

Connecticut Statewide Citizen Corps Council
Advisory Committee Minutes
November 18, 2010

Attendees: Bill Austin (Chair); Joel Severance (Region 2); Dagmar Noll; (WINCOG); Rick Lynn (LHCEO); Virginia Mason (COGCNV); Sylvia Dake (Town of Andover /Co Chair ESF-16); Michael Berry (New Britain); Norma Peterson (Fairfield CC/ R1 CCP Committee); Paul Bancroft (RHAM High School); Katherine McCormack (City of Hartford); Kristin Thomas (CCRPA); Don Davis (Ellington OEM); Eric Soucie (RHAM High School); Tom Gavaghan (DEMHS); Richard Rampone (American Legion); Sue Prosi (SWRPA); Cheryl Assis (CRCOG); Viola Heath (CRCOG)

Chairman William Austin called the meeting to order at 2:03 p.m. followed by the pledge of allegiance and introductions.

Public Comments: No public Comments

Approval of Meeting Minutes: A motion to approve the September 15, 2010 meeting minutes was made by Joel Severance Seconded by Dagmar Noll. All in favor so voted.

Guest Speaker: Paul Bancroft and Eric Soucie, RHAM High School, made a presentation to the Council on how the RHAM High School Video Club could be an asset to CERT. Chairman Austin stated that he saw a great deal of potential in what the video club had to offer CERT and that it was possible to make them a response team, (not a CERT team), that could be used for their video capability and news reporting ability.

The Video club has a custom fit fire ambulance and the students are covered by the RHAM high school insurance during the school year and as such, would only be available during the school year.

Sue Prosi recommended that the Council contact Brenda Bergeron, DEMHS Attorney, and go through the system prior to the start of anything. There was also discussion as to whether the students would do the CERT basic training and also if they would be issued backpacks.

Report on State DEMHS Coordinating Council Meeting: Chairman Austin gave an update of the November 18, 2010, DEMHS Coordinating Council meeting.

Old Business:

- Statewide Operational Update: Updates and changes were made to CERT Pending Training, In Training, CERT Trained, NET Trained, and Personnel Trained lists.
- Correspondence: Chairman Austin read correspondence received and sent.
- American Legion NET Program Update: Richard Rampone reported that due to a change of officers at the Post, there was nothing to report as the American Legion meeting was cancelled
- Statewide Citizen Corps Conference: Chairman Austin announced that the contract for the 2011 conference has been signed and that the conference will be held September 6, and 7, at Waters Edge Spa and Resort, Westbrook, Connecticut.
- Statewide Citizen Corps Policy Committee: Dagmar Noll gave the policy committee report. She explained the function of the committee and gave highlights of the thirty percent cap. Sue Prosi, SWRPA volunteered to be on the policy committee to represent Region 1.

- Annual Report: Chairman Austin reported that the annual report has been submitted.

New Business

- Clarification of the Thirty Percent Rule: a motion to move clarification of the thirty percent rule and go to the grant applications was made by Joel Severance seconded by Virginia Mason. Sue Prosi modified the motion. After discussion, the motion failed and the committee went back to the agenda.
- Chairman Austin clarified the thirty percent rule with the Council. The Chairman notified everyone that no more than thirty percent of the entire FY08 grant could go towards equipment and ID apparel. He further explained that as this was the case, the existing FY08 grant application guidelines needed to be revised to comply with this rule. Chairman Austin handed out and reviewed in detail a proposed revised FY08 grant guideline with the Council and after much discussion, further explanations, and changes, a motion to adopt the revised FY08 grant application guidelines with changes was made by Dagmar Noll seconded by Sylvia Dake. All in favor so voted

CERT Team Funding And Funding Requests:

Category A:

- **Hartford CERT** – Approved for \$975 for basic CERT training for 15 people.
- **Fairfield** – Approved for \$1,625 for basic CERT training for 25 people.
- **University of New Haven** – Approved for Backpacks and manuals for basic CERT training class.
- **East Haddam** – Approved for \$1,625 for 25 people

A motion to approve the Category A requests was made by Joel Severance seconded by Dagmar Noll. All in favor, so voted.

Category B:

All submitted Category B requests were tabled due to the thirty percent rule clarification and the revised grant application guidelines.

Category C:

CRERP – Approved for \$4,000

Litchfield Hills – Approved for \$4,000

A motion to approve the Category C requests was made by Sylvia Dake Seconded by Rick Lynn. All in favor so voted.

Tabled Funding Request:

Category B requests for the following towns were tabled due to the thirty percent rule clarification and revised grant application guidelines: Hamden, Bristol, Town of Prospect, Charlotte Hungerford Hospital, Bethany

Other Business:

- Regional Team Activations: Joel Severance and Dan Dube had questions regarding regional team activations. Dan Dube stated he does not activate the Region 3 regional team. Chairman Austin will look into this and report back to the Council. Don Janelle reported that after the original copy of his CERT team activation sheet had been mailed to DEMHS, he is being asked to resend another original copy. Chairman Austin will speak to Commissioner Boynton and report back to Don Janelle.

Next Meeting Date: December 16, 2010 at West Hartford Town Hall, Council Chambers – Room 314

PENDING TRAINING
Effective 11-18-2010

	Level 1		DEMHS Region	RPO
1	Cornwall	20	5	Northwestern
2	East Haven CERT	25	2	South Central
3	Enfield	16	3	Capitol
4	Fairfield	25	1	Greater Bridgeport
5	Groton	20	4	Southeastern
6	Hamden	25	2	South Central
7	Hartford	15	3	Capitol
8	Hartland	20	5	Litchfield Hills
9	Litchfield Hills	20	5	Litchfield Hills
10	Mohegan Sun	29	4	Southeastern
11	Montville/Salem	15	4	Southeastern
12	Naugatuck	12	5	Central Naugatuck
13	Norfolk	20	5	Litchfield Hills
14	Roxbury	20	5	Northwestern
15	Sharon	20	5	Northwestern
16	Southington	25	3	Central CT
17	University of New Haven	26	2	South Central
18	Vernon	25	3	Capitol
19	Waterford	30	4	Southeastern
20	Windsor - South Windsor	50	3	Capitol
	Total	458		

IN TRAINING
Effective 11-18-2010

	Level 2		DEMHS REGION	RPO
1	Northwest Community College	15	5	Northwestern
	Total	15		

PERSONNEL FULLY TRAINED
Effective 11-18-2010

	Level 3		DEMHS Region	RPO
1	Andover	14	3	Capitol
2	Avon	28	3	Capitol
3	Branford	25	3	South Central
4	1 st Connecticut Governors Foot Guard	70		
5	1 st Connecticut Governors Horse Guard	85		
6	2 nd Connecticut Foot Guard (New Haven)	32		
7	2 nd Connecticut Governors Horse Guard (Newtown)	40		
8	Bethany	16	2	S. Central
9	Bethel	21	5	Housatonic
10	Bristol 3	37	3	Central CT
11	CT SART Region 3	50	3	
12	CT SART Region 3	41	3	Capitol
13	Canterbury	13	4	Northeastern
14	Colchester	22	4	Southeastern
15	Danbury	75	5	Housatonic
16	Danbury HAM	25	5	Housatonic
17	Eastern CT State University	24	4	Windham
18	East Haddam	29	3	Capitol
19	East Hartford	76	3	Capitol
20	East Haven	46	2	South Central
21	East Lyme	58	4	Southeastern
22	Ellington & Vernon	15	3	Capitol
23	Ellington	30	3	Capitol
24	Enfield	38	3	Capitol
25	ESPN	22	3	Central CT
26	Fairfield	40	1	Greater Bridgeport
27	Goshen	15	5	Litchfield Hills
28	Granby	20	3	Capitol
29	Groton	20	4	Southeastern
30	Hamden	48	2	South Central
31	Hamden	20	2	South Central
32	Hartford Police Armsmear	30	3	Capitol
33	Hartford	13	3	Capitol
34	Hartford 2	10	3	Capitol
35	Hartford 2a	30	3	Capitol
36	Harwinton	18	5	Litchfield Hills
37	Manchester	100	3	Capitol
38	Middletown	80	3	Capitol
39	Middletown Wesleyan	15	3	Capitol
40	Milford	20	2	South Central
41	Milford Westfield	20	2	South Central
42	Mohegan Sun	113	4	Southeastern
43	Montville	22	4	Southeastern
44	N.W. Community College	18	5	Central Naugatuck
45	Naugatuck	18	5	Central Naugatuck
46	New Britain	25	3	Central CT
47	New Canaan	110	1	Southwest
48	New Haven	22	2	South Central
49	New London	20	4	Southeastern
50	New Milford	10	2	South Central
51	New Milford	10	5	Housatonic
52	New Milford	15	5	Housatonic
53	Northeast COG	45	4	Southeastern

PERSONNEL FULLY TRAINED

Effective 11-18-2010

Level 3 Continued

			DEMHS Region	RPO
54	Orange	41	2	South Central
55	Portland	30	3	Midstate
56	Ridgefield A	30	5	Housatonic
57	Ridgefield B	15	5	Housatonic
58	Ridgefield	25	5	Housatonic
59	Ridgefield SART	15	5	Housatonic
60	Rocky Hill Veterans	24	3	Capitol
61	CT SART	14		
62	Somers	10	3	Capitol
63	Southbury	15	5	Central Naugatuck
64	Southbury Team 2	25	5	Central Naugatuck
65	Southington	99	3	Central CT
66	State Militia	74		
67	Thomaston	22	5	Litchfield Hills
68	Torrington	70	5	Litchfield Hills
69	Torrington	20	5	Litchfield Hills
70	Torrington High School	20	5	Litchfield Hills
71	Town of Prospect	11	5	Central Naugatuck
72	Town of Redding	35	5	Housatonic
73	Vernon	20	3	Capitol
74	VSEMA	33	2	
75	Waterbury 2	7	5	South Central
76	Wallingford	20	2	Southeastern
77	Waterford/East Lyme	58	4	Southeastern
78	West Haven	31	2	South Central
79	Westport	59	1	Southwest
80	WINCOG 1	13	4	Windham
81	WINCOG 2	15	4	Windham
82	WINCOG 3	19	4	Windham
83	WINCOG 4	8	4	Windham
84	WINCOG 5	13	4	Windham
85	WINCOG 6	8	4	Windham
86	WINCOG 7	17	4	Windham
87	WINCOG 8	8	4	Windham
88	WINCOG 9	12	4	Windham
89	Windsor Locks	22	3	Capitol
90	Wilton	73	1	Southwest
91	Wolcott	16	5	Central Naugatuck
92	Woodbridge	23	2	South Central
93	Woodbury	18	5	Central Naugatuck
94	West Hartford	30	3	Capitol
	Total	2977		

CERT TRAINED
Effective 11-18-2010

	Level 4		DEMHS Region	RPO
1	Andover	7	3	Capitol Region
2	Bloomfield	15	3	Capitol Region
3	Berlin	1	3	Central CT
4	CRCOG - Tolland	50	3	Capitol Region
5	East Hartford	75	3	Capitol Region
6	East Hartford Housing	22	3	Capitol Region
7	Manchester	83	3	Capitol Region
8	Mohegan Sun	52	4	Southeastern
9	New Caanan	144	1	Southwest
10	Northeast	74	4	
11	Putnam	16	4	Northeastern
12	Southington	4	3	Capitol Region
13	West Hartford	4	3	Capitol Region
14	Litchfield	1	5	Litchfield Hills
	Total	548		