

Meeting Minutes
Western WUCC Convening Meeting
Brookfield Municipal Center – 100 Pocono Road, Brookfield, CT
March 21, 2017 10:00 AM

The Western Water Utility Coordinating Committee (WUCC) held a meeting on March 21, 2017 at 10:00 a.m. at the Brookfield Municipal Center at 100 Pocono Road in Brookfield, Connecticut. This meeting occurred on the scheduled snow date, due to a blizzard which occurred on March 14th, the scheduled meeting date. Prior written notice of this meeting was given via emails from the Department of Public Health (DPH) to eligible WUCC members, chief administrative officials, local health directors, town clerks, the Secretary of State, state agencies (OPM, PURA, DEEP, CT Office of Consumer Counsel, CT DOT, CT DECD, the Commissioner of Agriculture), and other interested persons. Notice of the meeting was also posted on the DPH website <http://www.ct.gov/dph>.

The following WUCC member representatives were in attendance (listed in alphabetical order of affiliation):

WUCC Member Representative	Affiliation
Ken Skov	Aquarion Water Company
Dan Lawrence (Co-Chair)	Aquarion Water Company
David Connors	Connecticut Water Company
Mike Elliot	First Taxing District Water Department
David Banker	Metropolitan District Commission
Joanna Rogalski	Naugatuck Valley COG
Mike Crespan	Town of New Milford
Joanna Wozniak-Brown	Northwest Hills COG
Scott Halsted	Town of Oxford
Tiffany Lufkin	South Central CT Regional Water Authority
Tom Villa	South Norwalk Electric & Water
Steve Cerruto	Torrington Water Co.
Susan Suhanovsky	Torrington Water Co.
Curtis Read	Western CT Council of Governments
William Kenny	Western CT Council of Governments
Richard Nalette	Winsted Water Works

The following non-WUCC member representatives were in attendance (listed in alphabetical order of affiliation):

Non-WUCC Member Representative	Affiliation
Doug Hoskins	CT Department of Energy & Environmental Protection
Brendan Schain	CT Department of Energy & Environmental Protection
Rich Iozzo	CT Department of Public Health
Gail Lucchina	CT Public Utility Regulatory Authority
Scott Bighinatti	Milone & MacBroom, Inc.
Tony Mitchel	Rivers Alliance
Steve Rupar	Tata & Howard
Rebecca French	UConn CIRCA

A copy of the meeting agenda is attached. The following actions took place:

1. Welcome & Roll Call

The Chair opened the meeting at 10:04 AM. The chair requested a roll call of attendees. Mr. Bighinatti provided a brief refresher of the process to date and an overview of the goals of the meeting.

2. Review of February Meeting Minutes

Mr. Lawrence asked if there were any comments or changes from the floor. No comments were made. Mr. Elliot moved to approve the minutes. Mr. Villa seconded. Members voted unanimously to approve, Ms. Rogalski abstained from the vote.

3. Review of Formal Correspondence

Mr. Banker discussed the following correspondence which the WUCC received, sent or was copied on:

- 03-13-2017 – Preliminary Exclusive Service Area Boundary Submission letter from WUCC to DPH

A copy of the above correspondence is attached.

4. CIRCA Presentation on DPH Drinking Water Vulnerability Assessment and Resiliency Plan

Rebecca French provided a presentation regarding ongoing work by UConn/CIRCA with DPH to develop a drinking water vulnerability assessment. WUCC members with water systems in shoreline communities may be contacted to conduct surveys and follow up interviews to provide information for the assessment. A copy of the presentation has been included in the WUCCs presentation for the meeting date, available on the Western WUCC's webpage.

5. Public Comment

The Chair opened the public comment period. No public comment was received.

6. Consider and Approve Preliminary ESA maps for Public Comment

- Mr. Bighinatti reviewed the timeline for the review and approval of the WUCC's ESA document
- Mr. Rugar asked if the new ESA boundaries included in the document will be enforceable once the final ESA document is submitted to DPH.
- Mr. Bighinatti responded that the previous final recommended ESAs submitted by the prior WUCCs were enforced once they were submitted to DPH, but clarification from DPH will be needed to confirm if this will be the case moving forward.

- Mr. Rupar asked if contiguous ESAs for the same ESA holder will be considered one large ESA?
- Mr. Bighinatti stated that the ESAs are currently shown by town in the ESA document.
- Mr. Bighinatti provided an update on DEEP lands, showing existing water service areas on the maps and the note added to DEEP lands in the legend of the ESA maps. DEEP lands are currently not shown on maps with no ESA assignment in towns.
- Mr. Schain asked if DEEP lands should be shown in towns with no ESA assignment. This would be consistent with the approach of the other WUCCs.
- Ms. Wozniak-Brown stated that there is a planning benefit to showing the lands on the map.
- Mr. Lawrence agreed and stated that there is also value to a consistent approach across the three WUCCs. There was consensus among members to show DEEP lands on all town maps included in the ESA document.
- Mr. Bighinatti confirmed that MMI will provide updated maps in the ESA document prior to distributing for public review.
- Mr. Schain stated that the other WUCCs had included a discussion of DEEP lands in the ESA document.
- Mr. Bighinatti confirmed that this discussion is included in the Western WUCC ESA document.
- Mr. Bighinatti reviewed the ESA boundary resolutions for ESA maps of Cornwall, Norwalk and Litchfield.
- Mr. Cerruto asked if the final Litchfield map included Torrington Water Company's existing water mains in two areas bordering.
- Mr. Bighinatti confirmed that the areas are shown.
- Mr. Connors asked when the Heritage Village Water Company ESA should be shown as CT Water Company ESA, due to the pending completion of the acquisition.
- Mr. Bighinatti stated that there has been some discussion of this matter with Mr. David Radka of CT Water Company, and while revision of the mapping could be made prior to finalization of the ESA document, given that Heritage Village Water Company will continue to operate as a subsidiary for a time, this change will most likely be handled as an amendment to the ESA document after its completion.
- Mr. Read asked how an ESA was assigned to Aquarion Water Company for the area encompassing the town of Bridgewater.
- A brief discussion amongst WUCC members ensued. The consensus among members was that the ESA had been assigned to United Water Company by the previous Housatonic WUCC. This ESA was transferred to Aquarion Water Company when they acquired United Water Company's water systems in Connecticut.
- Mr. Lawrence stated that he would be available after the WUCC meeting to discuss this further with Mr. Read, if needed.
- No further questions were raised.
- Ms. Wozniak-Brown made a motion to approve the Preliminary ESA boundaries to be distributed with the ESA document for public comment.
- Mr. Elliot seconded the motion.
- The members voted unanimously, with one abstention, to approve the motion.

7. Consider & Approve Preliminary ESA Document for Public Comment

- Mr. Bighinatti reviewed edits made to the Preliminary ESA document since the draft was distributed for members to review.

- Mr. Lawrence commented on the need to update the WUCC approval dates from 3/14 to 3/21. He also commented on the need to add Litchfield to the list of towns with unassigned ESA area and to add backup material from the town to record reason for remaining unassigned.
- Ms. Wozniak-Brown asked if shapefiles of the assigned ESA areas will be made available on DEEP's GIS data webpage.
- Mr. Bighinatti responded that DPH would make the shapefile data available on its website for public use following submission of the Final Recommended ESA Document in June.
- Mr. Halsted asked if revisions or modifications to existing ESA boundaries could be completed prior to the final ESA document submission to DPH.
- Mr. Lawrence stated that due to the timing/public posting and review, it is unlikely that the WUCC could complete the revisions in time.
- Mr. Bighinatti responded that the WUCC's priority for the next two meetings will be reviewing and responding to public comments received regarding the ESA document. Moving forward after the final ESA document submission, ESA boundary modifications could be handled as amendments to the original document.
- No further questions were raised.
- Mr. Connors made a motion to approve the Preliminary ESA document and associated Preliminary ESA Boundaries to be submitted for a 30-day public comment period.
- Ms. Wozniak-Brown seconded the motion.
- Members voted unanimously to pass the motion.

8. Review Draft Statement of Confirmation for ESA Holders

- Mr. Bighinatti reviewed the language included in the draft Statement of Confirmation for ESA holders.
- Ms. Wozniak-Brown stated that the last sentence in item 2 is vague, "The unassigned acknowledges that it will adhere to any applicable changes to the statutes and regulations which may occur from time to time"
- Mr. Lawrence responded that the water utilities are required to meet new statute/regulation requirements independent of item 2.
- Mr. Read asked what the definition of adequate service is, in relation to Item 2?
- Mr. Bighinatti responded that adequate service could include water quantity and quality and timeframe aspects, but additional clarity could be provided by DPH at the next WUCC meeting.
- Mr. Rugar asked when the WUCC will need signed copies of the Statement of Confirmation from ESA holders.
- Mr. Bighinatti responded that the final ESA document is scheduled to be approved/submitted after the June WUCC meeting. Mr. Lawrence suggested June 1st may be an appropriate deadline, Mr. Bighinatti agreed, as it would give the WUCC some time to track down any remaining signatures.
- Mr. Lawrence stated that the WUCC should contact the ESA holders directly with the proposed language to discuss comments at the April meeting. It may take WUCC members that require a board meeting a longer period to sign off on the Statement of Confirmation document.

- The WUCC will follow-up with DPH to see if scanned copies of Statements of Confirmation will be acceptable, or if a signed original document is required.
- Mr. Read asked if when a small system fails, if the ESA holder is required to take over the system.
- Mr. Bighinatti explained that small systems (except for state-owned systems) will be automatically receiving ESA boundaries contiguous with the boundary of their system as part of this process. He further noted that DPH has indicated that the surrounding ESA holder will likely be “first in line” for consideration of taking over the system through any takeover process.

9. Other Business

- No additional business was raised.

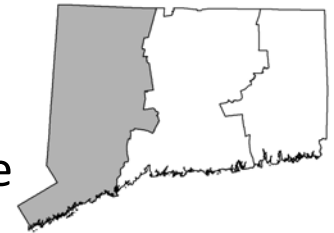
As there was no more business, Mr. Connors made a motion to adjourn. Ms. Wozniak-Brown seconded the motion. The motion passed unanimously and the meeting closed at 11:35 AM.

The next Western WUCC Meeting is scheduled for Tuesday April 11th, 2017 to be held at the Brookfield Municipal Center at 100 Pocono Road in Brookfield, Connecticut.

Respectfully Submitted,

David Banker, Recording Secretary – Western WUCC

Western Region
Water Utility Coordinating Committee



Meeting Agenda

March 14, 2017

Location: Brookfield Town Hall

Time: 10:00 a.m. to 12:00 p.m.

Russell Posthauer, Jr., Co-Chair
russellposthauer@ccaengineering.com
203-775-6207

Daniel Lawrence, Co-Chair
DLawrence@aquarionwater.com
203-362-3055

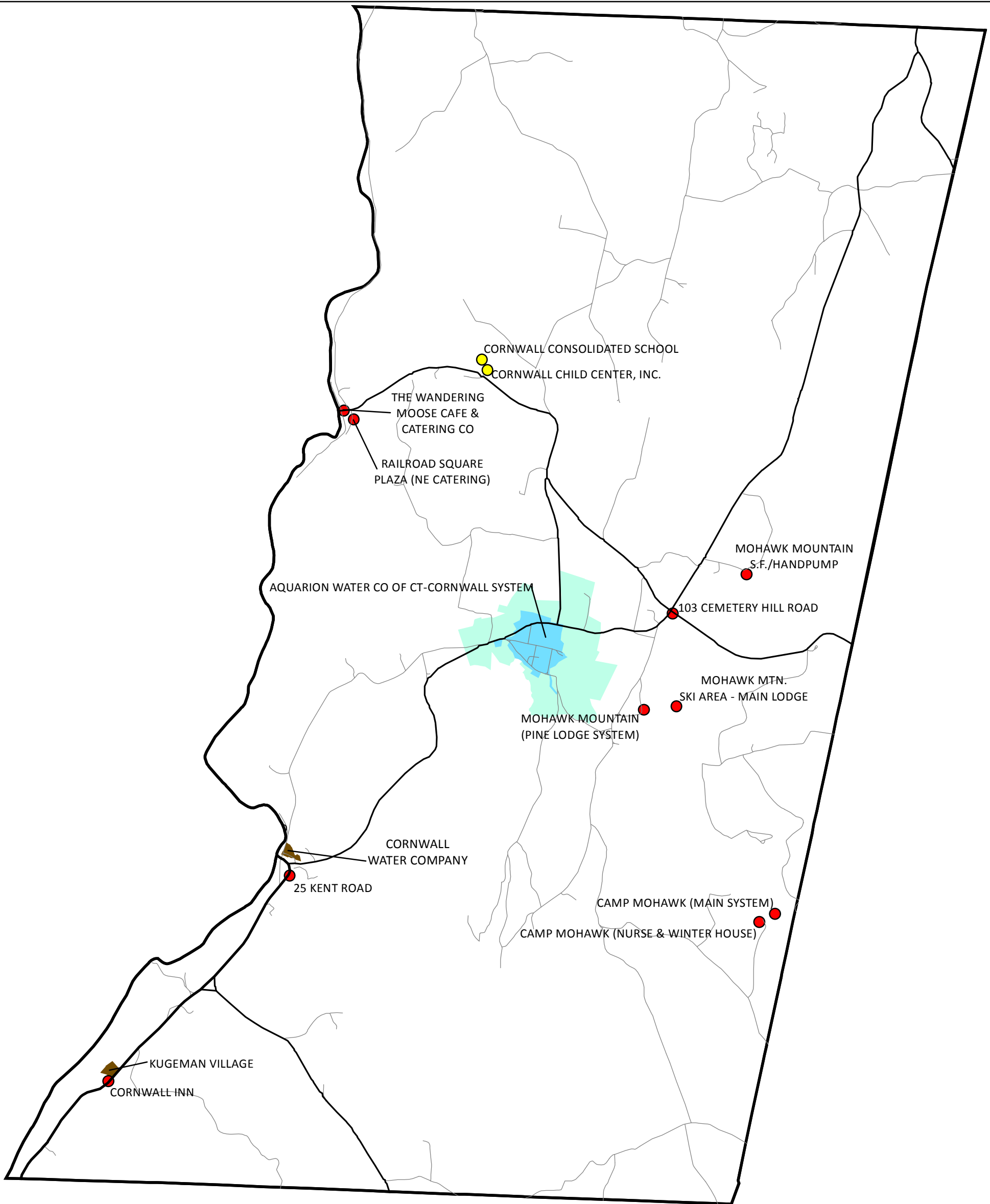
David Banker, Recording Secretary
DBanker@themdc.com
860-278-7850 Ext. 3650

1. Welcome & Roll Call (5 minutes)
2. Review and Approval of February Meeting Minutes (5 minutes)
3. Review of Formal Correspondence (5 minutes)
4. CIRCA Presentation on DPH Drinking Water Vulnerability Assessment and Resilience Plan (20 minutes)
5. Public Comment (5 minutes)
6. Consider and Approve Preliminary ESA maps for public comment (List Attached, Maps via separate link, 20 minutes)
7. Consider and Approve Preliminary ESA Document for public comment (20 minutes)
8. Review Draft Statement of Confirmation for ESA Holders (10 minutes)
9. Other Business, if time allows

If meeting is cancelled due to inclement weather, the revised meeting date will be Tuesday March 21st.

ESA Maps for Consideration - 45 Communities

Town	Map Number
Cornwall	ESA Fig. 14
Litchfield	ESA Fig. 25
Norwalk	ESA Fig. 37
Barkhamsted	ESA Fig. 2
Bethlehem	ESA Fig. 5
Bridgeport	ESA Fig. 6
Canaan	ESA Fig. 11
Colebrook	ESA Fig. 13
Darien	ESA Fig. 16
Easton	ESA Fig. 18
Fairfield	ESA Fig. 19
Goshen	ESA Fig. 20
Greenwich	ESA Fig. 21
Hartland	ESA Fig. 22
Kent	ESA Fig. 24
Middlebury	ESA Fig. 26
Monroe	ESA Fig. 27
Morris	ESA Fig. 28
New Canaan	ESA Fig. 30
New Fairfield	ESA Fig. 31
New Hartford	ESA Fig. 32
Norfolk	ESA Fig. 35
North Canaan	ESA Fig. 36
Plymouth	ESA Fig. 39
Redding	ESA Fig. 41
Roxbury	ESA Fig. 43
Salisbury	ESA Fig. 44
Sharon	ESA Fig. 46
Shelton	ESA Fig. 47
Sherman	ESA Fig. 48
Southbury	ESA Fig. 49
Stamford	ESA Fig. 50
Stratford	ESA Fig. 51
Thomaston	ESA Fig. 52
Torrington	ESA Fig. 53
Trumbull	ESA Fig. 54
Warren	ESA Fig. 55
Washington	ESA Fig. 56
Waterbury	ESA Fig. 57
Watertown	ESA Fig. 58
Weston	ESA Fig. 59
Westport	ESA Fig. 60
Wilton	ESA Fig. 61
Winchester	ESA Fig. 62
Wolcott	ESA Fig. 63



Legend

- US Route
- State Route
- Local Road
- EXISTING TRANSIENT NON-COMMUNITY PUBLIC WATER SYSTEM
- EXISTING NON-TRANSIENT NON-COMMUNITY PUBLIC WATER SYSTEM
- AQUARION WATER COMPANY PRELIMINARY EXCLUSIVE SERVICE AREA
- EXCLUSIVE SERVICE AREA UNASSIGNED (CLEAR)
- EXISTING COMMUNITY WATER SYSTEM SERVICE AREA**
- OTHER COMMUNITY WATER SYSTEM SERVICE AREA AND EXCLUSIVE SERVICE AREA
- AQUARION WATER COMPANY

ESA Fig. 14

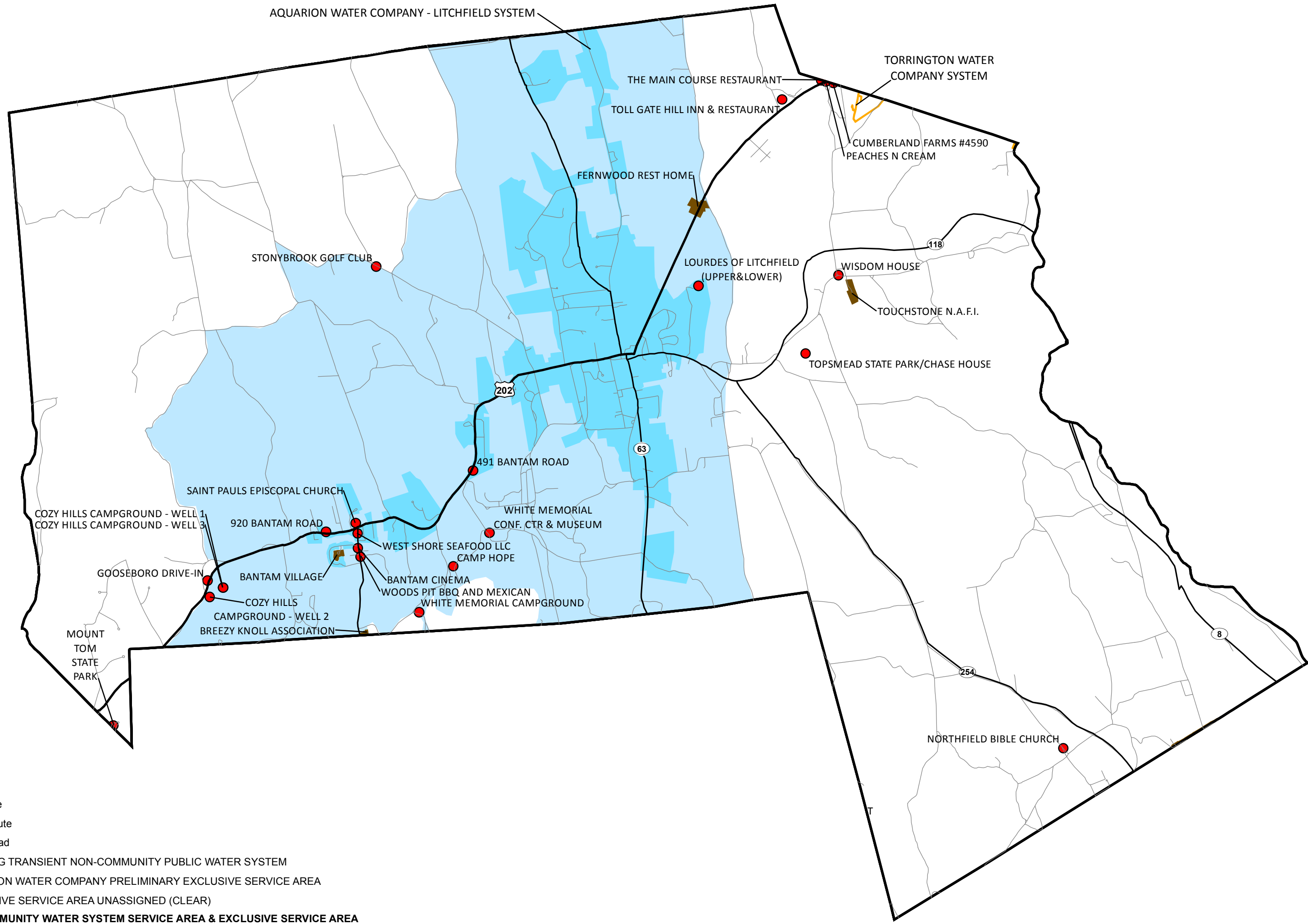
Exclusive Service Area Map	
Town of Cornwall, Connecticut	
Western WUCC	
Cornwall, CT	
DM	DM
SIB	DM
DESIGNED	CHECKED
DRAWN	
SCALE	1:50,000
DATE	FEBRUARY 27, 2017
PROJECT NO.	1017-05-04

DESCRIPTION	DATE	BY

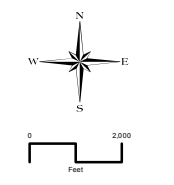
69 Realty Drive
Cheshire, Connecticut 06410
(203) 271-1773 Fax (203) 272-9733
www.miloneandmacbroom.com

1,750 Feet

M:\001\1017\05\05\Map\154.mxd Individual Towns\Western\15_Litchfield_ESA.dwg



- Legend**
- US Route
 - State Route
 - Local Road
 - EXISTING TRANSIENT NON-COMMUNITY PUBLIC WATER SYSTEM
 - AQUARION WATER COMPANY PRELIMINARY EXCLUSIVE SERVICE AREA
 - EXCLUSIVE SERVICE AREA UNASSIGNED (CLEAR)
 - EXISTING COMMUNITY WATER SYSTEM SERVICE AREA & EXCLUSIVE SERVICE AREA**
 - OTHER COMMUNITY WATER SYSTEM SERVICE AREA AND EXCLUSIVE SERVICE AREA
 - AQUARION WATER COMPANY
 - TORRINGTON WATER COMPANY



MILONE & MACBROOM

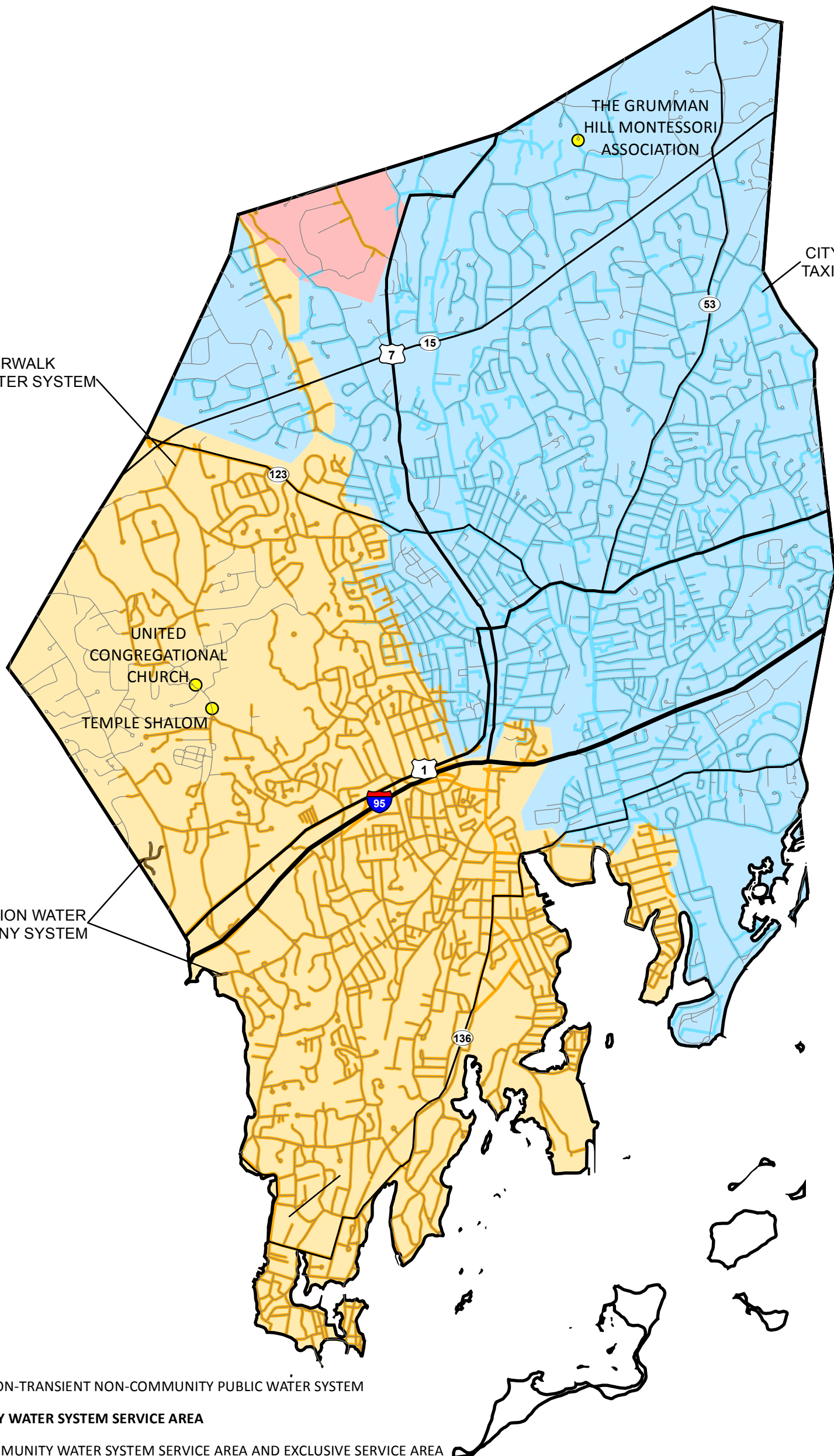
99 Realty Drive
 Cheshire, Connecticut 06410
 (860) 271-2222
 www.miloneandmacbroom.com

DESCRIPTION	DATE	BY

Preliminary Exclusive Service Area Map
Town of Litchfield, Connecticut
Western PWSMA
 Western WUCC
 Litchfield, CT

DM <small>DESIGNED</small>	SJB <small>DRAWN</small>	DM <small>CHECKED</small>
SCALE 1:50,000		
DATE FEBRUARY 27, 2017		
PROJECT NO. 1017-05-04		

ESA Fig. 25



SOUTH NORWALK
ELECTRIC & WATER SYSTEM

THE GRUMMAN
HILL MONTESSORI
ASSOCIATION

CITY OF NORWALK FIRST
TAXING DISTRICT SYSTEM

UNITED
CONGREGATIONAL
CHURCH

TEMPLE SHALOM

AQUARION WATER
COMPANY SYSTEM

Legend

- Interstate
- US Route
- State Route
- Local Road
- EXISTING NON-TRANSIENT NON-COMMUNITY PUBLIC WATER SYSTEM

EXISTING COMMUNITY WATER SYSTEM SERVICE AREA

- OTHER COMMUNITY WATER SYSTEM SERVICE AREA AND EXCLUSIVE SERVICE AREA
- NORWALK FIRST TAXING DISTRICT
- SECOND TAXING DISTRICT OF NORWALK

PRELIMINARY EXCLUSIVE SERVICE AREAS

- CITY OF NORWALK FIRST TAXING DISTRICT
- FDWD & SNEW JOINT EXCLUSIVE SERVICE AREA
- SOUTH NORWALK ELECTRIC & WATER
- EXCLUSIVE SERVICE AREA UNASSIGNED (CLEAR)

ESA Fig. 37

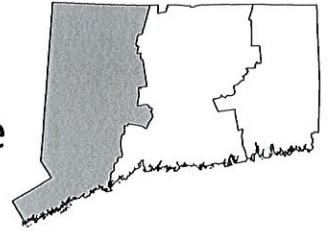
Exclusive Service Area Map
City of Norwalk, Connecticut
Western PWSMA
 Western WUCC
 Norwalk, CT

DESCRIPTION	DATE	BY

69 Realty Drive
 Cheshire, Connecticut 06410
 (203) 271-1773 Fax (203) 272-9733
 www.miloneandmacbroom.com

1,400
 Feet

Western Region Water Utility Coordinating Committee



March 13, 2017

Mr. Eric McPhee
Supervising Environmental Analyst
Connecticut Department of Public Health
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RE: Preliminary Exclusive Area Boundary Submission
Western Region WUCC

In accordance with RCSA 25-33h-1(f)(1)(B), the Western Connecticut Water Utility Coordinating Committee (WUCC) has prepared preliminary exclusive service area boundaries and submitted the to the Connecticut Department of Public Health Drinking Water Section on February 27th, 2017. The preliminary exclusive service area maps have since been posted and available to the public for comment on the Western WUCC's webpage at:
<http://www.ct.gov/dph/cwp/view.asp?a=3139&q=576504%20%20>.

Very Truly Yours,

A handwritten signature in blue ink that reads "Dan Banker". The signature is fluid and cursive.

David Banker
Recording Secretary, Western WUCC