

Meeting Minutes
Western WUCC Convening Meeting
Brookfield Municipal Center – 100 Pocono Road, Brookfield, CT
May 22, 2018 10:00 AM

The Western Water Utility Coordinating Committee (WUCC) held a meeting on May 22nd, 2018 at 10:00 a.m. at the Brookfield Municipal Center at 100 Pocono Road in Brookfield, Connecticut. Prior written notice of this meeting was given via emails from the Department of Public Health (DPH) to eligible WUCC members, chief administrative officials, local health directors, town clerks, the Secretary of State, state agencies (OPM, PURA, DEEP, CT Office of Consumer Counsel, CT DOT, CT DECD, the Commissioner of Agriculture), and other interested persons. Notice of the meeting was also posted on the DPH website <http://portal.ct.gov/DPH/Drinking-Water/WUCC/Water-Utility-Coordinating-Committee>.

The following WUCC member representatives were in attendance (listed in alphabetical order of affiliation):

WUCC Member Representative	Affiliation
Dan Lawrence (Co-Chair)	Aquarion Water Company
Tom Villa	Town of Bethel
Ray Sullivan	Brookfield Health Department
Russell Posthauer (Co-Chair)	Candlewood Springs Property Owners Assoc.
Keith Nadeau	Connecticut Water Company
Patricia Sesto	Town of Greenwich
Meghan Sloan	Metro COG
David Banker	Metropolitan District Commission
Aaron Budris	Naugatuck Valley Council of Government
Tiffany Lufkin	South Central CT Regional Water Authority

The following non-WUCC member representatives were in attendance (listed in alphabetical order of affiliation):

Non-WUCC Member Representative	Affiliation
Doug Hoskins	CT Department of Energy & Environmental Protection
Eric McPhee	CT Department of Public Health
David Murphy	Milone & MacBroom, Inc. (MMI)

A copy of the meeting agenda is attached. The following actions took place:

1. Welcome & Roll Call

The Chairs opened the meeting at 10:14 AM. The chairs requested a roll call of attendees. Mr. Murphy provided a brief refresher of the process to date and an overview of the goals of the meeting.

2. Review of April Meeting Minutes

Mr. Lawrence asked if there were any comments or changes from the floor. No comments were made. Mr. Sullivan moved to approve the minutes. Ms. Lufkin seconded. Members voted unanimously to approve. Ms. Sesto abstained from the vote.

3. Review of Formal Correspondence

Mr. Banker stated that four correspondences had been sent or received by the Western WUCC since the last meeting:

- 2018-04-25 – DEEP comments on Integrated Report.
- 2018-04-26 – Pomperaug River Watershed Coalition comments on Integrated Report
- 2018-05-08 – Letter from WUCC to DPH providing the ESA modification in New Fairfield
- 2018-05-17 – Comments received from Aquarion Water Company on the Final Draft Integrated Report

4. Public Comment

The Chairs opened the public comment period. No public comment was received.

5. Review Final Integrated Report & Executive Summary, Vote to Approve CWSP & Submit to DPH

- Mr. Murphy reviewed comments received and revisions to the table of recommendation in the integrated report.
- Mr. Murphy reviewed recommendation #3.
- Mr. Hoskins asked the relevance of including the Water Planning Council in the recommendation to address the proliferation of multiple small water systems in close proximity through regulations/procedures.
- Mr. Posthauer expressed concern that bringing the Water Planning Council into new water system approval could hold up new development.
- Mr. McPhee stated that better incentives and consequences are needed to push water system development when multiple small systems are developed in close proximity.
- Mr. Lawrence stated that more work is needed with small system in these locations to require such systems to work together in the development of water systems.
- Mr. Murphy reviewed recommendation #11.
- A discussion among members ensued regarding the proper terminology to utilize and when to provide updates. There was consensus among members to modify the recommendation to state: "Update projected demands in the CWSP as new individual WSP's are completed..."
- Mr. Murphy reviewed recommendation #63
- There was concern among members regarding how frequently the CWSP and its data will be updated.
- Mr. Posthauer asked if there is a way to attach updates as an amendment to the WUCC plan.

- Mr. Lawrence state that the WUCC needs a meeting to prioritize updates and who among the WUCC will hold and maintain the electronic Word and Excel files from the CSWSP. Also, the data from the report should be kept publicly available.
- Mr. McPhee stated that he hopes that DPH will be able to hold and maintain the WUCC data.
- Mr. Posthauer asked where the official copy of the WUCC's CWSP will be kept.
- Mr. Lawrence stated that DPH should be the holder of the plan and approve changes and updates.
- Mr. McPhee stated that the WUCC findings include goals, and as these goals are completed, the WUCC should maintain a summary of the achievements.
- Mr. Lawrence stated that the WUCC could provide annual summary reports to record and summarize achievements.
- Mr. Villa added that the WUCC's meeting minutes should provide a roadmap for such a summary.
- Mr. Murphy reviewed recommendation #24.
- Members expressed concern regarding how this recommendation could be measured.
- Mr. McPhee stated that the recent legislation requiring asset management plans for small systems had passed and is pending the governor's signature. Small systems may need assistance in this process moving forward.
- A discussion of the use of the word mentor and alternative language ensued among members.
- Mr. Murphy stated that the goal of the recommendation is to have ESA holders work with small systems within their ESA to develop a relationship and resolve issues.
- Mr. Lawrence changing "serve as mentors" to "coordinate and work with"
- Mr. Murphy reviewed recommendations #25, 26 & 27.
- Mr. Murphy added that the language in #27 meant to state consider in POCD's and he will update to reflect this.
- Ms. Sloan stated that it would be beneficial for the towns and COGs to be able to reach out to the WUCC in hazard mitigation plan development, which is pending.
- Mr. Lawrence asked if the Integrated Plan or Executive Summary will include any specific reference in common recommendations between the WUCC plans and the State Water Plan.
- Mr. Murphy responded that the State Water Plan is set up differently than the WUCC plan, but there are items in the WUCC plan's recommendations which will help achieve the State Water Plan's recommendations.
- Mr. Lawrence recommended finding the commonalities between the two plans to help both move forward.
- Mr. Murphy reviewed minor editorial changes, corrections, clarifications and updates to the Integrated Report.
- Mr. Lawrence added that he recently utilized data from the WUCC's Water Supply Assessment in a recent presentation at a forum organized by the Rivers Alliance.
- Mr. McPhee asked if the Rivers Alliance provided comments on the Integrated Report.
- Mr. Lawrence responded that he spoke with Tony Mitchell from Rivers Alliance regarding when public comments were due, but no comments had been received.
- Mr. Nadeau made a motion to approve the final integrated report and final executive summary documents for the Western PWSMA, as amended, to be submitted to the Connecticut DPH on or before June 14, 2018. Ms. Lufkin seconded the motion. Members voted unanimously to approve the documents for submission to DPH.

6. Nomination/Election of WUCC Officers

- Mr. Murphy reviewed the requirements for WUCC officers, duties of the Chairs and duties of the Recording Secretary.
- Mr. Posthauer and Mr. Lawrence expressed interest in continuing as Co-Chairs, if no other interested parties wanted to step forward.
- Mr. Banker did not wish to serve another term as recording secretary.
- No other members expressed interest in serving as Co-Chairs or Recording Secretary.
- Mr. McPhee stated that the recording secretary position could be left as a vacancy, and filled as needed.
- Mr. Posthauer stated that this would not be preferred, since there could be issues with finding a volunteer to serve as secretary at each meeting.
- Mr. McPhee stated that DPH has interest in possibly holding a joint statewide meeting of the three WUCCs to discuss issues shared by the three WUCCs.
- Mr. Nadeau made a motion to nominate Mr. Lawrence and M. Posthauer for a new two year term as Co-Chairs of the Western WUCC. Ms. Lufkin seconded the motion. Member unanimously approved the motion.
- Ms. Lufkin agreed to serve as recording secretary at the next Western WUCC meeting, when another election could be held to elect a new Recording Secretary.

7. Other Business

- Mr. Lawrence suggested the WUCC hold its next meeting in June to discuss priorities and set a schedule to work on the recommendations from the Integrated Report. Subsequent meetings could be scheduled on a quarterly basis.
- Mr. Villa suggested June 19th.
- There was consensus among members to hold the meeting on 6/19.
- Mr. Murphy asked how pending CPCN applications would be handled once the WUCC changes to an extended meeting schedule.
- Mr. Lawrence suggested the addition of a standing open agenda item to discuss CPCN applications and approvals.

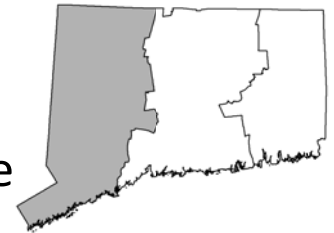
As there was no more business, Mr. Posthauer made a motion to adjourn. Mr. Villa seconded the motion. The motion passed unanimously and the meeting closed at 11:23 AM.

The next Western WUCC Meeting is scheduled for Tuesday June 19th, 2018 to be held at the Brookfield Municipal Center at 100 Pocono Road in Brookfield, Connecticut.

Respectfully Submitted,

David Banker, Recording Secretary – Western WUCC

Western Region Water Utility Coordinating Committee



Meeting Agenda

May 22, 2018

Location: Brookfield Town Hall

Time: 10:00 a.m. to 12:00 p.m.

Russell Posthauer, Jr., Co-Chair
russellposthauer@ccaengineering.com
203-775-6207

Daniel Lawrence, Co-Chair
DLawrence@aquarionwater.com
203-362-3055

David Banker, Recording Secretary
DBanker@themdc.com
860-278-7850 Ext. 3650

1. Welcome & Roll Call (5 minutes)
2. Review and Approval of April Meeting Minutes (5 minutes)
3. Review of Formal Correspondence (5 minutes)
4. Public Comment (5 minutes)
5. Review Final Integrated Report & Executive Summary (60 minutes)
Vote to Approve Final CWSP & Submit to DPH
6. Nominations/Election of WUCC Officers (40 minutes)
7. Other Business, if time allows

If the meeting is postponed, the revised meeting date will be
Tuesday May 29th.

Banker, David

From: Len DeJong <LDeJong@pomperaug.org>
Sent: Thursday, April 26, 2018 12:33 PM
To: russellposthauer@ccaengineering.com; 'Daniel Lawrence'; Banker, David
Cc: 'Dave Murphy'
Subject: Western PWSMA Integrated Report

Western WUCC Chairpersons,

Introduction

Thank you for the opportunity to submit comment on the Western PWSMA Integrated Report (“Report”) on behalf of the Pomperaug River Watershed Coalition (“PRWC”). As you know, PRWC had submitted earlier remarks on October 13, 2016 following our review of the Preliminary Water Supply Assessment. We appreciate this opportunity and understand that our comment is being submitted to you after the close of the public comment period due to other PRWC obligations. As such, our comment is not intended to revise the Report but rather to specifically address a gap in how the WUCC will consider the existing unbalance between out-of-stream and in-stream uses in its future decision making.

PRWC Background

The Pomperaug Watershed is approximately 90 square miles with watershed lands in the following communities: Bethlehem, Middlebury, Morris, Roxbury Southbury, Washington, Watertown and Woodbury. In addition, PRWC considers the Town of Oxford as a coalition partner as the recipient of Pomperaug Aquifer water supply from the Heritage Village/CT Water Company.

PRWC was founded in 1999 as a non-profit organization for the purpose of protecting the Pomperaug Watershed water resources (surface and groundwater) through the use of science and research. Scientific data goes as far back as the late 1800’s when USGS identified the geology of Pomperaug Watershed as a means to further its research and apply that data in other areas of the U.S. We consider educational outreach to be a hallmark of what we do.

Report Comment

Section 12.0 of the Report (“Recommendations and Prioritization”) is void of any findings related to stressed basins as identified in the proposed State Water Plan. As such, Report priorities are not aligned with correcting locations known to foster that unbalance. In the earlier Section 8.0 (“Potential Impact on Other Uses of Water Resources”) discussions on groundwater and interconnects is very limited to those identified by Aquarion Water Company (“AWC”), most notably the future activation of the Housatonic Wellfield.

The Report does not discuss identified stressed basins but more importantly appears not to set a go-forth process on how to examine the unbalance when the WUCC is called upon to make a decision that may affect that balance. The Report does contain a description of regulatory processes, regional and local planning that will have a positive impact. It is also encouraging to read about how enhancements such as water conservation will have a positive influence.

To address the concern stated above, PRWC recommends that the WUCC re-visit (using developing State Water Plan data) where unbalance exists between out-of-stream and in-stream needs and then develop a process that becomes “built-in” to the WUCC review process. That would included future examination of water use impacts on sub-regional

basins yet not identified in the State water planning process. The idea of knowing where the unbalance exists, or where it may exist based on a future decision by the WUCC, is critical to long term effective planning. As an example, when the WUCC elects to re-assign an ESA the question needs to be asked if that re-assignment benefits correcting a know water balance deficiency or protects from a new one being created.

Closing

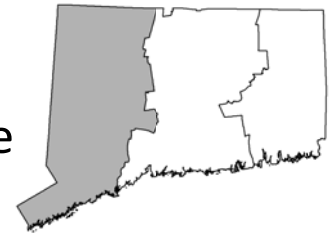
I appreciate the opportunity to submit these remarks and for your consideration of them. PRWC also appreciates the amount of effort that went into the planning and development of the Report. I believe that I can speak for the CT environmental community that we are available to assist you and would welcome that opportunity.

Len DeJong

Leendert (Len) T. DeJong
Executive Director
Pomperaug River Watershed Coalition
203-263-0076

Please visit us at: www.pomperaug.org

Western Region Water Utility Coordinating Committee



May 8, 2018

To: Mr. Raul Pino M.D. M.P.H., Commissioner, Department of Public Health

Russell Posthauer, Jr., Co-Chair
russellposthauer@ccaengineering.com
203-775-6207

RE: Western WUCC, Exclusive Service Area Boundary Modification, New Fairfield

Daniel Lawrence, Co-Chair
DLawrence@aquarionwater.com
203-362-3055


In accordance with CGS 25-33g(b), the Western Region Water Utility Coordinating Committee (WUCC) is notifying the Department of Public Health (DPH) of an Exclusive Service Area (ESA) modification in the Town of New Fairfield between the Town of New Fairfield and Aquarion Water Company. The modification will transfer one parcel from the Town of New Fairfield's ESA to Aquarion Water Company.


David Banker, Recording Secretary
DBanker@themdc.com
860-278-7850 Ext. 3650

The ESA modification was jointly requested by the parties via a letter and map received by the WUCC on April 9th, 2018 and included on the agenda for the WUCC meeting held on April 24th, 2018. Representatives of the Town of New Fairfield and Aquarion Water Company attended the Western WUCC meeting held on April 24th and discussed the ESA modification. WUCC members in attendance at the April meeting voted unanimously to support the proposed ESA modification.

A copy of the letter and map depicting the modification has been attached for your records. Please notify the WUCC officers and affected parties once DPH has completed its review and approved the ESA modification, or if additional information or action is needed.

Very Truly Yours,


Russell Posthauer
Western Region WUCC Co-Chair


Daniel Lawrence
Western Region WUCC Co-Chair

cc: Lori Mathieu, Public Health Section Chief, CT DPH Drinking Water Section
Kenneth Scov, Manager of Water Resources & Infrastructure Planning, Aquarion Water Co.
Patricia Del Monaco, First Selectman, Town of New Fairfield



AQUARION
Water Company

Stewards of the Environment

April 5, 2018

Western Region WUCC
c/o David Banker
Metropolitan District Commission
555 Main Street
Hartford, CT 06142-0800

Re: Aquarion/Town of New Fairfield, ESA Revision, New Fairfield, CT

Western WUCC:

The Aquarion Water Company (AWC) and Town of New Fairfield jointly request a revision to their respective Exclusive Service Areas (ESA's) in the Town of New Fairfield, Connecticut. The Town of New Fairfield has requested that AWC provide water service to the Fairwood Professional Building that is located in the Town's ESA. This request is to revise the ESA to allow AWC to provide water service to this building.

Attached is a map with the delineation of the ESA boundary change that shows the current AWC ESA, the Town of New Fairfield ESA, and the requested revision to the ESA's. The ESA boundary revision is drawn utilizing parcel boundaries.

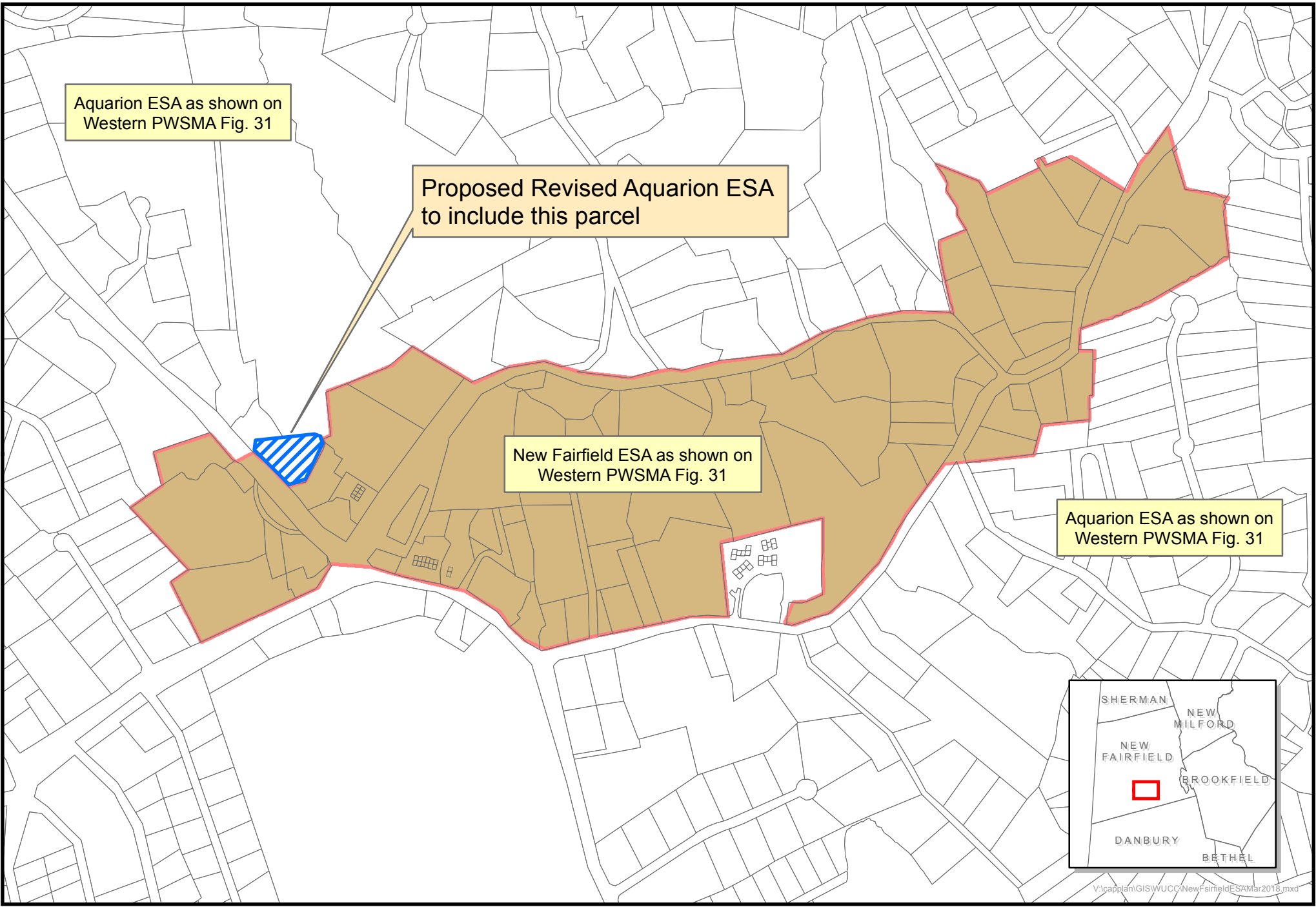
If you have any questions regarding the requested ESA revision, do not hesitate to call me at (203) 362-3033.

Sincerely,

Kenneth R. Skov
Manager Water Resources & Infrastructure Planning

Enclosure: Map

cc: Patricia Del Monaco, First Selectman, Town of New Fairfield
Timothy Simpkins, Town of New Fairfield
Thomas Quigley, Town of New Fairfield



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Aquarion Water Company Comments
Western WUCC – Coordinated Water System Plan Part III: Final Integrated Report

1. Page 3-36, first paragraph 10th line - “18 mgd” should be changed to **16.6 mgd**
2. Page 5-10, last bullet should read - AWC will need to install a **pump station to transfer water** from the Monroe portion of the Main System to the Newtown System
3. Page 5-11, first paragraph 6th line should read – AWC **plans to** continue exploring methods of water conservation as a means of addressing deficits, in addition to using interconnections.
4. Page 12-2 , Section 12.2 third bullet 4th line should read - (2) **a pump station to move water** from the Monroe portion of the Main System to the Newtown System.