



## MEETING NOTICE

Hunter's Ambulance Service  
450 West Main Street, Meriden CT

AGENDA – April 24, 2019 0900-1130

**CALL TO ORDER** – The meeting will come to order

### **MOMENT OF SILENCE** –

Marlborough - Rescue Lt. Douglas Knowlton  
Durham - Chief George Planeta (Ret.)

**APPROVAL OF PREVIOUS MEETING MINUTES** – March 27, 2019

**PRESENTATIONS** – None Scheduled

**PUBLIC COMMENT** -

### **CHAIR'S REPORT** – Greg Allard

- By-law Subcommittee meeting on May 8 at AASI
- 2019 Board Goals
  - EMS to ED turnover documentation standard
  - CCT Process
  - MIH Program
    - Develop Education Requirements
    - Draft Legislation (in place)
  - Trauma Committee - Standing Committee
  - National Registration State - Legislation Support/Pass
  - Establish a guide to help Regionalize Services
  - Complete Regulation re-write project
    - Begin review for next update

### **DPH-OEMS** – Raffaella “Ralf” Coler, Director

- See report provided
- Regulation update

**EMSC:** Preziosi/Cicero/Barnes

### **BREAK OUT SESSIONS** – time permitting

- Legislative - Loiz/Allard
- EMS to ED turnover documentation standard - McClaine/Kamin
- How to Regionalize - Laucella



## **COMMITTEE REPORTS –**

- **List of “Duties and Goals” is required every January from each Committee**
- Written report must be submitted

**CEMSMAC:** Kamin/McClaine

**Clinical Coordinators:** Quinlavin

**CMED and SIEC:** Morris

**CORP:** Fitzmaurice

**Data and QI:** Yeno

**Education and Training:** Zacchera

**Emergency Preparedness:** Ackley

**Legislative:** Loiz

**Mobile Integrated Healthcare:** Beaulieu

**Nominating and Membership:** Campion

**Paramedic:** Dole

**Public Information and Education:** Ziegler

**Trauma:** Gregg

**Volunteer:** Paretzky

## **ACTION ITEMS –**

Cancel May 2019 Meeting

## **OLD BUSINESS –**

- **CPR in schools**
  - *Public Act 15-94*
  - *Chapter 164 Section 10-16b*
- **First Responder Data to OEMS**
  - *Rich Kamin to report on current barriers*

## **NEW BUSINESS –**

- EMS to ED service data discussion



**ADJOURNMENT** – Is there further business to come before this meeting?

**IMPORTANT REMINDERS –**

- Email minutes and agendas to both Greg Allard and Angela Pugliese – use proper naming format and they should be saved as a pdf before being sent.
- **List of Duties and Goals from each Committee is required every year – BYLAWS**
- Only Board members can make and second motions and vote on motions.

**OUR MISSION STATEMENT:**

**To represent all persons and agencies in the state concerned with the delivery of the EMS system by making recommendations to improve the EMS patient care delivery system to the Commissioner of Public Health, the Legislature and the Governor.**

**EMS Advisory Board Meeting Schedule 2018/19**

**2019**

Thursday, January 3-CHA

January 23 Hunters

February 27 Hunters

March 27 Hunters

**April 24 Hunters**

May 22 Hunters - CANCELED

June 26 CHA

July 24 CHA

August 28 CHA



## Committee Rules

Except as required by separate legislation, the following rules apply to all committees of the Connecticut EMS Advisory Board.

1. Annually, on or before the first meeting of the year, the following must be submitted to the Board:
  - a. membership roster including affiliations.
  - b. goals, objectives and deliverables, established in consideration of the CT State EMS Plan.
2. Minutes:
  - a. shall be submitted to the Chair at least eight days prior to the scheduled Board meetings in order for the Steering Committee to set the agenda for the Board meeting (It is understood that minutes may be in draft form.), and;
  - b. shall contain the date of the meeting, attendance, contact information of the author of the minutes and page numbers, and;
  - c. final minutes will be sent electronically to:
    - i. the Chair and;
    - ii. an OEMS designee for state agency filing requirements and posting on the website.
3. A simple majority in the affirmative by committee members present shall be required to approve motions. There are no quorum minimum requirements.