

Sample Letter of Endorsement by Two EMS Instructors

Date

Department of Public Health
Office of Emergency Medical Services
410 Capitol Ave, MS # 12-EMS
Hartford, CT 06134-0308

Re: **John Doe, EMS-I Applicant**

To Whom It May Concern:

In accordance with Conn. Regs. Sec. 19a-179-16a (d)(1)(B)(i), this letter shall serve as endorsement by the undersigned certified emergency medical services instructors documenting that the above named applicant has completed, under the supervision of the undersigned, at least twenty-five (25) hours of student teaching in courses approved by the Department pursuant to section 19a-179-17 of the Regulation of Connecticut State Agencies.

This student teaching time was completed during the period of _____ dates _____.

If you have any questions, please contact me at _____.

Respectfully Yours,

Jane Jones
EMS-Instructor #1234

Bill Brown
EMS-Instructor #1242

Note: This letter must actually be signed by the instructors. If two letters are sent, adjust wording accordingly.