

**DEMHS Region 2  
REPT Steering Committee  
July 19, 2019 Time: 09:30 AM  
Guilford Fire Department, Meeting Room  
390 Church Street, Guilford, CT**

**Attendance**

**Voting Members:**

**In Attendance: Voting (\*), Proxy (p)**

Jim Paturas, ESF 8 (\*); Mike Shove, ESF 10 (\*); Tyler Roasa, ESF 11 (\*); Ray Stuart, ESF 13 (\*); Bill Richards, ESF 14 (\*); Steve Dudley, SCRCOG (\*); Torrance Downes, RCOG (\*); Thomas Eighmie, NVCOG (\*); Jacob Manke, Region 2 Coordinator (\*);

**Guests:**

Tom Lenart, Region 2 DEMHS Planner; Dave Bradley, Trainer CT DEMHS; Phil Mikan, US Coast Guard; Sam DeBurra, Madison EMD; Theresa Ranciato Viele, ARC; Douglas Sharafanowich, CT ARES; Tom Mahoney, Branford FD/EMD; Janice Ehle/Meyer, RiverCOG;

**1. Call to Order, Pledge of Allegiance, Introduction, Establish Quorum**

The meeting was called to order by Chairman Bill Richards at 9:37 a.m. the Pledge of Allegiance was done, a quorum was established with 9 voting members.

**2. Acceptance of REPT SC minutes: June 21, 2019, regular meetings.**

The minutes from the June 21, 2019 meeting were not reviewed by everyone and will be voted on at the August 16, 2019 regular REPT SC meeting.

**3. Region 2 REPT SC Chair report (Bill Richards)**

No report.

**4. DESPP – DEHMS Region 2 Update:**

**Region 2 Staff – Jacob Manke/ Tom Lenart/ Dave Bradley**

**Jacob Manke**

- A. The next high band radio test will be on July 22, 2019.
- B. Please send Jacob a list of when the EMD's and CEO's will be out of town with an alternate contact person.
- C. Jacob is asking for addresses of the Emergency Operations Centers.
- D. The REPT unit is going to start replacing the potassium iodide for the EPZ in host communities.
- E. The State IMT has met and had discussions. The next meeting is September 11, 2019.

- F. Long Term Recovery document – CT Rises has been completed and mailed to CEO's. It will also be mailed to EMD's.
- G. The Deputy Commissioner has been working on having a RILOS (Regional Information Liaison Officers) in each region.
- H. I-91 will be closed due to a bridge section going in.
- I. Jacob is generating a list of ESF's contacts. Please make sure that he has phone numbers and emails.
- J. Jacob is not able to see Veoci. If there is an activation, please let Jacob know.
- K. If there is new cooling center information, make sure that the information is on Web EOC and date status.
- L. DEMHS has hired a new EMPS (Emergency Management Program Specialists), Ian Alexander.
- M. Dam Safety Plans need to be submitted.
- N. The Best Practices Template needs to a part of the LEOP's.
- O. By Law Committee July 24, 2019 at DEMHS headquarters.
- P. Jacob has started working on the RESP that needs updating.
- Q. There was a CT SART meeting. There will be a change in the model.
- R. Disaster Declarations hazard mitigation programs have been extended until July 26, 2109 and will close on September 10, 2019.
- S. Town EMD's please get a hold of your Board of Educations. The Emergency Drill Logs were due on July 1, 2019.
- T. There are a lot of upcoming training sessions.
- U. There will be a CERT training on September 26, 2019, at CT Fire Academy.

**Tom Lenart**

- A. Tom said that he has most of the LEOP's in but some are still missing.
- B. Tom talked about the State Child Care Emergency Plan.
- C. Tom talked about a Dam breach exercise that he was part of.

**Dave Bradley**

- A. There will be a training for Understanding Targeted Cyber Attacks – AWR376 from **Trex** **TEEX** on September 4, 2019 at Fairfield Fire School and September 6, 2019 at the CT Fire
- B. A Cyber Security Awareness Survey has gone out. If you want to fill out the survey please do so soon.
- C. There will be a Cyber Security Training meeting on Friday, July 26, 2019 at 1:00.
- D. There is a two-page, Cyber Incident Reporting form.
- E. EPPI 2019 will be connected with GridEx 2019. GridEx will start November 13 and 14 with a table top round November 15, 2019 – December 15, 2019.
- F. The upcoming training events will be:
  - a. Tabletop – the Vote
  - b. Cyber Yankee 19
  - c. EarthEX 19
  - d. GridEx 19
  - e. NLE 2020
  - f. SWAT 2019

## **5. Fiduciary/ Lead RPO Report (RiverCOG's Torrance Downes**

A. Torrance reported that the MOA's and Resolutions for 2017 and 2018 are almost complete, two remaining.

### **B. 2016 HSGP Grant**

The signing of the Custodial Memorandums of Agreement still need to be completed for several large purchases. The grant was spent down to \$0.00

### **C. 2017 HSGP Grant:**

a. ESF – 4	\$20,000
b. ESF-13	\$14,538
c. Bomb Squad	\$5,387.59
d. IMT	\$48,400
e. Equipment Maintenance	\$33,409.95

### **D. 2018 HSGP Grant**

a. IMT	\$10,000 unallocated
b. Training	\$36,133 unallocated

Budget specification will be reviewed at the August meeting.

There was a discussion concerning the \$20,000 limit for REPT SC to vote on something. As it stands any amount above \$20,000 must go to REPT for a vote.

Torrance reported that IMT West continues to regroup and developing. There are meetings to discuss how the regions can work together.

## **6. Emergency Support Function Reports (ESF)**

### **A. ESF 1 – Transportation (Jean Davies)**

No report.

### **B. ESF 2 – Communications (Jared Heon/Frank Kiernan)**

ESF 2 has met and discussed the Vice Chair position. The committee delegates will be submitted next month who will then nominate a Vice Chair.

### **C. ESF 3 – Public works (Walter Adametz)**

No report.

**D. ESF 4 – Firefighting (Chief Jack Casner)**

COST (Council Of Small Towns) has asked to meet with the Fire Fighters Assoc. to talk about concerns. Laura Francis will share the minutes from the meeting.

**E. ESF 5 – Emergency Management (Rick Fontana)**

No report.

**E. ESF 6 – Mass Care (Susan Shaw)**

1. Theresa Ranciato Veile reported for Susan Shaw saying that in New Jersey a “Situation Awareness” exercises is occurring with mass care.
2. There has been work on the shelters in Ansonia, Shelton and Derby.
3. Looking into buying new trailers and new cots.
4. ARC can support cooling centers if needed.

**G. ESF 7 – Resource Management (Jim Buck)**

No report.

**H. ESF 8 – Health/ Medical (Deepa Joseph/ Jim Paturas)**

1. Jim Paturas spoke about the Federal Gov. changes with the Health Care Coalition. It is now part of ESF 8. There are now more requirements involved.
2. The new agreement will involve: hospitals, local Public Health, Emergency Management and EMD's.
3. Surge capacity in hospitals will focus on annual items. 1. Pediatrics 2. Burns 3. Infectious Diseases 4. Radiation 5. Chemicals
4. CT DPH will be involved with a Federal Exercise “Crimson Cotangents

**I. ESF 9 – USAR (CT TF1)**

No report.

**J. ESF 10 – Hazardous Materials (Mike Shove)**

Mike Shove reported that the next meeting will be on July 30, 2019.

There will be an exercise on July 30th and 31<sup>st</sup>. More information about that will be coming out.

**K. ESF 11 – Agriculture & Natural Resource (Tyler Roasa)**

1. CT SART met with DEMHS to talk about the expectations.
2. Animal Response Team does not respond to incidents but will put-up animal shelters. It will be known as ESF 11. Department of Agriculture will now be involved.
3. The volunteer capacity is low and needs to be changed.

**L. ESF 12 – Energy (Cathy Lezon)**

No report.

**M. ESF 13 – Law Enforcement (Deputy Chief Ray Stuart/Jonathan Mulhern)**

Joe talked about the radios that are getting programed.

**N. ESG 14 – Long-Term Recovery & Mitigation (Bill Richards)**

The plan has gone out and copies to EMD's.

**O. ESF 15 – Public and External Communications (IMT 2 PIO)**

No report.

**P. ESF 19 – Functional Needs (Michelle Duprey)**

No report.

**Q. ESF 20 – Port Security (Rick Fontana)**

No report.

**7. Region 2 IMT**

The meetings are continuing.

**8. Bomb Squad**

There was a question if representatives will be coming to the meetings.

**9. Community Emergency Response Teams (Joel Severance/ Bob Freeman)**

No report.

**10. Training/Exercise Report**

No report.

**11. Old Business**

By-Law committee update – there will be a meeting next week.

**12. New Business**

**A.** DEMHS Region 2 – 2019 SWOT Analysis – Dave Bradley talked about a meeting between now and December.

**B.** There will be an Ice Jam Training and Jacob will be sending out information about the training.

**13. Next Region 2 REPT SC meeting:** Friday, August 16, 2019 at 9:30 am at the Cheshire Fire Department, 250 Maple Avenue, Cheshire, CT at 9:30 am.

**14. Adjournment**

The meeting adjourned at 11:01 am.

Respectfully submitted by:  
Janice Ehle/Meyer  
River COG