

VI. EXECUTIVE SESSION

The board went into Executive Session to discuss content pertaining to the practical portion of the examination. No motions were made and no votes were taken.

VII. ADJOURNMENT

The meeting was adjourned at 10:20 a.m. on a motion by Ms. Eirmann, seconded by Ms. Romajas.

Respectfully submitted,

Jeanne Scranton-Lloyd
Board of Examiners of Electrologists

The Board of Examiners of Electrologists held a meeting on Wednesday, May 25, 2016 at the Department of Public Health, 410 Capitol Avenue, Law Library, Hartford, CT

BOARD MEMBERS PRESENT: Alicia Zalka, M.D. -via-phone
Arlene Romajas, LPN, CPE
Jeanne Scranton-Lloyd
Jan O'Neil, CPE

BOARD MEMBER ABSENT: Tatiana Eirmann, Esq. Chairperson

ALSO PRESENT: Jeffrey Kardys, Board Liaison
Steve Carragher, Health Program Supervisor, DPH
Deborah Brown, Health Program Assistant, DPH
Judith Bailey, License and Applications Analyst, DPH

Dr. Zalka called the meeting to order at 9:30 a.m.

I. MINUTES

The board reviewed the minutes from March 9, 2016. Ms. Romajas made a motion, which was second by Ms. Scranton-Lloyd to approve the minutes as edited. The motion was passed unanimously.

II. CHAIR UPDATE

No updates.

III. DEPARTMENT OF PUBLIC HEALTH UPDATES

Examination Update

Ms. Deborah Brown, Health Program Assistant, reported the last examination was completed with two candidates. She is currently waiting for the scores.

IV. OLD BUSINESS

A. Ms. Deborah Brown, was informed that the CT Examination was in fact "Not" the same exam as the AEA~ CPE exam. Dr. Zalka recommend to revise the current written examination, which was second by Ms. Jan O'Neil. Ms. Judith Bailey will research CT Examination contract and information for Board Members for the next meeting.

B. Criteria for reinstatement of a lapsed license. The Board is required to review the file, evaluate and make recommendations. Ms. Romajas made a motion to have a cap on the time that your license can lapse before it is reinstated. Mr. Stephen Carragher said all recommendations are taken into consideration but his Department has the final say. Each application is thoroughly evaluated on a case by case basis.

C. Ms. Jan Cordero is reviewing information for EINE curriculum information.

V. New Business

Proctors for the practical examination will be CPE first, and if not available then a licensed Electrologist with Eight years in practice, primary employment and in good standing will be considered. Motion was made to accept by Ms. Romajas and second by Ms. Scranton-Lloyd.

VI. Executive Session

Dr. Zalka announced the board executive session would begin and Ms. Romajas second. Scoring and placement of the practical examination were discussed.

VII. Adjournment

The meeting was adjourned at 11:15 am on a motion by Dr. Zalka, second by Ms. Jan O'Neil.

Respectfully submitted,

Jan M. O'Neil, CPE
Board of Examiners of Electrologists

The Board of Examiners of Electrologists held a meeting on Wednesday, September 28th, 2016 at the Department of Public Health, 410 Capitol Avenue, Hartford, Connecticut in the 3rd Floor Conference Room "C".

BOARD MEMBERS PRESENT

Tatiana Eirmann, Esq., Chairperson
Alicia Zalka, MD
Arlene Romajas, LPN, CPE
Jan O'Neil, CPE

BOARD MEMBERS ABSENT

Jeanne Scranton-Lloyd

ALSO PRESENT

Jeffrey Kardys, Board Liaison, DPH
Gary Griffin, Investigations Supervisor, DPH
Steven Carragher, Health Program Supervisor, DPH
Deborah Brown, Health Program Assistant, DPH
Judith Bailey, License and Applications Analyst, DPH
Olinda Morales, Staff Attorney, DPH
Michaela Mitchell, Staff Attorney, DPH
Janine Cordero
Marsha Adams
Celeste Dowdell

Ms. Eirmann called the meeting to order at 9:31 am.

I. MINUTES

The board reviewed the minutes from the May 25, 2016 meeting. A motion was made by Dr. Zalka to approve the minutes as edited and it was seconded by Ms. Romajas. The motion to approve the minutes was passed unanimously.

II. CHAIR UPDATE

No updates.

III. DEPARTMENT OF PUBLIC HEALTH UPDATES

A. Investigations Update

Gary Griffin reported there are no current, and no ongoing investigations

B. Examination Update

Deborah Brown reported that 3 candidates were expected to take the examination in May 2016. Of the three candidates, one did not report for the exam, leaving 2 candidates who completed the examination. Both candidates were new. The 2 candidates passed the written part of the examination and both candidates failed the practical portion of the exam. The next exam, Ms. Brown reported, is to be held on November 2, 2016. A total of 4 candidates are expected to take the exam: one new candidate, who will be taking the written and practical portion and 3 repeat candidates, who will only be taking the practical portion of the exam.

IV. OLD BUSINESS

A. The board discussed the American Electrology Association (AEA) Examination and The International Board of Electrologist Certification (IBEC) Licensure Examination. As the two exams are not available to the board members for comparison and review, it is unclear how the exams are similar or different in content. Ms. Bailey provided to the board information from Patsy Kirby, AEA Director, which states that the IBEC exam is for entry level electrologists and the AEA examination is for seasoned electrologists to become certified and that both exams are administered by Prometric. It was then suggested by the Board to obtain data on the pass/fail history of the examinations in order to further analyze the examinations. No changes or recommendations with regard to the AEA and IBEC examinations will be made until the next Board meeting, allowing time to gather more information.

B. Electrology Institute of New England (EINE) and Distance Based Learning
Ms. Cordero guided the Board via an online presentation, through the EINE website and specifically through the curriculum offered by this institution. The Board was satisfied with the scope of educational content offered. The question of whether the final exam is on site at EINE or online was raised and the Board will await an answer.

V. NEW BUSINESS

Regulations of the DPH Connecticut State Agencies

The Board suggested the following changes to Sec. 20-275b-4 (c) page 5 of the Department of Public Health Regulations be made : *Successful completion of a CPR course given by... be credited at a maximum of **four** (instead of three) contact hours per registration period of **two** years (instead of one year).* Steven Carragher and the board discussed this and Mr. Carragher stated the change will take a minimum of 6-9 months to institute. A motion to accept was made by Ms. Romajas and seconded by Dr. Zalka.

VI. EXECUTIVE SESSION

Ms. Eirmann announced that the Board move to Executive Session and Dr. Zalka made a motion to begin at 10:38 which Ms. O'Neil seconded. The duties of the examination proctors was discussed.

VII. ADJOURNMENT

The meeting was adjourned at 10:49 am on a motion by Dr. Zalka which was seconded by Ms. Romajas.

Respectfully submitted,
Alicia D. Zalka, MD
Board of Examiners, Electrologists

The Board of Examiners of Electrologists held a meeting on Wednesday, November 16, 2016 at the Department of Public Health, 410 Capitol Avenue, Hartford, Connecticut in the 3rd Floor Conference Room "C".

BOARD MEMBERS PRESENT Tatiana Eirmann, Esq., Chairperson
 Alicia Zalka, MD – *via telephone*
 Arlene Romajas, LPN, CPE
 Jan O'Neil, CPE
 Jeanne Scranton-Lloyd

ALSO PRESENT: Alfreda Gaither, Hearing Officer DPH
 Gary Griffin, Investigations Supervisor
 Ann Drost

Ms. Eirmann called the meeting to order at 9:32am

I. MINUTES

The board reviewed the minutes from the September 28, 2016 meeting. MS. Eirmann made a motion seconded by Dr. Zalka to approve the minutes. The motion passed unanimously.

II. CHAIR UPDATE

No updates.

III. DEPARTMENT OF PUBLIC HEALTH UPDATES

A. Investigations Update

Gary Griffin reported there are no new cases undergoing investigation.

B. Examination Update

4 candidates registered for the exam held on 11/2/16.

1 new candidate passed both the written and practical exam.

2 retake candidates passed the practical exam.

1 candidate did not attend the exam.

IV. Old Business

A. American Electrolysis Association/International Board of Electrolysis Certification Licensure Exam

1. Old and new study guide content basically the same

2. New study guide states it is the CPE and "State Licensing Exam" study guide

3. Several newly licensed people said they took both exams and they are basically the same. Both are 100 questions and the same material.

4. It was claimed that all candidates pass the written exam. Last meeting Board requested DPH to check into this. Still awaiting findings.

5. Discussion of practical exam: This last exam went very well. Changes made last meeting on the practical exam were great improvements.

6. Discussion for need for new written test. Board requests that Steve Carragher attend our next meeting to discuss it. Board would like to find out what Prometric says about difference between CPE exam and CT. state written test. Board feels that a written test is given that we have never seen. Would like to review that test from Prometric at our next meeting. AEA President, Pearl Warner, wrote in her "President's Message" "The International Board of Electrolysis Certification (IBEC) CPE exam is the same test (6th generation) and no changes have been made to the exam itself other than going on line." Copies enclosed. Board wants to discuss this again at the next meeting when both Steve Carragher and Deb Brown are present.

- B. Electrolysis Institute of New England
Board of Examiners is still awaiting the results concerning their final exam. Our question discussed at the last meeting is concerning the final exam. Is the final given at the school or on line?
- C. Quick discussion on change of CPR CEU's discussed at last meeting for people absent last meeting.
- V. **New Business**
- A. Metal Implants
Problem at last exam with candidate bringing a client with a metal implant to preform galvanic treatment. This problem was discussed at great length several years ago. Jennifer Filippone had checked into this and discussed it with AAG's office. It was decided that there are 2 different schools of thought. CT. DPH, AAG and Board of Examiners all agreed that in order to protect the public, candidates could not bring clients with metal implants for galvanic portion of the exam. It was also discussed that it had never been put in writing for the candidates to be aware of CT regulations. Deb Brown was made aware of this at last exam. The Board Members at last exam requested it be put in writing where appropriate.
- B. Meetings scheduled for 2017
March 1, 2017 snow date March 15, 2017
May 24, 2017
September 13, 2017
November 8, 2017
- C. Definition of Surgery
This subject is again being proposed by doctors. Electrologists are very concerned. Marsha Sawdon, President of Connecticut Electrolysis Association, wrote a letter expressing electrologists concerns. Representatives of CSHA will be sent to the hearings to be held on 11/22/16, 11/29/16 and 12/08/16. Board members want to follow this.
- VI. **ADJOURNMENT**
The meeting was adjourned at 10:35 am on a motion by Ms. Romajas which was seconded by Ms. Eirmann.

Respectfully submitted,

Arlene D. Romajas, LPN, CPE
Board of Examiners of Electrologists