

**Connecticut Statewide Citizen Corps Council
Advisory Committee Minutes
December 17, 2009**

Attendees: Bill Austin (Chair); Sylvia Dake (Town of Andover); Ted Janelle (Southington Fire); Joel Severance (Region 2); Jim O'Leary (Goshen/LHCEO); David Hannon (Housatonic Valley); Dagmar Noll; (WINCOG); Melon Wedick (CCRPA); Virginia Mason (COGCNV); Art McLean (American Legion); Gary Ruggiero (DEMHS); Michael Berry (City of New Britain); Katherine McCormack (City of Hartford); Peggy Candito (Student); Scott DeVico (DEMHS); Peter Kurtz. (Southington Fire); Dan Thurston (American Legion); Viola Heath (CRCOG)

Chairman Bill Austin called the meeting to order at 2:04 p.m. followed by the pledge of allegiance and introductions of all present.

Public Comments: William Hackett, DEMHS Director, gave a report on recent Statewide CERT and MRC activations; 69 CERT activations for H1N1 clinics and 33 MRC activations for H1N1 clinics. Mr. Hackett thanked everyone for their efforts and stated that he would make a report of the activations to FEMA.

Approval of Meeting Minutes: A motion to approve the November 19, 2009 meeting minutes was made by Virginia Mason Seconded by Joel Severance. All in favor so voted.

Guest Speaker: No guest speaker

Report on State DEMHS Coordinating Council Meeting: Chairman Austin gave highlights of the meeting and referred everyone to the December 10, 2009 DEMHS Coordinating Council meeting minutes.

Old Business:

- Statewide Operational Update: Updates and changes were made to CERT Pending Training, In Training, CERT Trained, NET Trained, and Personnel Trained lists.
- Correspondence: Chairman Austin read correspondence received and sent.
- American Legion NET Program Update: Preparations are being made for presentations.
- CERT Train the Trainer: Chairman Austin announced that a CERT train the trainer class will be scheduled by DEMHS in the spring of 2010. The original curriculum will be used as there is no information to date on when the new curriculum will be available.

New Business

- CERT Team Funding And Funding Requests:

Category A:

- **Eastern CT State University** – Approved for \$1,625 for basic CERT training for 25 people
- **North East Council of Governments** – Approved for \$1,170 for basic CERT training for 25 people
- **WINCOG** - Approved for \$1,950 for basic CERT training for 30 people
- **West Hartford CERT**– Approved for \$2,200 for basic CERT training for 20 people (no back packs requested)

A motion to approve the Category A requests was made by Joel Severance Seconded by David Hannon. All in favor so voted.

Category B:

- **Andover CERT** – Approved for \$2,000 to purchase general CERT supplies.

A motion to approve the Category B request was made by Virginia Mason, Seconded by Joel Severance. All in favor so voted.

Category C:

- CRCOG \$4,000
- Housatonic Valley \$4,000
- CCRPA \$4,000
- CRERPA \$4,000

A motion to approve the Category C requests was made by David Hannon, Seconded by Virginia Mason. All in favor so voted.

Tabled Funding Request: The New Britain Category B request for \$2,000 for the purchase of a computer has been tabled until the next meeting pending a response from Gary Pescosolidos, DEMHS Fiscal Administrative Supervisor.

Other Business:

- **Amendment to funding Application:** A motion to amend the July 23, 2009 Category A funding application from George Dunn, Middletown Director of Emergency Management to read CRCOG was made by Joel Severance and seconded by Dagmar Noll. All in favor so voted.
- **Mission Statements/Requirements:** The discussion of mission statements and examples of mission documents was discussed and reviewed by the group. Chairman Austin advised everyone that within the next two months there will be a requirement for mission statements to be attached to Category A and B funding requests. Chairman Austin also reiterated that a CERT mission statement should drive training and grant funding applications and will be used in the grant funding approval process.
- **Liability:** The group discussed liability issues with CERT.
- **CERT Members with Felony Convictions:** This topic was discussed in some detail by the group.
- **Citizen Corps Funding:** Chairman Austin stated that Connecticut will receive about \$178,000 dollars in citizen corps funding.
- **CERT Activations:** Chairman Austin discussed CERT activations with the group and stated he would like to continue to discuss this subject at future meetings.

Next Meeting Date: The next meeting will be **January 21, 2010 at West Hartford Town Hall**

Future Meeting dates: February 18, 2010; March 28, 2010; April 22, 2010; May 20, 2010 and June 17, 2010

PENDING TRAINING
Effective 12-17-2009

	Level 1		DEMHS Region	RPO
1	Cornwall	20	5	Northwestern
2	CRIS	20		
3	Eastern CT State University	25		
4	East Haven CERT	25	2	South Central
5	Enfield	16	3	Capitol
6	Fairfield	25	1	Greater Bridgeport
7	Granby	20	3	Capitol
8	Groton	20	4	Southeastern
9	Hamden	25	2	South Central
10	Hartland	20	5	Litchfield Hills
11	Litchfield Hills	20	5	Litchfield Hills
12	Mohegan Sun	29	4	Southeastern
13	Montville/Salem	15	4	Southeastern
14	Naugatuck	20	5	Central Naugatuck
15	Norfolk	20	5	Litchfield Hills
16	North East Council of Governments	25		
17	Northwest Community College	15	5	Northwestern
18	Plymouth	20	5	Central CT
19	Roxbury	20	5	Northwestern
20	Sharon	20	5	Northwestern
21	Southbury Team 2	25	5	Central Naugatuck
22	Trumbull	30	1	Region 1 CCP
23	Valley Shore	20	2	CRERPA
24	Vernon	25	3	Capitol
25	Waterford	30	4	Southeastern
26	West Hartford	20	3	Capitol
27	WINCOG	30	4	Windham
28	Windsor - South Windsor	50	3	Capitol
29	Woodbury Team 3 public	14	5	Central Naugatuck
	Total	664		

IN TRAINING
Effective 12-17-2009

	Level 2		DEMHS REGION	RPO
1	Northeast COG	43		
2	Prospect	15	5	Central Naugatuck
3	Southington	47	3	Central CT
4	Town of New Milford	19	5	Housatonic
5	Town of Redding 2	10	5	Housatonic
6	Washington	15	5	Northwestern
	Total	149		

PERSONNEL FULLY TRAINED

Effective 12-17-2009

	Level 3		DEMHS Region	RPO
1	Andover	15	3	Capitol
2	Bloomfield	25	3	Capitol
3	Branford	25	3	South Central
4	1 st Connecticut Governors Foot Guard	70		
5	1 st Connecticut Governors Horse Guard	85		
6	2 nd Connecticut Foot Guard (New Haven)	32		
7	2 nd Connecticut Governors Horse Guard (Newtown)	40		
8	Bethany	16	2	S. Central
9	Bethel	21	5	Housatonic
10	Bristol 3	13	3	Central CT
11	CT SART Region 3	50	3	
12	CT SART Region 3	41	3	Capitol
13	Groton	20	4	Southeastern
14	New London	20	4	Southeastern
15	Danbury	75	5	Housatonic
16	Danbury HAM	25	5	Housatonic
17	East Hartford	25	3	Capitol
18	East Hartford	81	3	Capitol
19	East Hartford Housing	22	3	Capitol
20	East Haven	30	2	South Central
21	Ellington & Vernon	15	3	Capitol
22	Ellington	30	3	Capitol
23	Enfield	38	3	Capitol
24	ESPN	22	3	Central CT
25	Fairfield	18	1	Greater Bridgeport
26	Farmington /Avon	27	3	Capitol
27	Goshen	15	5	Litchfield Hills
28	Hamden	48	2	South Central
29	Hamden	20	2	South Central
30	Hartford Police Armswear	30	3	Capitol
31	Hartford	12	3	Capitol
32	Hartford 2	10	3	Capitol
33	Hartford 2a	30	3	Capitol
34	Harwinton	18	5	Litchfield Hills
35	Manchester	140	3	Capitol
36	Middletown	50	3	Midstate
37	Middletown Wesleyan	15	3	Midstate
38	Milford	20	2	South Central
39	New Milford	10	2	South Central
40	Milford Westfield	20	2	South Central
41	Mohegan Sun	83	4	Southeastern
42	Montville	22	4	Southeastern
43	N.W. Community College	18	5	Central Naugatuck
44	Naugatuck	18	5	Central Naugatuck
45	New Britain	25	3	Central CT
46	New Canaan	100	1	Southwest
47	New Haven	22	2	South Central
48	New Milford	10	5	Housatonic
49	New Milford	15	5	Housatonic
50	Orange	41	2	South Central
51	Portland	30	3	Midstate
52	Putnam	16	4	Northeastern
53	Ridgefield A	30	5	Housatonic

PERSONNEL FULLY TRAINED

Effective 12-17-2009

Level 3 Continued

			DEMHS Region	RPO
54	Ridgefield	25	5	Housatonic
55	Ridgefield SART	15	5	Housatonic
56	Rocky Hill Veterans	24	3	Capitol
57	CT SART	14		
58	Somers	10	3	Capitol
59	Southbury	15	5	Central Naugatuck
60	Southington	55	3	Central CT
61	State Militia	74		
62	Thomaston	22	5	Litchfield Hills
63	Torrington	70	5	Litchfield Hills
64	Torrington	20	5	Litchfield Hills
65	Torrington High School	20	5	Litchfield Hills
66	Town of Redding	35	5	Housatonic
67	Vernon	10	3	Capitol
68	VSEMA	33	2	Central Naugatuck
69	Waterbury 2	7	5	South Central
70	Wallingford	20	2	Southeastern
71	Waterford/East Lyme	116	4	Southeastern
72	West Haven	31	2	South Central
73	Westport	59	1	Southwest
74	WINCOG 1	13	4	Windham
75	WINCOG 2	15	4	Windham
76	WINCOG 3	19	4	Windham
77	WINCOG 4	8	4	Windham
78	WINCOG 5	13	4	Windham
79	WINCOG 6	8	4	Windham
80	WINCOG 7	17	4	Windham
81	WINCOG 8	8	4	Windham
82	Windsor Locks	22	3	Capitol
83	Wilton	59	1	Southwest
84	Wolcott	16	5	Central Naugatuck
85	Woodbridge	23	2	South Central
86	Woodbury	18	5	Central Naugatuck
87	West Hartford	22	3	Capitol
	Total	2685		

CERT TRAINED
Effective 12-17-2009

	Level 4		DEMHS Region	RPO
1	Andover	7	3	Capitol
2	CRCOG - Tolland	50	3	Capitol Region
3	Manchester	17	3	Capitol
4	Mohegan Sun	52	4	Southeastern
5	New Caanan	144	1	Southwest
6	West Hartford	4	3	Capitol
7	Berlin	1	3	Central CT
8	Litchfield	1	5	Litchfield Hills
	Total	276		