

**DEPARTMENT OF EMERGENCY MANAGEMENT & HOMELAND SECURITY
Public Safety State Interoperability Executive Committee**

MEETING MINUTES

February 19, 2008

DOT Research Lab, 280 West Street, Rocky Hill, CT 06067

Welcome & Introductions:

The meeting was called to order at 1310 hours by the Co-Chair, Mike Varney. The following individuals were in attendance: George Carbonell (DOT), Joseph Carlone (DOC), Andrew Celli (Motorola), Robert DiBella (DEMHS), Michael Dion (Military), Jim Farkas (Region 5), Chuck Fuller (OSET), Bill Hackett (DEMHS), Doug Harder (ICTAP), Maribel Martinez-Bradwell (ICTAP), Phil Halibozek (DPS), John Masciadrelli (OSET), Philip Mikan (DEMHS), Bernard Odonnell (DOIT), Jeffrey Otto (Region 4), Gerald Sakalouski (DOC), Gordon Shand (DPH), Dan Soule (LCD), Mike Stemmler (DPS), Matt Valleau (CAP/DPS), Nick Varanelli (DEP), Mike Varney (DOIT), Keith Victor (Region 3), Tom Walsh (DEMHS), Kris Wohlgemugh (DOIT), Matthew Marcus (CTNG), Sandra Baker (DEMHS), Kerry Flaherty (City of Stamford), Mike Roberts (Glastonbury OEM), and Paul Zito (DPS)

Public Comment: None

Review of Minutes: Motion to accept the meeting minutes of January 15, 2008, made by Keith Victor; seconded by George Carbonell - accepted unanimously.

Presentation by DHS - ICTAP

Mike Varney introduced Doug Harder and Maribel Martinez-Bradwell from the Interoperable Communication Technical Assistance Program (ICTAP). ICTAP is a DHS program that provides technical support which goes along with the DHS grants provided for Communications. Doug and Maribel gave an overview of services they provide.

PSIC Grant Update:

Mike Varney reported that DEMHS and DPS continue to move forward on the Interoperability Coordinator positions respective to their agencies. A tentative initial project plan was developed to address the goals that are in the SCIP along with a goal added for continued support of all existing programs. The Project plan is available for anyone who wishes to review it. Keith Victor provided an update on Peer Review. The project must be done by the end of March so that the money will be out to the states in April. Gordon Shand asked whether a T-A was needed to obtain the services being offered. All requests should be e-mailed to Mike Varney and he will submit them to the SSA, Libby Graham.

Sub-Committee Reports:

- a. Technical Committee – George Carbonell reported the group is reviewing the STOCs plan package and identifying issues of possible interference frequencies around the state. Hope to have it ready for next month. Phil Mikan updated the committee on Phase 1 to get ½ of the STOC Boxes distributed. Letters will go out to CEOs next week. Once the CEO accepts the box an MOU will follow. Currently working on scheduling training. Mike Varney will work with the technical committee to determine training criteria. DEMHS Training Division will handle the logistics. The goal is to have the Phase 1 recipients attend training, have an established MOU and return to their communities with their boxes. Phase 2 will be an application process for those who were not eligible for Phase 1 and consideration will be sought from the Interoperability Committee.

- b. Training & Exercise Workgroup – A meeting is scheduled for Friday, February 29 @ 11:00 a.m., tentative location is at DOIT, East Hartford. A meeting notice will be sent to the Committee.
- c. 700 MHz Planning Workgroup – A meeting is scheduled for Friday, February 29 @ 1:30 p.m. at DPS/OSET.

Report of Interoperability Usage and incidents during previous months:

ICALL/ITAC activations - 90 Test Calls (80 Millstone) - No issues to report.

Old Business:

- a. Status on Portable Radio Inventory & Training Programs – Nothing to Report
- b. Grants – Two grant requests were submitted by West Haven & Cheshire.
- c. Prime Mover Radios & Licensing – Bob DiBella reported that package was submitted and is in progress.
- d. Transit Security Grant – Sgt. Rigney is corresponding with rail entities on the questions addressed by the Committee.
- e. State Foam Trailer Program Communications – A meeting is scheduled later this week. There will be a report next month.

Regional Reports:

Region 1 – No Report

Region 2 – No Report

Region 3 (Keith Victor) – All Region 3 communities now have inter-city at their PSAPs. Work is in progress with LCD Region 5 to have interoperability between the two regions.

Region 4 (Jeff Otto) – ESF 2 has gone through a preliminary SWAT analysis with the COGS and currently waiting for the outcome. Region 4 is working on developing a plan for expanding and integrating a regional communications network. Jeff Otto requested that DEMHS authorize usage of DEMHS VHF system for all communications centers in Region 4 and around the state. Mike Varney will place the request with DEMHS Commissioner and provide feedback at the next meeting.

Region 5 (Jim Farkas) – A meeting with ESF 2 function is scheduled Thursday, 2 p.m. at Northwest Public Safety to work on SWAT analysis. LCD Region 5 up and functioning on inter-citywide and might be expanding to other PSAPs in the area.

New Business:

Interoperability Committee is exploring the option to set up a booth at the CCM Emergency Management Directors' Conference on May 15th. Mike Varney is seeking volunteers to assist.

Correspondence/Grant Reviews: Nothing to Report

Next Meeting: Tuesday, March 25, 2008 – 1:00 p.m., DOT Research Lab, Rocky Hill.

Motion to adjourn meeting made by Mike Varney seconded by Keith Victor
Accepted unanimously – meeting adjourned to view a training video at 14:25 hours.