

Still River Watershed Action Plan

Volume II: Appendices A-C

Appendix A: Funding sources

Appendix B: Stakeholder/public engagement supporting materials

Appendix C: Watershed-wide maps

Still River Watershed Action Plan
Appendix A: Funding Sources

Funding Sources

Funding Source	Description	Reference
EPA Environmental Education Grants	The Grants Program sponsored by EPA's Office of Environmental Education (OEE), Office of External Affairs and Environmental Education, supports environmental education projects that enhance the public's awareness, knowledge, and skills to help people make informed decisions that affect environmental quality.	https://www.epa.gov/education
EPA Five Star Restoration Grant Program	The Five Star Restoration Program brings together students, conservation corps, other youth groups, citizen groups, corporations, landowners and government agencies to provide environmental education and training through projects that restore wetlands and streams. The program provides challenge grants, technical support and opportunities for information exchange to enable community-based restoration projects.	https://www.epa.gov/wetlands
USFWS North American Wetlands Conservation Act (NAWCA)	NAWCA provides matching grants to organizations and individuals who have developed partnerships to carry out wetlands conservation projects in the United States, Canada, and Mexico for the benefit of wetlands-associated migratory birds and other wildlife.	https://www.fws.gov/birds/grants/north-american-wetland-conservation-act/how-to-apply-for-a-nawca-grant.php https://bit.ly/2HvRUKs
NRCS Wildlife Habitat Incentives Program (WHIP)	For creation, enhancement, maintenance of wildlife habitat; for privately owned lands.	https://www.nrcs.usda.gov/wps/portal/nrcs/detail/null/?cid=nrcs141p2_024540 https://bit.ly/2khEgLw
EPA Section 319 Grant Program	CT DEEP administers a grant program with EPA Clean Water Act Section 319 funds to effectively and efficiently address nonpoint source pollution are available to municipalities, nonprofit environmental organizations, regional water authorities/planning agencies, and watershed	https://www.ct.gov/deep/cwp/view.asp?q=325594 https://bit.ly/2lZesNg

	associations.	
Funding Source	Description	Reference
Connecticut Lakes Grant Program	Provides matching grants for lake restoration projects to municipalities, lake authorities, and lake taxing districts at lakes that are available to the general public for recreation. Funds for the Lakes Grand Program are made available through authorizations of the State Legislature and allocated by the State Bond Commission. The Lakes Grant Program requires a 25% match for studies and a 50% match for implementation of control measures. When funding is available for the Lakes Grant Program, notification is provided to every municipality in Connecticut and to groups who have previously inquired about funding for lake management projects.	https://www.ct.gov/deep/cwp/view.asp?a=2687&q=322344&deepNav_GID=1511 https://bit.ly/2lYqqHi
CT DEEP Urban Forestry Grant Programs	<p>America the Beautiful Urban Forestry Grants: Grants of up to \$12,000 are available to assist municipalities and non-profits in local urban forestry efforts.</p> <p>Urban Forestry Outreach Grant: Grants for non-profit organizations in urbanized areas to foster outreach in these areas.</p>	https://www.ct.gov/deep/cwp/view.asp?a=2697&q=322872&deepNav_GID=1631#Grants https://bit.ly/2lVFISx
NFWF Five Star and Urban Waters Restoration Grant Program	The Five Star and Urban Water's Restoration Program seeks to develop nation-wide community stewardship of local natural resources, preserving these resources for future generations and enhancing habitat for local wildlife. Projects seek to address water quality issues in priority watersheds, such as erosion due to unstable streambanks, pollution from stormwater runoff, and degraded shorelines caused by development. The program focuses on the stewardship and restoration of coastal, wetland and riparian ecosystems across the country.	http://www.nfwf.org/fivestar/Pages/home.aspx https://bit.ly/IEaLTK

**Still River Watershed Action Plan
Appendix B
Public Participation and Outreach**



**Still River Partner
Meetings:
Sign-In Sheets**



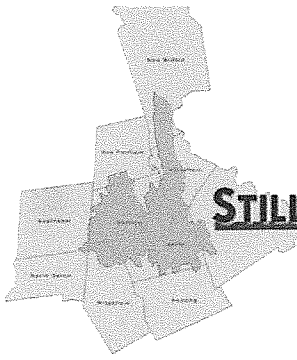
STILL RIVER WATERSHED PLAN

PARTNERS MEETING

3/26/2015

DANBURY CITY HALL, ROOM 3C
 155 DEER HILL AVENUE ~ DANBURY, CT
 1:00 PM

Name	Affiliation	Email
Ray Sullivan	Brookfield H. J	rsullivan@brookfieldct.gov
Sean Hayden	Northwest Conservation District	seanhayden@conservct.org
Mike Zarba	Town of New Milford	mzarba@newmilford.org
Dennis Elpern	City of Danbury	d.elpern@danbury-ct.gov
George Benson	Town of Newtown	george.benson@newtown-ct.gov
ED SIERGIEJ	STILL RIVER ALLIANCE ^{comm.}	ESIERGIEJ@AOL.COM
MICHAEL T SMITH	STILL RIVER ALLIANCE / ANGRY BEAVERS	MTSMITH1556@MSN.COM
Rebekah White	FOTL Lolce Lillimonah	rebekah.white@yahoo.co
Michael W Smith	Still River Alliance ^{comm.}	MSmith_1120@hotmail.com
Dennis Regan	HVA	
Harry Rosvally	Danbury Schools	rosvalh@danbury.k12.ct.us
Elaine LaBella	HVA	
Kitsey Snow	Ridgefield Conservation Comm.	Kitsey.snow@gmail.com
David Hannon	Western Connecticut Council of Governments	dhannon@westernctcog.org
Marcia Wikias	Sierra Club	marcia.wikias@hotmail.com
Jon Morrison	USGS	jmorrison@USGS.Gov
Ryan Williams	HVA	ryan.williams.vt@gmail.com
Ryan Boggan	Danbury Health Dept	r.boggan@danbury-ct.gov
MIKE JASZCZAK	HVA	
Susan Peterson	CT DEEP	susan.peterson@ct.gov



STILL RIVER WATERSHED PARTNERS

City of Danbury/HVA meeting to discuss Still River Watershed Plan

February 8th, 2016

Danbury City Hall

Please sign in:

Name	Affiliation	Title	Email
Timothy P. Nowak	COD	Highway Supervisor	T.nowak@Danbury-ct.gov
DAVE Dwy	COD	Supt Pub Utilities	d.dwy@danbury-ct.gov
Tom Altermatt	COD	Engineering	t.altermatt@danbury-ct.gov
Farid Khouri	COD	City Engineer	F.Khouri@danbury-ct.gov
Robin Edwards	COD	Asst. Corporation Counsel	r.edwards@danbury-ct.gov
Sharon Calistro	COD	Director of Planning	s.calistro@danbury-ct.gov
Ryan Williams	HVA	Conservation Projects Manager	
MILK JASTREMSKI	HVA	WATER PROTECTION DIRECTOR	MJ.HVA@outlook.com





STILL RIVER WATERSHED PARTNERS

WATERSHED PLAN PARTNERS MEETING

3/22/2016

DANBURY CITY HALL, ROOM 3C
 155 DEER HILL AVENUE ~ DANBURY, CT
 1:00 PM

Please sign in:

Name	Affiliation	Title	Email
Carl Zimmerman	WestCoC	Senior US manager	CZimmerman@westco.org
Sharon Calitro	City of Danbury	Director of Planning	S.Calitro@danbury-ct.gov
Paul Avery	Brookfield Health Dept.	Sanitarian	pavery@brookfieldct.gov
Susan Peterson	CT DEEP - BWPLR	Environmental Analyst	susan.peterson@ct.gov
Timothy P. Nade	CITY OF DANBURY	SUPERINTENDENT OF PUBLIC SERVICES	T.Nade@danbury-ct.gov
Marc Cohen	Atlantic States Rural Water	Source water Protection Specialist	mcohen@asrwwa.org
Alice Dew	Brookfield Wetlands Conservation Comm	WEO, Asst ZEO Cons Comm. Chair	adewe@brookfieldct.gov
Ryan Williams	HVA	conservation Proj. Manager	ryanwilliams.hva@gmail.com
Mike Jastrzemski	HVA		
Rebekah White	FOTL	Board member	rebekah.white@yahoo.com
Ryan Boggan	City of Danbury	Health Insp. / EIC Staff	r.boggan@danbury-ct.gov
Kitsey Snow	Ridgfield Cons. Comm	Chair	Kitsey.snow@gmail.com
Dr. Roy Sullivan	Brookfield Health Dept	Director of Health	RSullivan@brookfieldct.gov
Mike Zarba	New Milford Public Works	Director	mzarba@newmilford.org



STILL RIVER WATERSHED PARTNERS

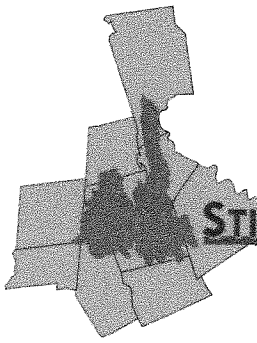
WATERSHED PLAN PARTNERS MEETING

3/22/2016

DANBURY CITY HALL, ROOM 3C
 155 DEER HILL AVENUE ~ DANBURY, CT
 1:00 PM

Please sign in:

Name	Affiliation	Title	Email
Jessica Leonard	Antioch University New England	graduate student	jleonard@antioch.edu
James Ferlow	Town of New Milford	Wetlands Enforcement Officer	jferlow@newmilford.org
NELSON MAWITZ	BROOKFIELD WPCA	CHAIRMAN	NELSON@BROOKFIELDWPCA.COM
Jon Morrison	USGS	Hydrologist	jmorrison@usgs.gov
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George Byron	Town of Newtown	Director of Planning	George.Byron@ Newtown-CT.gov
ED SIERGIEJ	STILL RIVER COMM CITY OF DANBURY	CHAIR	ESIERGIEJ@AGL.com
Joseph Dobbins	Danbury youth services	Program Manager	youthemployment.dys@gnm.com
Riz de Lambert	Brookfield Open Space Legacy	Director, BOSLI	LIBLEE1@gmail.com
Marcia Wilkins	Sierra Club	Sierra-CT Conservation	marciawilkins@ hotmail.com



STILL RIVER WATERSHED PARTNERS

WATERSHED PLAN PARTNERS MEETING

6/22/2016

DANBURY CITY HALL, ROOM 3C
 155 DEER HILL AVENUE ~ DANBURY, CT
 10:00 AM

Please sign in:

Name	Affiliation	Title	Email
Mike Towle	WestCOG	Associate Planner	mtowle@westcog.org
Soumya Sudhakar	WestCOG	Intern	ssudhakar@westcog.org
Carl Zimmerman	WestCOG	GIS manager	czimmerman@westcog.org
Chris Stone	CTDEEP	Stormwater	chris.stone@ct.gov
Karen Allen	CTDEEP	Stormwater	karen.allen@ct.gov
Devon Tyrell	CTDEEP	Intern MS4	Devon.Tyrell@ct.gov
James Ferlow	New Milford Wetlands	WEC	jferlow@newmilford.org
Tom Altermatt	Danbury Engineering	Engineer	t.altermatt@danbury-ct.gov
MIKE JASTRZEBSKI	HVA	Watershed Conservation	—
George Benson	Newtown	Director of Planning	george.benson@newtown-ct.gov
Jessica Leonard	Antioch Univ. INE	Student	jleonard@antioch.edu
Susan Peterson	CT DEEP	Watershed/NPS/Lakes Program	susan.peterson@ct.gov
Caroline Hilli	HVA	River Steward	—

Sign-In June 23, 2016

HVA/CTDEEP MTNG RE: WATGESHED
PLANNING

NAME

AFFILIATION

EMAIL

Ryan Williams

HVA

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Chris Sullivan

DEEP

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Rosemary Gatter

"

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Charles E. Lee

"

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Traci Iott

DEEP

traci.iott@ct.gov

Chris Bellucci

DEEP

christopher.bellucci@ct.gov

8/3/16 Meeting w/ Bethel & West COG 1.5hr.

<u>NAME</u>	<u>AFFILIATION</u>	<u>EMAIL</u>
Ryan Williams	HVA	ryan.williams.hva@gmail.com
Mike Jastrzemski	HVA	MJ.HVA@outlook.com
Carl Zimmerman	WestCOG	czimmerman@westcog.org
Dee Arndt	Bethel DPW	arndtd@bethel-ct.gov
Brittany Swanson	Bethel DPW	swansonb@bethel-ct.gov

STILL RIVER PARTNERS
2/21/2019

PLEASE SIGN IN

<u>NAME</u>	<u>AFFILIATION</u>	<u>EMAIL</u>
✓ Mike Jastrzemski	Housatonic Valley Association	mj.hva@att.net
✓ Ray Sullivan	Brookfield Health Dept	Rsullivan@brookfieldct.gov
✓ Susan Peterson	CT DEEP	susan.peterson@ct.gov
✓ Joseph Mead	Danbury Health	j.mead@danbury-ct.gov
✓ NESEN MALITZ	BROOKFIELD WPCA	NESON@BROOKFIELDWPCA.ORG
Lindsay Keener-Eck	HVA	lkeener@hva@gmail.com
Jakie Bailey	Riverfront Revitalization	jakbailey@gmail.com

319 - sewer
Borrow

will identify ^{low identify} septic systems and come up w/ creative solutions

60's & 70's septic systems -

Public support b/c its smelly - most said yes, lets do it.

**Still River Partner
Meetings:
Agendas**



STILL RIVER WATERSHED PLAN

PARTNERS MEETING

3/26/2015

DANBURY CITY HALL, ROOM 3C
155 DEER HILL AVENUE ~ DANBURY, CT
1:00 PM

AGENDA

1) Welcome and introductions

2) Planning process overview

GOAL: Outline planning process and near-term planning steps

- Goals and planning process - *Mike Jastremski, HVA*
- Status of CWA Section 319 Grant Funding- *Susan Peterson, CT-DEEP*

3) This group's role in planning process

GOAL: Work together to further define role of Still River Partners group

4) Collecting and analyzing existing information

GOAL: Develop initial list of data and docs for watershed inventory

- USGS ongoing research - *Jon Morrison, USGS*
- CTDEEP water quality monitoring- *Susan Peterson, CT-DEEP*
- Municipal water quality monitoring- *Ryan Boggan- Danbury*
Ray Sullivan- Brookfield
George Benson- Newtown

5) Collecting new information

GOAL: Brief partners on plans for work in the field to collect additional data and get feedback

- *Sean Hayden, NWCT Conservation District*
- *Mike Jastremski, HVA*

6) Consultant selection

GOALS: Further define role of consultant; identify consultant selection sub-committee

7) Public/community outreach

GOAL: Identify outreach strategies for first six months of planning process

8) Upcoming funding opportunities

GOAL: Alert partners to potential funding to support work related to Still River watershed management and planning

9) Next meeting

GOAL: Set next quarterly meeting



STILL RIVER WATERSHED PLAN

PARTNERS MEETING

6/23/2015

DANBURY CITY HALL, ROOM 3C
155 DEER HILL AVENUE ~ DANBURY, CT
1:00 PM

AGENDA

- 1) Welcome and introductions**
- 2) Public Outreach strategies**
 - a. Website demo**
 - *Mike W. Smith, Still River Alliance Commission of Danbury*
 - *Savannah Judge, Housatonic Valley Association*
 - b. River Smart**
 - *Mike Jastremski, Housatonic Valley Association*
 - c. Underserved Populations- Urban Waters Learning Network**
 - *Wilkins Lugo, Housatonic Valley Association*
- 3) DRAFT Watershed Inventory review and discussion**
 - *Mike Jastremski, Housatonic Valley Association*
- 4) Stream corridor/subwatershed assessment Quality Assurance Project Plan update**
 - *Susan Peterson, CTDEEP*
- 5) Water quality monitoring**
 - *Rebekah White, Friends of the Lake*
- 6) Municipal/non-profit outreach: Still River Watershed Plan circuit ride**
 - *Mike Jastremski, Housatonic Valley Association*
- 7) Other Business**
- 8) September meeting**

Note: A photographer will be joining us at some point during the meeting to take a few pictures of the Partners with our funders- we'll take a short break for that.



STILL RIVER WATERSHED PARTNERS

WATERSHED PLAN PARTNERS MEETING

3/22/2016

DANBURY CITY HALL, ROOM 3C
155 DEER HILL AVENUE ~ DANBURY, CT
1:00 PM

TENTATIVE AGENDA

- 1) Welcome and introductions;**
- 2) Brief overview of Watershed-Based Planning process and our progress to date;**
 - *Mike Jastremski, Housatonic Valley Association*
- 3) Source Water Planning;**
 - *Marc Cohen, Atlantic States Rural Water and Wastewater Association*
- 4) Watershed Inventory and Synthesis of Existing Information;**
 - *Savannah Judge, Housatonic Valley Association*
 - *Jessica Leonard, Antioch University*
 - *Marc Cohen, Atlantic States Rural Water and Wastewater Association*
- 5) WestCOG LiDAR data update;**
 - *Carl Zimmerman, Western CT Council of Governments*
 - *Mike Towle, Western CT Council of Governments*
- 6) Field Assessments;**
 - *Ryan Williams, Housatonic Valley Association*
 - *Mike Jastremski, Housatonic Valley Association*
- 7) Looking ahead: Existing Conditions Report and Public Outreach, Vision Statement and Goals, Implementation Strategy;**
 - *Mike Jastremski, Housatonic Valley Association*
- 8) www.stillriverwatershed.org;**
 - *Savannah Judge, Housatonic Valley Association*
- 9) MS4 Stormwater Planning and the Still River Watershed Plan;**
 - *Mike Jastremski, Housatonic Valley Association*
 - *Susan Peterson, CT-DEEP*
- 10) Still River Youth Stewardship Program**
 - *Savannah Judge, Housatonic Valley Association*
- 11) Source to Sound**



STILL RIVER WATERSHED PARTNERS

WATERSHED PLAN PARTNERS MEETING

6/22/2016

DANBURY CITY HALL, ROOM 3C
155 DEER HILL AVENUE ~ DANBURY, CT
10:00 AM

AGENDA

- 1) Welcome and introductions**
- 2) Municipal Updates**
- 3) Overview of new MS4 General Permit (effective July 2017)**
 - *Chris Stone, Connecticut Department of Energy and Environmental Protection*
- 4) Discussion: Connecting the Dots between the Watershed-Based Planning Process and MS4**
 - *Chris Stone, Connecticut Department of Energy and Environmental Protection*
 - *Mike Jastremski, Housatonic Valley Association*
- 5) Mapping Directly Connected Impervious Area (DCIA): WestCOG/HVA pilot project**
 - *Carl Zimmerman, Western CT Council of Governments*
 - *Mike Towle, Western CT Council of Governments*
 - *Mike Jastremski, Housatonic Valley Association*
- 6) CT DEEP Integrated Water Quality Management**
 - *Susan Peterson, Connecticut Department of Energy and Environmental Protection*
- 7) Watershed Inventory, Synthesis and Field Work Update**
 - *Jess Leonard, Antioch University New England*
 - *Savannah Judge, Housatonic Valley Association*
- 8) Still River Watershed Youth Stewardship Program Update**
 - *Savannah Judge, Housatonic Valley Association*



STILL RIVER WATERSHED PARTNERS

WATERSHED PLAN PARTNERS MEETING

1/10/2017

BROOKFIELD CRAFT CENTER
286 WISCONSIER ROAD, BROOKFIELD, CT
1:00 PM

AGENDA

- 1) Welcome and introductions**
- 2) Partner Updates**
- 3) Watershed Planning Process Update**
 - *Mike Jastremski, HVA*
- 4) Review of Watershed Field Work**
 - *Savannah Judge, HVA*
 - *Ryan Williams, HVA*
- 5) Project Identification for Urban Waters Grant/Still River Watershed Connections**
 - *Zac Raslan, HVA*
 - *Mike Jastremski, HVA*
- 6) MS4 Update/Bethel Mapping Pilot**
 - *Carl Zimmerman, WestCOG*
- 7) Pending and Upcoming Grant Opportunities**
 - *CT-DEEP Recreational Trails: Jessica Leonard, Antioch New England*



STILL RIVER WATERSHED PARTNERS

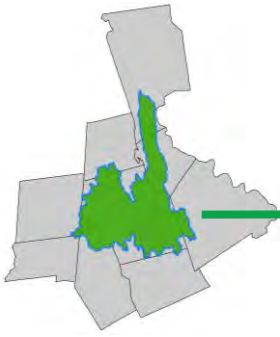
WATERSHED PLAN PARTNERS MEETING

3/1/2018

BROOKFIELD CRAFT CENTER
286 WISCONSIER ROAD, BROOKFIELD, CT
1:00 PM

AGENDA

- 1) Welcome and introductions**
- 2) Partner Updates**
- 3) Watershed Planning Process Update**
 - *Mike Jastremski, Housatonic Valley Association*
- 4) Still River Watershed Connections Update**
 - *Courteny Morehouse, Housatonic Valley Association*
- 5) Pollution Trackdown Assessments**
 - *Mike Jastremski, Housatonic Valley Association*
- 6) Recreation Sub-Committee**
 - *Mike Jastremski, Housatonic Valley Association*
- 7) Existing Conditions Report Feedback and Next Steps**



STILL RIVER WATERSHED PARTNERS



WATERSHED PLAN PARTNERS MEETING

11/07/2018

DANBURY MUSEUM

43 MAIN ST. DANBURY, CT 06810

12:00 PM (LUNCH PROVIDED)

AGENDA

The main purpose of today's meeting is to agree on elements of the Vision and Goals for the Still River Watershed Management Plan.

Welcome and introductions

1) Partner Updates

2) Watershed Planning Process Update

- *Mike Jastremski, Housatonic Valley Association*

3) Existing Conditions Report Summary

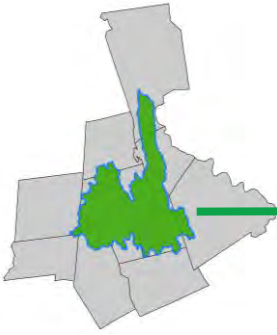
- *Courteny Morehouse, Housatonic Valley Association*

4) Vision & Goals Workshop

5) Recreational Trails Committee

- *Courteny Morehouse, Housatonic Valley Association*

6) Conclusion



STILL RIVER WATERSHED PARTNERS



WATERSHED PLAN PARTNERS MEETING

12/18/2018

BROOKFIELD CRAFT CENTER

286 WHISCONIER RD

BROOKFIELD, CT 06804

2PM

AGENDA

The main purpose of today's meeting is to finalize the Vision and Goals for the Still River Watershed Management Plan.

Welcome and introductions

1) Partner Updates

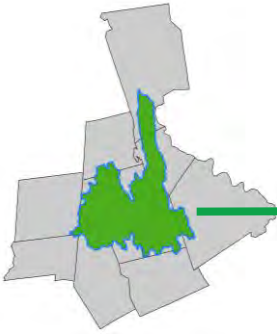
2) Watershed Planning Process Update

- *Mike Jastremski, Housatonic Valley Association*

3) Vision & Goals Workshop

- *See handouts for Draft Vision and Goals*

4) Conclusion & Next Steps



STILL RIVER WATERSHED PARTNERS



WATERSHED PLAN PARTNERS MEETING

2/21/2018

BROOKFIELD CRAFT CENTER

286 WHISCONIER RD

BROOKFIELD, CT 06804

RIVER ROOM

1PM

AGENDA

The main purpose of today's meeting is to generate objectives for the Still River Watershed Management Plan.

Welcome and introductions

1) Partner Updates

2) Watershed Planning Process Update – Implementation Strategy

- *Housatonic Valley Association*

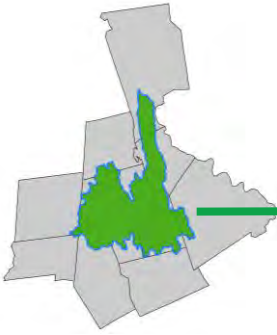
3) Finalize Vision & Goals

- *See vision and goals handout*

4) Objectives Workshop

- *See objectives handouts*

5) Conclusion & Next Steps



STILL RIVER WATERSHED PARTNERS



WATERSHED PLAN PARTNERS MEETING

4/23/2019

BROOKFIELD WATER POLLUTION CONTROL AUTHORITY
53A COMMERCE RD, UNIT 1
BROOKFIELD, CT 06804
CONFERENCE ROOM
1PM

AGENDA

Meeting Goal: Priority rank stormwater retrofit projects.

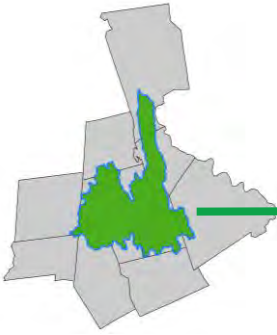
Welcome and introductions

1) Partner Updates

2) Watershed Planning Process Update – Implementation Strategy - *Housatonic Valley Association*

3) Presentation & Ranking of Potential Project Sites - *See project packets*

4) Conclusion & Next Steps



STILL RIVER WATERSHED PARTNERS



WATERSHED PLAN PARTNERS MEETING

7/10/2019

BROOKFIELD WATER POLLUTION CONTROL AUTHORITY
53A COMMERCE RD, UNIT 1
BROOKFIELD, CT 06804
CONFERENCE ROOM
2PM

AGENDA

Meeting Goal: Still River Action Plan General Review.

Welcome and introductions

- 1) Partner Updates**
- 2) Watershed Planning Process Update – Implementation Strategy**
 - *Housatonic Valley Association*
- 3) Still River Action Plan Review**
 - *Housatonic Valley Association*
- 4) Conclusion & Next Steps**

**Still River Partner
Meetings:
Meeting Notes**



STILL RIVER WATERSHED PLAN

PARTNERS MEETING

3/26/2015

DANBURY CITY HALL, ROOM 3C
155 DEER HILL AVENUE ~ DANBURY, CT
1:00 PM

MEETING NOTES

Attendees: Ray Sullivan, Town of Brookfield; Sean Haydon, Northwest Conservation District; Mike Zarba, Town of New Milford; Dennis Elpern, City of Danbury; George Benson, Town of Newtown; Ed Siergiej, Still River Alliance Commission; Michael T. Smith, Still River Alliance Commission and Angry Beavers; Rebekah White, Friends of the Lake; Michael W. Smith, Still River Alliance Commission; Dennis Regan, HVA; Harry Rosvally, Danbury Public Schools; Elaine LaBella, HVA; Kitsey Snow, Town of Ridgefield; David Hannon, Western CT Council of Governments; Marcia Wilkins, Sierra Club Connecticut; Jon Morrison, USGS CT Water Science Center; Ryan Williams, HVA; Ryan Boggan, City of Danbury; Mike Jastremski, HVA; Susan Peterson, CT-DEEP

Planning process overview:

After a brief welcome and introductions, Mike Jastremski outlined the scope of work and watershed planning process and how the Still River plan must address nine criteria required by the EPA. Two handouts were distributed (attached).

Susan Peterson discussed how the Clean Water Act, Section 319 funding program is administered. The program's goal is to address and implement projects that remedy water quality impairments. Watershed plans, which must include nine required elements and six steps, are the roadmaps to address impairments. The Still River project contract should be done in a month. No work can be charged to the 319 grant until the contract is signed. She also discussed what constitutes a match for the 319 funding. Once the watershed plan is in place the towns can apply for 319 funding for implementation funding.

Still River Partnership:

Mike Jastremski led a discussion of the group's role in the planning process.

Elements discussed included:

- Working together to craft a mission statement and set overarching goals based on existing information and new information;
- Members serving as connections between towns/organizations and the planning process;
- Developing the request for proposals for consultant(s);
- Helping select consultant(s); and
- Selection of priority projects and programs

Susan Peterson outlined current measures protecting the Still River:

- Improvements to the Danbury wastewater treatment facility;
- DEEP will be working with towns to lower phosphorus in discharges;
- Smaller towns will now be required to meet MS4 standards; and
- DEEP is updating the MS4 general permit.

Because the EPA defines stormwater that has been captured by a stormwater collection system as a point-source discharge under the MS4 program, this planning process must address stormwater before it reaches the collection system.

A numbers of members shared ideas for the group to consider. Among the suggestions were:

- Reach out to the Danbury Fair Mall to examine its stormwater system;
- Develop a strategy to encourage large commercial properties to become engaged with the watershed planning process;
- Show the sub basins on the Still River watershed map; and
- Look for ways to help reduce impervious surface in parking areas, such as the grass pavers in the Westfarms Mall overflow parking area.

Collecting and analyzing existing information

Mike Jastremski spoke briefly about the need to aggregate and assess existing information relevant to watershed management as an early step in the planning process.

Jon Morrison from USGS talked about the current data collection for the Still River. The USGS has been collecting instant and daily streamflow from the Still River stream gauging station, precipitation data and water quality data. The data show that the total nitrogen levels in the Still River have been dropping since 1992. Total dissolved copper and zinc has also declined since 1992. Most recent water quality sampling shows increased turbidity. The river channel in flux and sediment occasionally buries the sampling device. Mr. Morrison distributed handouts showing some of the trends he discussed graphically; they are attached.

Susan Peterson described the DEEP water quality monitoring and assessment. The DEEP staff monitor each basin on a five-year cycle, taking biological, chemical and physical data. Their report also incorporates volunteer macroinvertebrate sampling as well as data from the Fisheries Division. If the waterbody does not meet state water quality standards and cannot fully support aquatic life and recreational use it is listed as impaired and the DEEP has to fix the causes of the impairments. In 2010 the DEEP developed a Total Maximum Daily Load (TMDL) for indicator bacteria in the Still River.

Representatives from Brookfield, Newtown and Danbury gave updates on municipal water quality monitoring:

Ryan Boggan, from Danbury Health Department, explained how his department tests the beaches at Kenosia and Candlewood Lakes using the Connecticut Department of Health (DPH) protocol. Before the summer his department does a survey of the beach areas to identify any new pollution sources and take pre-season samples. Danbury previously completed a Still River Watershed Plan in 1989.

Ray Sullivan from Brookfield Health Department discussed Brookfield's efforts to protect public water supplies and to extend sewer lines. The Department is working with businesses to encourage to hook up to municipal water and sewer services. The Town is also studying tributary streams to identify water quality problems, particularly bacteria.

George Benson, from Newtown Land Use Department talked about Newtown's nine-year monitoring program. Town staff do riverwalks to identify pipe locations and identify other sources of pollution. The Town also has macroinvertebrate sampling reports.

Collecting new information

Mike Jastremski outlined plans to collect new information about the river, including a field assessment of 40 impaired stream miles as well as adjacent upland areas. Mr. Jastremski referenced a map put together by HVA showing impaired stream reaches; it is attached. A Quality Assurance Project Plan, or QAPP, must be completed and approved before fieldwork may begin. The stream corridor and upland assessments will be conducted using an EPA-approved protocol and will result in a report to guide further investigations. Sean Hayden of the Northwest Conservation District spoke briefly about his experience using the Center for Watershed Protection's Unified Stream Assessment for similar projects, and spoke to the suitability of this protocol to urban watersheds.

Consultant Selection

Mike Jastremski asked the committee to help further define role of the consultant and asked the members to form a consultant selection sub-committee. The group will determine the skill set the consultant should have and define the tasks to be done. Concern was expressed by some members about the potential for a consultant to draw down grant funds very rapidly; it was agreed that the sub-committee needed to develop a very specific set of tasks

Public Outreach

Public outreach is an important component of the project. Mike Jastremski explained that outreach would be conducted at two key times during the planning process at minimum- when the draft Existing Conditions Report is completed, and when the draft Watershed Plan is completed. Further outreach will be necessary, but is not currently funded through CWA Sec. 319. HVA will be developing an outreach strategy this spring and seeking additional funding. Rebekah White suggested that the schools could become involved, particularly volunteering or course credit work. Outreach to businesses is also important.

The next committee meeting will be scheduled for June. A conference call may be scheduled before June if necessary.



STILL RIVER WATERSHED PLAN

PARTNERS MEETING

6/23/2015

DANBURY CITY HALL, ROOM 3C
155 DEER HILL AVENUE ~ DANBURY, CT
1:00 PM

ATTENDANCE

- Mike Cunningham – Land Trust of Danbury
- James Ferlow – Town of New Milford
- Susan Peterson – CT DEEP
- George Benson – Town of Newtown
- Rebekah White – Friends of the Lake
- Mike Towle – WestCOG
- Marcia Wilkins – Sierra Club
- Katherine Daniel – Town of Brookfield
- Jonathan Chew – WestCOG
- Dennis Elpern – City of Danbury
- Mike Jastremski – Housatonic Valley Association
- Savannah Judge – Housatonic Valley Association
- Wilkins Lugo – Housatonic Valley Association
- Cole Baldino – Housatonic Valley Association

ACTION ITEMS:

All partners: Review website and send feedback to Mike Smith (stillriveralliance@gmail.com) and Mike Jastremski (MJ.HVA@outlook.com); Also please link to Watershed Plan page from your organization's page if possible:

(<http://stillriveralliance.wix.com/stillriverwatershed#!watershed-plan/cxfw>)

All partners: Review Still River Watershed Fact Sheet and River Smart materials and send comments to Mike Jastremski (MJ.HVA@outlook.com);

All partners: Review draft watershed inventory, note any missing items, send list of items to add to Mike Jastremski (MJ.HVA@outlook.com)

MEETING NOTES:

1) Public Outreach strategies

a. Website demo

- *Savannah Judge, Housatonic Valley Association*

- Getting and internet home for the watershed plan is essential as we begin public outreach
- Need a place to send people who are interested in more information and getting involved.
- 5 Main Categories:
 - Greenway: Photos, links, history, maps.
 - Recreation: Conditions, USGS, fishing, paddling, forums.
 - Watershed Plan: Sign up, Facebook page feed, River Smart, watershed summit, partners, links to web, sponsors specific to watershed plan, documents
 - Get Involved: Still river stewards, how to join/volunteer, Still River Alliance events and commission, blog.
 - Events: Still River Alliance Commission.
- Is there specific information people would like to see that isn't there?
 - RSS Feed: live, automated updates, news stories, publicity-
 - o Which feeds would be appropriate for our page?
 - o How can we filter out irrelevant stuff, ensure we have relevant stuff esp. local info?
 - Google Analytics: How many people visit the website, what they use.
 - What does this website look like on a mobile phone? Does it need format tweaking? Today most people use their mobile phone as the primary viewing source, strive for mobile site first, web second.
 - Concept of creating a web community- a place for communication rather than just static info
- Can people link to site from their site?

b. River Smart

- *Mike Jastremski, Housatonic Valley Association*
- River Smart is an outreach program developed by several partners for the Aspetuck and Pomperaug watersheds
- HVA currently working to expand it throughout the Housatonic Watershed
- Primary target to date- streamside landowners.
 - Provides landowners with a set of set of clear, achievable actions that individuals and families can take to reduce their personal pollution contributions.
 - People are encouraged to sign the River Smart Pledge to put some of those actions into practice.
- Benefits of River Smart:
 - Lots of resources have been developed- website, postcards, fact sheets and flyers, etc. – a number of those were distributed at the meeting including a new fact sheet about the Still River and the

watershed plan that integrates River Smart- partners should review

- Easily identified brand that indicates an individual, household or business is committed to taking meaningful steps to reduce their contribution to water pollution problems (acting RiverSmart)
 - Can help MS4 communities meet obligations for public education under MS4 permit.
 - River Smart materials can easily be modified to include local partners and specific info about local watersheds and communities
- HVA will conduct River Smart outreach to all landowners within .1 miles of impaired reaches- roughly 3000 households
 - Initial mailing encouraging people to sign up (self-select as interested in the river and water quality), and then neighborhood-scale gatherings to talk about River Smart and the watershed plan. Could follow up with neighborhood-scale stewardship events like a river cleanup or buffer restoration.
 - Comment made that River Smart is designed for the individual property owner. Can we redesign another aspect for commercial land owners which seem to be a majority of abutting property owners along the river?
 - Allow companies to display a river smart sign outside their agency, this starts discussion.
 - Important to be wary of creating a tool for “greenwashing”
 - New Milford, Brookfield and Danbury have mostly large scale industrial stream side owners.
 - How would the pledge differ for commercial compared to residential?
 - Shift focus to storm water management and riparian buffer for example.
 - Is there monitoring/follow up process?
 - Make a contest out of it?
 - Develop a catalog of local examples of River Smart properties/practices.
 - River Smart ambassadors and local “project corps” to install things like rain gardens
 - Get organized groups to spread awareness or implement it into their projects (Boy & Girl Scouts?).
 - Recognition day for land owners who succeed, tours?
 - Target landscapers, nurseries, landscape architects to become River Smart.
 - Can college landscape architect students use the River Smart aspect in their thesis/final project?
 - UConn is pushing for projects that are more real world applicable

c. Underserved Populations- Urban Waters Learning Network

- *Wilkins Lugo, Housatonic Valley Association*
- Wilkins is here with HVA under a Sorenson Fellowship from Brandeis U.
 - Sorenson Fellowship Mission: To put social justice into action. Wilkins is doing this through developing outreach strategies for to underserved communities along the Still River and its tribs.
- Issues in SRW: Language and social barriers
 - Spanish, Portuguese, and Chinese are primary languages.
 - Subsistence fishing vs. sport fishing.
 - Cultural practice and religion.
- Underserved population outreach strategy status:
 - Wilkins has made connections with the Urban Waters Learning Network- this will be an important resource moving forward
 - We are compiling a list of community groups, churches, etc. that may be able to help us connect with the underserved
 - Once list is developed, we'll conduct outreach including bringing presentation about the river and the watershed plan to interested local groups
- Can partners help us:
 - Understand which populations we should be focusing on in their community?
 - Connect with community groups in their area who work with underserved populations?
- Partner suggestions:
 - WestCOG has information on underserved populations through their transportation planning work
 - Contact Environmental Justice staff at CT DEEP

2) DRAFT Watershed Inventory review and discussion

- *Mike Jastremski, Housatonic Valley Association*
- HVA summer River Stewards have pulled together an initial list of plans, regulations, studies and data sources that are or may be relevant to watershed management
 - Also a separate list of spatial data we will use to begin building a GIS database for the watershed- more work to be done on this before it's sent out for review- stay tuned
- Key component of EPA Watershed Plan element #1 "Identify Causes and Sources of Pollution"
- Next step is partner review of initial list- especially important for partners to tell us what we're missing from their community
- Once we've agreed that we've cataloged everything, next step is to dig in, extract relevant information and synthesize.
 - What level of analysis is necessary to meet EPA requirements?
- Partner suggestion:
 - Be sure to look at lakes in the watershed

- Several docs that are missing were noted- please include these in your list as discussed

3) Stream corridor/subwatershed assessment Quality Assurance Project Plan update

- *Susan Peterson, CTDEEP*
- Draft QAPP submitted to DEEP and EPA for review 6/3/15
- Still being reviewed – A time consuming process
- DEEP to return to HVA with comments- advise making changes and re-submitting to EPA.

4) Water quality monitoring

- *Rebekah White, Friends of the Lake*
- FotL is developing a WQ monitoring program under funding received from Royal Bank of Canada.
- Additional funding request from NFWF Urban Waters Grant Program still under review- expect to hear this month
- Draft QAPP in progress
- Highlights:
 - 15 sites, volunteer based.
 - Monitor from April until October 30th (correspond with permits)
 - o Every 2 weeks.
 - Buy a device instead of multiple kits to reduce time and spending and disposable kits.
 - YSI device
 - Meters are quicker and more reliable.
 - Newtown has devices that they can lend
 - Testing for P, N, bacteria, DO, temperature, conductivity, oxygen redox potential, pH, and turbidity.
 - The sites are about 2 miles apart.
 - Looking for hotspots to target sources.
 - Test at different times, flows, temps ect..
 - Key for tracking implementation.
- 3 grants in play (UW, RBC)
- What sort of variability do you have when testing?

5) Municipal/non-profit outreach: Still River Watershed Plan circuit ride

- *Mike Jastremski, Housatonic Valley Association*
- HVA has received a grant from First Light that includes funding for a sort of Watershed Plan road show

- Another way of getting information to community groups and municipalities

Recommendations from Partners:

- Go to other peoples meetings!
 - Who should we be targeting? (Municipal boards)
 - Lions and rotary clubs, chamber of commerce.
 - A lot of these groups have monthly meetings.
- Invite the people you want to convince, not just friends.
- Give specific information
 - Allowing them to become fully on board and not back out when the details are given later.
 - Economic development vs. environmental sustainability.
- What should you talk about, you have to make them care! Give tours of basins, hear differing opinions.
 - Scare them – heavy into the problem.
 - What do you like about the river, how do you feel?
- We are at the study stage – we think we know, but need evidence.
- Can partners help facilitate these meetings in their community?

6) Other Business

- Westcog Remote Sensing Data:
 - 3 inch resolution spectra data of land use and land cover.
 - LIDAR data.
 - Many applications that will be relevant to the watershed plan
 - Contact Mike Towle if interested (mtowle@westcog.org)

7) September meeting

- Doodle poll seems to be working well- we will issue another in late August



STILL RIVER WATERSHED PARTNERS

WATERSHED PLAN PARTNERS MEETING

3/22/2016

DANBURY CITY HALL, ROOM 3C
155 DEER HILL AVENUE ~ DANBURY, CT
1:00 PM – 3:00 PM

ATTENDANCE

- Carl Zimmerman – WestCOG
- Sharon Calitro – City of Danbury
- Paul Avery – Brookfield Health Department
- Susan Peterson – CT DEEP
- Timothy Nolan – City of Danbury
- Marc Cohen – Atlantic States Rural Water and Wastewater Association
- Alice Dew – Brookfield Wetlands Conservation Commission
- Rebekah White – Friends of the Lake
- Ryan Boggan – City of Danbury
- Kitsey Snow – Ridgefield Conservation Commission
- Dr. Ray Sullivan – Brookfield Health Department
- Mike Zarba – New Milford Public Works
- Jessica Leonard – Antioch University New England
- James Ferlow – Town of New Milford
- Nelson Malwitz – Brookfield WPCA
- Jon Morrison – USGS
- Seth Lerman – NRCS
- Carol Donzella – NRCS
- Maribeth Chassey – Weantinoge Heritage Land Trust
- Nick Kaplanis – City of Danbury
- George Benson – Town of Newtown
- Ed Siergiej – Still River Commission City of Danbury
- Joseph Dobbins – Danbury Youth Services
- Liz deLambert – Brookfield Open Space Legacy
- Marcia Wilkins – Sierra Club
- Ryan Williams – Housatonic Valley Association
- Mike Jastremski – Housatonic Valley Association
- Savannah Judge – Housatonic Valley Association

ACTION ITEMS:

All partners:

- Review website and send feedback to Savannah Judge (sjudge.hva@gmail.com); we are especially looking for content to populate the Fishing, Paddling and Parks/Trails pages.
- Like the Facebook page (Still River Watershed)
- Share the website URL (www.stillriverwatershed.org) on your town or organization's website if possible
- Review latest copy of watershed inventory at stillriverwatershed.org and send suggestions for additional resources to Savannah Judge (sjudge.hva@gmail.com)

MEETING NOTES:

1) Brief overview of Watershed-Based Planning process and our progress to date (see PowerPoint)

Mike Jastremski, Housatonic Valley Association

- Planning Process Goals:
 1. Develop a framework for collaboration
 2. Gather and synthesize existing science and planning
 3. Educate the public
 4. Identify projects and programs to address water quality, flood damage prevention, recreation enhancement, etc.
 5. Create a 9-Elements Watershed-Based plan (which will serve as a tool for future fundraising/grant writing)
- Planning Process:
 1. Build partnerships: Recap of Still River Summit and Partners meetings
 2. Existing Conditions Report (ECR): Will consist of the watershed inventory and synthesis of existing information and new information collected in the field – this is what we are working towards as of this meeting. A draft will be put out for stakeholder and public comment
 3. Develop Vision and Goals based on the ECR that will guide the remainder of the planning and implementation process
 4. Develop implementation strategy: develop a list of potential projects to reduce pollution (construction and non-construction programs), prioritize projects, and develop implementation strategies
 5. Draft and finalize Watershed Plan: Draft Plan = ECR + Vision and Goals + Implementation strategy; will solicit stakeholder and public comments, which will be used to finalize the Plan.

2) Watershed Inventory and Synthesis of Existing Information (see PowerPoint and attached Inventory)

Savannah Judge, Housatonic Valley Association

Jessica Leonard, Antioch University

Marc Cohen, Atlantic States Rural Water and Wastewater Association

- Key updates to inventory document since last Partner's meeting:
 - New format
 - First stage of document synthesis process is established and underway
 - Continuing to accept additional items from the Partners (e-mail them to sjudge.hva@gmail.com)
- General goals:
 - Compile relevant items in one location
 - Flag key information for the ECR based on planning focus areas
- Steps:
 - When a document comes to us, we add it into the inventory based on where it relates to geographically, and based on topic (see Table: Data typically used for watershed characterization)
 - Marc and Jess have been working off of Google Docs version of the Inventory to tag items based on planning focus areas: water quality, recreation enhancement, flood damage prevention and habitat restoration/protection
 - Flag relevant page numbers and copy relevant text into an associated Google Doc
- Next Steps:
 - Finish tagging/flagging
 - Examine remaining items
 - Synthesize findings into a report for incorporating into the ECR

3) WestCOG GIS data update (see PowerPoint)

Carl Zimmerman, Western CT Council of Governments

- 4 band 3" pixels (extremely detailed): Good for examining land cover data and completing desktop assessments
- LiDAR is an elevation dataset with 1" vertical accuracy
 - Has measurements from ground, tops of trees, rooftops, etc.
 - Red corresponds with higher elevations
- DEM: raster products
 - Nice, clean product
 - CAD-compatible (useful for hydraulic analyses)
 - Can be used to evaluate the flow of water on a site-scale, i.e. an area as small as a yard or a parking lot
- SEM: tells you where the surface is (e.g. tree or building)
- Planimetrics
 - Completed for southern 8 towns in the COG
 - There is a 90% chance WestCOG will be able to get this done within a year for the northern 10 towns as well
- Examples of derived or modeled data:

- Land cover classification, such as impervious cover analysis at the parcel level (relevant for water flow/quality monitoring)
- Water modeling
- Stream buffer land use analysis
- Forest fragmentation analysis
- Contiguous areas study (in Fairfield County) – “The smallest connection for the biggest block”

Questions:

- *Is this WestCog-wide?* WestCOG has data for the southern towns now (email czimmerman@westcog.org for more information), and will ultimately be WestCOG-wide
- *Is DEM for surface water only?* Yes, the model does not have an infiltration component. Data can be used to model surface flows at a plaza parking lot to model where water is supposed to go and compare to where it *is* going (reality v. engineering)
- *How do we obtain this data?* Eventually it will be public domain; WestCOG is waiting for quality control before going public. However, if you are interested in this data for research purposes, contact Carl to obtain data for in-house use only.

4) Field Assessments (see PowerPoint)

Ryan Williams, Housatonic Valley Association

Mike Jastremski, Housatonic Valley Association

- HVA will be assessing 40 miles of streams in the Still River Watershed, which has been divided up into 12 subwatersheds: Padanaram Brook, Boggs Pond Brook, Miry Brook, Sympaug Brook, East Swamp Brook, Upper/Lower Limekiln Brook (broken into two because of its size), and five segments of the Still River main stem.
- Original plan was to survey all impaired reaches in the watershed, but these may not always be the best choices (some reaches are buried and therefore inaccessible, others are in the middle of large wetlands, etc.; these conditions are not conducive to supporting restoration projects). To identify other survey reaches, we’ll look at: impervious surfaces, public open space and land trust properties.
- Assessments will be completed using the Unified Stream Assessment (USA) developed by the Center for Watershed Protection (CWP). HVA staff has been trained and an EPA-approved Quality Assurance Project Plan (QAPP) is in place.
- HVA will map and document impacts including stormwater outfalls (also collecting water samples and testing for ammonia nitrogen at suspicious outfalls), severe erosion, impacted buffers, utilities in the stream corridor, trash and debris, road/stream crossings, channel modification, and miscellaneous impacts.
- Ultimately HVA will create an interactive mapping tool showing impacts throughout the watershed that can be manipulated to show data of interest.

- See PowerPoint for additional detail on data that will be collected and expected outputs.
- Next steps: looking at upland sources of pollution using the Unified Subwatershed and Site Reconnaissance (USSR) protocol.

5) Looking ahead: Existing Conditions Report and Public Outreach, Vision Statement and Goals, Implementation Strategy (see PowerPoint)

Mike Jastremski, Housatonic Valley Association

- Draft ECR will have a major public outreach component. HVA will develop materials for a lay-audience, including: graphics-rich executive summary of the ECR, a multi-media presentation, handouts, and interactive opportunities including Story Maps at stillriverwatershed.org as well as on the Facebook page (Still River Watershed); materials will be translated into Spanish and Portuguese, the two most widely spoken languages in the watershed besides English.
 - Goal: have draft ECR ready for public rollout by late fall of 2016
- Still River Watershed Partners will develop vision and goals for the watershed plan based on the final ECR

6) www.stillriverwatershed.org

Savannah Judge, Housatonic Valley Association

- Changes since last Partner's meeting:
 - New URL (www.stillriverwatershed.org), separate from the Still River Alliance Commission
 - New layout with pages dedicated to watershed management as well as recreation: fishing, paddling, and parks/trails. Designed to engage people in the watershed based on what activities they're interested in.
 - The most recent version of the Inventory document will be posted to the website on the Inventory page.
- *Feedback from Partners:*
 - Add accidental sewage leak information
 - Change Candlewood Lake photo

7) MS4 Stormwater Planning and the Still River Watershed Plan

Mike Jastremski, Housatonic Valley Association

Susan Peterson, CT-DEEP

- HVA would like to provide the towns with resources to assist with MS4 compliance.
- Chris Stone from CT-DEEP Stormwater Section to speak to this topic at the next Partner's meeting.
- There is a [map on the DEEP website](#) with links to factsheets about each municipality.

- Lots of connections between MS4 compliance and the Watershed Plan and fieldwork

8) Still River Youth Stewardship Program (see factsheet for more information)

Savannah Judge, Housatonic Valley Association

Joseph Dobbins, Danbury Youth Employment Services

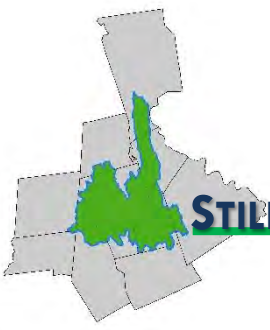
Ed Siergiej, Still River Alliance Commission of Danbury

- HVA has partnered with Danbury Public Schools, Danbury Youth Employment Services, the Still River Alliance Commission, the Town of Brookfield, and others to start a new initiative called the Still River Youth Stewardship Program.
- Program is designed to connect young people with restoration projects in the watershed (e.g. buffer plantings, wetland restoration, invasive species management), provide job skills in environmental science, and create a new pathway for watershed plan outreach.
- The purpose of the program is to improve water quality and build awareness about the Watershed Plan by giving young people personal opportunities to engage with the watershed, gain valuable job skills in the field of conservation, and become local ambassadors in their communities.
- The Program will be divided into 3 field seasons: in the spring and fall, we will be working with Danbury High School and the Alternative Center for Excellence, respectively, and in the summer we'll be working with Danbury Youth Employment Services. There will also be a big outreach component; ultimate goals are to educate youth ambassadors and build awareness about and support for the watershed plan.
- With the help of our partners and supporters, HVA submitted a grant proposal to the National Fish and Wildlife Foundation's Urban Waters Grant Program and is pursuing smaller, more local grants in the interim.
- Restoration projects identified for 2016 include the Still River Greenway in Danbury and Brookfield and Lake Kenosia Beach.
- The idea is to get the program infrastructure in place this year in anticipation of the restoration projects that will be identified through the watershed planning process.

9) Source to Sound (see flier for more information)

Mike Jastremski, Housatonic Valley Association

- HVA is celebrating its 75th anniversary this year; to celebrate, HVA is organizing a Source to Sound paddle trip along the Housatonic and its tributaries, from its headwaters in western Massachusetts down to Long Island Sound.
- Register online if you'd like to paddle for an afternoon or for the whole trip.



STILL RIVER WATERSHED PARTNERS

WATERSHED PLAN PARTNERS MEETING

6/22/2016

DANBURY CITY HALL, ROOM 3C
155 DEER HILL AVENUE ~ DANBURY, CT
10:00 AM - 1:00 PM

ATTENDANCE

- Marcia Wilkins – Sierra Club/Brookfield Open Space Legacy
- James Ferlow – Town of New Milford
- Tom Altermatt – City of Danbury
- George Benson – Town of Newtown
- Jessica Leonard – Antioch University New England
- Seth Lerman – NRCS
- Carol Donzella – NRCS
- Susan Peterson – CT-DEEP
- Mike Towle – WestCOG
- Soumya Sudhake – WestCOG
- Carl Zimmerman – WestCOG
- Maribeth Chassey – Weantinoge Heritage Land Trust
- Rebekah White – Friends of the Lake
- Chris Stone – CT-DEEP
- Karen Allen – CT-DEEP
- Devon Tyrell – CT-DEEP
- Mike Jastremski – HVA
- Caroline Hilli – HVA
- Brian Saccardi – HVA
- Savannah Judge – HVA

ACTION ITEMS:

All partners:

- Review new MS4 permit (effective July 2017): go to http://www.ct.gov/deep/cwp/view.asp?a=2721&q=558562&deepNav_GID=1654

MEETING NOTES:

1) Municipal Updates and Questions

- Question (New Milford): Will the new LIDAR function in real time?
Answer (WestCOG):

- Derived data shot in 2015 has 1m pixels; vertical accuracy is 0.1 feet and horizontal accuracy is 2-5 cm. Carl Zimmerman can send level 2 specs if desired
- Newtown Update:
 - Just started a trout habitat assessment on Deep Brook through a private, \$40,000 grant from an anonymous donor (able to start on this weekend)
 - Cole Baldino started the project last semester and has been coordinating
 - Trying to reintroduce/bring back trout
 - Volunteers are welcome

2) MS4 Permit 101: Rain Happens! (See PowerPoint)

Chris Stone, CT-DEEP Stormwater Section

- The new permit builds on the existing permit
- What are the major issues in the state that we need to address and focus on in the new permit?
 - Impervious cover
 - 1) Urban Areas (UAs): a measure of densely populated areas
 - 2) Dense development usually correlates with more impervious cover
 - Long Island Sound
 - 1) There is a TMDL for the Sound
 - 2) Everything (including the Still River and the Housatonic River) drains to the Sound
 - Impaired Waters
 - 1) EPA is placing more focus on impaired waters
 - 2) 80% of impairments in CT are related to phosphorous, nitrogen or bacteria (other sources include PCBs, copper, etc.)
- How did we go about updating the permit?
 - Started with the current permit and began looking at what other states and agencies are doing, including MA, NH, NY, NJ and the EPA (every state was in a similar situation)
 - Primary issues:
 - 1) 303d (impaired waters)
 - 2) UA (urban areas)
 - 3) IC (impervious cover)
 - 4) DCIA (directly connected impervious areas): this is a new term in the permit and is where LIDAR will come into effect
 - 5) "Priority areas"
 - Illicit discharges
 - 1) One of the 6 minimum control measures in the permit
 - 2) EPA saw this was where people needed the most help

- 3) Investigating illicit discharges is a labor-intensive process (involves popping manhole covers, etc.)
 - 4) The new permit gives the illusion of adding new requirements, but it mostly just provides better guidance/better descriptions of the requirements compared to the original permit (e.g. the current permit devotes one page to IDDE, whereas the new permit contains an entire appendix)
- Who is covered by the new permit?
 - Any town with UAs
 - 1) The old permit determined UAs based on the 2000 census, in which 130 towns contained UAs and 19 towns qualified for waivers. There were only 113 permits due to a misunderstanding of municipal naming conventions (e.g. the Town of Groton vs. the City of Groton, and the Town of Stonington v. the Borough of Stonington)
 - 2) The new permit is based on the new 2010 census, in which 138 towns have UAs (121 towns total)
 - The word “municipal” in the term “MS4” is actually a misnomer; the permit covers not just municipalities, but also federal institutions, DOT, etc.
 - UAs don’t follow census blocks
 - Originally, the state planned to cover every town in the state (including those that didn’t include UAs), because virtually every town in CT has impaired waters & impervious areas.
- Six minimum control measures: The minimum control measures represent the core of the program. Every town or institution has to develop a stormwater management plan that addresses these measures and BMPs to implement them. There is a good deal of autonomy in how you can implement your program.
 - A key phrase in the permit is “maximum extent practicable” (MEP), i.e. do as much as you can with the resources that you have. Recommended that everyone take a look at the definition of MEP in the permit
 - The six minimum control measures are:
 - 1) Public education and Outreach
 - Detailed description in the permit
 - In one example, when DOT was cleaning out catch basins they found that people were putting bags of pet waste into storm drains
 - Target different audiences
 - Value of Partnerships: MS4 towns can partner with qualifying local programs (QLD) such as watershed associations, etc., who can organize clean up events, seminars, etc. Does not cost you a dime; just have to submit a report

- You can solicit partnerships (e.g. if you have fliers to educate businesses, distribute them through the Chamber of Commerce)
- PSA's, radio, TV, billboards, door hangers, social media, town website
- Need to consider different audiences
- Summarize your efforts in your annual report
- Targeted focus for specific impairments (see permit for more details)

2) Public involvement/participation

- Publish notice annually, via web, email, newsletter, etc. (doesn't have to meet staff public notice requirements)
- Make initial stormwater management plan & annual reports available on web & in hard copy at the town hall or library and provide a 30-day comment period

3) IDDE

- One of the hardest control measures (personnel-intensive)
- Good news: existing permits should already have a lot of this stuff done and COGs and watershed associations can help
- Every town has to develop a written protocol
 - Implement in priority areas
 - Citizen reporting
 - See protocol in Appendix B of the permit
 - Record actions in annual report
 - Establish legal authority
 - Map all outfalls and prioritize/rank for screening. Towns need to update outfall maps (been 12 yrs since 1st permit)
 - The IDDE protocol is only part of permit not required to be done in 5 years (i.e. it goes beyond the term of the program)

4) Construction

- One of the easiest control measures; CT has had this in place for decades (construction has already been monitored through Erosion and Sediment Control regulations)
- This permit req's towns to update their land use regs.
- Interdepartmental coordination (e.g. one town, 2 depts registered)
- Site review & inspection
- Public involvement
- State permit notification: if project area is over 5 acres, towns should provide notification of state requirements

5) Post-Construction

- After machinery is done and people live there
- LID/ runoff reduction

- Retain the WQ volume= the runoff from the first inch of rain
- A lot of towns already have LID measures in their planning and zoning regulations; remove barriers to LID in current land use regulations (e.g. curb requirement, etc)
- Need to ensure long term maintenance for basins and treatment devices; we can't have abandoned structures
- Map DCIA to find out what's out there
 - If IC is above 11%, water quality has been shown to be significantly reduced
 - New flight able to provide high resolution and MS4 needs to groundtruth it (LIDAR is not perfect)
 - Still consider it disconnected if it meets the 1" retention requirement
 - we'll get the basemap for you
 - COGs/watershed associations can do groundtruthing

5) Pollution prevention/good housekeeping

- Employee training (Some people believe twice the fertilizer is twice as good)
- Retrofit program
 - Reduce DCIA 1%
 - 1st 3 years: mapping, groundtruthing. After that, start disconnecting through retrofit programs and redevelopment projects
 - Permit provides a 5-year look back, so any projects (redevelopment projects with LID) can count.
 - Property Maintenance (parks, vehicles, dog parks, leaf management - not leaf pick up)
 - Some places have even higher goals, e.g. Chesapeake goal is to disconnect 20% of DCIA in 5 years
 - Street Sweeping: once a year in priority areas (same as current permit) program for rest of town
 - Catch basin cleaning
 - Snow management
 - Sampling
 - Sampling program reduced to focus on impaired waters P, N, bacteria
 - Outfall discharge testing
 - Permit gives indicators (not rules) to identify outfalls and look at upland land use

- Annual Report
 - Developing a template
 - Steps:
 - 1) Read the permit
 - 2) Read your stormwater management plan (SMP): Every one has to update their plan for the new permit
 - 3) Tell us what you said you would do (for each BMP)
 - 4) Tell us what you actually did
 - 5) If there's a difference between the two, explain why and how will you fix it? (You can leave completed BMPs in each subsequent reports)
- Permit Timeline:
 - Current permit- comply until next July, but should be starting to gear up for the new one (COGs/watershed associations can help you figure out your niche)
- Grants: can't get \$ to do MS4 things you are required to do anyway; however organizations & COG's *can* get \$
- CT Conference of Municipalities is using a software that allows towns to fill out annual reports online
- New permit becomes effective 7/1/17
- Existing resources:
 - QLP's (environmental groups, civic/business organizations)
 - CT-DEEP website
 - CT-DEEP is close to getting funding for a partnership with NEMO that would allow UCONN to be a major outreach arm of DEEP (e.g. by hiring a circuit rider to help towns with their program) and statewide mapping
 - Encourage coalitions and utilities- ways to come up with new \$
 - Central Massachusetts Stormwater coalition is a great example of resource sharing (NH, NYS have coalitions, too)
- Chris highly encourages questions call, email

Questions/Comments:

- Discussion between WestCOG and CT-DEEP regarding the data being used for DCIA mapping
 - WestCOG: The 2012 data flight CT-DEEP is out of data and relies on a raster; i.e. it won't have impervious cover tags that would allow people to differentiate rooftops, driveways, etc. This is critical because the permit system depends on DCIA tracking. Could purchase attribute data for 2016 flight. Another issue is watershed definition scale; would need finer scale watershed definitions to look at DCIA/drainage areas
 - CT-DEEP: Focusing on the 2012 data because of the 5-year look back allowance. Will talk to their GIS people.

- Question (WestCOG): How will the annual report requirement be enforced? E.g. what if a town isn't able to submit an annual report for some reason?
Answer (CT-DEEP):
 - Penalties are the LAST resort. If a town is showing a good faith effort, CT-DEEP won't come down on them
 - Karen does a lot of MS4 inspections; towns have several weeks notice to compile their paperwork. She sits down with each town to go through their paperwork (e.g. minimum control measures, discuss what's going on in their town, challenges/successes, etc.)
 - Report cards for AR's to let people know if they're doing it right

3) Discussion: Connecting the Dots between the Watershed-Based Planning Process and MS4 (see factsheet)

- Looking at ways the watershed plan can compliment MS4 requirements
 - 1) Public Education and Outreach
 - a. Website: not a lot of traffic so far; towns can link it to their MS4
 - b. Mailings
 - c. CT-DEEP suggestion: HVA should reach out to towns to find about what is being done
 - 2) IDDE
 - a. Outfall mapping/ammonia nitrogen (dry weather sampling only)
 - i. CT-DEEP suggestion: take a close look at protocol in the permit Appendix to prioritize outfalls (so we can get biggest bang for buck)
 - ii. All impaired reaches as of 2012 (40 miles). Impaired reaches are a priority for MS4
 - iii. If it is impaired but not in the MS4, its not part of the permit.
 - 3) DCIA Mapping
 - a. Chris: satellite shows where impervious areas are; that's where groundtruthing comes in
 - b. Identifies what's 11% IA or greater (a broad brush for such a local phenomenon)
 - 4) Pollution Prevention/Good Housekeeping
 - a. Retrofits in watershed-based planning/recommendations for projects
 - b. More funding flexibility for non-MS4's
 - c. MS4 could get a grant before July to do retrofits because it's not an existing requirement yet; if you already have funding, it doesn't go away once it becomes a requirement
 - d. Resource sharing theme
 - e. Don't forget about the institutions

4) Mapping Directly Connected Impervious Area (DCIA): WestCOG/HVA pilot project

- WestCOG to provide high resolution mapping and modeling
- HVA would do groundtruthing
- Probably in Bethel
- Will keep in touch as project develops
- Part of HVA field work is going to include upland assessments

5) CT-DEEP Integrated Water Quality Management (see fact sheets)

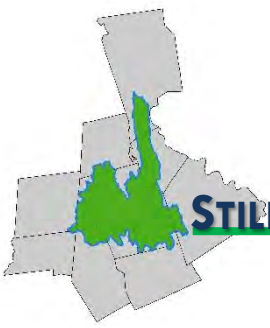
- Eliminate pollution source
- TMDL vision: how do we coordinate with other programs?
- Look at other programs in the agency
- See map: restoration screening potential tool
- Social layer, too
- Ran all basins in the state through this tool
- Currently out for public comment due next week
- Basins in need of restoration vs. protection
- Map could be revised as part of the public comment period (until June 30)
- Uses federal HUC system

6) Watershed Inventory, Synthesis and Field Work Update

- HVA has assessed 10.35 miles of stream across three towns (Newtown, Bethel and Danbury) so far, including Limekiln Brook, Dibble Brook, East Swamp Brook, and sections of Miry Brook and Padanaram Brook
- Sending out mailings to streamside landowners to notify them
- Jessica Leonard continuing to tag documents in the watershed inventory based on watershed plan focus areas and extracting relevant information that will support a narrative for the Existing Conditions Report.

7) Still River Watershed Youth Stewardship Program Update

- This spring, HVA partnered with the Northwest Conservation District and the Town of Brookfield to arrange two field trips for Danbury High School students to work on wetland planting sites at the Still River Greenway in Brookfield (see Facebook page, Still River Watershed, for photos and details)
- This summer, we have a crew of four young men (ages 14-17) that will be working on restoration projects and job skills development at the Still River Greenway in Danbury. If any partners have expertise they would like to share, please contact Savannah Judge (sjudge.hva@gmail.com)



STILL RIVER WATERSHED PARTNERS

WATERSHED PLAN PARTNERS MEETING

1/10/2017

BROOKFIELD CRAFT CENTER, RIVER ROOM

286 Whisconier Rd, Brookfield, CT 06804

1:00 PM – 2:30 PM

ATTENDANCE

- James Ferlow – Wetlands, Town of New Milford
- Liz & Don DeLambert – Brookfield Open Space Legacy
- Jerry Reckart – Candlewood Valley Trout Unlimited (CVTU)
- Seamus McKeon – New Milford River Trail
- Joe Zipparo – Still River Alliance Commission of Danbury
- Ed Siergiej – Still River Alliance Commission of Danbury
- Harry Rosvally – Danbury Public Schools
- Joseph Dobbins – Danbury Youth Services
- Susan Peterson – CT-DEEP
- Tom Altermatt – Engineer, City of Danbury
- Jessica Leonard – Antioch University New England
- Bill Devlin – Local historian
- Marc Cohen – Atlantic States Rural Water and Wastewater Association
- Ryan Boggan – Health Department, City of Danbury
- Carl Zimmerman – Western Connecticut Council of Governments (WestCOG)
- Mike Jastremski – Housatonic Valley Association (HVA)
- Zac Raslan – Housatonic Valley Association (HVA)
- Savannah Judge – Housatonic Valley Association (HVA)
- Ryan Williams – Housatonic Valley Association

ACTION ITEMS:

MEETING NOTES:

1) Partner Updates

- New Milford: Working on getting a handle on the MS4 requirements, and moving forward with collecting baseline watershed data
- Brookfield Open Space Legacy: The Still River Greenway in Brookfield, from the police station to the Four Corners, was completed this year
- Candlewood Valley Trout Unlimited: CVTU does mainly cold water conservation; while the Still River Watershed is generally new to the CVTU as an organization, Jerry Reckart has been a long-time resident of Brookfield and recognizes the Still River's potential

- New Milford Bike___: Focused on moving south with the bicycle trail; need to secure easements for the bike trail to pass through New Milford. Currently working on a riverfront section of the trail at Youngs Field, which has included invasive plant management and adding a path. Recently engaged with an engineer to work on the lower part of the trail. The long-term vision is to connect the New Milford section to where the Still River meets the Housatonic.
- Still River Alliance Commission of Danbury: Busy/productive year. Worked with HVA on summer stewardship program (Still River Watershed Connections), where crew did conservation work along the Still River Greenway in Danbury including invasive species management, garbage clean-ups, etc. The Alliance provided funding for a crew leader. Also revegetated the beach at Lake Kenosia. Annual events that happened this year were Clean City Danbury in the spring and Still River Environmental Education Day with Danbury Public Schools.
- Danbury Public Schools: Seniors from Danbury High School did a planting in the spring and students from the Alternative Center for Excellence (ACE) in the fall
- City of Danbury Engineering: Learning more about the MS4 requirements and working with the Army Corps of Engineers on a project in the Still River. Filed the City's annual MS4 report and are continuing to locate outfalls along the river to add to our maps
- City of Danbury Department of Health: Working with Ed Siergiej, who does fieldwork, at the Greenway and at Lake Kenosia
- Bill Devlin: Helping HVA with Existing Conditions Report
- WestCOG: High resolution mapping with data to support
- Marc Cohen: Working with HVA to look at data/history to help draft Existing Conditions Report. Does source water protection; there are approximately 30-40 public drinking water supplies in the Still River watershed. Also working in Sharon, where they are dealing with a road salt contamination issue.

2) Watershed Planning Context (see handout: "Watershed-Based Plan for the Still River")

Mike Jastremski, HVA

- To put this meeting's agenda in the context of the watershed planning process
- We are synthesizing planning and research, plus the field data we are collecting, and combining that information into a draft Existing Conditions Report for the watershed; we plan to have this complete by the spring for the public and other stakeholders to look at.
- We will incorporate that feedback, then develop a vision and goals through the Partners group that will serve as a basis for the rest of the planning process

- Next we will move on to an implementation strategy, which will involve identifying specific projects to increase water quality, improve recreation and access to open space, improve flood protection and improve habitat conservation and restoration.
- We will sort and prioritize projects and programs, make recommendations and roll it all up into a draft watershed plan which we will work with municipalities to adopt
- Currently we are finishing field work
- Question (Still River Alliance Commission): Will invasive species be a focus?
Answer: Yes
-

3) Review of Watershed Field Work (see PowerPoint)

Ryan Williams, HVA

Savannah Judge, HVA

- HVA has been busy with field work in the Still River watershed. We have been using a protocol called the Unified Stream Assessment (USA) developed by the Center for Watershed Protection. We have been completing this work with the help of volunteers and interns.
- We have a target of assessing 43 stream miles in the Still River watershed. These are streams classified as impaired by CT-DEEP; these waters are impaired due to high levels of *E. coli*, largely due to stormwater runoff. To date, we have assessed 21 miles in the field, and 4 miles that were deemed inaccessible via desktop assessment (i.e. impassable wetlands, stream through the airport, etc.), for a total of 25 miles (58% of the total 43 miles). We have assessed 61 stream reaches so far. Throughout this fieldwork, we are looking at 8 specific impacts (stormwater outfalls, trash, impacted buffers, eroding banks, channel modification, utilities, stream crossings, misc. features), as well as overall stream reach assessment.
- Summary of Results to Date:
 - Stormwater outfalls: We have documented 205 storm water outfalls, 17 of which we have tested for ammonia-nitrogen. Outfalls are the most common impact. We only conduct field work after there has been at least 24 hours of dry weather following any rain event of 0.10" or more. This dry-weather protocol allows us to look for outfall discharge (when there shouldn't be any, as it is not wet out).
 - Impacted Buffers: Another one of the most common impacts we see, impacted buffers are when stream banks lack vegetation, which leads to erosion. It is common to find people mowing their grass right up to stream bank. We document impacted buffers that are 100 feet long or greater. We have documented 2 miles of impacted buffers at 46 different sites so far.
 - Trash and Debris: We only document trash when there is a large accumulation. So far we have documented 11 trash and debris sites,

- which include: large garbage patches stuck on woody debris; lawn trimmings dumped into the river; and small, illegal streamside dumps
- Miscellaneous Features: these are features that don't fit any other category. We also use this field to document designated and undesignated river access sites. We have documented 14 river access sites and 26 other miscellaneous impacts
 - Stream Crossings: We have documented 138. We assess stream crossings using a protocol developed by the North Atlantic Aquatic Connectivity Collaborative (NAACC) instead of USA because HVA is using this protocol in other towns across the Housatonic River watershed. NAACC is a regional effort from Maine to Virginia, and all the data are publicly available through an interactive online database (can be found at streamcontinuity.org)
 - Utilities in the Stream Corridor: This category typically covers water and sewer pipes or conduits for electrical wires that cross the stream (does not include things like power lines, but rather utilities that could pose a threat to water quality). We have seen 14 of these.
 - Severe Erosion: Erosion is common, but we only document the most severe cases. We have documented 8 sites so far. Erosion is also captured in the overall reach assessment form
 - Channel Modification: Areas where the stream has been channelized using walls, etc. Channel modification is much more common in more developed areas. Although only a handful of sites have been documented, many have these have covered a large proportion of an entire reach. We have 8 instances of channel modification
- Next Steps:
 - Complete stream assessments in the winter/spring of 2017
 - Incorporate findings into the Existing Conditions Report
 - Utilize data in site selection analysis for future implementation projects

4) Project Identification for Urban Waters Grant/Still River Watershed Connections (See PowerPoint: "Restoration Site Identification and Prioritization")

Zac Raslan, HVA

- GIS model to synthesize all the data collected in the field so far so that it might be used as a launching point for identifying potential projects and programs that will best achieve our water quality goals, as well as have additional benefits for recreation enhancement, flood damage prevention and habitat restoration.
- A more proximate goal is to identify specific projects for the 2017 Still River Watershed Connections program, which we will include in a proposal to the Five Star/Urban Waters Grant Program.

- The data that went into the model include stormwater outfalls, impacted buffers, river access sites, trash and debris, and the overall reach assessment. Within each of these categories, we selected data fields that were most informative for selecting sites that would be suitable for restoration projects for high school students through Still River Watershed Connections, specifically clean up potential (for trash and debris), retrofit potential (for stormwater outfalls), restoration potential (for impacted buffers) and overall reach accessibility. Other existing data include tax parcels, census block data (population density) and parcel ownership
- Potential restoration sites can be displayed by the density of total impacts per parcel, as well as by the density of individual impacts such as stormwater outfalls, etc.
- We are focusing our efforts on state, municipal and land trust parcels for ease of access for potential restoration projects
- Next Steps: Our ultimate goal for this analysis is to be able to identify projects with high water quality benefit that also accomplish other objectives, including recreation/open space improvements, flood damage prevention and habitat restoration
- We encourage community involvement in efforts to create the data that drives our environmental restoration models.

Questions/Discussion:

- HVA originally planned to look and land use impacts in upland areas with suspected problems. We are working with CT-DEEP to shift the upland assessment phase of the project to coincide with the implementation phase of the watershed plan instead of incorporating it into the Existing Conditions Report as was originally planned. WestCOG has extremely good upland data now, including a tree canopy layer that can allow us to identify which streams intersect with the best tree canopy for applications such as trout habitat conservation.
- WestCOG noted that while HVA has identified problematic sites in the watershed, it would also be valuable to look at doing projects downstream of the highest quality stream reaches. Right now HVA is focusing on impaired areas, but conserving high quality reaches will be important as we develop an implementation strategy for the watershed plan.

5) MS4 Update/Bethel Mapping Pilot Project (see handout)

Carl Zimmerman, WestCOG

- WestCOG mapping portal online; looking for suggestions
- Working on a pilot project with HVA in Bethel. WestCOG is providing the impervious cover data and HVA is providing the locations of outfalls.
- WestCOG talked to Doug Arndt (Director of Public Works in Bethel) about doing an entire MS4 project with the town.

- Very few municipalities in the state have gotten to the stage that we are at; this effort in Bethel represents a test project for the whole region, and WestCOG will be providing a template for municipalities.
- In the spring, WestCOG will tie in field work to map impervious cover that is directly linked to streams
- There is hardly any baseline data in the watershed
- We have impervious cover data for the southern 8 towns
- Detailed planimetrics and complete site-level analysis. This analysis yielded 735,000 building footprints, and also includes telephone poles, etc.
- Data are available through the map portal
- Currently working with the state to acquire statewide imagery for 2016, which should be available in 2-3 months.
- 1-meter land cover

6) Pending and Upcoming Grant Opportunities (see PowerPoint)

- HVA submitted a grant proposal on December 15, 2016 to the CT-DEEP Recreational Trails Grant Program to create an action plan for the Still River Greenway and Water Trail. This would encompass routes for hiking, biking, paddling, fishing, etc. and was a partnership between HVA and the City of Danbury, Town of Brookfield, Town of New Milford, WestCOG, Brookfield Open Space Legacy, Angy Beavers Paddling Club, Candlewood Valley Trout Unlimited, and Weantinoge Heritage Land Trust
- The vision is to complete 11 miles of continuous multi-use trail from Danbury to the Housatonic River in New Milford, building off of the great work that has been put in by groups across the watershed at completed sections of trail, including the Still River Greenway in Danbury and the Still River Greenway in Brookfield. Municipalities include Danbury, Brookfield and New Milford. The Action Plan would build on work that was started through the 2007 Still River Report, which discussed several potential routes for connecting various sections of Greenway, including easement acquisition and cost estimates.
- The goal is to integrate this project with the Still River Watershed Management Plan by identifying projects that achieve both water quality and recreational enhancement goals. It would allow us to expand the range of possible funding sources for both projects, and would involve creating a Still River Recreational Trails Committee through the Partners group.
- The selection process can take 6 months or more, but we could hear back as early as February (next month).

Closing Thoughts/Announcements:

- HVA will be submitting an application to the Urban Waters grant program again this year; deadline is January 31, so we will be reaching out to Partners involved over the coming days regarding letters of support, etc.



STILL RIVER WATERSHED PARTNERS

WATERSHED PLAN PARTNERS MEETING MINUTES

3/1/2018

BROOKFIELD CRAFT CENTER
286 WISCONSIER ROAD, BROOKFIELD, CT
1:00 PM – 3:30 PM

IN ATTENDANCE:

Mike Jastremski, HVA
Courteny Morehouse, HVA
Seamus McKeon, Housatonic River Trail
Ray Sullivan, Brookfield Health Dept.
George Benson, Newtown Planning
Tom Altermatt, Danbury Engineering
Dan Petrovich, Danbury Engineering
Alice Dew, Brookfield Land Use
Nelson Malwitz, Brookfield WPCD
Mary Ellen Lemay, H2H Regional Conservation Partnership
Liz deLambert, Bosli – Brookfield Open Space Legacy
Carrie Davis, Weantinoge Heritage Land Trust
Rebekah White, Friends of the Lake
Harry Rosvally, Danbury Public Schools
Joseph Mead, City of Danbury Health Dept.
Guy Holzer, USGS
John Morrison, USGS
Susan Peterson, CT DEEP (Water)
Mark Cohen, ASRWVA
Bill Devlin, Danbury
James Ferlow, New Milford Wetlands
Ed Siergeij, Still River Alliance Commission

1) Welcome and introductions

2) Partner Updates

- Still River Alliance Commission – Lots of activity at the Still River Greenway-river clean-up for Clean City Danbury Day, Connections Crew at Still River Greenway in summer, and Still River Day environmental education event in the fall.
- New Milford Wetlands – Kayak ramp built at Erickson Rd., two ramps and portage around falls planned for Harrybrooke Park
- ASRWVA – Working on a safe water report for Bethel
- CT DEEP – Talked about 319 funding for this watershed plan, the report as well as smaller funding projects such as the reconstructed wetland in Brookfield.
- USGS – Long-term study at Brookfield gaging station. Reports are being put together that show results for turbidity (as a proxy for Phosphorus) and

conductivity in the Still River. Dramatic increases in chloride concentrations have been noted. Should go in ECR

- Danbury Health Dept. – Danbury ramping up and preparing to meet MS4 permit requirements, looking at illicit discharge detection and elimination
- Danbury Public Schools – Still River Day and focus on environmental education in the Still
- Friends of the Lake – Continuing to monitor nutrient levels in Lake Lillinonah on which the Still River has a big impact. New development of Water Chesnut in the lake that they suspect is coming down from Still River.
- Weantinog – Connections work planned at Still River Preserve - invasives removal around rare plants identified
- Bosli – Excited about the work that’s being done and is working to connect Brookfield through the river
- H2H – Working on Co-occurrence Map that will map sections with high conservation value. Could get integrated into ECR. Should be done this month
- Brookfield WPCD – Working on updating sewers built in 1950s, about 120 houses, that feed into the Still River
- Brookfield Land Use – Working on MS4 permit prep including sediment basin retrofits, and rewriting land use
- Danbury Engineering – MS4 work including mapping drainage system & catchment areas
- Newtown Planning – Doing sampling on two of the tributaries of the Still River as well as other bodies of water not part of the Still River drainage basin
- Brookfield DPH – Study of E. coli & Phosphorous in tributaries
 - Housatonic River Trail – Connecting trail north to south from Gaylordsville to the Greenway in Brookfield. Funding is a challenge but working with property owners and corp. lands such as Kimberly

3) Watershed Planning Process Update

Mike Jastremski, HVA – Just finished up the ECR which the partners will have 6 weeks to review and provide feedback. This will help build the vision and goals for the watershed plan that will lead to implementation in two forms.

1) Construction Projects and 2) Non-construction programs

4) Still River Watershed Connections Update

Courteny Morehouse, HVA – Overview of Connections program including last year’s accomplishments project partners and this year’s project sites which are:

- Buffer planting around impounded pond at Bennett Park
- Invasives management, trail maintenance and rare plants preservation at Still River Preserve
- Japanese knotweed and buffer planting at Still River Greenway
- Canoe portage around falls at Harrybrooke Park
- Still River Day in the fall at Still River Greenway

James Ferlow warned to stay clear of owner of empty building at 1 Gallows Rd.

- Suggestion to connect with West Conn professors Dr. Pinou and Mitch Wegner, Jane Gooddall Roots and Shoots (Ed Siergeij has contact to provide)

5) Pollution Trackdown Assessments

- Mike Jastremski, HVA – HVA received 319 funding to revisit suspicious outfalls flagged in the Unified Stream Assessment and do water quality testing to trackdown illicit discharge.
- Discussed overlap with MS4 permit work and how these could aid towns in their MS4 requirements, will continue conversation with towns about overlap.

6) Recreation Sub-Committee

- Mike Jastremski, HVA – Due to the unique needs of recreation, its proposed that a subcommittee form to work on enhancing recreation in the watershed including signage, increased access to the river, and outreach. Partners agreed this would be a good idea.
- Susan Peterson talked about a river trail map from a paddling group sponsored by RCND, might have focused on the Housatonic but perhaps mapped the Still River. Would be worth tracking down and integrating into the ECR.
- Ed Siergeij talked about redoing the signs at Still River Greenway and offered support for standardizing the signs for the Still River Greenway. Harry Rosvally added that the focus to the Greenway signs has been education.
- Mentioned an opportunity to recognize Still River recreation on Nat'l Trails day, 1st Saturday in June.
- There was general support for a Recreation Sub-Committee moving forward.

7) Existing Conditions Report Feedback and Next Steps

- Mike Jastremski, HVA – Outlined how the report was put together. Report is in 2 sections, the first summarizes over 250 reference materials. The second is on the ground field assessments using Unified Stream Assessment protocol developed by the Center for Watershed Protection. We're looking for feedback in the next 6 weeks about the narrative of the first section and any improvements. What is missing from Part 2 are the photos of all the impact forms.
- Following partners review, HVA will update the report with the feedback and release it for public review and comment.
- USGS suggested integrating the new information they're collecting on Chloride which seems to directly line up from road salting changes in municipalities in 2006. Chloride has spiked over the last 10 years.
- Update Table of Contents to match page
- Courteny will send around a Word version of the narrative for partners to review and leave comments in directly along with instructions as to how to best leave feedback and the inventory of references that we used.
- Ed talked about Lake Kenosia water quality studies around nutrients and calcium, could be integrated into the ECR.



STILL RIVER WATERSHED PARTNERS

WATERSHED PLAN PARTNERS MEETING MINUTES

11/07/2018

DANBURY MUSEUM & HISTORICAL SOCIETY

43 MAIN STREET; DANBURY, CT 06810

12:00 – 2:00 PM

IN ATTENDANCE:

Mike Jastremski, HVA
Courteny Morehouse, HVA
Lindsay Keener-Eck, HVA
Mary Ellen Lemay, H2H Regional Conservation Partnership
Carrie Davis, Weantinoge Heritage Land Trust
Rebekah White, Friends of the Lake – Lake Lillinonah
Susan Peterson, CT DEEP
Ed Siergeij, Still River Alliance Commission
Nelson Malwitz, Brookfield WPCA
Kelsey Breman, Brookfield WPCA
Sandra Cox, Housatonic Valley Paddle Club
Mary Knox, Brookfield Parks & Rec
Bill Devlin, HVA Volunteer
Marcia Wilkins, Sierra Club & BOSLI
Jaime Bastian, WestCOG
Joseph Mead, Danbury Health Dept.
Dr. Ray Sullivan, Brookfield Health Dept.
Nick Kaplanis, Danbury Parks and Rec.

1) Welcome and introductions

2) Partner Updates

- HVA- Courteny updated the group on the work that the Connections crew did this summer
- Ed Siergeij (Still River Alliance Commission)- Continuing to partner with HVA on Connections and they also recently ran an Environmental Education Day for Danbury elementary schools
- Sierra Club- Forming a Land Monitoring committee
- Bill (HVA volunteer)- He is part of a group in New Milford that monitors for water chestnut (an invasive species), some found in Harrybrooke Park in the Still
- Town of Brookfield Parks & Rec- Appointed an ad hoc committee to look into expanding the Greenway trails. Working with New Milford
- Brookfield WPCA- Recently there was a public hearing regarding collecting and disposing of sewage along a stretch of shoreline (to reduce phosphorus to seven pounds a day and to get sewer into that neighborhood)
- Kelsey, also from Brookfield WPCA- Collecting Phosphorus samples related to the issue above

- Weantinogue Land Trust- Partnered with Connections this summer, focusing on monitoring easements and implementing grants (i.e., related to trail improvements); they received a \$10,000 matching grant for maintenance on historic barns on Smirsky Farm
- Brookfield Health Department- Pleased to hear the Brookfield Shore Commission update, as they have studied Dean Road in the past and found contamination; Brookfield sewer records are online now and they are being more aggressive with property owners who are lax about pumping; he also mentioned problems with blue green algae (they are monitoring)
- Housatonic Valley Paddle Club- Happy to be back in the fold and attending Still River meetings
- City of Danbury Health Dept.- Still figuring out how the new MS4 regulations affect them; they have a recent grant that involves some trails in Danbury
- West COG- They are assisting towns with MS4 permitting and wetland management and are getting more involved with H2H initiatives
- DEEP- Working with two other organizations that are working on watershed based plans
- H2H- They recently mapped areas of highest conservation value and divided the landscape into focus areas, for smaller group focus; Portions of the Still River are in Focal Area 10 and the first meeting for that area is tonight

3) Watershed Planning Process Update

Mike Jastremski, HVA – The partners and HVA is about three years into this planning process. The ECR was finished in the spring and Courteny has been conducting a circuit ride around to each of our partner towns. The next step is formulating the Vision and Goals and developing implementation strategies, which HVA has already begun to do, to some extent. Next year, HVA will start water quality monitoring and pollution trackdown in the Still River.

4) Existing Conditions Report Summary

Courteny Morehouse, HVA – Courteny gave a sample presentation of the ECR that has been presented to towns throughout the watershed. She gave a brief overview of the flooding, recreation, and water quality of the Still River including the four TMDLs that currently apply. She explained that this circuit ride provides the towns with an opportunity to learn about the watershed plan, provide feedback on the ECR and let HVA know of any town priorities for restoration.

There was a brief discussion on impervious surfaces and the work that WestCOG has done mapping tree cover (in order to identify potential planting areas)

5) Vision and Goals Workshop

Things that are missing from the Vision and Goals worksheet: Education and Outreach.

1. Water quality and public health:
 - a. Meet the TMDLs
 - b. Reduce contaminants
 - c. Establish buffers and conserve existing buffers

- d. Best Management Practices for border properties
 - e. Low Impact Development
 - f. Work with wetlands commissions
 - g. Take a policy focus: draft resolutions that could be rolled out in each town (mandates for LID, etc.)
 - h. Overlap with MS4 goals (with a focus on point and nonpoint source pollution)
 - i. Water quality monitoring program
 - j. Draft “sensitive watershed overlay district”
 - k. River should meet bathing water standards (because of swimmers)
 - l. Address emergency discharges
2. Species and habitat:
- a. Sustainable development
 - b. Invasive species removal – CIFWG working on aquatic invasives
 - c. Ongoing monitoring of rare plant and animal areas (NDDDB)
 - d. Restoring in-stream habitat connectivity
 - e. Education around invasives vs. natives
 - f. Strategic land protection – regionally – encourage land conservation, partnership with land trusts & CRP
3. Recreation:
- a. Remove all obstructions/blockages from river
 - b. Motorway/canoe/kayak access
 - c. Connect the Greenway to sidewalks in developed areas
 - d. Extend Greenway and connect towns
 - e. Better advertising & outreach for the Greenway in Danbury and recreation in general
 - f. Updated paddle guide or signage
 - g. Coordinate with Chamber of Commerces
 - h. Fishing access
4. Flood resiliency:
- a. Focus on green infrastructure
 - b. Connection between river blockages/debris and flooding
 - c. Target areas that would benefit the most from flood control
 - d. Eliminate discharge from wastewater treatment plants during high waters
 - e. Disconnect DCIA and reduce %IC where possible
 - f. Update septic systems (also goes in water quality)
5. Collaboration:
- a. Keep Still River Partnership going
 - b. Collaborating on grant applications
 - c. Sharing data and resources
 - d. Sharing Best Management Practices and designs
 - e. Strategically identifying and prioritizing land conservation areas
 - f. Working with wetland commissions
 - g. A part-time Still River Watershed Management staff person
6. Capacity-building:
- a. Can be incorporated into each of these other goals
7. Education and Outreach:

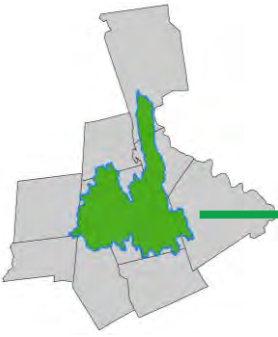
- a. Focus on invasive species removal
- b. Partner with school environmental programs – Connections expansion
- c. DEEP fisheries has a great program
- d. Publish a newspaper article in the Spring on the Still River planning
- e. Link to the Still River website from town websites
- f. Make sure that the residents within this region know about the Still River and about the watershed plan
- g. Cross pollinate on social media and e-newsletters
- h. Work with West Conn to get students involved

6) Recreational Trails Committee

HVA recently applied for a grant to put together an Action Plan for completing the Greenway and water trail, and to put together a committee to specifically work on recreation planning.

7) Conclusions

Next steps: HVA will come up with a list of elements that will go into the vision and goals, and will have drafts by the December meeting.



STILL RIVER WATERSHED PARTNERS



WATERSHED PLAN PARTNERS MEETING MINUTES

12/18/2018

BROOKFIELD CRAFT CENTER

286 WHISCONIER RD. BROOKFIELD, CT 06804

2PM – 4PM

IN ATTENDANCE:

Lindsay Larson, HVA

Courteny Morehouse, HVA

James Ferlow, New Milford Inland Wetlands

Mike Zarba, New Milford Public Works

Louise Washer, Norwalk River Watershed

Jay Annis, Brookfield Greenway

Mary Knox, Brookfield Parks and Rec.

Kelsey Brennan, Brookfield WPCA

Nelson Malwitz, Brookfield WPCA

Ray Sullivan, Brookfield Health Dept.

Rebekah White, Friends of the Lake

Carrie Davis, Weantinoge

Marcia Wilkins, Sierra Club & BOSLI

Cynthia Robinowitz, Northwest Conservation District

Joseph Mead, Danbury Health – Environmental Compliance

David McCollum, Bethel Inland Wetlands Agent

Susan Peterson, CT DEEP

AGENDA

1) Welcome and introductions

2) Partner Updates

- HVA is hiring for Connections Summer Crew Leader and releasing an RFP for engineering firms to partner with us on watershed plan implementation
- Brookfield Health Dept. – testing Lake Lillinonah for blue-green algae, looking into mosquito control methods to curb West Nile virus, working with WPCA on water testing of sewer lines, looking into the impacts of chlorides from road salts on plumbing
- Bethel Inland Wetlands – worked with HVA at Bennett Memorial Park doing a riparian buffer along Limekiln Brook, developing new conservation development plan for the town

- Friends of Lake Lillinonah – working on invasive aquatics management and cyanobacteria in the Lake
- Weantinoge – wrapping up 3 grants; Smirksy farm - 1772 grant, trail improvement on Mt Tom preserve - CCF, Bear Hill protection just received more land under easement
- DEEP –dam removal, finishing up watershed plan for the Pomperaug, looking at whether there will be changes with the new governor, some new positions were created
- NW Conservation District – provide technical services to towns around stormwater, conservation planning, and outreach to residents, monitoring restoration planting near dam removal in Watertown, tailoring an LID manual for Woodbury to use with other towns
- Sierra Club – looking for grants to mitigate dairy farm impacts
- New Milford Inland Wetlands - working on new MS4 permit, aquifer protection regulations and water quality
- Norwalk Watershed Assoc. – At meeting to learn from what we’re doing. Working on a pollinator pathway in 14 towns including Still River towns Danbury, Bethel, and Newtown
- Brookfield Parks & Rec & Greenway – Phase 2 of Still River Greenway is underway, trying to find the best route north, working on easement issues and starting a marketing campaign
- Brookfield WPCA – study of influence of septic systems on soil and water, efforts to put one neighborhood (100+ properties) on sewer

3) Watershed Planning Process Update

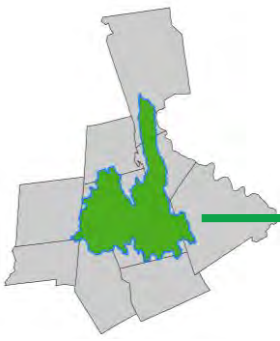
- Finished with Public draft of the ECR and awaiting DEEP’s comments to integrate. We went around to towns to introduce the watershed plan to selectmen and residents and give them a summary of the ECR. We’re now at the Vision and Goals portion of the process. Vision and Goals will lead to Objectives – more granular deliverables. This will set the context for the implementation plan which we’re starting to work on concurrently.

4) Vision & Goals Workshop

- Partners workshopped the language and specificity of the vision and goals – see attached Draft Vision and Goals_v2

5) Conclusion & Next Steps

- Courteny will send version 2 of the Vision & Goals along with meeting minutes for all to review. Encourage any and all partners to look over and make comments or edits as needed. Finalize at the next meeting and move toward Objectives.
- Next meeting will be mid- Feb and Courteny will send out a Doodle poll to find a time.



STILL RIVER WATERSHED PARTNERS



WATERSHED PLAN PARTNERS MEETING MINUTES

2/21/2019

BROOKFIELD CRAFT CENTER

286 WHISCONIER RD. BROOKFIELD, CT 06804

1PM -2:30PM

IN ATTENDANCE:

Lindsay Larson, HVA

Courteny Morehouse, HVA

Michael Jastremski, HVA

William Devlin, HVA Volunteer and Danbury Historian

James Ferlow, New Milford Inland Wetlands

Julie Bailey, New Milford Riverfront Revitalization Commission

Seamus McKeon, New Milford Bike and Trail Commission

Michael Grouver, New Milford Rails Trails Association

Nelson Malwitz, Brookfield WPCA

Dr. Ray Sullivan, Brookfield Health Dept.

Joseph Mead, Danbury Health – Environmental Compliance

Carrie Davis, Weantinoge

Sandra Cox, Housatonic Valley Paddle Club

Cynthia Robinowitz, Northwest Conservation District

Jamie Bastian, Western Council of Governments

Susan Peterson, CT DEEP

AGENDA

1) Welcome and introductions

2) Partner Updates

- WestCOG – Working on MS4 support for their towns by providing them data and maps. Hiring a seasonal person to map outfalls and catch basins.
- Weantinoge – Creating a capital investment plan for all preserves and trails including Still River Preserve with its invasive plant problem. Could add river access to infrastructure.
- NM Bike & Trails Commission – Moving ahead with trail plans starting at Gaylordsville and working south toward downtown NM. Hired a consultant, Milone and McBroom, who completed routing study that was then presented to the public. Based on public feedback are now exploring an alternate route that follows the west side of the Housatonic. Also just received a state grant for an engineering study on a section of trail.
- HVA – Did not receive the CT Rec Trails grant but we were at the top of the cut and should be able to apply again next year. On track to install a boat launch and portage at Harrybrooke Park this summer. In the Connections program HVA is still looking for a Summer Crew Leader and we just put in a grant to partner with WestConn and Danbury public schools to expand into

the Aquatic Science class at the high school. This brings a possible 250 kids into the program and reaches a more under-resourced community.

- Brookfield Health Dept. – Affected by rising well levels. Working to deal with run-off which could become a larger problem in the future, esp. chloride.
- CT DEEP – New round of 319 grand funding is open, applications due April 3. DEEP is trying to track salt levels as well, communicating with USGS. Doing a lot of cutting in Wildlife Management Areas because of disease, insects and storm damage. If people are doing their own tree clearing near a river, the fisheries program has developed a guide on proper clearing near streams.
- Danbury Health Dept. – Working on MS4 regulations. Interested in water quality monitoring, looking for contaminants, tracking down catch basins/illicit discharges. Some discussion followed about specifics in regulation and policy power that comes with the MS4 permit. DEEP hired CLEAR (UCONN) to help towns makes sense of their MS4 responsibilities.
- BWPCA – Finished a study looking at 105 homes with low septic systems near the Still. Found high levels of phosphorous and *E. coli* in brooks feeding the Still. Most residents were supportive of solutions, some were ambivalent, and some were resistant with concern for costs. Notably no one cited environmental reasons for resisting the project. BWPCA is talking with DEEP about how to use 319 funding to address. This project should be incorporated into the watershed plan.
- NWCD – Trying to combine access to 319 funding to do a project with HVA.

3) Watershed Planning Process Update

- Working on identifying implementation projects. HVA has been visiting sites that were identified in the Unified Stream Assessments and through GIS data to determine possible restoration and stormwater retrofit projects. Courteny walked through what these site assessments look like and the process of choosing a site. HVA has been meeting with towns to see which projects are most viable and will bring the list of final projects to the next partners meeting for ranking.
- Looking at writing these projects as well as programs into the implementation plan.

4) Finalize Vision and Goals

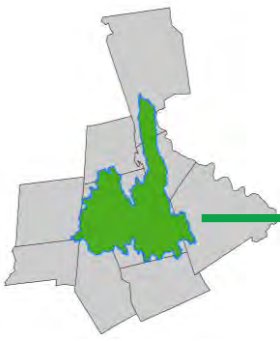
- There were a couple of questions about goals but no changes. Vision and goals were approved.

5) Objectives

- In a projected word doc, partners brought up idea objectives and projects or programs to address water quality while Courteny captured what was proposed.

6) Conclusion and Next Steps

- Courteny will follow up with people to get more ideas for proposed objectives and have a draft by next meeting in April.
- Call to partners to send any ideas they want to see in the plan.



STILL RIVER WATERSHED PARTNERS



WATERSHED PLAN PARTNERS MEETING MINUTES

4/23/2019

BROOKFIELD WATER POLLUTION CONTROL AUTHORITY
53A COMMERCIAL RD. UNIT 1 BROOKFIELD, CT 06804
1PM -2:30PM

IN ATTENDANCE:

Courteny Morehouse, HVA
Michael Jastremski, HVA
William Devlin, HVA Volunteer and Regional Historian
Julie Bailey, New Milford Riverfront Revitalization Commission
Nelson Malwitz, Brookfield WPCA
John Siclari, Brookfield WPCA
Marcia Wilkins, Sierra Club & BOSLI
Rebekah White, Friends of the Lake
Susan Peterson, CT DEEP

ON CONFERENCE CALL:

Lou Memoli, BOSLI
David McCollum, Bethel Inland Wetlands

AGENDA

1) Welcome and introductions

2) Partner Updates

- Friends of the Lake – Focusing efforts on removing water chestnut from areas of Lake Lillinonah, the Housatonic, and the mouth of the Still River
- Sierra Club – Working on issues in the Skantic River. Gathering water quality data.
- CT DEEP – Closed a round of 319 applications. Received 22 applications asking for \$3M. CT DEEP is awarding \$1M.
- BWPCA – Submitted two grants, one to 319 and the other to Long Island Sound Futures Fund, to fund study of septic systems on Dean Rd. properties to determine nutrient loading into the Still.
- Bethel Inland Wetlands – Doing public outreach for the POCD and working on categorization. Part of this will involve the public priorities of the Still River. POCD should be finalized late this year, 2019.
- BOSLI – Collaborating with HVA for June 1st CT Trails Day. Also focusing more efforts on pollinator pathway in the Still River. This program is being used by H2H and other land trusts regionally to encourage the planting of pollinator shrubs in a corridor for migration and habitat connectivity.
- HVA – Intro to H2H for those who aren't familiar. H2H is a regional conservation partnership of land trust and conservation group from the Hudson to the Housatonic Rivers. They have divided the region into smaller focus areas. The first active Focus Area includes portions of the Still. They

have identified areas with high conservation value and need in the Danbury/Bethel/Newtown/Redding area and are going after grants collectively to fund land protection of these areas, which are the headwaters of the Still.

- HVA – Hired a summer crew leader for Connections summer crew. Working with Danbury High School and Newtown High School this spring on cleanup and a riparian buffer planting around Lake Kenosia. Bringing in Bill Devlin to speak to the history as well as water quality. Looking for more projects that the Connections crew can work on. Simple restoration work like invasives removal, riparian buffer planting and maintenance. Let Courtney Morehouse know via email. courtenymorehouse.hva@gmail.com

3) Watershed Planning Process Update

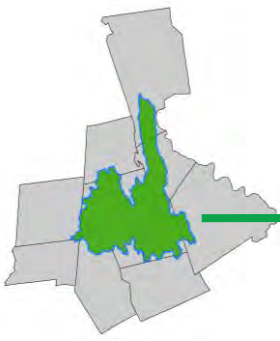
- Starting on the Implementation Plan. We've identified a number of stormwater retrofit projects as well as other projects throughout the Still. All these will go in the implementation plan along with the ECR, Vision and Goals and Objectives to create the draft Implementation Plan. This then goes out to SRP and the public for review and comments which informs the final Implementation Plan. All this will be finished by mid-summer. We are holding off on finalizing Objectives today and will be sending out a draft of those soon.

4) Presentation & Ranking of Potential Project Sites

- HVA used a protocol developed by the Center for Watershed Protection for Streets and Storm Drain assessments and in some cases a Hotspot Inspection for those areas that may present a higher risk of pollutant loading to evaluate locations of potential stormwater retrofits.
- We then narrowed the list of sites further through conversations with towns. HVA was able to sit down with Bethel, New Milford, and Brookfield but haven't met with Danbury yet, thus the list of projects are higher than the other towns on the "Full" list for Danbury.
- Note that there are no stormwater retrofits in the New Milford because all the properties HVA assessed were already disconnected and there weren't any connected impervious surfaces with viable partnerships at this time. There will still be projects in this town but not the stormwater retrofits that we're looking at today.
- Courtney then presented on each of the project locations outlining the dynamics of the sites, where stormwater goes, the amount of impervious cover and other potential pollutants. All of which is included in the summary pages attached to each packet. The packets also include aerial photos with proposed retrofit sites, approximate stormwater flow lines, and other noted impacts.
- HVA asked the Still River Partners to rank the top 10 projects from 1-10, 1 – highest priority, 10 – lowest. The top 4 ranked projects will go to the consultant applicants that HVA has received to get a more detailed cost estimate and proposal in order to choose which consultant to hire. The same 4 projects will then be moved forward with secured funding to "shovel-ready" design phase and permits in place.

5) Conclusion and Next Steps

- HVA is asking each partner to email us their rankings by Friday next week and will follow up with an email asking folks to do so.
- They will also be following up with an email of draft Objectives to be workshopped at the next Still River Partners meeting in June.



STILL RIVER WATERSHED PARTNERS

WATERSHED PLAN PARTNERS MEETING MINUTES

7/9/2019

BROOKFIELD WATER POLLUTION CONTROL AUTHORITY
53A COMMERCIAL RD. UNIT 1 BROOKFIELD, CT 06804
2PM –3:30PM

IN ATTENDANCE:

Courteny Morehouse, HVA
Michael Jastremski, HVA
Max Kelly, HVA Intern
Eric Troutwein, HVA Intern
Alice Dew, Brookfield Land Use
William Devlin, HVA Volunteer and Regional Historian
Mike Zarba, New Milford Public Works
Joe Mead, Danbury Health Dept.
Kristi McPadden, Brookfield WPCA
Cynthia Rabinowitz, NW Conservation District
Chad Schroeder, WestCOG
Kendra Beaver, WestCOG
Carrie Davis, Weantinoge Land Trust
Keith Beaver, Didona Associates
Rebekah White, Friends of the Lake
Susan Peterson, CT DEEP

ON CONFERENCE CALL:

Lou Memoli, BOSLI
David McCollum, Bethel Inland Wetlands
Nelson Malwitz, Brookfield WPCA

AGENDA

Welcome and introductions

1) Partner Updates

- Brookfield Land Use – Met with HVA and Didona Associates to talk about the project at Brookfield Public Works facility and invasives management using the summer Connections crew to remove barberry along the Brookfield Greenway
- Bill Devlin – Ongoing efforts to remove water chestnut at Harrybrooke park will continue this summer with Connections crew.
- New Milford Inland Wetlands – Focusing on habitat enhancements within the Still watershed. Plans to remove woody debris that allow kayaking/recreation in the river.
- New Milford Public Works – Working with HVA to map outfalls for MS4 compliance throughout the town including portions of the Still River watershed.

- Danbury Health Dept. – Working through MS4 requirements for the City. Meeting with Danbury Chamber of Commerce to present on the Greenway and do outreach. Would love to have Still River planning be a part of this presentation.
- Brookfield WPCA – Waiting to hear about 319 grant funding to the Dean Rd. Septics Project application submitted last month. Received money from Clean Water Fund to address nutrients in Candlewood Lake.
- Northwest Conservation District – Exploring ways to plug into the watershed plan. Ongoing conversations to collaborate on stormwater mitigation projects utilizing county and statewide funds received through 319.
- CT DEEP – Funder of HVA for Still River Watershed Planning. Finished reviewing the draft ECR.
- WestCOG – Brought on two Sustainable CT fellows, Kendra and Chad, to help regional municipalities with Sustainable CT eligible projects, outreach and certification.
- Weantinoge – Working on annual inspection of preserve properties. Brought interns to help with trail maintenance, trail maps, invasive removal and general stewardship of preserves.
- Didona Associates – Contracted to help with stormwater site conceptual designs by HVA as part of this plan. Halfway through conceptual plans and site visits for the top 10 sites ranked last meeting.
- HVA – Planned river access project at Harrybrooke Park to portage around the falls to begin mid-August. Working with the town of New Milford to complete outfall mapping and pollution reduction in accordance with MS4 permit. Also wrapping up contract for ambient water quality monitoring program to start next April. Summer Connections crew started last week with our high school youth. They are focusing on habitat restoration throughout the watershed including much of it along the Still River Greenway.
- Friends of the Lake (Lillinonah) – Focus has been on getting rid of water chestnuts. Few small patches remain. Trying to breed weebles to control milfoil has been difficult.
- Bethel Wetlands – Working on POCD for 2019 to wrap up toward end of this year. Met with HVA and Didona to discuss stormwater retrofits at public works garage, Bethel Fire Dept., Rourke Field and Workspace Academy.
- Brookfield Open Space Legacy – Focusing on terrestrial and floodplain impact in conjunction with invasives. Recently launched the pollinator pathways initiative to increase pollinators and biodiversity in Brookfield.

2) Watershed Planning Process Update – Implementation Strategy

We are now at the action plan – implementation strategy portion of watershed planning having completed the existing conditions report, vision and goals. We have a draft Action plan that we will present shortly. This meeting to focus on what's in the action plan, how it's organized, and go over any missing elements that need to be included.

3) Still River Action Plan Review

Two main questions to answer: 1) Is the Action Plan organized in a useful way? 2) What needs to be added?

Suggestions from the group:

- Add Highlighted projects for Still River Greenway and Water Trail
- Add highlighted project for Eagle Road retention basin (follow-up with Joe Mead to provide details)
- Add highlighted project for Brookfield Bioretention basin (follow-up with NWCD for details)
- Change Dean Rd. from “proposed” to “underway”
- Create section that outlines where the EPA can find each of the 9 elements in relation to specific objectives
- Create a table with standards, milestones to be completed and a date planned for completion, as well as a way to measure if the plan is working.
- Add a section for chloride and salt management to the General BMP section. Look at manuals from WestConn, UConn, USGS, and New Hampshire.
- Add section about agricultural impacts that include farmland soils, suggested BMPs, small farm BMPs. Note that New Milford has agriculturally zoned land that could be actively farmed so even though the watershed is mostly urban this might be helpful. Include info on equestrian farms (which is an issue in Litchfield)
- Update Outreach/Education section to include:
 - NM Sustainable CT efforts
 - Expansion of Connections into other youth services programs
 - Expansion into other schools (Brookfield AP science teacher looking for projects)
- Change Municipal Stormwater to Municipal Properties Management – include specific areas of improvement in this section, break out section of Parks that address landscape management and habitat restoration.
- Outline estimated load reductions per recommended BMPs
- Create Load Reductions section that builds off TMDL to estimate load reductions.

4) Conclusion and Next Steps

- Courteny will follow up in the next two weeks to ask partners to look over specific sections relevant to them for review and feedback as well as connect on the various projects brought up here. Please take the time to review the plan as it goes forward so it can serve your needs.

**Public Meetings:
Meeting Agendas**

**BOARD OF SELECTMEN
REGULAR MEETING
MONDAY, SEPTEMBER 17, 2018, 7:30 P.M.
COUNCIL CHAMBER
NEWTOWN MUNICIPAL CENTER, 3 PRIMROSE STREET, NEWTOWN, CT**

AGENDA

CALL TO ORDER

SALUTE TO THE FLAG

VOTER COMMENTS

ACCEPTANCE OF MINUTES: 09/04/18

COMMUNICATIONS

FINANCE DIRECTORS REPORT

NEW BUSINESS:

Discussion and possible action:

1. Still River Watershed Plan – information only
2. Sandy Hook Permanent Memorial Commission design recommendation
3. CIP presentation
4. Review of CIP regulation for possible referral to Board of Finance and Legislative Council for revision
5. Appointments/Reappointments/Vacancies/Opening
6. Driveway Bond Release/Extension
7. Tax Refunds

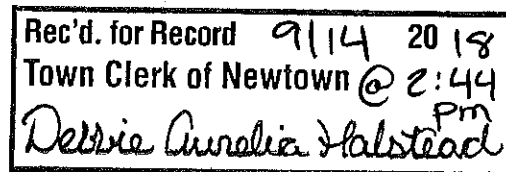
VOTER COMMENTS

ANNOUNCEMENTS

ADJOURNMENT

Dan Rosenthal, First Selectman

If you plan to attend this meeting and require assisted hearing devices, please contact the Office of The First Selectman at 270-4201 at least 24 hours prior to the meeting.





BOARD OF SELECTMEN

Clifford J. Hurgin Municipal Center, 1 School Street
Bethel, Connecticut 06801 Telephone: (203) 794-8501

*Matthew S. Knickerbocker, First Selectman
Richard C. Straiton, Selectman
Paul R. Szatkowski, Selectman*

NOTICE OF REGULAR MEETING

Tuesday, October 16, 2018
7:00 p.m.
CJH Municipal Center – Meeting Room “A”

A G E N D A

Call to order/Pledge of Allegiance

Approval of Regular Meeting Minutes from Tuesday, October 2, 2018, Joint Meeting
October 3, 2018 and Special Meeting Tuesday, October 9, 2018

New Business:

Appointment of Poet Laureate- Cortney Davis

Watershed Plan Presentation

Consideration of waiving bid process of new fire truck

Old Business:

Consideration of Health Department Fees

RECEIVED
2018 OCT 15 P 4:03
TOWN CLERK
TOWN OF BETHEL



Ridgefield Conservation Commission
Town of Ridgefield

November 5, 2018
7:30 p.m.

Town Hall Annex, 66 Prospect Street
First Floor Conference Room

CONSERVATION COMMISSION AGENDA

1) Approval of Minutes

October 22, 2018 Meeting

2) Open Space

Still River Watershed Plan Presentation
Lake Windwing

3) Aquarion – Proposed diversion of Norwalk River

4) Planning & Zoning Commission, Inland Wetlands Board

a) Meetings for Attendance

Nov 7	Baker	(84 Gov/62 PR – Public Hearing)
Nov 13	??	(Winter Club – Public Hearing, if needed)
Nov 20	Bishop/Pilch	(84 Gov/62 PR – Public Hearing, if needed)
Nov 27	Snow	(Winter Club – Public Hearing, if needed)
Dec 4	Brewster/Cronin	(23 Catoonah – Public Hearing)
Dec 12	Kace/Levine	(Winter Club – Public Hearing, if needed)
Dec 18	Pilch/Baker	(28 Great Hill – Public Hearing)

b) New Business

18 Hayes Lane
23 Catoonah
28 Great Hill – Comments (due 11/12)
84 Governor/62 Prospect Ridge – Revised Comments (Due Nov. 7)

c) Report on P&Z/IWB Meetings

Oct. 23 – Amendment 4.5 (Cronin/Kace)
Oct. 30 – Winter Club (Beckenstein)

5) Chairman's Remarks

2019 Meeting Schedule

NEXT RCC MEETING WILL BE: November 19, 2018

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NOTE: Anyone requiring special accommodations due to disability please contact the Conservation Office at (203) 431-2713.



TOWN OF NEW MILFORD

Roger Sherman Town Hall
10 Main Street
New Milford, Connecticut 06776
Telephone 860-355-6010 • Fax 860-355-6002
Office of the Mayor
Pete Bass



TO: Noreen H. Prichard, Town Clerk

FROM: Pete Bass, Mayor

CC: Town Council Members
Department Heads
Matt Grimes, Town Attorney
Randy DiBella, Town Attorney
Dianne Littlefield, Executive Secretary
Stephanie Barksdale, Recording Secretary

Date: September 21, 2018

RECEIVED
TOWN CLERK
2018 SEP 21 P 4: 03

NEW MILFORD, CT

*****REVISED*****

**Regular Town Council Meeting – September 24, 2018,
7:00 p.m., E. Paul Martin Meeting Room, Town Hall, Second Floor**

AGENDA

All items are for discussion and possible action unless otherwise noted

1. Pledge of Allegiance and Moment of Silence
2. Public Comment – All persons who wish to speak must sign up before the meeting starts. Comments must be addressed to the Town Council. Initial comments are limited to 5 minutes. If a member of the public would like to speak in excess of the 5 minutes he or she may request to do so and time may be set aside at the end of the agenda for that individual to speak for an additional 5 minutes.
3. Mayoral Certificate of Achievement -
 - New Milford Youth Baseball
 - New Milford Youth Softball Managers
4. Mayor's Remarks

5. Discussion and possible action in regard to the following Reappointments -
BAR PLANNING GRANT PROGRAM STEERING COMMITTEE-

Reappointment Liba H. Furhman (D)	9/11/2018 - 3/12/2018
Reappointment Julianne K. Bailey (D)	9/11/2018 - 3/12/2018
Reappointment Christopher P. Gardner (R)	9/11/2018 - 3/12/2018
Reappointment Lucy Wildrick (D)	9/11/2018 - 3/12/2018
Reappointment Richard B. Rosiello (U)	9/11/2018 - 3/12/2018
Reappointment Frank E. Wargo (D)	9/11/2018 - 3/12/2018

6. Discussion and possible action regarding the September 10, 2018 Town Council meeting. Irene Skrybailo mistakenly used the name Irene Meltzer on her volunteer application submitted to the Mayor resulting in her appointment to the Bike and Trail Committee II as Irene Meltzer. Her registered voter name is Irene Skrybailo and was sworn in as such.

7. Approval of Prior Minutes –
Regular Town Council Meeting September 10, 2018

8. Parks & Recreation –
Discussion and possible action regarding the Parks & Recreation Commission request for permission to accept a donation in the amount of \$1,100.00 from the Heaton Family in loving memory of John Joseph Heaton Jr. of New Milford. These funds will be utilized to plant a tree with a memorial plaque on the Town Green. Funds are to be deposited in the Parks & Recreation Gift Fund.

9. Grant Writer –
 - a) Grant Funds Acceptance -

“Be it resolved that the Town of New Milford accepts \$5,296 from the Iroquois Community Grant for the purchase of plantings to establish an arboretum at Hulton Meadow. Funds will be accepted into the Parks and Recreation Gift Fund, account 33510000-59902 or other account as determined by the Director of Finance.”

 - b) Authorization Resolution –
Department of Economic and Community Development, State Historic Preservation Office: Historic Restoration Fund. This grant will be for up to \$50,000. The funds will be used towards the replacement of the roof and repair of the gutters at Roger Sherman Town Hall.

“Be it resolved that Pete Bass, Mayor of the Town of New Milford is authorized to sign and apply for the Department of Economic and Community Development, State Historic Preservation Office: Historic Restoration Fund, on behalf of the Town. Mayor Bass is empowered to execute and deliver in the name and on behalf of this corporation a certain contract with the State of Connecticut, Department of Economic and Community Development, and to affix the corporate seal, if any.”

- c) Authorization Resolution –
Department of Economic and Community Development, State Historic Preservation Office: Certified Local Government Grant This grant will be for \$20,000. The funds will be used to hire an independent contractor to perform an Adaptive Reuse Study, analyzing the reuse potential, identifying potential new uses and financial strategies for the property and building at 50 East Street.

“Be it resolved that Pete Bass, Mayor of the Town of New Milford is authorized to sign and apply for the Department of Economic and Community Development, State Historic Preservation Office: Certified Local Government Grant, on behalf of the Town. Mayor Bass is empowered to execute and deliver in the name and on behalf of this corporation a certain contract with the State of Connecticut, Department of Economic and Community Development, and to affix the corporate seal, if any.”

- d) Update and discussion

10. Personnel –

- a) Discussion and possible action to accept the updated job description of the Road Construction Surveyor.
- b) Discussion and possible action to accept the updated job description of the Design Engineer/Civil Engineer.

11. Tax Collector –

Discussion and possible action regarding September 2018 refunds in the amount of \$7,577.34 leaving a balance of \$47,977.54.

12. Great Brook Road –

Discussion and possible action regarding consideration of the proposed partial discontinuance of Great Brook Road

- a) Motion: "Pursuant to Section 13a-49 of the CT General Statutes, motion to approve - and recommend to a Special Town Meeting - the partial discontinuance of Great Brook Road as set forth in the Memorandum prepared by the Town Engineer."

NOTE:

- All property owners were notified in letters dated August 22, 2018. None were returned as undelivered.
- Signs were posted conspicuously at the required locations informing the public of the 9/24/18 Town Council Meeting.
- Town Council approved 8-24 referral to Planning Commission on August 13, 2018. Planning Commission met on September 6, 2018, and unanimously approved the following motion: "To recommend in favor of the 8-24 referral for the discontinuance of a portion of Great Brook Road as set forth in the attached legal description. The reason for the discontinuance is that it will eliminate the potential future obligation of the Town to construct and maintain this section of the road."

- b) Motion: "Motion to call a Special Town Meeting for October 9, 2018 at 6:45 PM in the E. Paul Martin Room at New Milford Town Hall. 10 Main Street - New Milford, CT for considering the partial discontinuance of Great Brook Road as approved by the Town Council on September 24, 2018."
13. Discussion and possible action regarding approval of Charter Revision Explanatory Text
 14. Discussion and possible action regarding approval of Library Question Explanatory Text
 15. Ordinance Repeals -
 - a) Discussion and possible action regarding repeal of Ordinance Chapter 10, "Junk"
 - b) Discussion and possible action regarding repeal of Ordinance Appendix C, "Motor Vehicles Junkyards and Businesses"
 16. Mayor's Office –
 - 1) East Street School -
 - a) Discussion and possible action regarding LOI from Dakota Properties
 - b) Discussion and possible action regarding Preservation for Historic Trust Grant opportunities
 - 2) Peagler Hill Property –
Discussion and possible action regarding purchase of Peagler Hill property
 - 3) Consent Calendar –
Discussion and possible action regarding amending the Town Council Rules and Procedures to include the use of a consent calendar
 - 4) Reports & Presentation Materials –
Discussion and possible action regarding Town Council Rules and Procedures as they pertain to reports and presentation materials
 - 5) Discussion and possible action regarding Fire Marshal and EOC Director
 - 6) Landfill Settlement Fund –
Update on amount in landfill settlement fund and when next payment comes
 17. Recycle Center Subcommittee–
Discussion and possible action regarding Town Council authorizing the implementation of a system of weighing MSW and charging by weight. See the new pricing per pound chart that is proposed.

18. Housatonic Valley Association–

Report on existing conditions on the health of the watershed and progress in the watershed plan.

Adjourn

The next Regular Meeting of the Town Council is scheduled for Tuesday, October 9, 2018 at 7:00 p.m. in the E. Paul Martin Meeting Room, Roger Sherman Town Hall, Second Floor

(Note: These Minutes are draft until approved at the next regularly scheduled meeting of the Town Council)

NEW MILFORD TOWN COUNCIL
REGULAR MEETING
MINUTES
September 10, 2018

Present: Mayor Peter Bass
Katy Francis
Doug Skelly
Michael Gold
Lisa Hida
Walter Bayer
Peter Mullen
Mike Nahom
Paul Szymanski

Absent: Tom Esposito

Also Present: Attorney Matt Grimes
Randy DiBella, Town Attorney
John Tower, Town Attorney
Bob Hanna, Recycling Center Coordinator
Greg Bollaro, Human Resource Director
Greg Osipow, Acting Director of Finance
Mike Zarba, Director of Public Works
Eleanor Covelli, Assistant Director Parks & Recreation
Olga Alizarchyk, Comptroller
Joe Quaranta, New Milford Tree Warden

RECEIVED
TOWN CLERK *7/10/18*
2018 SEP 17 A 10: 25

NEW MILFORD, CT

The meeting was called to order at 7:00 pm by Mayor Bass.

1. Pledge of Allegiance and Moment of Silence
2. Public Comment

Leah Gill, a New Milford resident, said she was imploring the Council to look at the facility committee as there are too many conflicts of interest. She said the Pettibone Community Center Committee had 25 appointments to review one specific building but the facility utilization committee had 9 to evaluate multiple facilities. She said these irresponsible, short term actions will be costly.

Mr. Szymanski arrived at 7:03 pm.

Jeff McBrearity, a New Milford resident, said it was his understanding that the Pettibone Community Center committee would make no decisions rather would present findings to the Council for what to do. He also said he asked the Council in June where the money from the State

lottery goes but no one has answered him yet. He asked how much the Town is getting. He asked again why the cost for books at Sarah Noble went up 2870% for 2017 and had another increase in this year's budget. Finally, he suggested that whatever happens at Pettibone it should be used for teaching technical skills which are lacking now.

Ms. Francis moved to waive the Council rules to allow a person to speak after the participation sign up had been removed, seconded by Mrs. Hida and passed unanimously.

Lucy Wildrick, a New Milford resident, gave a shout out to the folks at Meadowbrook Gardens who donated three full days to clear the banks along the river walk. She encouraged the Council to get whatever resources are needed to maintain the riverbank work as it is the first impression of the Town for many visitors.

3. Mayoral Certificate of Achievement -

- New Milford Youth Baseball
- New Milford Youth Softball

4. Mayoral Certificate of Recognition –

- Lifeguards at Lynn Deming

5. Mayor's Remarks

Mayor Bass said the road work is continuing with Long Mountain Road getting started, the trees have been cut and drainage work started on Squire, Town Farm has been paved and the roundabout is proceeding. The BAN roads include Great Brook, Stephanie and Sega.

The next step is to become more proactive in the road maintenance planning and two new jobs are being created in the road department which will save the Town half of the money it spends annually on design through consultants.

Mayor Bass thanked all those who have been working on beautifying the downtown and surrounding area. The riverfest will be October 13th. There is a plan to design walking loops from the riverfront to the downtown.

The search for an Economic Development Director is continuing. There has been an increase in interest in New Milford as there is a letter of intent on Peagler and Fort Hill and East Street School.

Moody's Investment Services has removed the negative outlook on New Milford as the Town went right to work on solving the decreased revenue from the State.

Mayor Bass thanked Dan Calhoun for increasing the security at Lynn Deming after the July 4th incident. They will be looking at ways to enhance the security for next season.

The Mayor thanked Chief of Police Boyne and Lieutenant Covello for assuring that the safety of New Milford's kids, town and future are of utmost importance while the Town searches for a new chief.

The Town will be working with the Board of Education on oil tank purchases and the roof work at the high school, Hill & Plain, Sarah Noble and Northville.

They will continue the joint purchase of oil and energy products.

Mayor Bass said he worked with the EOC over the summer as to how they respond to crises. They also worked with the Board of Ed on safety measures.

The Human Resource Department has started mandatory training for staff including training programs specific to each departments job functions.

Mayor Bass thanked the roads committee for their continue work.

There will be a 9/11 ceremony at 8:30 am at the 9/11 memorial on Patriots Way.

6. Appointments and Reappointments to Boards, Commissions and Committees -
Discussion and possible action in regard to the following:

OLD BOARDMAN BRIDGE COMMITTEE –

Reappointment Katy Francis (R)	07/12/2018 – 01/11/2019
Reappointment Robert Burkhart (D)	07/12/2018 – 01/11/2019
Reappointment Jeremy Ruman (R)	07/12/2018 – 01/11/2019
Reappointment Joe Quaranta (U)	07/12/2018 – 01/11/2019
Reappointment William Devlin (U)	07/12/2018 – 01/11/2019
Reappointment Walter Bayer (D) (<i>Alternate</i>)	07/12/2018 – 01/11/2019
Reappointment Ron J. Suresha (G) (<i>Alternate</i>)	07/12/2018 – 01/11/2019

Mrs. Francis moved to approve the reappointments of Katy Francis (R), Robert Burkhart (D), Jeremy Ruman (R), Joe Quaranta (U), William Devlin (U), Walter Bayer (D) (Alternate), and Ron J. Suresha (G) (Alternate) to the Old Boardman Bridge Committee for the term 07/12/2018 – 01/11/2019, seconded by Mr. Bayer and passed unanimously.

HOUSING PARTNERSHIP –

Appointment Ivana Butera (D) <i>Filling Vacancy</i>	09/10/2018 – 11/30/2018
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Ms. Francis moved to approve the appointment of Ivana Butera (D) Filling Vacancy to the Housing Partnership for the term 09/10/2018 - 11/30/2018, seconded by Mr. Bayer.

Mayor Bass note she will be replacing Peg Molina.

Motion passed unanimously.

CABLE ADVISORY COUNCIL –

Appointment Gloria Arnold (R) <i>Filling Vacancy</i>	09/10/2018 - 06/30/2020
Appointment Patrick Sears (I) <i>Filling Vacancy</i>	09/10/2018 - 06/30/2020

Ms. Francis moved to approve the appointments of Gloria Arnold (R) Filling Vacancy and Patrick Sears (I) Filling Vacancy to the Cable Advisory Council for the term 09/10/2018 - 06/30/2020, seconded by Mr. Bayer and passed unanimously.

ECONOMIC DEVELOPMENT COMMISSION -

Reappointment David O. Elmore (U) *Alternate* 07/01/2018 – 06/30/2020
Appointment Michael Anastas (D) *Filling Vacancy* 09/10/2018 – 11/30/2021

Ms. Francis moved to reappoint David O. Elmore (U) Alternate to the Economic Development Commission for the term 07/01/2018 - 06/30/2020 and appoint Michael Anastas (D) Filling Vacancy for the term 09/10/2018 - 11/30/2021, seconded by Mr. Bayer and passed unanimously.

ZONING COMMISSION -

Appointment Teresa Atkinson (D) *Filling Vacancy* 09/10/2018 – 11/05/2019

Ms. Francis moved to approve the appointment of Teresa Atkinson (D) filling vacancy to the Zoning Commission for the term 09/10/2018 - 11/05/2019, seconded by Mr. Bayer.

Dr. Mullen said he had sent a name forward to fill this position for tonight's agenda and he asked why it was not placed on the agenda. Mayor Bass said there were two people interested, he interviewed both and felt Ms. Atkinson's skills and background made her more qualified. Dr. Mullen said that was not the question, he said as a Town Council member he requested an agenda item and it was not put on the agenda. Attorney Grimes said it was the Mayor's prerogative to appoint positions and the Charter was very clear on that topic. Dr. Mullen said the Charter may be clear but when a party sits in the minority they don't get to appoint many people. This was an elected official who stepped down and the Democratic Town Committee forwarded a name to fill the vacancy. He said the courtesy should be given and noted if the roles were reversed the Republicans would be arguing the same thing.

Motion passed 5-1-2.

Aye: Hida, Gold, Francis, Skelly, Nahom

No: Mullen

Abstain: Bayer, Szymanski

INLAND WETLANDS COMMISSION -

Appointment Irene Skrybailo (D) *Alternate Filling Vacancy* 09/10/2018 – 11/30/2018

Ms. Francis moved to approve the appointment of Irene Skrybailo (D) Alternate Filling Vacancy to the Inland Wetlands Commission for the term 09/10/2018 - 11/30/2018, seconded by Ms. Hida and passed 7-0-1.

Aye: Bayer, Hida, Gold, Francis, Skelly, Nahom., Mullen

Abstain: Szymanski

ARTS COMMISSION -

Appointment Julie Learson (D) *Filling Vacancy* 09/10/2018 – 11/30/2019

Ms. Francis moved to approve the appointment of Julie Learson (D) Filling Vacancy to the Arts Commission for the term 09/10/2018 - 11/30/2019, seconded by Mr. Bayer and passed unanimously.

YOUTH AGENCY -

Appointment Heidi Edel (D) Filling Vacancy 09/10/2018 – 11/30/2019

Ms. Francis moved to approve the appointment of Heidi Edel (D) Filling Vacancy to the Youth Agency for the term 09/10/2018 - 11/30/2019, seconded by Mr. Bayer and passed unanimously.

BIKE AND TRAIL COMMITTEE II –

Appointment Lisa Arasim (U)	09/10/2018 – 03/11/2019
Appointment Tom O'Brien (U)	09/10/2018 – 03/11/2019
Appointment James McKeon (R)	09/10/2018 – 03/11/2019
Appointment Linda Malarkey (D)	09/10/2018 – 03/11/2019
Appointment William Baker (U)	09/10/2018 – 03/11/2019
Appointment Chris DeCaro (R)	09/10/2018 – 03/11/2019
Appointment Melvin McBreairty (R)	09/10/2018 – 03/11/2019
Appointment Irene Meltzer (D)	09/10/2018 – 03/11/2019
Appointment Gary Hida (D)	09/10/2018 – 03/11/2019

Ms. Francis moved to approve the appointments of Lisa Arasim (U), Tom O'Brien (U), James McKeon (R), Linda Malarkey (D), William Baker (U), Chris DeCaro (R), Melvin McBreairty (R), Irene Meltzer (D) and Gary Hida (D) to the Bike and Trail Committee II for the term 09/10/2018 - 03/11/2019, seconded by Mr. Bayer and passed unanimously.

7. Approval of Prior Minutes –

Regular Town Council Meeting August 13, 2018

Ms. Francis moved to approve the regular town council meeting minutes of August 13, 2018, seconded by Mr. Bayer.

Mrs. Hida pointed out that in regard to the charge of the Bike and Trail Committee the minutes referred to an attachment that she did not have. (The attachment was filed with the Town Clerk as a full set.)

The motion passed unanimously.

8. Road Closures –

a) Alpenhaus –

Discussion and possible action regarding a request from Alpenhaus to close Bank Street on Saturday, October 6, 2018 for Oktoberfest. The event hours are from 1:00 p.m. -9:00 p.m., however the request includes closing Bank Street from 7:00 a.m. -10:00 p.m. for set up and break down.

Ms. Francis moved to approve the request from Alpenhaus to close Bank Street on Saturday, October 6, 2018 for Oktoberfest. The event hours are from 1:00 p.m. -9:00 p.m., however the request includes closing Bank Street from 7:00 a.m. -10:00 p.m. for set up and break down, seconded by Mr. Bayer and passed unanimously.

b) Parks & Recreation –

Discussion and possible action regarding a request from New Milford Parks & Recreation to close southbound Main Street to thru traffic, from the top of the Green south to Bridge Street, Bank Street, and the two crossovers at Church/Bank and at Boardman Terrace on Wednesday, October 31, 2018 between the hours of 5:15 p.m.-7:30 p.m. to hold the Halloween Trunk or Treat.

Ms. Francis moved to approve the request from New Milford Parks & Recreation to close southbound Main Street to thru traffic, from the top of the Green south to Bridge Street, Bank Street, and the two crossovers at Church/Bank and at Boardman Terrace on Wednesday, October 31, 2018 between the hours of 5:15 p.m.-7:30 p.m. to hold the Halloween Trunk or Treat, seconded by Mr. Bayer and passed unanimously.

c) Weantinoge Heritage Land Trust, Inc. –

Discussion and possible action regarding a request from Weantinoge Heritage Land Trust, Inc. to close Merryall Road (1 lane section, approximately 0.2 miles at 238 Merryall Rd.) on Saturday, September 15, 2018 from 8:00 a.m. – 2:00 p.m. to hold the Fall Celebration. Rain date: Sunday, September 16, 2018.

Ms. Francis moved to approve the request from Weantinoge Heritage Land Trust, Inc. to close Merryall Road (1 lane section, approximately 0.2 miles at 238 Merryall Rd.) on Saturday, September 15, 2018 from 8:00 a.m. – 2:00 p.m. to hold the Fall Celebration. Rain date: Sunday, September 16, 2018, seconded by Mr. Bayer and passed unanimously.

9. Tax Collector –

Discussion and possible action regarding September 2018 refunds in the amount of \$3,280.58 leaving a balance of \$55,554.88.

Ms. Francis moved to approve the September 2018 refunds in the amount of \$3,280.58 leaving a balance of \$55,554.88, seconded by Mr. Bayer and passed unanimously.

10. Community Center Committee –
Update and discussion

Michelle Ligouri and Jeff Winter as co-chairs presented their interim report. Ms. Ligouri said the committee has discussed its charge and broke itself into four subcommittees - History of New Milford Community Centers, Precedent of similar towns, New Milford community center utilization and Outreach and feedback.

There have been four community centers in New Milford - three public and one private. The committee studied the precedence of how similar towns to New Milford compare with community centers, and determined there are multiple definitions of a community center and they vary in size. The utilization committee looked at the current space and future needs and discussed the possibility

of renting space to groups such as the culinary school and Thrift Mart. Finally the outreach committee did a month long survey of New Milford residents and received 1466 online responses and 86 paper responses. 80% of respondents said they did want a community center and respondents wanted to see mixed uses such as government, recreation and education opportunities.

The next steps include the request of the Community Center Committee for \$18,500 to hire a professional firm to conduct workshops and an in depth survey. They have chosen a group called Great Blue to conduct this survey after looking at multiple firms.

Dr. Mullen asked what utilizations had been considered such as adult education for those who might need day time programming. Julie Learson, committee member, said some survey responders did say adult education classes.

Dr. Mullen asked if anyone requested a pool and Ms. Ligouri said that was the top request.

Ms. Francis asked how many e-mails the survey link went to because she did not receive one and the reply was that the survey was sent out via agency lists so they never saw who it went to. Ms. Francis asked if people who received the link were able to respond more than once and the reply was no, as they used Survey Monkey. Greg Mullen, a committee member, said he was able to take the survey eight times.

Mr. Szymanski said the committee has studied the feasibility of the community center but this report should be a recommendation for what the composition of a center should be. Mrs. Ligouri said this is just an interim report and Mr. Winter said that would come as part of survey process.

Mr. Szymanski asked if the committee was hiring a consultant to do its work and were they going to tell the consultant to use Pettibone and Mrs. Ligouri said they were not charged to determine where the center goes but what's in a center, how much space, etc.

Mr. Szymanski said the committee looked at 30 years and 10 used the public library or senior center. Mr. Szymanski asked of the functions of a community center from 1979 are still in place today and Mr. Winter said there were probably no computer classes back then.

Mr. Szymanski asked why only 400 residents would be surveyed by this firm and Mr. Mullen said that is what they recommended for a town this size.

Mr. Szymanski said in the precedent section there were only 3 dedicated community centers and Mr. Winter said it depended on their definition of community center. Mrs. Ligouri said every town defined a community center differently. Mr. Szymanski noted New Milford seems to offer more services already than most of the towns.

Mr. Szymanski asked how many rented space to non profits and Mr. Mullen said none had non profits in their community centers.

Mr. Nahom said both Literacy Volunteers and the culinary school are looking for space.

Mr. Gold asked why the committee was not considering renting space to for profit businesses.

Ms. Francis noted that if Pettibone were still a school all these organizations would have to find other places to go. She said the community centers stopped existing because kids found other things to do and other places to go. New Milford has great programming and they don't all have to be combined. She urged the committee to forget the Pettibone building was there and think outside the Pettibone box.

Mrs. Hida thanked the committee for their work even with all the contention. She said the question is how can this be put on the ballot for a referendum - such as, "would you support a community center at X cost and X location." She also noted a market research firm does not lead market research to any conclusion.

Mr. Szymanski said they have data on two underutilized buildings - Pettibone and the Richmond Center. He asked if there were costs determined for Pettibone and Mr. Winter said they have gathered the info from other towns for their community centers. Mr. Mullen said the space utilization committee did come up with numbers for use of space and operations costs. Mr. Winter noted everything the community center approved to give the Council they have. Mr. Nahom said the Council should have all the data and facts that the committee has.

Mr. Bayer said the Council needs to decide what it wants and let the committee know so they could move on.

Mr. Szymanski said the Council should review the information they have been given and then put this on the next agenda.

Ms. Francis moved to move up item 16 Executive Session up on the agenda at 9:15 on and to invite into the session Abby Morenda, Mike Zarba, and attorneys Grimes, DiBella and Tower into said session, seconded by Mr. Szymanski and passed 5-3.

*Aye: Hida, Francis, Skelly, Szymanski, Nahom
No: Bayer, Gold, Mullen*

The meeting reconvened at 9:50 pm.

No motions were made and no votes were taken in Executive Session.

Ms. Francis moved to amend the agenda to add the authorization to proceed as discussed in Executive Session, seconded by Mrs. Hida and passed unanimously.

Ms. Francis moved to approve the authorization as discussed in Executive Session, Dr. Mullen seconded and passed unanimously.

Ms. Francis moved to move item 13 Library up on the agenda, seconded by Mr. Bayer and passed unanimously.

13. Library –

- a) Discussion and possible action regarding Resolution as presented:

Resolution to approve the official submission of the application for State Funds as submitted to the CT State Library for the 2018 construction grant program, on August 31, 2018.

Ms. Francis moved to approve the resolution to approve the official submission of the application for State Funds as submitted to the CT State Library for the 2018 construction grant program, on August 31, 2018, seconded by Mr. Bayer.

Mayor Bass said this is what the Council discussed at the last meeting.

The motion passed unanimously.

- b) Discussion and possible action regarding calling a Special Town Meeting, contingent upon Board of Finance approval of a special appropriation, not to exceed \$6.5 Million, for the renovation and expansion of the New Milford Public Library.

Ms. Francis moved to call a Special Town Meeting, contingent upon Board of Finance approval of a special appropriation, not to exceed \$6.5 Million, for the renovation and expansion of the New Milford Public Library, seconded by Mr. Bayer.

Attorney Grimes said the Board of Finance needs to approve this and then a special town meeting can be called 7-14 days later to then get this on the November 6th ballot. But the Council has to call a special meeting first.

Ms. Francis asked what the cost of a referendum is and Mayor Bass said about \$18,500. Ms. Francis asked about the cost of adding to the election ballot and Mayor Bass said there would be no additional cost. Attorney Grimes spelled out the procedure including the special Town Council meeting, Board of Finance approval and then special Town Meeting.

Ms. Francis asked if the Town Meeting would be a two way discussion with Q&A and Attorney Grimes said that would be up to the moderator. He said there should be a presentation and then an opportunity for people to speak in favor or against.

Mr. Gold asked why some felt so strongly about a referendum and Mr. Szymanski said at the meeting for the turf fields, anybody opposed to the fields were afraid to speak at the meeting. He felt the community needs to rally around the library.

Mayor Bass asked for consensus as to whether Council members wanted to have a special Council meeting next Monday to discuss the library Town Meeting. All were in favor except Dr. Mullen.

The motion passed 7-1.

Aye: Bayer, Hida, Francis, Skelby, Szymanski, Nahom, Mullen

Abstain: Gold

Mr. Gold left the meeting at 10:06 pm.

11. Personnel –

- a) Discussion and possible action to accept the updated job description of the Road Construction Surveyor.

Ms. Francis moved to accept the updated job description of the Road Construction Surveyor, seconded by Mr. Bayer.

Dr. Mullen asked if these were new jobs and Mayor Bass answered they were.

Mrs. Hida asked what the salary range was and why it was not on the job description, both Ms. Francis and Dr. Mullen agreed the range should be on the description.

Ms. Francis moved to table items 11 a and b, seconded by Mrs. Hida and passed unanimously.

- b) Discussion and possible action to accept the updated job description of the Design Engineer/Civil Engineer.

12. Finance –

- b.) Update from Director of Finance

Acting Finance Director Osipow gave a brief report of the 2017-2018 fiscal year and said they were headed to a deficit due to the state aid cut handed down by the Governor. Through a spending freeze, hiring freeze, layoffs and the vote to take \$1.5 million from the unassigned surplus the Town managed to run a surplus of \$166,939.30. The Town did not have to go into the \$1.5 million surplus because of the bond premium paid. Ms. Francis asked how the Town was able to reduce the money and Mr. Osipow said there were lots of little line items.

He said the result of all these moves was Moody's removing the negative outlook on New Milford's bond rating.

Ms. Francis asked if this meant there was \$1.5 million available to be put to work and Mr. Osipow said the money could be reassigned for any purpose.

- c) Discussion and possible action as it pertains to the \$1.5 million bond premium

Mayor Bass presented a list of items he was suggesting the \$1.5 million be put towards including a new machine to repair potholes which will start a program called the "Pothole Patrol." The first year salaries for the two new positions proposed for Public Works, with benefits, will be paid through this allocation.

Mrs. Hida moved to suspend the rules to extend the meeting until 10:45 pm., seconded by Ms. Francis and passed 6-1.

*Aye: Bayer, Hida, Francis, Skelly, Szymanski, Naborn
No: Mullen*

Mayor Bass continued that the Pettibone roof would be repaired and repairs to the teen center included. The landscaping required by zoning will be done at Pettibone.

Mr. Szymanski moved to recommend to the Board of Finance a special appropriation, not to exceed \$1.5 million, for the following purchases: Aerial Fire Truck (Town Share), spray injection pothole filling machine with emulsion tank, river walk connecting sidewalk, Economic Development Director Relocation, Economic Development Director Marketing Budget, Land surveyor position with benefits, professional engineer position with benefits, total station/ vehicle for surveyor, 11.5' wide area mower, 61" zero turn mower, youth agency expense, building maintenance cargo van, JPS roof repairs, police stair treads, teen center roof replacement, ventrac turbo blower, 2 small compact SUVs for building/ land use, JPS landscaping per 2017 zoning approval, and spider guard rail mower 60 and to recommend said appropriate be funded as follows: an amount not to exceed \$1.1 million from bond premium and an amount not to exceed \$400,000 from unassigned fund balance, seconded by Mr. Nahom.

The motion passed unanimously.

Mr. Szymanski moved to authorize the Mayor to call a Special Town Meeting for September 24, 2018 at 6:30 pm for the purposes of considering said special appropriation not to exceed \$1.5 million, contingent upon the prior approval of the Board of Finance, seconded by Mr. Bayer and passed unanimously.

- a) Discussion and possible action regarding naming Greg Osipow as Director of Finance

Ms. Francis moved to approve the appointment of Greg Osipow as Director of Finance, seconded by Mr. Skelly.

Mr. Szymanski noted that under Mr. Osipow's tenure he has worked hand in hand with the Mayor's office to deal with the issues created by the reduction in State funding.

Motion passed unanimously.

14. Mayor's Office –

- a) Discussion and possible action pursuant to Charter § 602(g) regarding execution of a proposed Forbearance Agreement between Town of New Milford and Housatonic Real Estate II, LLC relating to MedInstill LLC properties.

Ms. Francis moved to approve pursuant to Charter § 602(g) regarding execution of a proposed Forbearance Agreement between Town of New Milford and Housatonic Real Estate II, LLC relating to MedInstill LLC properties, seconded by Mrs. Hida.

Mayor Bass said there has been a dispute in square footage at the facility and this forbearance will allow MedInstill to make payments toward their taxes while working out the dispute.

Ms. Francis said the tax arrearage is \$526,989.89 and they will pay \$25,000 a month or the Town will enforce the action.

Dr. Mullen asked if the bike and walking trail proposed over MedInstill's property has been part of the discussion and Mayor Bass said it has been.

Motion passed unanimously.

b) High School Roof –

Discussion regarding high school roof status and damage

Mayor Bass said he met with Interim Superintendent Stephen Tracey, Finance Director Anthony Giavannone, Facilities Director Kevin Munrett, Mr, Osipow and a member of Public Works to discuss the roof issue at the high school.

There are three options including 1.) patch up the roof for now as the life of the roof has already expired; 2.) redo roof with asphalt shingles which would require additional insulation and gutters; or 3.) replace with a tin roof which would have a 50 year life span and allow solar panels to be installed as well.

Mayor Bass said they will be meeting again and will report back to the Council with more information.

Mr. Skelly asked if there was any insurance claim for the damage and Mr. Osipow said the Town received \$1.5 million and could do repairs to that amount.

Mr. Szymanski asked for the original bid specs as he could not believe the life of the roof was only 20 years.

c. AARP Community Challenge Grant -

Discussion and possible action regarding the acceptance of \$5,183 from the AARP Community Challenge Grant for the purchase and installation of 3 game top tables and 2 park benches for the downtown and Riverwalk areas. Funds to be received into an account determined by the Director of Finance.

Ms. Francis moved to accept \$5,183 from the AARP Community Challenge Grant for the purchase and installation of 3 game top tables and 2 park benches for the downtown and Riverwalk areas. Funds to be received into an account determined by the Director of Finance, seconded by Mrs. Hida and passed unanimously.

15. Candlewood Lake Authority –

Discussion and possible action regarding Candlewood Lake Authority 2018-2019 appropriations

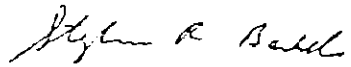
Ms. Francis moved to approve the Candlewood Lake Authority 2018-2019 appropriations, seconded by Mrs. Hida.

Mayor Bass said he had Attorney Grimes look at the agreement the Town signed and it says that each municipality must pay their representative share based on the vote of all the other towns in the regional authority so the Town owes another \$9,900.

The motion passed unanimously.

Mr. Bayer moved to adjourn the meeting at 10:44 pm, seconded by Mrs. Hida and passed unanimously.

Motions recorded by:

A handwritten signature in cursive script, appearing to read "Stephen R. Babb".

Recording Secretary

TOWN OF NEW MILFORD



Parks & Recreation Department
John Pettibone Community Center
2 Pickett District Road
New Milford, Connecticut 06776
Telephone (860) 355-6050 • Fax (860) 355-6052

MEMORANDUM

TO: Mayor Pete Bass
FROM: Daniel Calhoun, Director of Parks & Recreation *DC*
DATE: September 17, 2018
SUBJECT: Town Council Agenda Items

The New Milford Parks & Recreation Commission requests that the following items be placed on the agenda for the next available Town Council meeting.

The Parks & Recreation Commission requests permission to accept a donation in the amount \$1,100.00 from the Heaton Family in loving memory of John Joseph Heaton Jr. of New Milford. The funding will be used to plant a tree with a memorial plaque on the Town Green. We respectfully request that these funds be deposited into the New Milford Parks & Recreation Gift Fund.

The New Milford Parks & Recreation Commission would like to thank the family of Mr. John Joseph Heaton Jr. for their generous donation.



TOWN OF NEW MILFORD

Roger Sherman Town Hall
10 Main Street
New Milford, Connecticut 06776
Telephone 860-457-4195 • Fax 860-350-6741

9a

Department of Finance, Office of Grants and Compliance

MEMORANDUM

TO: Mayor Pete Bass
FROM: Tammy Reardon
DATE: September 21, 2018
SUBJECT: Town Council Agenda Request – Grant Acceptance

The Town of New Milford has been awarded \$5,296 from the Iroquois Gas Transmission System Community Grant. This grant was awarded to the Town, to establish an arboretum at Hulton Meadow; the funds will be used for the purchase of trees and plantings.

I respectfully request that the following item be placed on the agenda for the next available Town Council meeting:

Suggested resolution language:

Be it resolved that the Town of New Milford accepts \$5,296 from the Iroquois Community Grant for the purchase of plantings to establish an arboretum at Hulton Meadow. Funds will be accepting into the Parks and Recreation Gift Fund, account 33510000-59902 or other account as determined by the Director of Finance.

Thank you for your time and consideration.

Sincerely,

Tammy Reardon
Grants & Compliance Specialist

cc: Greg Osipow, Director of Finance
Dan Calhoun, Parks & Recreation Director
Michael John Cavallaro, Conservation Commission



ONE CORPORATE DRIVE, SUITE 600
SHELTON, CT 06484-6211

TEL: (203) 925-7200
FAX: (203) 929-9501

September 14, 2018

Ms. Tammy Reardon
Grant Writer and Compliance Specialist
Town of New Milford
10 Main Street
New Milford, CT 06776

Dear Ms. Reardon:

Thank you for submitting the documentation as required under the Town of New Milford's June 14, 2018 conditional approval of an Iroquois Community Grant.

I am pleased to inform you that Phase 1 of the town's Arboretum at Hulton Meadow Park project has been approved to receive a Community Grant in the amount of \$5,296. Based on the information provided in your May 1, 2018 proposal, we have determined that this project fits within our guidelines and will be successfully completed as proposed within one year of the date of this letter.

As it is the intent of this program to fund only "ready to go" projects, the enclosed award payment is being provided in advance to assist in accomplishing the project on time. By accepting this grant, you agree to notify Iroquois in writing, and in a timely manner, if the project is unable to be completed as scheduled, or if the scope of the project changes resulting in non-conformance with the intent of Iroquois' Community Grant Program. Iroquois will, at that time, make a determination if the grant could be reallocated or should be reclaimed.

Any and all activities undertaken in developing this project must comply with all applicable environmental, cultural resource and planning regulations. Upon completion of the project, please submit a summary report which should include accomplishments, outcomes achieved, related photographs and/or press articles, and demonstrated acknowledgement of Iroquois' sponsorship.

If any special events are planned for this project, we would be pleased to have a representative attend if possible. Please do not hesitate to contact me at (203) 925-7209 if you have any questions concerning the conditions stated above.

Congratulations on your successful submission and best wishes in completing the project.

Sincerely,

Ruth Parkins
Manager, Corporate Communications
& Public Relations

Enclosure

9b + 9c



TOWN OF NEW MILFORD

Roger Sherman Town Hall
10 Main Street
New Milford, Connecticut 06776
Telephone 860-457-4195 • Fax 860-350-6741

Department of Finance, Office of Grants and Compliance

MEMORANDUM

TO: Mayor Pete Bass
FROM: Tammy Reardon, Grants & Compliance Specialist
DATE: September 20, 2018
SUBJECT: Town Council Agenda Requests

On behalf of the Town of New Milford, I will be submitting two applications to the State Historic Preservation Office that require authorization from the legislative body. I respectfully request these items be placed on the September 24, 2018 Town Council agenda with the following required resolutions to be considered for adoption.

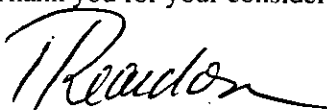
Department of Economic and Community Development, State Historic Preservation Office: Historic Restoration Fund This grant will be for up to \$50,000. The funds will be used towards the replacement of the roof and repair of the gutters at Roger Sherman Town Hall.

“Be it resolved that Pete Bass, Mayor of the Town of New Milford is authorized to sign and apply for the Department of Economic and Community Development, State Historic Preservation Office: Historic Restoration Fund, on behalf of the Town. Mayor Bass is empowered to execute and deliver in the name and on behalf of this corporation a certain contract with the State of Connecticut, Department of Economic and Community Development, and to affix the corporate seal, if any.”

Department of Economic and Community Development, State Historic Preservation Office: Certified Local Government Grant This grant will be for \$20,000. The funds will be used to hire an independent contractor to perform an Adaptive Reuse Study, analyzing the reuse potential, identifying potential new uses and financial strategies for the property and building at 50 East Street.

“Be it resolved that Pete Bass, Mayor of the Town of New Milford is authorized to sign and apply for the Department of Economic and Community Development, State Historic Preservation Office: Certified Local Government Grant, on behalf of the Town. Mayor Bass is empowered to execute and deliver in the name and on behalf of this corporation a certain contract with the State of Connecticut, Department of Economic and Community Development, and to affix the corporate seal, if any.”

Thank you for your consideration,


Tammy Reardon

cc: Greg Osipow, Director of Finance

10a

Town of New Milford

JOB CLASSIFICATION DESCRIPTION

Job Title: Road Construction Surveyor
B.U: Non-Union

Salary Group: 5 (\$71,711 - \$95,917)
FLSA: Exempt

Job Summary: Make exact measurements and determine property boundaries. Provide data relevant to the shape, contour, gravitation, location, elevation, or dimension of land or land features on or near the earth's surface for engineering, mapmaking, mining, land evaluation, construction, and other purposes. Surveys will include topographic surveys, engineering surveys, forensic surveys, subdivision & land development as well as roads, bridges, rights of way, utility and flood control structures and diversion terraces using modern survey techniques and equipment.

Supervision Received: Reports to the Design Engineer

Essential Job Functions:

- Prepare and maintain sketches, maps, reports, and legal descriptions of surveys in order to describe, certify, and assume liability for work performed.
- Verify the accuracy of survey data, including measurements and calculations conducted at survey sites
- Direct or conduct surveys in order to establish legal boundaries for properties, based on legal deeds and titles in accordance with all applicable industry standards not limited to the DOT Design Manual as well as Town Design Standards.
- Record the results of surveys, including the shape, contour, location, elevation, and dimensions of land or land features.
- Calculate heights, depths, relative positions, property lines, and other characteristics of terrain.
- Prepare or supervise preparation of all data, charts, plots, maps, records, and documents related to surveys.
- Write descriptions of property boundary surveys for use in deeds, leases, or other legal documents.
- Plan and conduct ground surveys designed to establish baselines, elevations, and other geodetic measurements.
- Search legal records, survey records, and land titles in order to obtain information about property boundaries in areas to be surveyed.
- Coordinate findings with the work of engineering personnel, and others concerned with projects.
- Adjust surveying instruments in order to maintain their accuracy.
- Establish fixed points for use in making maps, using geodetic and engineering instruments.
- Determine longitudes and latitudes of important features and boundaries in survey areas, using theodolites, transits, levels, and satellite-based global positioning systems (GPS).
- Train assistants and helpers, and direct their work in such activities as performing surveys or drafting maps.
- Analyze survey objectives and specifications in order to prepare survey proposals or to direct others in survey proposal preparation.
- Compute geodetic measurements and interpret survey data in order to determine positions, shapes, and elevations of geomorphic and topographic features.
- Develop criteria for survey methods and procedures.
- Develop criteria for the design and modification of survey instruments.

- Conduct research in surveying and mapping methods, using knowledge of techniques of photogrammetric map compilation and electronic data processing.
- Locate and mark sites selected for geophysical prospecting activities, such as efforts to locate petroleum or other mineral products.
- Survey bodies of water in order to determine navigable channels and to secure data for construction of breakwaters, piers, and other marine structures.
- Direct aerial surveys of specified geographical areas.
- Determine specifications for photographic equipment to be used for aerial photography, as well as altitudes from which to photograph terrain.
- Researches and recommends necessary equipment for all projects.
- Performs other duties as assigned that are both necessary and appropriate.

Knowledge, Skills and Ability:

- Demonstrated knowledge of arithmetic, algebra, geometry, calculus, statistics, and their applications.
- Demonstrated knowledge of the practical application of engineering science and technology. This includes applying principles, techniques, procedures, and equipment to the design and production of various road projects and bridge design.
- Demonstrated knowledge of and success in applying materials, methods, and the tools involved in the construction or repair of structures such as bridges and roads.
- Demonstrated knowledge of design techniques, tools, and principles involved in production of precision technical plans, blueprints, drawings, and models.
- Demonstrated success in applying the principles and methods for describing the features of land, sea, and air masses, including their physical characteristics, locations, interrelationships, and distribution of plant, animal, and human life.
- Demonstrated knowledge of and success applying all laws, legal codes, court procedures, precedents, government regulations, executive orders, and agency rules as they related to municipal road and bridge projects.
- Demonstrated experience in municipal engineering design and construction including significant experience in infrastructure design and construction.
- Demonstrated experience in project management, road construction and bridge construction.
- Demonstrated experience or training with AutoCad 2010 or newer.
- Experience in GIS and Land Use applications required.
- Demonstrated ability to effectively communicate with project managers, construction supervisors, developers, Town employees including Public Works, Zoning, Wetlands, the Mayor and Town Council.
- Demonstrated ability to clearly articulate complex information to property owners, project managers, other Town employees, the Mayor and Town Council.

Minimum Qualifications:

- Bachelor's degree in Mathematics or Civil Engineering, from ABET accredited college or university
- Five (5) years of surveying municipal engineering design and construction including significant demonstrated experience in infrastructure design and construction.
- Must be licensed Land Surveyor in the State of Connecticut or surveyor in training with the ability to obtain a CT Land Surveyor license within 2 testing periods or obtain a CT land surveyor reciprocity license (Class 8) at next licensing board meeting.

Working Conditions, Physical and Mental Requirements: Employees appointed to positions in this class must have adequate physical strength, stamina, physical agility and visual and auditory acuity and must maintain such physical fitness as to be able to perform the duties of the class. A physical examination may be required.

Frequency: Place an "X" in each box that is appropriate to your job.

NEVER (N)	OCCASIONALLY (O)				FREQUENTLY (F)				CONSTANTLY (C)				
0 % of Shift	1-33% of Shift				34-66% of Shift				67-100% of Shift				
Frequency:	N	O	F	C	Frequency:	N	O	F	C	N	O	F	C
Physical Demands:					Depth Perception			X					
Standing		X			Color Distinction								X
Walking		X			Peripheral Vision			X					
Sitting			X		Driving		X						
Lifting		X			Physical Strength:								
Carrying		X			Little Physical Effort (-10 lbs.)		X						
Pushing		X			Light Work (-20 lbs.)		X						
Pulling		X			Medium Work (20-50 lbs.)		X						
Climbing		X			Heavy Work (50-100 lbs.)		X						
Balancing		X			Very Heavy Work (100+ lbs.)		X						
Stooping		X			Environmental Conditions:								
Kneeling		X			Cold (50 degrees F or less)		X						
Crouching		X			Heat (90 degrees F or more)		X						
Crawling		X			Temperature Changes		X						
Reaching		X			Wetness		X						
Handling		X			Humidity		X						
Grasping		X			Extreme Noise or Vibration		X						
Twisting		X			Exposure to Chemicals		X						
Feeling			X		Exposure to Gases and Fumes		X						
Talking			X		Exposure to Unpleasant Odors		X						
Hearing				X	Exposure to Bodily Fluids	X							
Repetitive Motion			X		Exposure to Dampness		X						
Hand/Eye/Foot Coordination			X		Confinement to a Small/Restricting Area		X						
Visual Acuity/Near			X		Mechanical Hazards		X						
Visual Acuity/Far			X		Physical Danger		X						

The above statements are intended to describe the general nature and level of work being performed by the employee assigned to this position. They are not to be construed as an exhaustive list of all job responsibilities and duties performed by personnel so classified.

The Town of New Milford is an equal opportunity employer. In compliance with the Americans with Disabilities Act, the Town will provide reasonable accommodations to qualified individuals with disabilities and encourage both prospective and current employees to discuss potential accommodations with the Town when necessary.

DRAFT UNTIL APPROVED BY TOWN COUNCIL

JOB CLASSIFICATION DESCRIPTION

Job Title: Design Engineer/Civil Engineer
B.U: Non-Union

Salary Group: 6 (\$86,961- \$117,109)
FLSA: Exempt

Job Summary: The Design Engineer is responsible for conducting safe, effective and efficient engineering work involving the performance of a variety of engineering duties in support of the Town's Capital Improvement Program for roads, bridges, traffic, stormwater, sewer, Town facilities, and other public works infrastructure. This position is highly accountable for road design and will perform office civil engineering activities requiring the application of engineering principles and methods associated with the design of Public Works road, bridge, culvert and other transportation projects. Duties involve technical and analytical work in estimating and preparing preliminary and final contract documents, specifications, quantity and estimates for Town improvement projects. The work includes researching Capital Projects for presentation to Mayor/Council/Committees, assisting in the establishment of Capital and Operating Budgets, assisting with hiring, assigning and evaluating work to staff, establishing design parameters and alternatives, review of complex engineering designs and specifications, ensuring the completion of design and tendering of approved Capital Projects, estimating project costs, assisting in construction/project management and producing record drawings.

Supervision Received: Reports to the Town Engineer

Supervision Exercised: Directs engineering department and contract staff as assigned.

Essential Job Functions:

- Performs engineering work including: field surveys, public improvement design, drafting, specification preparation, construction layout, inspection, documentation, permit preparation, and responding to informational requests from the staff, residents, engineers, surveyors, contractors and assists in coordinating with Public Works, and non-Town agencies (DOT, CL&P, DEP) for the initiation of Town projects;
- Assists Town Engineer in the inspection of construction and the design of road and drainage improvements; provides various construction inspections including documentation to Town Engineer to ensure compliance with good public works practices and contract provisions;
- Resolves construction field or office problems by visiting site to understand scope of problem, interpreting construction drawings or specifications, analyzing issues and implications of resolution, and conveying solutions to personnel in the field;
- Participate in the initial planning of projects to be proposed and make recommendations to assist assigned management staff in establishing schedules and budgets;
- Performs design, construction estimation and scheduling of various public works construction projects; assists the Town Engineer in the documentation, investigation, and solutions to road and drainage problems identified to the department by Town residents and officials;
- Prepare engineering designs, specifications, costs and quantity estimates of public work projects; obtain required easements or permits for streets, bridges, drainage, sewer, facilities, and other public works projects within Town, State and Federal guidelines not limited to all Federal and State Statues and Town ordinances;
- Prepare requests for proposals and bids; review contract bids and proposals; under the direction of Town Engineer assist in the coordination and review of consultants' design work while staying within budget and time constraints;
- Exercise professional engineering judgment in accordance with current accepted practice of civil engineering and appropriate laws and codes;
- Prepare and/or review the adequacy and accuracy of computations, preliminary layout and design work from field and survey data;
- Designs roads and other public works projects using AutoCAD, Civil 3D and other engineering software.

- Provide assistance to construction inspectors in the interpretation of plans and resolution of problems during construction; review as-built plans to ensure compliance with original plans and specifications;
- Works with the Road Construction Supervisor in administrating capital road projects;
- Assists in the hiring, assignment, and evaluation of work for assigned engineering staff and outside contractors;
- Performs related duties that are necessary and appropriate as assigned.

Knowledge, Skills and Abilities:

- Demonstrated knowledge of civil engineering practices and procedures as well as inspection procedures as applied to public works activities;
- Demonstrated knowledge and experience with computers including word processing, spread sheets, data bases and AutoCAD;
- Demonstrated knowledge of engineering and architectural procedures in public works construction and operation, and road and highway maintenance;
- Demonstrated knowledge of and success applying principles of hydraulics, hydrology, and civil or soils engineering; knowledge of principles, practices, and methods of design, construction and maintenance of building and road construction;
- Demonstrated knowledge of and success applying relevant State and federal laws, statutes, and regulations; with considerable knowledge of relevant Town policies and procedures;
- Demonstrated knowledge and experience with construction methods, materials and equipment;
- Demonstrated knowledge of construction and maintenance equipment; knowledge of mathematical principles applied to land surveying;
- Knowledge of municipal operations and their budgetary impact;
- Knowledge of practices and methods for controlling floods and encroachments on river channels;
- Demonstrated knowledge of laws and regulations related to public works programs and responsibilities;
- Demonstrated knowledge of the methods, materials, tools and equipment utilized in providing public works services and in the operation of public works facilities;
- Demonstrated knowledge of the principles and practices of civil engineering and land surveying;
- Demonstrated interpersonal skills; oral and written communication skills; ability to access and process information contained in file records and computer databases;
- Demonstrated experience hiring managing, performance reviews and terminating staff, contractors or outside engineers.
- Demonstrated ability to apply principles of public works administration to define problems, collect data, establish facts, and draw valid conclusions;
- Demonstrated ability to apply the principles of construction inspection to solve practical field problems;
- Demonstrated ability to work cooperatively and clearly communicate engineering concepts to lay persons such as boards, commissions and the public; ability to give clear, concise written and oral instructions and work effectively with The Mayor, Town Council Members, staff, superiors and the general public;
- Demonstrated success and proven ability to make accurate cost estimates;
- Demonstrated ability to operate engineering equipment;
- Demonstrated ability to use computerized engineering systems and applications;

Minimum Qualifications:

Bachelor's degree from an accredited college or university in Civil Engineering or related field plus four (4) years of progressively responsible municipal engineering design experience and construction with at least two (2) years in road and drainage design and construction. Incumbents in this class must obtain a Professional Engineer's Certificate for the State of Connecticut within one (1) year from date of appointment. Incumbents in this position may be required to travel, Incumbents are required to possess and retain a valid Motor Vehicle Operator's license.

Working Conditions, Physical and Mental Requirements: Incumbents in this class must have adequate physical strength, stamina, physical agility and visual and auditory acuity and must maintain such physical fitness as to be able to perform the duties of the class. A physical examination may be required.

Frequency: Place an "X" in each box that is appropriate to your job.

NEVER (N) 0 % of Shift	OCCASIONALLY (O) 1-33% of Shift				FREQUENTLY (F) 34-66% of Shift	CONSTANTLY (C) 67-100% of Shift
	N	O	F	C		
Frequency:					Frequency:	N O F C
Physical Demands:					Physical Strength:	
Standing			X		Depth Perception	
Walking			X		Color Distinction	
Sitting			X		Peripheral Vision	
Lifting		X			Driving	X
Carrying		X			Physical Strength:	
Pushing		X			Little Physical Effort (-10 lbs.)	X
Pulling		X			Light Work (-20 lbs.)	X
Climbing		X			Medium Work (20-50 lbs.)	X
Balancing		X			Heavy Work (50-100 lbs.)	X
Stooping		X			Very Heavy Work (100+ lbs.)	X
Kneeling		X			Environmental Conditions:	
Crouching		X			Cold (50 degrees F or less)	X
Crawling		X			Heat (90 degrees F or more)	X
Reaching		X			Temperature Changes	X
Handling		X			Wetness	X
Grasping		X			Humidity	X
Twisting		X			Extreme Noise or Vibration	X
Feeling			X		Exposure to Chemicals	X
Talking			X		Exposure to Gases and Fumes	X
Hearing				X	Exposure to Unpleasant Odors	X
Repetitive Motion			X		Exposure to Bodily Fluids	X
Hand/Eye/Foot Coordination			X		Exposure to Dampness	X
Visual Acuity/Near			X		Confinement to a Small/Restricting Area	X
Visual Acuity/Far			X		Mechanical Hazards	X
					Physical Danger	X

The above statements are intended to describe the general nature and level of work being performed by the employee assigned to this position. They are not to be construed as an exhaustive list of all job responsibilities and duties performed by personnel so classified.

The Town of New Milford is an equal opportunity employer. In compliance with the Americans with Disabilities Act, the Town will provide reasonable accommodations to qualified individuals with disabilities and encourage both prospective and current employees to discuss potential accommodations with the Town when necessary.

DRAFT UNTIL APPROVED BY TOWN COUNCIL

Drafted by Personnel 8/21/2018



TOWN OF NEW MILFORD

//

Town Hall
10 Main Street
New Milford, Connecticut 06776
Telephone (860) 355-6085 • Fax (860) 355-6032

Office of the Tax Collector

September 20, 2018

TO: Honorable Pete Bass, Mayor
Honorable Greg Osipow, acting Director of Finance
Honorable Members of Town Council

FROM: David Stannard, Assessor
Nancy McGavic, Tax Collector

RE: September refunds

Balance in refund account: \$ 55,554.88
Account #10413700-59500

September refunds \$ 7,577.34

Balance after September refunds \$ 47,977.54
Respectfully Submitted:

David Stannard, Assessor and Nancy McGavic, Tax Collector



TOWN OF NEW MILFORD
Public Works Department
10 Main Street
New Milford, Connecticut 06776
Telephone (860) 355-6040 • Fax (860) 355-6055

12a
Michael F. Zarba, P.E.
Public Works Director

Daniel Stanton, P.E.
Town Engineer

August 22, 2018

OWNER ADDRESS

RE: Partial Discontinuance of Great Brook Road

Dear Owner:

Pursuant to its resolution of August 13, 2018, the Town Council will meet to consider the partial discontinuance of Great Brook Road. This will take place during the Town Council's regular meeting scheduled for September 24, 2018 at 7 pm in the E. Paul Martin Room of Town Hall, 10 Main Street, New Milford, CT 06776.

In the event the Town Council votes in favor of the proposed discontinuance, a Special Town Meeting will be scheduled for final approval, in accordance with Connecticut General Statutes.

Your property has been identified as requiring notification per Connecticut General Statute Chapter 238, Section 13a-49. This is attached for your reference.

If you have any questions, please contact the Department of Public Works at 860-355-6040.

Sincerely,

Daniel Stanton, P.E.,
Town Engineer
On behalf of the Town Council

Cc: Pete Bass, Mayor
Town Council
Planning Commission
File, Great Brook Road

Att.: Connecticut General Statute, Discontinuance Petition Mapping

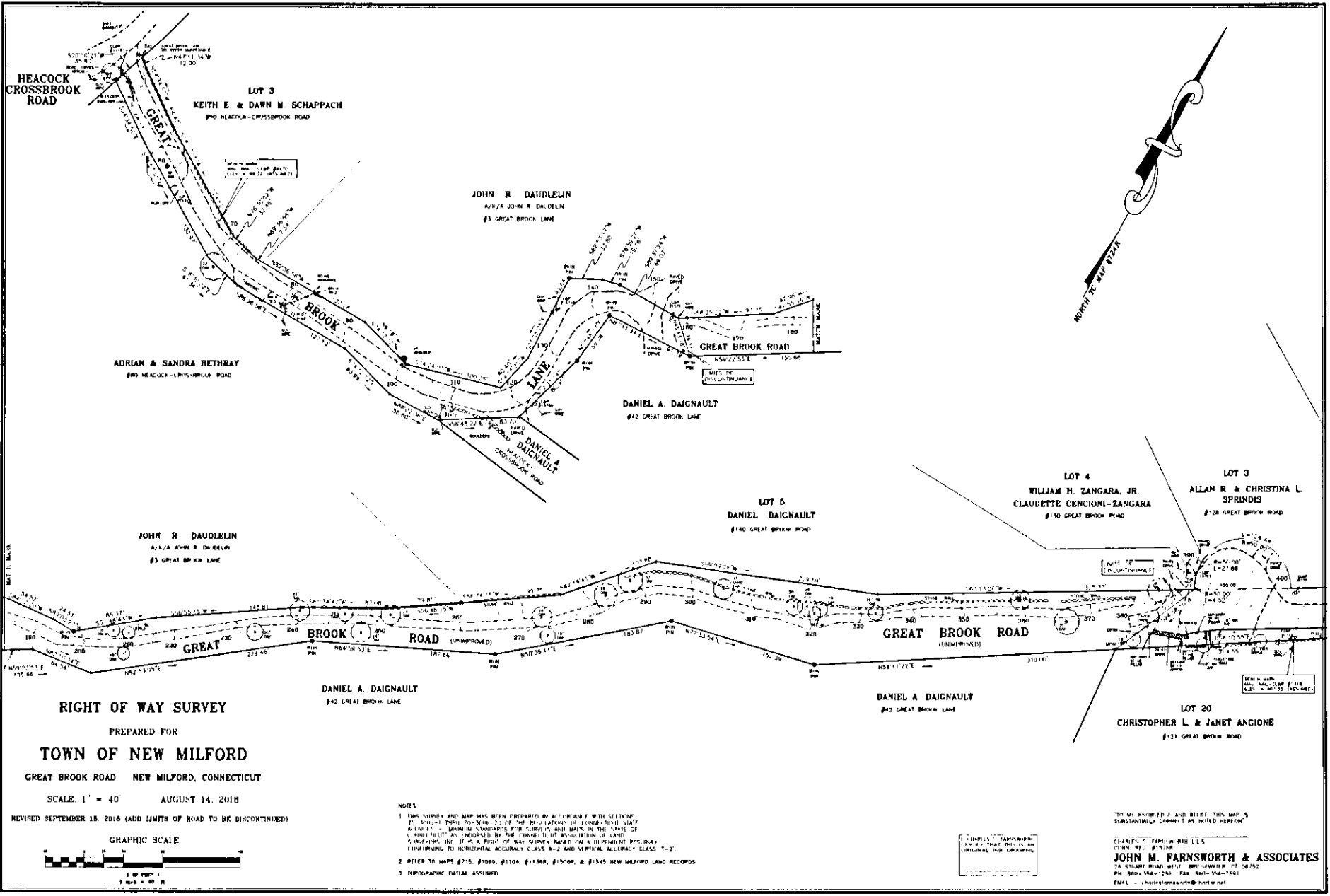
LEGAL DESCRIPTION

PORTION OF GREAT BROOK ROAD TO BE DISCONTINUED

All that certain piece or parcel of land situated in the Town of New Milford, County of Litchfield, and State of Connecticut, shown and designated on a certain map entitled "RIGHT OF WAY SURVEY PREPARED FOR TOWN OF NEW MILFORD GREAT BROOK ROAD NEW MILFORD, CONNECTICUT SCALE: 1" = 40' AUGUST 14, 2018 REVISED SEPTEMBER 18, 2018 (ADD LIMITS OF ROAD TO BE DISCONTINUED)" certified substantially correct by Charles C. Farnsworth L.L.S Conn. Reg. #15768, which map is to be filed in the Town Clerk's office, and being more particularly bounded and described as follows:

Beginning at an iron pin on the southerly side of Great Brook Road on the property line of Daniel A. Daignault, which point marks the southwesterly corner of the herein described parcel: thence N45°43'18"W 39.31 feet to the northerly side of Great Brook Road; thence along the northerly side of Great Brook Road the following course and distances; N58°25'22"E 97.35 feet, N41°55'06"E 42.96 feet, N84°12'20"E 54.52 feet, S89°03'23"E 24.51 feet, N51°48'43"E 85.37 feet, N56°55'15"E 148.81 feet, N61°34'42"E 87.08 feet partially along a stone wall, N56°48'15"E 79.85 feet along a stone wall, N56°34'15"E 99.75 feet along a stone wall, N42°19'41"E 103.88 feet, N69°09'26"E 229.59 feet, N60°13'06"E 325.37 feet to a point on the cul-de-sac having a radius of 50 feet; thence in a southerly direction S24°58'10"W 100.27 feet to a concrete monument on the southerly side of Great Brook Road; thence along the southerly side of Great Brook Road the following courses and distances; S58°11'22"W 310.00 feet to an iron pin, S77°33'54"W 152.39 feet to an iron pin, S50°35'11"W 183.87 feet to an iron pin, S64°59'53"W 187.66 feet to an iron pin, S52°53'05"W 229.46 feet, S82°10'34"W 64.54 feet, S59°22'53"W 155.66 feet to the point or place of beginning. Containing 1.5605+/- acres.

Charles C. Farnsworth L.L.S.
Conn. Reg. #15768



RIGHT OF WAY SURVEY

PREPARED FOR

TOWN OF NEW MILFORD

GREAT BROOK ROAD NEW MILFORD, CONNECTICUT

SCALE: 1" = 40' AUGUST 14, 2018

REVISED SEPTEMBER 18, 2018 (ADD LIMITS OF ROAD TO BE DISCONTINUED)

GRAPHIC SCALE



NOTES

- 1 THIS SURVEY AND MAP HAS BEEN PREPARED BY AN ORIGINAL F.W. WITH SETTING OF 20 SURVEY POINTS TO SHOW 75% OF THE REGULATIONS OF LEADERSHIP IN LAND SURVEYING (L.S.) - MINIMUM STANDARDS FOR SURVEYS AND MAPS IN THE STATE OF CONNECTICUT AS ENFORCED BY THE CONNECTICUT ASSOCIATION OF LAND SURVEYORS, INC. IT IS A RIGHT OF WAY SURVEY BASED ON A PRELIMINARY RESURVEY conforming to HORIZONTAL ACCURACY CLASS A-2 AND VERTICAL ACCURACY CLASS 1-2.
- 2 REFER TO MAPS #715, #1099, #1104, #1158A, #1158B, #1158C, & #1545 NEW MILFORD LAND RECORDS
- 3 BATHYMETRIC DATUM ASSUMED

CHARLES F. FARNSWORTH L.L.S.
 CLARENCE HILL, CT 06174
 ORIGINAL SURVEYING

"TO BE APPROVED AND BELIEF THIS MAP IS SUBSTANTIALLY CORRECT AS NOTED HEREON"

CHARLES F. FARNSWORTH L.L.S.
 CLARENCE HILL, CT 06174
JOHN M. FARNSWORTH & ASSOCIATES
 24 STEARNS ROAD, WEST BRIDGEWATER, CT 06152
 PH: 860-348-1243 FAX: 860-348-7501
 EMAIL: jmf@johnmfsurvey.com



TOWN OF NEW MILFORD

Planning Department
10 Main Street
New Milford, Connecticut 06776
Telephone 860-355-6080
planning@newmilford.org

MEMO TO: New Milford Town Council
FROM: Kathy Castagnetta, Town Planner on behalf of the Planning Commission
DATE: September 7, 2018
SUBJECT: **8-24 Referral – Proposed Discontinuance of a Portion of Great Brook Road**

At the regular meeting of the New Milford Planning Commission held on September 6, 2018, the Commission unanimously **approved** the following motion:

To recommend in favor of the 8-24 referral for the discontinuance of a portion of Great Brook Road as set forth in the attached legal description. The reason for the discontinuance is that it will eliminate the potential future obligation of the Town to construct and maintain this section of the road.

Cc: Mayor Pete Bass



A TOWN COUNCIL VOTE DEALING
WITH GREAT BROOK RD IS
TO BE HELD IN NEW MILFORD
TOWN HALL AT 7PM ON 9-24-18
DEALING WITH THE PARTIAL
DISCONTINUANCE OF GREAT
BROOK RD



TOWN OF NEW MILFORD
Public Works Department
10 Main Street
New Milford, Connecticut 06776
Telephone (860) 355-6040 • Fax (860) 355-6055

Michael F. Zarba, P.E.
Public Works Director

Daniel Stanton, P.E.
Town Engineer

Chapter 238 - Highway Construction And Maintenance

Sec. 13a-49. Discontinuance of highways or private ways. (a)(1) The selectmen of any town may, subject to approval by a majority vote at any regular or special town meeting, as applicable, by a writing signed by them, discontinue any highway or private way, or land dedicated as such, in its entirety, or may discontinue any part thereof or any property right of the town or public therein, except when laid out by a court or the General Assembly, and except where such highway is within a city, or within a borough having control of highways within its limits.

(2) Whenever the selectmen of a town meet to take final action on the discontinuance or partial discontinuance of a highway or private way, or land dedicated as such, the selectmen shall provide written notice of their meeting to each owner of property that bounds such highway or private way, or land dedicated as such. If, in the opinion of the selectmen, the boundary lines or limits of such highway or private way, or land dedicated as such, have become lost or uncertain, the selectmen shall make reasonable efforts to identify the boundary lines or limits of such highway or private way, or land dedicated as such, and shall give notice of such meeting to each owner of property that bounds such identified boundary line or limit in accordance with this subdivision. Such reasonable efforts need not include an examination of title, or abstracts thereof, or a land survey. The notice required pursuant to this subdivision shall not be required if the selectmen make a finding on the record, supported by articulated fact, that (A) such owner's property does not bound a part of such highway or private way, or land dedicated as such, or identified boundary line or limit of such highway or private way, or land dedicated as such, that is being discontinued, (B) such notice is not necessary, and (C) such property would not lose its sole access to a highway or private way, or land dedicated as such, because of such discontinuance or partial discontinuance. Such notice shall be provided by mailing a notice of the date, time, place and subject of such meeting of the selectmen to such owner at such owner's address, as shown on the last-completed grand list of the town, by first class mail postmarked not less than thirty days prior to the date of such meeting. Thirty days prior to the date of such meeting, the town shall post a sign conspicuously on both ends of such highway or private way, or land dedicated as such, or part thereof, which shall include the date, time, place and subject of such meeting, except that such sign shall only be required on one end of such highway or private way, or land dedicated as such, if the selectmen make a finding on the record, supported by articulated fact, that such sign is only necessary on one end of such highway or private way, or land dedicated as such.

(3) If the town discontinues any highway or private way, or land dedicated as such, or discontinues any part thereof or any property right of the town or public therein in accordance with subdivision (1) of subsection (a) of this section, the selectmen shall (A) provide written notice by certified mail, return receipt requested, of such discontinuance or partial discontinuance to the same persons to whom notice was sent pursuant to subdivision (2) of this section, and (B) after such written notice is sent, cause to be recorded on the land records of the town a notice of such discontinuance or partial discontinuance, which notice shall include (i) a listing of each parcel of property for which notice was required to be sent pursuant to subdivision (2) of this subsection, (ii) the name of the owner of each such parcel of property as shown in the last-completed grand list of the town, and (iii) the current assessor's map, block and lot number for each such parcel.

(4) (A) Except as provided in subparagraph (B) of this subdivision, any person aggrieved by a discontinuance or partial discontinuance under this subsection may, not later than one hundred twenty days after notice of discontinuance or partial discontinuance is recorded on the land records of the town pursuant to subdivision (3) of this subsection, apply to the superior court for the judicial district in which such town is located, in the manner prescribed in section 13a-62.

(B) Any owner of property who is aggrieved by the failure to receive the meeting notice required under subdivision (2) of this subsection may apply to the superior court for the judicial district in which such town is located not later than one hundred twenty days after notice of discontinuance or partial discontinuance is recorded on the land records of the town pursuant to subdivision (3) of this subsection. No discontinuance or partial discontinuance shall be invalidated by such court on the basis of the selectmen's failure to provide the meeting notice required under subdivision (2) of this subsection to an owner of property if the town establishes that (i) a meeting notice that meets the requirements of subdivision (2) of this subsection was mailed in accordance with subdivision (2) of this subsection to such owner's address, as shown in the applicable last-completed grand list of the town, or (ii) the selectmen made a good faith effort to identify the parcels of property that bound the highway or private way, or land dedicated as such, or such identified boundary line or limit, in accordance with subdivision (2) of this subsection, and mailed notice in accordance with subdivision (2) of this subsection to each owner of such identified parcels of property, as shown in the applicable last-completed grand list of the town.

(b) Whenever a petition has been presented to the selectmen for such discontinuance or partial discontinuance of any land dedicated as a highway or private way but which has not been actually used, worked or accepted as a highway by the town, and such discontinuance or partial discontinuance has not been made by the selectmen and approved by the town within twelve months after such presentation, any person aggrieved may apply to the superior court for the judicial district in which such town is located, in the manner prescribed in section 13a-62.

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TOWN OF NEW MILFORD



Town Hall
10 Main Street
New Milford, Connecticut 06776
Telephone (860) 355-6020 • Fax (860) 355-6002

TOWN COUNCIL OF NEW MILFORD, CT WARNING: NOTICE OF SPECIAL TOWN MEETING

Pursuant to Section 13a-49 of the CT General Statutes, the electors of the Town of New Milford and those entitled to vote therein, are hereby warned and notified to meet at **New Milford Town Hall, 10 Main St. – New Milford, CT on October 9, 2018 at 6:45 PM in the E. Paul Martin Room**, for the following purpose:

To consider and vote upon the proposed partial discontinuance of Great Brook Road as approved by the Town Council and set forth in the related documents prepared by the Town Engineer.

Copies of said proposal are on file and available for public inspection at the Office of the New Milford Town Clerk.

Dated at New Milford, CT this 24th day of September, 2018.

Walter Bayer

Thomas Esposito

Katy Francis

Michael Gold

Lisa Hida

Peter Mullen

Michael Nahom

Douglas Skelly

Paul Szymanski

Question #3
PROPOSED REVISIONS
TO NEW MILFORD TOWN CHARTER

BALLOT QUESTION

“Shall the Town of New Milford amend its Town Charter in accordance with the recommendations set forth in the final report of the Charter Revision Commission dated July 11, 2018?”

BACKGROUND

The Town Charter, New Milford’s primary local governing document, must be revised at least once every five (5) years. In February of 2018, a Charter Revision Commission was formed. Following research and required public hearings, the Commission submitted a draft report, which was subsequently approved by the Town Council. The proposed revisions are set forth below.

CHAPTER 1 – Incorporation and General Powers - NO CHANGES PROPOSED

CHAPTER 2 – Elections

- **Elected Vacancy Appointment:** In the event of a vacancy of any elective Town office (except in the case of the Mayor) for which more than half of the full term has elapsed – or for Town Council vacancies - the duration of the appointment to fill the vacancy will be for the unexpired portion of the term, which is November 30 of odd numbered years.

CHAPTER 3 – Elected Officials (Current Chapters 3 and 8 combined)

- **Composition of the Board of Finance:** Changes the Board of Finance membership from an even (6) to odd (7) number, reducing potential for tie votes.
- Provides for all elected boards and commissions to elect officers, establish rules and policies - **NEW**
- Recites state Freedom of Information requirements for filing minutes and votes - **NEW**

CHAPTER 4 – Town Council

- Specifies requirements for Organizational Meeting; adds Parliamentary
- References Freedom of Information statutes - **NEW**
- Clarification language to avoid previous ambiguities – emergency ordinances, powers and duties set forth in law

CHAPTER 5 – Mayor (Current Chapter 6)

- Clarifies duties (mandatory) versus authority (optional)

CHAPTER 6 – Appointed Administrative Officers (Current Chapter 11)

- Clarifies procedure for all boards/commissions to seek legal opinion from Town Attorney
- **Director of Finance:** In matters concerning the investment of town funds, the Board of Finance shall advise the Director of Finance and approve or reject the investment of any town funds exceeding one eighth (1/8) of one mill in marketable securities, private placements, and time depositions of greater than 364 days. - **NEW**
NOTE: one mill (2018) = Est. \$2.88 Million
- **CHIEF OF POLICE :** Eliminates former “Chapter 9: Police Department” and places “Chief of Police” as an appointed administrative officer - **NEW**

CHAPTER 7 – Appointed Boards and Commissions (Current Chapter 10)

- Provides for all appointed boards and commissions to elect officers, establish rules and policies - **NEW**
 - Recites state Freedom of Information requirements for filing minutes and votes – **NEW**
 - Changes Board of Finance alternates from an even (2) to odd (3) number
 - Proposes revisions to membership numbers for boards and commissions
 - Proposes all appointed boards and commissions have 4-year terms with a start date of February 1 – **NEW**
- NOTE:** Currently, appointed boards vary in both term length and start date.
- Mayor will be precluded from appointing members from November 1 until the Organizational Meeting of the Town Council in the beginning of December during a municipal election year - **NEW**

CHAPTER 8 – Finance and Taxation (Current Chapter 7)

- **Board of Education Budget:** Board of Education shall file its budget with the Director of Finance no later than the first business day of February – **NEW**
 - **Partial Passage at Budget Referendum:** If any part (town or school) of a budget passes at referendum, it will be adopted and not subject to further revision or referendum. – **NEW**
- NOTE:** Currently if either budget fails, then both parts of the budget are subject to revision.
- **Budget Advisory Questions:** Mandates advisory questions in budget referendum as to whether each part (town/school) of the proposed budget is “too high”, “too low”, or “adequate.” - **NEW**
 - **Board of Finance Role in Budget Process:**
 - o **Current:** The Board of Finance proposes the initial budget, but does not make adjustments after a budget is defeated. After a budget is defeated, the Town Council makes budget adjustments.
 - o **Proposed change:** If a budget is defeated at referendum, the Board of Finance will be responsible for post-referendum budget adjustments.
 - However, a majority of Town Council members may file a timely petition with the Mayor’s office to call a special Town Council meeting. At this meeting, a two-thirds vote of the entire Town Council may overrule the Board of Finance’s revisions to the defeated budget and approve alternate revisions to be voted on by the ensuing referendum.
 - Proposes an automatic twenty-one (21) day cycle between budget votes - **NEW**
 - Proposes Director of Finance actions in matters concerning the investment of town funds be subject to approval or rejection by Board of Finance – *See Chapter 6*- **NEW**

CHAPTER 9 – Town Meeting (Current Chapter 5)

- Fixes Annual Town Meeting date and allows for consideration of items other than budget - **NEW**
- Conforms town meeting and referendum process to CT General Statutes requirements
- Subjects any appropriation supplemental to the total annual budget if in excess of one eighth (1/8) of one mill (\$360,000) or any supplemental appropriation if the cumulative total of supplemental appropriations for the current fiscal year shall already exceed one-half (1/2) of one mill (\$1.44 Million) to town meeting approval - **NEW**
- Recites CT General Statute process for elevating a question from town meeting to referendum

CHAPTER 10 – Town Employees (Current Chapter 12) - NO CHANGES PROPOSED

CHAPTER 11 – Transition and Miscellaneous Provisions (Current Chapter 13)

- Requires a Code of Ethics be maintained through New Milford’s Code of Ordinances and Town Council’s review for potential revision at least once every five years. - **NEW**
- NOTE:** Current Charter contains no reference to New Milford’s Code of Ethics

Item 12**New Milford Town Council Rules and Procedures**

In accordance with Section 402 of the Charter, the Mayor shall be the Presiding Officer of the Town Council.

1. Proposed items to be placed on the agenda for a regular meeting by a member of the public must be submitted in writing to the Mayor's Office seven (7) days prior to the meeting. In the event of urgency, a member of the public may bring the matter to the attention of the Mayor verbally. The Mayor shall have the sole discretion as to whether to place any such proposed item on a future agenda.
2. In accord with the provisions of Section 1-225(c) of the Connecticut General Statutes, any member of the Town Council may, at a regular meeting, bring to the floor for discussion, any matter, which he or she believes is appropriate for consideration by the Town Council. No such matter may be acted upon at the meeting at which it is presented unless two-thirds (2/3) of the members present vote to consider the matter.
3. The agenda for a regular meeting shall be prepared by the Mayor at least five (5) business days prior to said meeting it being the purpose hereof that the agenda and any and all enclosures and exhibits will be ready for pick-up by members of the Town Council no later than 4:00 PM the Wednesday before the meeting. The Director of Finance or his designee shall submit the financial information that is required by Section 1104 of the Charter in sufficient time so that the information will be included with said agenda. Copies of the agenda will be available to the public and the press in the Office of the Mayor. The Mayor may revise an agenda at any time prior to a Town Council meeting only as consistent with the Connecticut General Statutes.
4. Normally two regular meetings shall be scheduled for each month except in the months of July, August and December. In accord with the applicable provisions of the Freedom of Information Act (FOIA), the Mayor shall file with the Town Clerk by January 31 of each year the schedule of regular meetings for the calendar year. Regular meetings shall be held at 7:00 PM on the second and fourth Monday of each month, except that, should the meeting date be a legal holiday or if said Monday is the Eve of Christmas or New Year's, Rosh Hashanah, Yom Kippur or a Town Election, or the day of a Town Election, then the meeting shall be held on the next business day. Meetings shall be held in the E. Paul Martin Meeting Room of Town Hall or, in accordance with the requirements of the FOIA, at any other such place as may be designated by the Mayor or the Town Council.
5. A parliamentarian shall be appointed by the Mayor with the approval of the Town Council. Questions about parliamentary procedure shall be addressed to the

parliamentarian through the Presiding Officer. Robert's Rules of Order, Newly Revised, 11th Edition (Perseus Publishing, October 2011). It shall govern matters of parliamentary procedure at all meetings of the Town Council.

6. After a meeting is called to order, the first order of business shall be the Pledge of Allegiance followed by a moment of silence. Immediately thereafter, there shall be an opportunity for members of the public to address the Town Council. Speakers may speak for five (5) minutes about any topic and may speak again for another five (5) minutes after everyone else who wishes to speak has spoken. The Town Council may, by a majority vote, cancel or adjust these time limits. Personal attacks are not permitted.
7. The Presiding Officer shall adjourn the meeting no later than 10:30 PM unless the Town Council extends the time by majority vote. If a meeting is recessed prior to the conclusion of the business on the agenda, it shall be reconvened the next evening at 7:00 PM at the same location unless a majority of the Town Council votes otherwise. However, the Town Council should not recess until the members of the have fully exercised their right to address the Town Council and the minutes of any previous meetings have been approved. There shall be no public comment at reconvened meetings.
8. At any regular meeting, any member of the Town Council may propose for discussion only, an amendment or amendments to these Rules and Procedures Action on any such proposal will be deferred to the next regular meeting of the Town Council. If the amendment is passed by the affirmative vote of five (5) members at the next regular meeting it shall be effective immediately.
9. The Presiding Officer is responsible for the order of the meeting and shall have the right and authority to call a recess at any time he or she believes that it is in the best interest of the Town Council to do so.
10. The Town Council shall conduct executive sessions as provided in the applicable provisions the FOIA.
11. Upon three (3) days written notice to each member of the Town Council, the Mayor or his or her designee may schedule a special meeting of the Town Council as he or she deems necessary but only after the Mayor: (a) explains to each member of the Town Council the reason for such Special Meeting; and (b) confirms that five (5) members of the Town Council are available to meet on the proposed date.

The agenda for such special meeting, including enclosures and all other relevant information, shall be available for pick-up by the members of the Town Council at least three (3) days prior to such special meeting. The three (3) day notice requirement may be waived if the Mayor believes that a condition exists that is or may cause an immediate danger to the health, safety or welfare of the residents of the Town or to Town-owned property.

The Mayor shall be required to call a special meeting upon the written petition of five (5) members of the Town Council.

The days that are counted or excluded for Regular Meetings shall also apply to special meetings. Members of the public may address the Town Council at a special meeting but may only address matters that are on the agenda.

12. The Presiding Officer or any member of the Town Council may invite any person to participate in discussion for the purpose of providing testimony or answering questions.
13. In addition to meetings and public hearings that may be required by any applicable law, the Town Council, by the affirmative vote of five (5) members, may schedule a public hearing.
14. Any item on an agenda that has not been discussed must be placed on the agenda for the next meeting as old business and placed ahead of new business.
15. Attendance shall be allowed by electronic means including, but not limited to, telephone, mobile phone and skype on the conditions that: (a) such participation commences prior to the meeting being called to order; (b) the Town Council member who is participating by electronic means can be identified; (c) said Town Council member can clearly hear the proceedings; and (d) all persons at the meeting, including members of the public, can clearly hear said Council member.

Adopted: December 7, 1987

Amended: June 26, 1989, December 11, 1989, January 16, 1990, December 9, 1991, January 5, 1994, January 28, 1994, December 11, 1995, May 28, 1996, June 24, 1996, November 30, 1998, December 13, 1999, December 3, 2001, April 22, 2002, March 20, 2003, June 23, 2003, July 14, 2003, December 5, 2011, December 2, 2015, December 4, 2017

	A	B	C
1	PAGE FOUR		
2	TOTAL WEIGHT	NEW MILFORD PRICE	BROOKFIELD/SHERMAN PRICE
3			
4	1-25 LBS	\$2.00	\$2.50
5	26	\$4.00	\$4.50
6	27	\$4.00	\$4.50
7	28	\$4.00	\$4.50
8	29	\$4.00	\$4.50
9	30	\$4.00	\$4.50
10	31	\$4.00	\$4.50
11	32	\$4.00	\$4.50
12	33	\$4.00	\$4.50
13	34	\$4.00	\$4.50
14	35	\$4.00	\$4.50
15	36	\$4.00	\$4.50
16	37	\$4.00	\$4.50
17	38	\$4.00	\$4.50
18	39	\$4.00	\$4.50
19	40	\$4.00	\$4.50
20	41	\$6.00	\$6.50
21	42	\$6.00	\$6.50
22	43	\$6.00	\$6.50
23	44	\$6.00	\$6.50
24	45	\$6.00	\$6.50
25	46	\$6.00	\$6.50
26	47	\$6.00	\$6.50
27	48	\$6.00	\$6.50
28	49	\$6.00	\$6.50
29	50	\$6.00	\$6.50
30	51	\$6.00	\$6.50
31	52	\$6.00	\$6.50
32	53	\$6.00	\$6.50
33	54	\$6.00	\$6.50
34	55	\$6.00	\$6.50
35	56	\$6.00	\$6.50
36	57	\$6.00	\$6.50
37	58	\$6.00	\$6.50
38	59	\$6.00	\$6.50
39			
40			
41			
42			
43			
44			
45			
46			

	A	B	C
47			
48	PAGE FIVE		
49	TOTAL WEIGHT	NEW MILFORD PRICE	BROOKFIELD/SHERMAN PRICE
50			
51	60	\$8.00	\$8.50
52	61	\$8.00	\$8.50
53	62	\$8.00	\$8.50
54	63	\$8.00	\$8.50
55	64	\$8.00	\$8.50
56	65	\$8.00	\$8.50
57	66	\$8.00	\$8.50
58	67	\$8.00	\$8.50
59	68	\$8.00	\$8.50
60	69	\$8.00	\$8.50
61	70	\$8.00	\$8.50
62	71	\$8.00	\$8.50
63	72	\$8.00	\$8.50
64	73	\$8.00	\$8.50
65	74	\$8.00	\$8.50
66	75	\$8.00	\$8.50
67	76	\$8.00	\$8.50
68	77	\$8.00	\$8.50
69	78	\$8.00	\$8.50
70	79	\$8.00	\$8.50
71	80	\$8.00	\$8.50
72	81	\$8.00	\$8.50
73	82	\$8.00	\$8.50
74	83	\$8.00	\$8.50
75	84	\$8.00	\$8.50
76	85	\$8.00	\$8.50
77	86	\$10.00	\$10.50
78	87	\$10.00	\$10.50
79	88	\$10.00	\$10.50
80	89	\$10.00	\$10.50
81	90	\$10.00	\$10.50
82	91	\$10.00	\$10.50
83	92	\$10.00	\$10.50
84	93	\$10.00	\$10.50
85	94	\$10.00	\$10.50
86	95	\$10.00	\$10.50
87	96	\$10.00	\$10.50
88	97	\$10.00	\$10.50
89	98	\$10.00	\$10.50
90	99	\$10.00	\$10.50
91	100	\$10.00	\$10.50



STILL RIVER WATERSHED

The story of the Still River is a story of comeback.

From a history of damming and industrialization, development and improper waste management, the Still has made a remarkable recovery since the advent of the Clean Water Act in 1972 and local regulations that have curbed direct dumping and impact on the Still and its tributaries.

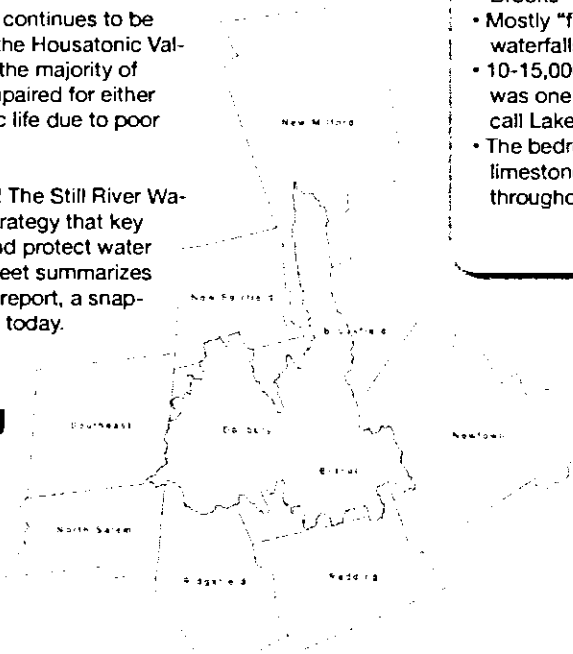
Despite advances, the watershed continues to be one of the three most polluted in the Housatonic Valley. 36% of all streams, including the majority of the mainstem, are classified as impaired for either for recreational use and/or aquatic life due to poor water quality.

Together we can make this better! The Still River Watershed Plan is an agreed upon strategy that key stakeholders will use to restore and protect water quality in your region. This factsheet summarizes the Still River Existing Conditions report, a snapshot of the state of the watershed today.

For the full report visit stillriverwatershed.org and leave your comments and feedback!

Know Your Watershed!

- 75.4 square miles crossing 10 towns
- 25.4 miles of "mainstem" river
- Major tributaries: East Swamp, Limekiln, Miry and Padanaram Brooks
- Mostly "flat" with two significant waterfalls
- 10-15,000 years ago, the watershed was one big glacial lake geologists call Lake Danbury.
- The bedrock beneath the river is limestone which leads to unique flora throughout the valley.



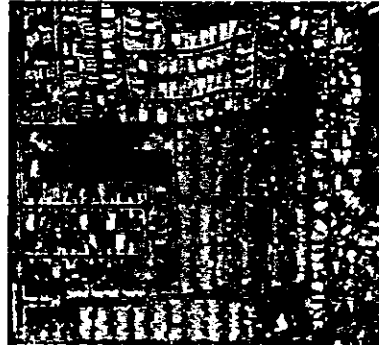


Nonpoint Source Pollution – Stormwater Runoff

One of the most common problems in the Still River Watershed is nonpoint source pollution – any pollution that can't be traced back to a single source. The majority here is stormwater runoff that picks up oils, fertilizers, lawn clippings, salts, pesticides, metals and debris. Luckily this can be addressed with public support. Reducing the amount of chemicals used in landscaping, reducing debris dumped in the river, picking up litter, advocating for better salting practices, and planting buffers around streams and lakes are just a few of the ways you can help reduce non-point source pollution and contribute to healthy water.

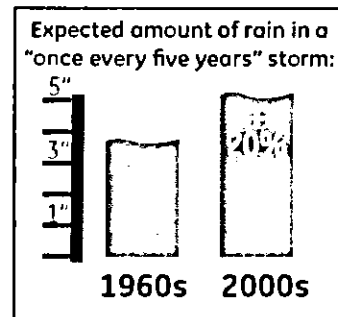
Impervious Cover

Impervious cover (IC) refers to any nonporous surface that doesn't allow water to pass through. More impervious cover means poorer water quality as pollution can often concentrate over these surfaces before depositing into water or ground. Noticeable water quality problems come when impervious cover exceeds 10%. With 35% of developed land and 14% impervious cover, the Still watershed is beyond that tipping point. Solutions to IC can involve green infrastructure projects such as bioswales, green roofs, permeable paving for driveways and parking lots, and rain gardens.



Flooding

In an undisturbed watershed, floodwaters rise into the floodplain and then recede naturally. Industrialization and development in the Still is concentrated around the river. Dams were built for waterpower (especially for fur-processing operations), streambeds were filled in, and the river re-channeled in places to provide land for building lots, some tributary streams were buried, and some buildings were even constructed directly over the River in the valuable real estate of central Danbury. These changes to the natural stream channels contributed to frequent flooding, especially as much of the development was concentrated in floodplains. The 1955 floods made the public aware for the first time of the connection between development of the floodplains above the city with the intensity of flooding downstream and flood control projects were installed to control future flood events. This included the concrete channel that transports the Still River mainstem through downtown Danbury. Despite these major flood control projects, flooding remains an issue in the watershed.



Climate Change

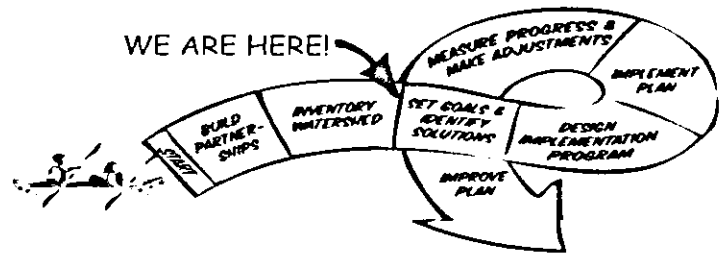
Climate change is affecting the Northeast U.S.: sea levels are rising, snowpack is decreasing, and water temperatures are increasing. The climate will get warmer and wetter, with more frequent extreme storms. Annual average temperature in the Northeast has increased by 1.43°F for the period 1986–2016 relative to 1901–1960 and in general winters are becoming warmer with less snow and spring is coming earlier. Additionally, our region is getting wetter. Seasonally, the fall exhibits the largest precipitation increase, exceeding 15% over much of the region. Much of the increase is seen in heavy precipitation events. Between 1958 and 2012, the Northeast saw more than a 70% increase in the amount of rainfall measured during heavy precipitation events. There are steps that can be taken to anticipate and plan for the potential changes in future climate. It is necessary to understand these changes and integrate climate change data into planning processes and decision-making now and in the future.

Invasives

The Still River is unusual among river systems in Connecticut in that it flows through limestone (calcareous) bedrock for virtually its entire length, with a broad, low gradient floodplain. This calcareous creates notable biodiversity with endangered, threatened and special concern species and natural communities concentrated around the river. Invasive species such as knotweed, mugwort, and bittersweet threaten the natural biodiversity of the Still by outcompeting native plants and changing the ecosystem that has evolved over time.

Watershed Planning

A watershed plan is a guide for leading communities toward improved water quality and recreation goals. An EPA-approved watershed planning and implementation process involves six major steps (see graphic). In 2014 HVA along with other nonprofits, advocacy groups, and municipalities formed the Still River Partners group (Step 1). Since then this group has met quarterly to bring together information and resources that helped form the Existing Conditions Report (Step 2). After public comment this report will form the basis for the partners to develop vision and goals, leading to the design of an implementation plan. This plan will then

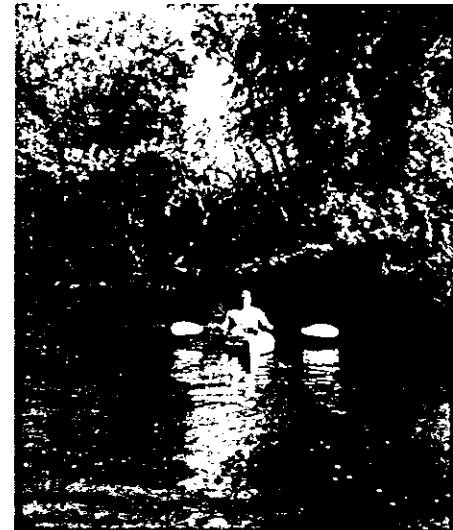


be set into motion, adjustments will be made based on measures of success to improve the process. Implementation has begun! Based on field work and partnerships HVA designed Still River Watershed Connections, a program that connects youth to restoration projects in the watershed.

You can help! Participate in the watershed planning process by learning more about the ECR and leaving your comments at stillriverwatershed.org. Know of any restoration projects? Let us know in the comments section on our website.

The Recreation Vision

The Still River has long been used for recreation by the people along its banks. But from the 1870's to the 1970's, industrial dumping and the use of the river as a sewer severely degraded water quality, while flood control projects completely cut off access to the river along some reaches. As the river makes a comeback, people have returned to hike, fish, and boat in public spaces such as Lake Kenosia, Harrybrooke Park, and Lover's Leap. Municipalities along the Still have prioritized developing open space and access to the river, particularly encouraging the construction of various sections of the Still River Greenway and Water Trails. The Greenway promises to be a 10 foot-wide, fully accessible trail that runs alongside the river from Danbury Commerce Park to Lover's Leap. So far, 3.2 miles of trail have been constructed (1.2 miles in Danbury and 2 miles in Brookfield). The planning process for the Greenway led to the inclusion of a water trail where the public can paddle the Still River from Danbury to the mouth at Lover's Leap. To date, two boat launches have been installed with another in the works to portage around the falls at Harrybrook Park. **Recreation and water quality are mutually reinforcing, as one increases so does the other. The Still River Watershed Plan aspires to support both goals simultaneously.**



Field Assessments

As part of the watershed characterization stage, HVA walked 30 stream miles in the watershed assessing stream corridors for impacts such as lack of vegetative buffers, severe erosion, channelization, trash buildup and more. With this information HVA will identify restoration projects for the implementation stage of the watershed plan, with the ultimate goal of improving water quality watershed wide.

For the full report visit
stillriverwatershed.org

and leave your
comments and
feedback!

Board of Selectmen Meeting
A G E N D A
7:30 PM Monday, October 01, 2018
Brookfield Town Hall - Room 133

1) **Call to Order & Pledge of Allegiance**

Monthly Agenda Items

A) **Public Comment**

2 minutes / 20 minutes (priority to agenda items). Sign-up sheet at meeting.

B) **Announcements**

1. **Town Center District/Streetscape Phase III** - the Board of Selectmen will schedule a special meeting on Thursday, October 11 (time to be determined) at Town Hall for the purpose approving the LoTCIP Grant Application and a presentation of Phase III by Greg Dembowski.
2. **Huckleberry Hill Elementary School Project** - the Board of Selectmen and Board of Finance will schedule a special joint meeting on Tuesday, October 16 at 6:00 p.m. at the Brookfield High School Auditorium for the purpose of presenting and discussing the new HHS Building Project.

C) **Correspondence addressed to BOS**

1. Letter dated 9-10-18 from Ryan Murphy, President of Brookfield Volunteer Fire Dept, Candlewood Company, Inc.

D) **Monthly Financial Results**

Update provided by Marcia Marien, CPA, Finance Director/Controller.

E) **Presentation of Still River Watershed Plan [attachment]**

The Housatonic Valley Association (HVA) has collaborated with towns including Brookfield on a EPA approved watershed plan for the Still River. As part of this process, a draft existing conditions report on the health of the watershed has been prepared by HVA. Courtney Morehouse, Conservation Projects Manager at HVA, would like to present this to the public along with their progress in the watershed plan.

F) **RGS Energy [attachments]**

Tom Champlin from RGS Energy will present information regarding solar units for various town buildings and the base line costs to install along with expected payback time frames.

2) **New Items**

A) **2019 RWJF Culture of Health Prize Application**

The newly formed Still River Greenway Ad-Hoc Committee is looking into an application to apply for the Culture of Health Prize in the amount of \$25,000 because of the community impact brought by the Greenway. The application deadline is 11/1/18. **Recommended Motion:** that the Selectmen approve the town submitting an application for the 2019 RWJF Culture of Health Prize funded by the Robert Wood Johnson Foundation.

B) **Northwest Regional Workforce Investment Board [attachment]**

Northwest Regional Workforce Investment Board, a consortium of municipalities and Chief Elected Officials, have revised their Intergovernmental Agreement and provided a brief description of the changes made to the original document. **Recommended Motion:** that the Selectmen approve the Intergovernmental Agreement Between the Municipalities listed on the Agreement.

3) **Updates**

A) **Sale of Town Property at 18 Junction Road**

The Conservation Commission requested the sale of town property and one bedroom single family home built in 1962 situated on 2.32 acres at 18 Junction Road. Conservation would use the proceeds towards other conservation projects particularly the Gurski Homestead property to restore the barn and front farmhouse. The Planning Commission approved a CGS 8-24 Referral request on the sale on 1/18/18, and the BOS held a Public Hearing on 2/5/18. **Recommended Motion:** that the Selectmen approve the sale of town property and single family home located at 18 Junction Road for the sale price of \$220,000.

B) **Senior Tax Abatement Ad-Hoc Committee [attachment]**

Discussion of Final Report presented on 8/6/18 and to consider two possible enhancements in the Committee's report: 1) One time partial abatement for those earning 3% over current income limits; and 2) Cap abated taxes at age 75.

C) FEMA [attachment]

Discussion of FEMA Declaration and next steps.

D) Request for Business Link on Town Website [attachment]

Discussion of request at the 9/4/18 BOS Meeting from Town residents Monica Pondiccio and Tara Reilly to link their business directory "Town Appeal Business Directory and town-wide Calendar of Events" on the town website.

4) Consent Agenda

Recommended Motion: that the Selectmen approve all items on the Consent Agenda:

A) Employee Changes - None**B) Excavator Bonds [attachment]**

1. 20 North Mountain Road posted by O&G Industries, Bond Release #08-15-16 in the amount of \$2,500.

C) Zoning Bond Releases [attachment]

1. 11 Conrad Road, #B-16-267, Final Bond Release in the amount of \$1,249.88.

D) Board of Selectmen Meeting Minutes [attachment]

- September 4, 2018 BOS Meeting Minutes

5) Additional Monthly Agenda Items**A) Appointments**

1. George Meyerle (R) as alternate member on the Zoning Board of Appeals.
2. TABLED - Establish an Ad-Hoc Committee for the Historic Designation for Brookfield Craft Center and appoint Jon Van Hise to represent the Planning Commission, Bob Brown to represent the Historic District Commission and Jacqueline Salame to represent the Craft Center. There is currently no representative from the Zoning Commission to appoint and a citizen at large.
3. TABLED - the Re-establishment of the Youth Commission and five (5) electors (voting members) are required as per the Town Charter. Currently four (4) Voting Members have submitted bio-briefs; and four (4) non-voting youth members have submitted bio-briefs. Review Ordinance and discuss next steps.

6) Public Comment**7) Adjourn**

**Public Meetings:
Meeting Minutes**



BOARD OF SELECTMEN

Clifford J. Hurgin Municipal Center, 1 School Street
Bethel, Connecticut 06801 Telephone: (203) 794-8501

Matthew S. Knickerbocker, First Selectman
Richard C. Straiton, Selectman
Paul R. Szatkowski, Selectman

MINUTES OF REGULAR MEETING

Tuesday, October 16, 2018
7:00 p.m.
CJH Municipal Center – Meeting Room “A”

RECEIVED
2018 OCT 17 P 2:55
TOWN CLERK
TOWN OF BETHEL

Present: First Selectman Matthew Knickerbocker, Selectman Richard Straiton, Selectman Paul Szatkowski and Town Counsel Martin Lawlor.

First Selectman Knickerbocker called the meeting to order at 7:18 p.m.

Approval of Regular Meeting Minutes from Tuesday, October 2, 2018, Joint Meeting October 3, 2018 and Special Meeting Tuesday, October 9, 2018

Selectman Straiton made a motion, which was seconded by Selectman Szatkowski to approve the minutes of Regular Meeting, Tuesday, October 2, 2018. Vote, all in favor, motion approved unanimously.

Selectman Straiton made a motion, which was seconded by Selectman Szatkowski to approve the minutes of Joint Meeting, Wednesday, October 3, 2018. Vote, all in favor, motion approved unanimously.

Selectman Straiton made a motion, which was seconded by Selectman Szatkowski to approve the minutes of Special Meeting, Tuesday, October 9, 2018. Vote yes- Selectman Straiton and Selectman Szatkowski, First Selectman Knickerbocker abstained from voting. Motion approved.

Appointment of Poet Laureate- Cortney Davis

First Selectman Knickerbocker read a letter from Bethel Arts naming Cortney Davis as the first Poet Laureate and introduced her at the meeting. First Selectman Knickerbocker made a motion, which was seconded by Selectman Szatkowski to appoint Cortney Davis as Poet Laureate. Vote, all in favor, motion approved unanimously.

First Selectman Knickerbocker requested the Consideration of waiving bid process of new fire truck be moved on the agenda as the next item

Consideration of waiving bid process of new fire truck

The Bethel Fire Department presented information to the Board of Selectmen on the national buying group HGACBuy that is recognized by the State of Connecticut. They proposed waiving the bidding process and joining this buying group. Discussion ensued. First Selectman Knickerbocker made a motion, which was seconded by Selectman Szatkowski to authorize the Board of Selectmen or appointed designee to join the buying group HGACBuy. Vote, all in favor, motion approved unanimously.

Watershed Plan Presentation:

Courteny Morehouse with Housatonic Valley Association explained they have collaborated with towns including Bethel on an EPA approved watershed plan for the Still River. As part of this process she shared prepared drafts of existing conditions and reports on the health of the watershed along with the progress plans for the watershed plan.

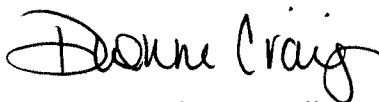
Consideration of Health Department Fees:

First Selectman Knickerbocker shared proposed Health Department fees that had been shared at the public hearing on September 18, 2018. Discussion ensued. Selectman Straiton made a motion, which was seconded by First Selectman Knickerbocker that line 224.4; Non-Profit, Temporary Food Service Application would be charged \$25.00. Vote, all in favor, motion approved unanimously.

First Selectman Knickerbocker made a motion, which was seconded by Selectman Straiton to approve the Health Department Fee Schedule – 2 Year Phase Restaurants Only with line item 224.4 changed to \$25.00. (see attachment) Vote, all in favor, motion approved unanimously.

Since there was no other business on tonight's agenda, Selectman Straiton made a motion, which was seconded by Selectman Szatkowski to adjourn the meeting at 8:10 p.m. Vote, all in favor, motion approved unanimously.

Respectfully submitted



Dionne Craig, Recording Secretary

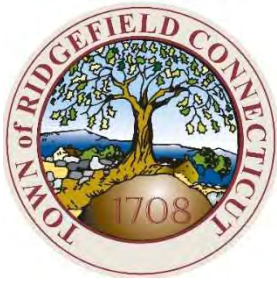
2 Yr Phase In Restaurants Only

Town of Bethel, CT
Board of Selectmen - Oct. 16, 2018
Schedule A - Health Dept. Fee Proposals

	Function/Category	Curr.	New	Prop. Total	Err. Jan 1, 2019	
	<u>Wells</u>					
200	Well Permits	50		125	100	
200.1	Abandonment Well Permit	50		65	65	
	<u>Septic</u>					
201	New residential	100		200	200	
202	Enlargement, residential	30		100	75	
203	Repair, residential	50		200	100	
204	New commercial	150		300	300	
205	Enlargement, commercial	100		300	300	
206	Repair, commercial	100		300	250	
207	Enlargement Plan Review/B100a	35		175	175	
207.1	Lic Installer/Other Repair plan review		150	150	150	
207.2	Lic Installer/Other B100a plan review		100	100	100	
208	Lot test, new & repair	50		125	125	
209	Subdivision testing per lot	50		125	125	
209.1	Subdivision testing per lot up to 2000g/day		175	175	175	
209.2	Subdivision testing per lot >2000g/day		225	225	225	
210	Subdivision plan review/lot line revision	75		175	175	
210.1	Individual commercial plan/project review	75		175	175	
210.2	Residential plan review	50		150	100	
210.3	Other technical review	50		150	150	
210.4	Additional review	25		75	75	
210.5	Water Treatment Wastewater applic/plan rev		75	75	50	
	<u>Property File Reviews</u>					
211	Review document/files,tech eval, prov lett	50		100	100	
	<u>Restaurants</u>					
212.1	New/change owner, Class I license	100		175	138	175
212.2	New/change owner, Class II license	100		350	225	350
212.3	New/change owner, Class III license	100		350	225	350
212.4	New/change owner, Class IV license	100		375	238	375
213.1	Class I yearly license	100		175	138	175
213.2	Class II yearly license	100		350	225	350
213.3	Class III yearly license	100		350	225	350
213.4	Class IV yearly license	100		375	238	375
214	Temporary license	25		65	45	65
214.1	Seasonal license	100		130	115	130
215	Reinspection	50		75	63	75
223.1	Class I plan review	75		150	113	150
223.2	Class II plan review	75		200	138	200
223.3	Class III plan review	75		300	188	300
223.4	Class IV plan review	75		300	188	300
224	Revised plan review	50		100	75	100

2 Yr Phase In Restaurants Only

224.1	License application/renewal late fee	50	75	63	75
224.2	*Temp Fd applic late fee		25	13	25
224.3	**QFO Demonstration Knowledge Course/test		220	110	220
224.3	**Fee for Translation-QFO Course/Test		50	25	50
224.4	***Non-Profit Temp Food Serv applic	40	40	40	40
	***Exclude Religious Organizations				
	<u>Child Care Ctr/Nursery School/Group Homes</u>				
216	Annual/bi-annual inspection/certificate	50	100	100	
216.1	Child Care Center Plan Rev/Revisions Applic	15	75	75	
	<u>Plan Reviews for Land Use</u>				
220	Engr/Develop Plan Rev /project technical rev	75	150	150	
	<u>Well/Septic Properties with Building Activity Applic Rev*</u>				
222	*Inter renovation/addition/accessory applic	25	70	70	
222.1	*Shed and above ground pools	10	50	50	
	<u>Nail Salons Review and Inspections</u>				
226.1	Nail Salons applic/plan rev		100	100	
226.1	Nail Salons Yearly Inspection		75	75	
	<u>Public Pool Inspection</u>				
225	Pool Applic Plan/Proposal Rev		100	100	
225.1	Inspection and/or Reinspection		75	75	
225.2	Re-Inspection Fee for Code Violat/Re-Opening		75	75	
	<u>Administrative Fee for Applications/Plan reviews - involving work done w/o permits</u>				
227	* Admin Fee for Applic/plan review for *210.5, *222, *222.1 223.1-223,4 activities				
	*Twice the orig applic fee				



APPROVED MINUTES
Ridgefield Conservation Commission
Town Hall Annex, 66 Prospect Street
Ridgefield, CT 06877
(203) 431-2713 • conservation@ridgefieldct.org

November 5, 2018

A meeting of the Ridgefield Conservation Commission was held at the Town Hall Annex, 66 Prospect Street, Ridgefield, Connecticut 06877 on Monday, November 5, 2018 at 7:30 p.m.

Present: Susan Baker Carroll Brewster Jim Coyle Dave Cronin
 Jack Kace Daniel C. Levine Alan Pilch Kitsey Snow

Absent: Eric Beckenstein, Tim Bishop and Ben Oko

Mr. Coyle chaired the meeting, Ms. Snow took the minutes.

1. APPROVAL OF MINUTES

The minutes of the October 22, 2018 meeting were reviewed.

UPON motion duly made, seconded and carried, it was RESOLVED that the minutes of the meeting of October 22, 2018 are approved and ordered filed in the minute books of the Commission and the Town Hall.

2. OPEN SPACE

Still River Watershed Plan Presentation – Courteny Morehouse, the Conservation Projects Manager for the Still River Watershed Plan, shared background information on the history of the river and highlights of the recently completed study of river water quality, which is now online (stillriverwatershed.com). Non-point source pollution is the largest contributor to poor water quality in the river, which needs to reduce E. coli by (on average) 70% to be compliant. The implementation plan is scheduled to be completed by next September. Courteny requested we review the report and provide comments in the next two weeks (courtenymorehouse.hva@gmail.com).

Lake Windwing – Mr. Coyle shared info from the previous week's meeting with Dennis DiPinto (Parks & Rec director). It was agreed that the RCC would offer to contribute to re-hiring Tremson Inc to re-cut the autumn olive on the area behind the ball fields, and Parks and Rec agreed to mow it twice a year to contain the regrowth. Mr. Coyle will write Mr. DiPinto a letter to spell out our offer and their commitment. Mr. Cronin will provide an aerial picture showing the area to be cleared.

UPON motion duly made, seconded and unanimously carried, it was RESOLVED to approve up to \$3000 to contribute to the Tremson hiring.

3. AQUARION

– Proposed diversion of Norwalk River. Aquarion has notified the NRWA of their intent to divert 1 million gals/day from Wilton section of NRWA to provide water to Ridgefield and lower Fairfield County. There

is a concern on the part of the NRWA that Aquarion has not suggested conservation measures before resorting to the diversion. NRWA will attend a hearing on this issue this week.

4. PLANNING & ZONING COMMISSION, INLAND WETLANDS BOARD

a) Meetings for Attendance

Nov 7	– Baker	(84 Governor/62 Prospect Ridge - Public Hearing)
Nov 13	– ??	(Winter Club Public Hearing, if needed)
Nov 20	– Bishop/Pilch	(84 Gov/62 PR – Public Hearing, if needed)
Nov 27	– Snow	(Winter Club- Public Hearing, if needed)
Dec 4	– Brewster/Cronin	(23 Catoonah – Public Hearing)
Dec 12	– Kace/Levine	(Winter Club – Public Hearing, if needed)
Dec 18	– Pilch/Baker	(28 Great Hill – Public Hearing)

b) New and Continued Business

18 Hayes Lane – The RCC was not provided info on this application. It is a remediation. Mr. Kace reported on the application. Ms. Lake should obtain copy of the approval.

23 Catoonah - On agenda for Dec. 4th; Mr. Pilch will review and provide comments.

28 Great Hill - Mr. Pilch delivered comments to Ms. Mucchetti and will send them to Mr. Baldelli and the RCC members.

84 Governor/62 Prospect Ridge - Ms. Baker will attend (along with any other available members).

c) Report on P&Z/IWB Meetings

Oct. 23 – Amendment 4.5. - It was approved, but Mr. Kace asked how much fill the IW Agent can approve without a hearing. Mr. Coyle will follow up.

Oct. 30 – Winter Club - Mr. Beckenstein was not in attendance to report.

5. CHAIRMAN'S REMARKS

- 2019 Meeting Calendar – Approved.
 - Budget is due in mid-December—Mr. Coyle asked for possible capital and operating budget items.
 - Mr. Cronin will invite the scout who completed the Casey Lane Bridge to attend a meeting.
 - Ms. Snow attended the Rivers Alliance Conference—one of the suggestions to towns from the conference was that each town develop a Drought Plan. Greenwich has one but most towns do not. Mr. Coyle will see if there is interest in pursuing this (from the BOS).
 - There was discussion on re-visiting possible future open space properties.
-

ADJOURNMENT

Upon motion duly made, seconded and unanimously carried, the meeting was adjourned at 9:05 pm.

Respectfully submitted,
Kitsey Snow

THE FOLLOWING MINUTES ARE SUBJECT TO APPROVAL BY THE BOARD OF SELECTMEN

The Board of Selectmen held a regular meeting Monday, September 17, 2018, in the Council Chamber, Newtown Municipal Center, 3 Primrose Street, Newtown. First Selectman Rosenthal called the meeting to order at 7:32p.m.

PRESENT: First Selectman Daniel C. Rosenthal, Selectman Maureen Crick Owen and Selectman Jeff Capeci.

ALSO PRESENT: Finance Director Robert Tait, Sandy Hook Permanent Memorial Commission Chair Dan Krauss, Vice Chair Alan Martin, members Donna Van Waalwijk, Joann Bacon, Sarah Middeleer, Tricia Pinto, Advisory member Bob Mitchell, Landscape Designer Justin Winters, Courteny Morehouse of the Housatonic Valley Association, two members of the public and one member of the press.

VOTER COMMENTS: **Barbara O'Connor**, 36 Little Brook Lane serves on the Republican Town Committee and was part of the interview process for the Fairfield Hills Authority opening. Several very good people were interviewed and she urged the Board of Selectmen to recommend Andrew Philbin. He walked Fairfield Hills often with his wife and watched the progress and would like to be part of the continued progress. He is very enthusiastic and available attend meetings. Ms. O'Connor also expressed concern over the upkeep and maintenance of the Sandy Hook Permanent Memorial.

ACCEPTANCE OF THE MINUTES: Selectman Crick Owen moved to accept the minutes of the regular meeting of 09/04/18. Selectman Capeci seconded. All in favor.

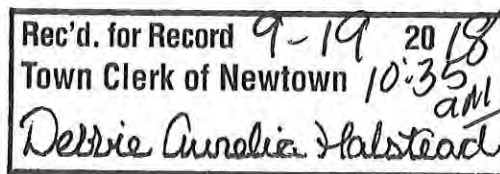
COMMUNICATIONS: none.

FINANCE DIRECTORS REPORT: Mr. Tait presented the Board of Selectmen Budget Summary, 9/11/18 (att.).

NEW BUSINESS

Discussion and possible action:

- 1. Still River Watershed Plan – information only:** Courteny Morehouse, of the Housatonic Valley Association, was present to provide the board with information about how the Association works to restore and protect the Housatonic River Watershed (att.). A portion of the Still River is in Newtown, Upper Limekiln Brook. George Benson, of the Land Use Department, has been working on the Watershed plan, since 2014. There is not a lot of concern with pollution in Newtown, however an area of concern is the sewer treatment plant in Danbury; this contributes the most pollution.
- 2. Sandy Hook Permanent Memorial Commission design recommendation:** Dan Krauss, Alan Martin and Donna Van Waalwijk presented a power point (att.) beginning with the mission statement of the Sandy Hook Permanent Memorial Commission, continuing with the history of the commission, site selection and the design selection process, ultimately choosing SH37, The Clearing, as the design for the permanent memorial. The design was most favored among victim families and received a unanimous vote by the commission. First Selectman Rosenthal thanked the commission members for their efforts; there's been a monumental amount of work. The process, in



terms of the commission, was selecting a design. There was no budgetary guideline given when the commission was established. The task now will be to work with Public Building and Site, negotiate fees with SWA and establish a workable budget for the project, including ongoing maintenance. First Selectman Rosenthal would like to keep the commission intact in the event value engineering decisions need to be made along the way. Selectman Crick Owen sat in the meetings when all three final designs were presented and thought they were all fabulous. She believes it is very important that the families are behind this design. First Selectman Rosenthal stated there will be monies in the CIP; ultimately in all likelihood the project will be sent to the public in the form of a referendum. Maintenance is a concern for Selectman Crick Owen. Justin Winters, works in the New York office of SWA, said the design is envisioned as having concentric rings of experience as you move toward the core memorial plaza at the center of the site. There are stages of forested woodland with more refinement as you get closer to the core. Maintenance is envisioned based on those zones. The core plaza will receive the highest level of maintenance. Doing the work upfront, during installation, properly relative to the soils and clearing of property, will help to reduce the amount of maintenance required in those areas during the year. SWA will work to refine the maintenance plan. The fountain is not a highly complicated technology and will work throughout the year. The construction process will likely take less than one year; the timing of construction is critical to the success of new plantings. Selectman Capeci thanked the commission for their hard work over five years and asked about the detail and documents once a decision is made. First Selectman Rosenthal will engage SWA to get construction specs. He thinks the project, while beautiful, does lend itself to flexibility from a cost standpoint. The core memorial is most critical to the project. When questioned about possibly phasing the project Mr. Winters said certain elements of the site are damaged and will need a lot of attention. Remediation of ponds would need to be done to make sure everything will function properly. Although challenging to fit all pieces together SWA will work with the commission and the team. First Selectman Rosenthal spoke about noting the cost of each phase in keeping with an overall budget. Selectman Crick Owen moved to approve the design The Clearing as recommended by the Sandy Hook Permanent Memorial Commission. Selectman Capeci seconded. All in favor.

3. **CIP Presentation:** (att.) First Selectman Rosenthal presented the First Selectman Proposed 2019-20 to 2023-24 (which can be viewed on the Finance page of the town website www.newtown-ct.gov). The current CIP regulation allows for a five year plan; it may be the desire of the Board of Finance and the Legislative Council to change to a ten year plan. The first two years of the CIP are primarily public safety and infrastructure projects. Bonding amounts drops dramatically over the years; in year six First Selectman Rosenthal proposes no bonding. Mr. Tait said currently the annual debt service is 9% of the budget; in four years the goal is to get to 8.5%. Currently what is proposed is below 8.5%, which is what is needed in order to make a major contribution to the capital non recurring fund. First Selectman Rosenthal believes the appropriate funding for roads is closer to \$3 million per year. The plan is to increase the operating budget and bond less. The communication upgrade to dispatch requires the town build a cell tower. The fire departments can purchase used trucks or refurbish what they have rather than buy new. Grants can be explored for the Rail Trail. The goal is to refer the CIP to the Board of Finance by their Oct. 9 meeting. If the selectmen do not complete the process at the Oct. 1 meeting, a special meeting will be held on Oct. 4.
4. **Review of CIP regulation for possible referral to Board of Finance and Legislative Council for revision:** Selectman Capeci went through the CIP regulations section by section with ideas

Board of Selectmen
September 17, 2018

for revisions. First Selectman Rosenthal asked Selectman Capeci to send his document, including suggested language change, to the board to be acted on at the next meeting.

5. **Appointments/Reappointments/Vacancies/Openings:** The Fairfield Hills Authority opening exceeds the 45 period in which the Board of Selectmen can appoint. Therefore, both party recommended candidates, Andrew Philbin (R), and Patrick McCleary (D), will be referred directly to the Fairfield Hills Authority for appointment. No action taken.
6. **Driveway Bond Release/Extension:** Selectman Crick Owen moved to extend the driveway bond for Douglas Samaha, 66 Platts Hill Rd., M31, B3, L31, for six months to expire 4/25/19. Selectman Capeci seconded. All in favor.
7. **Tax Refunds:** none.

VOTER COMMENTS: **Barbara O'Connor**, 36 Little Brook Lane asked if there was any expense for the teams who presented their final designs to the memorial commission. First Selectman Rosenthal stated there was no travel expenses for designers. There has been \$17,000 expended for some engineering work relative to the property and some printing costs.

ANNOUNCEMENTS: The Town Clerk is waiting to hear back from the Secretary of the State, in terms of approving the question, relative to the Police Department project. Explanatory text is ready. The Health Fair is Sept. 22nd.

ADJOURNMENT: Having no further business the regular Board of Selectmen meeting adjourned at 9:15 p.m.

Att: Board of Selectmen Budget Summary, 9/11/18; Still River Watershed report; Sandy Hook Permanent Memorial Commission presentation; TON First Selectman Proposed 2019-20 to 2023-24 (5 yr.) CIP

Sue Marcinek, Clerk

BOARD OF SELECTMEN BUDGET SUMMARY

09/11/2018

Newtown

5 payperiods out of 26

Fiscal Year 2018-2019

	Orig Budget	Transfers	Adj Approp	Encumbered	Ytd Expended	Balance	%Exp
100 SELECTMEN							
1-101-11-100-5110-0000 SALARIES & WAGES - FULL TIME	\$170,843.00	\$0.00	\$170,843.00	\$0.00	\$32,854.40	\$137,988.60	19.23%
1-101-11-100-5210-0000 GROUP INSURANCE	\$21,526.00	\$0.00	\$21,526.00	\$0.00	\$21,044.08	\$481.92	97.76%
1-101-11-100-5220-0000 SOCIAL SECURITY CONTRIBUTIONS	\$13,069.00	\$0.00	\$13,069.00	\$0.00	\$2,736.62	\$10,332.38	20.94%
1-101-11-100-5230-0000 RETIREMENT CONTRIBUTIONS	\$11,746.00	\$0.00	\$11,746.00	\$0.00	\$11,746.00	\$0.00	100.00%
1-101-11-100-5290-0000 TOWN HALL O.T., LONGEVITY	\$8,000.00	\$0.00	\$8,000.00	\$0.00	\$4,066.75	\$3,933.25	50.83%
1-101-11-100-5350-0000 PROF SVS - LEGAL	\$200,000.00	\$0.00	\$200,000.00	\$55,000.00	\$14,349.30	\$130,650.70	34.67%
1-101-11-100-5580-0000 DUES, TRAVEL & EDUCATION	\$2,000.00	\$0.00	\$2,000.00	\$7.36	\$135.00	\$1,857.64	7.12%
1-101-11-100-5611-0000 OFFICE SUPPLIES	\$2,500.00	\$0.00	\$2,500.00	\$0.00	\$351.00	\$2,149.00	14.04%
1-101-11-100-5800-0000 OTHER EXPENDITURES	\$4,000.00	\$0.00	\$4,000.00	\$0.00	\$507.34	\$3,492.66	12.68%
100 SELECTMEN	\$433,684.00	\$0.00	\$433,684.00	\$55,007.36	\$87,790.49	\$290,886.15	32.93%
105 SELECTMEN - OTHER							
1-101-11-105-5220-0000 SOCIAL SECURITY CONTRIBUTIONS	\$3,500.00	\$0.00	\$3,500.00	\$0.00	\$486.16	\$3,013.84	13.89%
1-101-11-105-5430-0000 REPAIR & MAINTENANCE SERVICES	\$2,000.00	\$0.00	\$2,000.00	\$390.03	\$261.97	\$1,348.00	32.60%
1-101-11-105-5443-0000 COPIER LEASING	\$45,000.00	\$0.00	\$45,000.00	\$31,690.34	\$9,307.47	\$4,002.19	91.11%
1-101-11-105-5531-0000 POSTAGE	\$50,000.00	\$0.00	\$50,000.00	\$32,429.71	\$7,277.50	\$10,292.79	79.41%
1-101-11-105-5540-0000 ADVERTISING	\$18,000.00	\$0.00	\$18,000.00	\$0.00	\$3,345.96	\$14,654.04	18.59%
1-101-11-105-5590-0000 MEETING CLERKS	\$50,000.00	\$0.00	\$50,000.00	\$4,750.00	\$7,305.00	\$37,945.00	24.11%
105 SELECTMEN - OTHER	\$168,500.00	\$0.00	\$168,500.00	\$69,260.08	\$27,984.06	\$71,255.86	57.71%
108 HUMAN RESOURCES							
1-101-11-108-5110-0000 SALARIES & WAGES - FULL TIME	\$71,925.00	\$0.00	\$71,925.00	\$0.00	\$13,831.75	\$58,093.25	19.23%
1-101-11-108-5210-0000 GROUP INSURANCE	\$16,807.00	\$0.00	\$16,807.00	\$261.88	\$16,397.44	\$147.68	99.99%
1-101-11-108-5220-0000 SOCIAL SECURITY CONTRIBUTIONS	\$5,502.00	\$0.00	\$5,502.00	\$0.00	\$1,010.05	\$4,491.95	18.36%
1-101-11-108-5230-0000 RETIREMENT CONTRIBUTIONS	\$3,596.00	\$0.00	\$3,596.00	\$0.00	\$691.60	\$2,904.40	19.23%
1-101-11-108-5310-0000 PROF SVS - OFFICIAL / ADMINISTRATIVE	\$17,500.00	\$0.00	\$17,500.00	\$0.00	\$753.00	\$16,747.00	4.30%
1-101-11-108-5580-0000 DUES, TRAVEL & EDUCATION	\$2,000.00	\$0.00	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
108 HUMAN RESOURCES	\$117,330.00	\$0.00	\$117,330.00	\$261.88	\$32,683.84	\$84,384.28	28.08%
110 SOCIAL SERVICES							
1-101-11-110-5110-0000 SALARIES & WAGES - FULL TIME	\$214,623.00	\$0.00	\$214,623.00	\$0.00	\$45,188.60	\$169,434.40	21.05%
1-101-11-110-5210-0000 GROUP INSURANCE	\$41,076.00	\$0.00	\$41,076.00	\$0.00	\$37,919.21	\$3,156.79	92.31%
1-101-11-110-5220-0000 SOCIAL SECURITY CONTRIBUTIONS	\$16,419.00	\$0.00	\$16,419.00	\$0.00	\$3,382.28	\$13,036.72	20.60%
1-101-11-110-5230-0000 RETIREMENT CONTRIBUTIONS	\$14,567.00	\$0.00	\$14,567.00	\$0.00	\$9,596.50	\$4,970.50	65.88%
1-101-11-110-5301-0000 FEES & PROFESSIONAL SVS (CSW)	\$6,000.00	\$0.00	\$6,000.00	\$0.00	\$0.00	\$6,000.00	0.00%
1-101-11-110-5580-0000 DUES, TRAVEL & EDUCATION	\$5,500.00	\$0.00	\$5,500.00	\$0.00	\$82.40	\$5,417.60	1.50%
1-101-11-110-5611-0000 OFFICE SUPPLIES	\$4,500.00	\$0.00	\$4,500.00	\$0.00	\$22.85	\$4,477.15	0.51%
1-101-11-110-5800-0000 OTHER EXPENDITURES (CSW)	\$2,000.00	\$0.00	\$2,000.00	\$0.00	\$33.10	\$1,966.90	1.66%
1-101-11-110-5810-0000 CONTRIBUTIONS TO INDIVIDUALS	\$4,000.00	\$0.00	\$4,000.00	\$0.00	\$713.54	\$3,286.46	17.84%
110 SOCIAL SERVICES	\$308,685.00	\$0.00	\$308,685.00	\$0.00	\$96,938.48	\$211,746.52	31.40%
140 TAX COLLECTOR							
1-101-11-140-5110-0000 SALARIES & WAGES - FULL TIME	\$225,340.00	(\$816.00)	\$224,524.00	\$0.00	\$33,450.60	\$191,073.40	14.90%

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	Orig Budget	Transfers	Adj Approp	Encumbered	Ytd Expended	Balance	%Exp
1-101-11-140-5115-0000 SALARIES & WAGES - PART TIME	\$12,500.00	\$0.00	\$12,500.00	\$0.00	\$2,481.32	\$10,018.68	19.85%
1-101-11-140-5117-0000 SALARIES & WAGES - SEASONAL	\$5,000.00	\$816.00	\$5,816.00	\$0.00	\$5,815.32	\$0.68	99.99%
1-101-11-140-5130-0000 SALARIES & WAGES - OVER TIME	\$3,000.00	\$0.00	\$3,000.00	\$0.00	\$2,000.42	\$999.58	66.68%
1-101-11-140-5210-0000 GROUP INSURANCE	\$84,830.00	\$0.00	\$84,830.00	\$0.00	\$83,072.16	\$1,757.84	97.93%
1-101-11-140-5220-0000 SOCIAL SECURITY CONTRIBUTIONS	\$18,807.00	\$0.00	\$18,807.00	\$0.00	\$3,221.35	\$15,585.65	17.13%
1-101-11-140-5230-0000 RETIREMENT CONTRIBUTIONS	\$18,762.00	\$0.00	\$18,762.00	\$0.00	\$18,762.00	\$0.00	100.00%
1-101-11-140-5580-0000 DUES, TRAVEL & EDUCATION	\$750.00	\$0.00	\$750.00	\$0.00	\$200.00	\$550.00	26.67%
1-101-11-140-5611-0000 OFFICE SUPPLIES	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$204.63	\$4,795.37	4.09%
140 TAX COLLECTOR	\$373,989.00	\$0.00	\$373,989.00	\$0.00	\$149,207.80	\$224,781.20	39.90%
150 PURCHASING							
1-101-11-150-5110-0000 SALARIES & WAGES - FULL TIME	\$44,385.00	\$0.00	\$44,385.00	\$0.00	\$0.00	\$44,385.00	0.00%
1-101-11-150-5210-0000 GROUP INSURANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-101-11-150-5220-0000 SOCIAL SECURITY CONTRIBUTIONS	\$3,395.00	\$0.00	\$3,395.00	\$0.00	\$0.00	\$3,395.00	0.00%
1-101-11-150-5230-0000 RETIREMENT CONTRIBUTIONS	\$2,220.00	\$0.00	\$2,220.00	\$0.00	\$0.00	\$2,220.00	0.00%
1-101-11-150-5580-0000 DUES, TRAVEL & EDUCATION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
150 PURCHASING	\$50,000.00	\$0.00	\$50,000.00	\$0.00	\$0.00	\$50,000.00	0.00%
170 TOWN CLERK							
1-101-11-170-5110-0000 SALARIES & WAGES - FULL TIME	\$192,289.00	\$0.00	\$192,289.00	\$0.00	\$36,924.25	\$155,364.75	19.20%
1-101-11-170-5210-0000 GROUP INSURANCE	\$63,018.00	\$0.00	\$63,018.00	\$0.00	\$61,765.54	\$1,252.46	98.01%
1-101-11-170-5220-0000 SOCIAL SECURITY CONTRIBUTIONS	\$14,710.00	\$0.00	\$14,710.00	\$0.00	\$2,729.74	\$11,980.26	18.56%
1-101-11-170-5230-0000 RETIREMENT CONTRIBUTIONS	\$14,236.00	\$0.00	\$14,236.00	\$0.00	\$14,236.00	\$0.00	100.00%
1-101-11-170-5310-0000 PROF SVS - OFFICIAL / ADMINISTRATIVE	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
1-101-11-170-5550-0000 PRINTING, BINDING & MICROFICHING	\$25,000.00	\$0.00	\$25,000.00	\$14,051.28	\$8,584.72	\$2,364.00	90.54%
1-101-11-170-5580-0000 DUES, TRAVEL & EDUCATION	\$2,500.00	\$0.00	\$2,500.00	\$0.00	\$496.00	\$2,004.00	19.84%
1-101-11-170-5611-0000 OFFICE SUPPLIES	\$3,500.00	\$0.00	\$3,500.00	\$0.00	\$107.98	\$3,392.02	3.09%
170 TOWN CLERK	\$315,753.00	\$0.00	\$315,753.00	\$14,051.28	\$124,844.23	\$176,857.49	43.99%
180 REGISTRARS							
1-101-11-180-5110-0000 SALARIES & WAGES - FULL TIME	\$66,865.00	\$0.00	\$66,865.00	\$0.00	\$12,858.80	\$54,006.20	19.23%
1-101-11-180-5115-0000 SALARIES & WAGES - PART TIME	\$19,000.00	\$0.00	\$19,000.00	\$0.00	\$3,337.81	\$15,662.19	17.57%
1-101-11-180-5220-0000 SOCIAL SECURITY CONTRIBUTIONS	\$6,569.00	\$0.00	\$6,569.00	\$0.00	\$1,475.92	\$5,093.08	22.47%
1-101-11-180-5360-0000 PROF SVS - ELECTION	\$60,000.00	\$0.00	\$60,000.00	\$0.00	\$17,430.58	\$42,569.42	29.05%
1-101-11-180-5430-0000 REPAIR & MAINTENANCE SERVICES	\$2,100.00	\$0.00	\$2,100.00	\$0.00	\$2,000.00	\$100.00	95.24%
1-101-11-180-5580-0000 DUES, TRAVEL & EDUCATION	\$3,500.00	\$0.00	\$3,500.00	\$0.00	\$271.61	\$3,228.39	7.76%
1-101-11-180-5611-0000 OFFICE SUPPLIES	\$2,000.00	\$0.00	\$2,000.00	\$0.00	\$16.34	\$1,983.66	0.82%
180 REGISTRARS	\$160,034.00	\$0.00	\$160,034.00	\$0.00	\$37,391.06	\$122,642.94	23.36%
190 TAX ASSESSOR							
1-101-11-190-5110-0000 SALARIES & WAGES - FULL TIME	\$221,838.00	\$0.00	\$221,838.00	\$0.00	\$41,616.50	\$180,221.50	18.76%
1-101-11-190-5115-0000 SALARIES & WAGES - PART TIME	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-101-11-190-5130-0000 SALARIES & WAGES - OVERTIME	\$4,000.00	\$0.00	\$4,000.00	\$0.00	\$0.00	\$4,000.00	0.00%

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1-101-11-190-5210-0000 GROUP INSURANCE	\$47,234.00	\$0.00	\$47,234.00	\$0.00	\$45,586.80	\$1,647.20	96.51%
1-101-11-190-5220-0000 SOCIAL SECURITY CONTRIBUTIONS	\$17,277.00	\$0.00	\$17,277.00	\$0.00	\$3,070.40	\$14,206.60	17.77%
1-101-11-190-5230-0000 RETIREMENT CONTRIBUTIONS	\$14,691.00	\$0.00	\$14,691.00	\$0.00	\$14,691.00	\$0.00	100.00%
1-101-11-190-5290-0000 OTHER EMPLOYEE BENEFITS	\$150.00	\$0.00	\$150.00	\$0.00	\$0.00	\$150.00	0.00%
1-101-11-190-5370-0000 PROF SVS - AUDIT	\$3,000.00	\$0.00	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00%
1-101-11-190-5580-0000 DUES, TRAVEL & EDUCATION	\$3,500.00	\$0.00	\$3,500.00	\$0.00	\$334.00	\$3,166.00	9.54%
1-101-11-190-5611-0000 OFFICE SUPPLIES	\$4,000.00	\$0.00	\$4,000.00	\$0.00	\$199.48	\$3,800.52	4.99%
190 TAX ASSESSOR	\$315,690.00	\$0.00	\$315,690.00	\$0.00	\$105,498.18	\$210,191.82	33.42%
200 FINANCE							
1-101-11-200-5110-0000 SALARIES & WAGES - FULL TIME	\$365,118.00	\$0.00	\$365,118.00	\$0.00	\$69,256.58	\$295,861.42	18.97%
1-101-11-200-5210-0000 GROUP INSURANCE	\$84,555.00	\$0.00	\$84,555.00	\$0.00	\$82,557.80	\$1,997.20	97.64%
1-101-11-200-5220-0000 SOCIAL SECURITY CONTRIBUTIONS	\$27,932.00	\$0.00	\$27,932.00	\$0.00	\$5,133.18	\$22,798.82	18.38%
1-101-11-200-5230-0000 RETIREMENT CONTRIBUTIONS	\$40,401.00	\$0.00	\$40,401.00	\$0.00	\$40,401.00	\$0.00	100.00%
1-101-11-200-5580-0000 DUES, TRAVEL & EDUCATION	\$3,375.00	\$0.00	\$3,375.00	\$0.00	\$1,214.00	\$2,161.00	35.97%
1-101-11-200-5611-0000 OFFICE SUPPLIES	\$5,000.00	\$0.00	\$5,000.00	\$827.16	\$180.92	\$3,991.92	20.16%
1-101-11-200-5800-0000 OTHER EXPENDITURES	\$1,700.00	\$0.00	\$1,700.00	\$0.00	\$0.00	\$1,700.00	0.00%
200 FINANCE	\$528,081.00	\$0.00	\$528,081.00	\$827.16	\$198,743.48	\$328,510.36	37.79%
205 TECHNOLOGY							
1-101-11-205-5110-0000 SALARIES & WAGES - FULL TIME	\$296,968.00	\$0.00	\$296,968.00	\$0.00	\$62,773.13	\$234,194.87	21.14%
1-101-11-205-5210-0000 GROUP INSURANCE	\$56,000.00	\$0.00	\$56,000.00	\$0.00	\$53,938.85	\$2,061.15	96.32%
1-101-11-205-5220-0000 SOCIAL SECURITY CONTRIBUTIONS	\$22,718.00	\$0.00	\$22,718.00	\$0.00	\$4,143.07	\$18,574.93	18.24%
1-101-11-205-5230-0000 RETIREMENT CONTRIBUTIONS	\$18,076.00	\$0.00	\$18,076.00	\$0.00	\$10,712.30	\$7,363.70	59.26%
1-101-11-205-5301-0000 FEES & PROFESSIONAL SERVICES	\$37,000.00	\$0.00	\$37,000.00	\$0.00	\$20,299.63	\$16,700.37	54.86%
1-101-11-205-5445-0000 SOFTWARE/HARDWARE MAINTENANCE	\$225,500.00	\$0.00	\$225,500.00	\$288.45	\$85,953.30	\$139,258.25	38.24%
1-101-11-205-5580-0000 DUES, TRAVEL & EDUCATION	\$9,000.00	\$0.00	\$9,000.00	\$0.00	\$4,195.00	\$4,805.00	46.61%
1-101-11-205-5611-0000 OFFICE SUPPLIES	\$10,000.00	\$0.00	\$10,000.00	\$4,000.00	\$0.00	\$6,000.00	40.00%
1-101-11-205-5744-0000 EQUIPMENT - TECHNOLOGY	\$52,000.00	\$0.00	\$52,000.00	\$0.00	\$576.72	\$51,423.28	1.11%
205 TECHNOLOGY	\$727,262.00	\$0.00	\$727,262.00	\$4,288.45	\$242,592.00	\$480,381.55	33.95%
240 UNEMPLOYMENT							
1-101-11-240-5250-0000 UNEMPLOYMENT COMPENSATION	\$10,000.00	\$0.00	\$10,000.00	\$0.00	\$0.00	\$10,000.00	0.00%
240 UNEMPLOYMENT	\$10,000.00	\$0.00	\$10,000.00	\$0.00	\$0.00	\$10,000.00	0.00%
255 PROBATE COURT							
1-101-11-255-5310-0000 PROF SVS - OFFICIAL / ADMINISTRATIVE	\$7,543.00	\$0.00	\$7,543.00	\$0.00	\$0.00	\$7,543.00	0.00%
255 PROBATE COURT	\$7,543.00	\$0.00	\$7,543.00	\$0.00	\$0.00	\$7,543.00	0.00%
270 OPEB CONTRIBUTION							
1-101-11-270-5210-0000 GROUP INSURANCE	\$79,116.00	\$0.00	\$79,116.00	\$0.00	\$79,116.00	\$0.00	100.00%
1-101-11-270-5270-0000 OTHER POST EMPLOYMENT BENEFITS	\$100,000.00	\$0.00	\$100,000.00	\$0.00	\$100,000.00	\$0.00	100.00%
270 OPEB CONTRIBUTION	\$179,116.00	\$0.00	\$179,116.00	\$0.00	\$179,116.00	\$0.00	100.00%
280 PROFESSIONAL ORGANIZATIONS							

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1-101-11-280-5800-0000 OTHER EXPENDITURES	\$40,658.00	\$0.00	\$40,658.00	\$0.00	\$40,658.00	\$0.00	100.00%
280 PROFESSIONAL ORGANIZATIONS	\$40,658.00	\$0.00	\$40,658.00	\$0.00	\$40,658.00	\$0.00	100.00%
350 INSURANCE							
1-101-11-350-5520-0000 INSURANCE, OTHER THAN EMPLOYEE	\$1,100,500.00	\$0.00	\$1,100,500.00	\$519,614.62	\$559,175.70	\$21,709.68	98.03%
1-101-11-350-5800-0000 OTHER EXPENDITURES	\$10,000.00	\$0.00	\$10,000.00	\$0.00	\$0.00	\$10,000.00	0.00%
350 INSURANCE	\$1,110,500.00	\$0.00	\$1,110,500.00	\$519,614.62	\$559,175.70	\$31,709.68	97.14%
600 LEGISLATIVE COUNCIL							
1-101-11-600-5370-0000 PROF SVS - AUDIT	\$45,000.00	\$0.00	\$45,000.00	\$23,000.00	\$22,000.00	\$0.00	100.00%
1-101-11-600-5800-0000 OTHER EXPENDITURES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600 LEGISLATIVE COUNCIL	\$45,000.00	\$0.00	\$45,000.00	\$23,000.00	\$22,000.00	\$0.00	100.00%
730 DISTRICT CONTRIBUTIONS							
1-101-11-730-5801-0000 OTHER EXPENDITURES - HATTERTOWN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-101-11-730-5802-0000 OTHER EXPENDITURES - HAWLEYVILLE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-101-11-730-5803-0000 OTHER EXPENDITURES - SANDY HOOK	\$10,000.00	\$0.00	\$10,000.00	\$0.00	\$0.00	\$10,000.00	0.00%
730 DISTRICT CONTRIBUTIONS	\$10,000.00	\$0.00	\$10,000.00	\$0.00	\$0.00	\$10,000.00	0.00%
740 ECONOMIC & COMMUNITY DEVELOPMENT							
1-101-11-740-5110-0000 SALARIES & WAGES - FULL TIME	\$73,007.00	\$0.00	\$73,007.00	\$0.00	\$14,039.80	\$58,967.20	19.23%
1-101-11-740-5115-0000 SALARIES & WAGES - PART TIME	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-101-11-740-5210-0000 GROUP INSURANCE	\$2,500.00	\$0.00	\$2,500.00	\$0.00	\$2,116.00	\$384.00	84.64%
1-101-11-740-5220-0000 SOCIAL SECURITY CONTRIBUTIONS	\$5,585.00	\$0.00	\$5,585.00	\$0.00	\$1,056.00	\$4,529.00	18.91%
1-101-11-740-5230-0000 RETIREMENT CONTRIBUTIONS	\$3,650.00	\$0.00	\$3,650.00	\$0.00	\$0.00	\$3,650.00	0.00%
1-101-11-740-5301-0000 FEES & PROFESSIONAL SERVICES	\$30,000.00	\$0.00	\$30,000.00	\$0.00	\$646.29	\$29,353.71	2.15%
1-101-11-740-5580-0000 DUES, TRAVEL & EDUCATION	\$2,000.00	\$0.00	\$2,000.00	\$0.00	\$130.00	\$1,870.00	6.50%
1-101-11-740-5811-0000 OFFICE SUPPLIES	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
740 ECONOMIC & COMMUNITY DEVELOPM	\$117,742.00	\$0.00	\$117,742.00	\$0.00	\$17,988.09	\$99,753.91	15.28%
750 GRANTS ADMINISTRATION							
1-101-11-750-5110-0000 SALARIES & WAGES - FULL TIME	\$20,450.00	\$0.00	\$20,450.00	\$0.00	\$4,001.53	\$16,448.47	19.57%
1-101-11-750-5220-0000 SOCIAL SECURITY	\$1,564.00	\$0.00	\$1,564.00	\$0.00	\$281.65	\$1,282.35	18.01%
1-101-11-750-5230-0000 RETIREMENT CONTRIBUTIONS	\$1,703.00	\$0.00	\$1,703.00	\$0.00	\$1,703.00	\$0.00	100.00%
750 GRANTS ADMINISTRATION	\$23,717.00	\$0.00	\$23,717.00	\$0.00	\$5,986.18	\$17,730.82	25.24%
755 SUSTAINABLE ENERGY COMMISSION							
1-101-11-755-5800-0000 OTHER EXPENDITURES	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
755 SUSTAINABLE ENERGY COMMISSION	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
870 FAIRFIELD HILLS AUTHORITY							
1-101-11-870-5115-0000 SALARIES & WAGES - PART TIME	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-101-11-870-5210-0000 GROUP INSURANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-101-11-870-5220-0000 SOCIAL SECURITY CONTRIBUTIONS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-101-11-870-5230-0000 RETIREMENT CONTRIBUTIONS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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1-101-11-870-5301-0000 FEES & PROFESSIONAL SERVICES	\$40,000.00	\$0.00	\$40,000.00	\$0.00	\$0.00	\$40,000.00	0.00%
1-101-11-870-5430-0000 REPAIR & MAINTENANCE SERVICES	\$4,000.00	\$0.00	\$4,000.00	\$0.00	\$0.00	\$4,000.00	0.00%
1-101-11-870-5610-0000 GENERAL SUPPLIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-101-11-870-5800-0000 OTHER EXPENDITURES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
870 FAIRFIELD HILLS AUTHORITY	\$44,000.00	\$0.00	\$44,000.00	\$0.00	\$0.00	\$44,000.00	0.00%
11 GENERAL GOVERNMENT	\$5,088,284.00	\$0.00	\$5,088,284.00	\$686,310.83	\$1,928,597.59	\$2,473,375.58	51.39%
300 COMMUNICATIONS							
1-101-12-300-5110-0000 SALARIES & WAGES - FULL TIME	\$570,672.00	\$0.00	\$570,672.00	\$0.00	\$108,215.17	\$462,456.83	18.96%
1-101-12-300-5130-0000 SALARIES & WAGES - OVERTIME	\$90,000.00	\$0.00	\$90,000.00	\$0.00	\$10,996.43	\$79,003.57	12.22%
1-101-12-300-5210-0000 GROUP INSURANCE	\$107,233.00	\$0.00	\$107,233.00	\$0.00	\$103,191.85	\$4,041.15	96.23%
1-101-12-300-5220-0000 SOCIAL SECURITY CONTRIBUTIONS	\$50,541.00	\$0.00	\$50,541.00	\$0.00	\$8,923.98	\$41,617.02	17.66%
1-101-12-300-5230-0000 RETIREMENT CONTRIBUTIONS	\$43,504.00	\$0.00	\$43,504.00	\$0.00	\$41,478.55	\$2,025.45	95.34%
1-101-12-300-5290-0000 OTHER EMPLOYEE BENEFITS	\$2,000.00	\$0.00	\$2,000.00	\$0.00	\$46.57	\$1,953.43	2.33%
1-101-12-300-5430-0000 REPAIR & MAINTENANCE SERVICES	\$35,000.00	\$0.00	\$35,000.00	\$3,019.45	\$3,019.45	\$28,961.10	17.25%
1-101-12-300-5442-0000 RENTAL OF EQUIPMENT	\$206,648.00	\$0.00	\$206,648.00	\$42,812.67	\$32,871.44	\$130,963.89	36.62%
1-101-12-300-5501-0000 OTHER PURCHASED SERVICES	\$3,000.00	\$0.00	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00%
1-101-12-300-5580-0000 DUES, TRAVEL & EDUCATION	\$7,000.00	\$0.00	\$7,000.00	\$0.00	\$0.00	\$7,000.00	0.00%
1-101-12-300-5611-0000 OFFICE SUPPLIES	\$500.00	\$0.00	\$500.00	\$0.00	\$76.37	\$423.63	15.27%
1-101-12-300-5749-0000 CAPITAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
300 COMMUNICATIONS	\$1,116,098.00	\$0.00	\$1,116,098.00	\$45,832.12	\$308,819.81	\$761,446.07	31.78%
310 POLICE							
1-101-12-310-5110-0000 SALARIES & WAGES - FULL TIME	\$4,077,327.00	\$0.00	\$4,077,327.00	\$0.00	\$776,541.05	\$3,300,785.95	19.05%
1-101-12-310-5115-0000 SALARIES & WAGES - PART TIME	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-101-12-310-5117-0000 SALARIES & WAGES - SEASONAL	\$22,250.00	\$0.00	\$22,250.00	\$0.00	\$1,044.90	\$21,205.10	4.70%
1-101-12-310-5118-0000 SALARIES & WAGES - SSO	\$0.00	\$0.00	\$0.00	\$0.00	\$1,176.00	(\$1,176.00)	0.00%
1-101-12-310-5130-0000 SALARIES & WAGES - OVERTIME	\$151,500.00	\$0.00	\$151,500.00	\$0.00	\$17,359.55	\$134,140.45	11.46%
1-101-12-310-5210-0000 GROUP INSURANCE	\$859,054.00	\$0.00	\$859,054.00	\$0.00	\$831,967.04	\$27,086.96	96.85%
1-101-12-310-5220-0000 SOCIAL SECURITY CONTRIBUTIONS	\$325,207.00	\$0.00	\$325,207.00	\$0.00	\$58,997.42	\$266,209.58	18.14%
1-101-12-310-5230-0000 RETIREMENT CONTRIBUTIONS	\$1,004,075.00	\$0.00	\$1,004,075.00	\$0.00	\$995,821.35	\$8,253.65	99.99%
1-101-12-310-5290-0000 OTHER EMPLOYEE BENEFITS	\$70,050.00	\$0.00	\$70,050.00	\$45.00	\$10,637.28	\$59,367.72	15.25%
1-101-12-310-5445-0000 SOFTWARE/HARDWARE MAINTENANCE	\$110,980.00	(\$7,500.00)	\$103,480.00	\$0.00	\$27,930.77	\$75,549.23	26.99%
1-101-12-310-5501-0000 OTHER PURCHASED SERVICES	\$18,700.00	\$0.00	\$18,700.00	\$0.00	\$259.07	\$18,440.93	1.39%
1-101-12-310-5505-0000 CONTRACTUAL SERVICES	\$37,475.00	\$7,500.00	\$44,975.00	\$0.00	\$5,340.00	\$39,635.00	11.87%
1-101-12-310-5580-0000 DUES, TRAVEL & EDUCATION	\$55,450.00	\$0.00	\$55,450.00	\$0.00	\$5,786.24	\$49,663.76	10.44%
1-101-12-310-5611-0000 OFFICE SUPPLIES	\$6,000.00	\$0.00	\$6,000.00	\$0.00	\$29.26	\$5,970.74	0.49%
1-101-12-310-5742-0000 POLICE VEHICLES	\$121,500.00	\$0.00	\$121,500.00	\$0.00	\$0.00	\$121,500.00	0.00%
1-101-12-310-5746-0000 POLICE EQUIPMENT	\$32,050.00	\$0.00	\$32,050.00	\$89.00	\$389.55	\$31,571.45	1.49%
1-101-12-310-5749-0000 CAPITAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-101-12-310-5800-0000 OTHER EXPENDITURES	\$6,050.00	\$0.00	\$6,050.00	\$8.16	\$1,317.45	\$4,724.39	21.91%

reimbursed by St. Rose

BOARD OF SELECTMEN BUDGET SUMMARY

Newtown

09/11/2018
Fiscal Year 2018-2019

	Orig Budget	Transfers	Adj Approp	Encumbered	Ytd Expended	Balance	%Exp
310 POLICE	\$6,897,668.00	\$0.00	\$6,897,668.00	\$142.16	\$2,734,596.93	\$4,162,928.91	39.65%
320 FIRE							
1-101-12-320-5110-0000 SALARIES & WAGES - FULL TIME	\$173,888.00	\$2,000.00	\$175,888.00	\$0.00	\$33,830.20	\$142,057.80	19.23%
1-101-12-320-5115-0000 SALARIES & WAGES - PART TIME	\$20,437.00	\$0.00	\$20,437.00	\$0.00	\$3,014.25	\$17,422.75	14.75%
1-101-12-320-5210-0000 GROUP INSURANCE	\$26,612.00	\$0.00	\$26,612.00	\$0.00	\$25,326.70	\$1,285.30	95.17%
1-101-12-320-5220-0000 SOCIAL SECURITY CONTRIBUTIONS	\$14,866.00	\$0.00	\$14,866.00	\$0.00	\$2,791.52	\$12,074.48	18.78%
1-101-12-320-5230-0000 RETIREMENT CONTRIBUTIONS	\$14,478.00	\$0.00	\$14,478.00	\$0.00	\$14,478.00	\$0.00	100.00%
1-101-12-320-5290-0000 OTHER EMPLOYEE BENEFITS	\$284,400.00	\$0.00	\$284,400.00	\$0.00	\$615.54	\$283,784.46	0.22%
1-101-12-320-5310-0000 PROF SVS - OFFICIAL / ADMINISTRATIVE	\$16,400.00	\$0.00	\$16,400.00	\$2,578.00	\$1,278.92	\$12,543.08	23.52%
1-101-12-320-5411-0000 WATER / SEWER	\$3,000.00	\$0.00	\$3,000.00	\$122.91	\$299.96	\$2,577.13	14.10%
1-101-12-320-5412-0000 HYDRANTS	\$80,000.00	\$0.00	\$80,000.00	\$5,897.21	\$6,455.53	\$67,647.26	15.44%
1-101-12-320-5430-0000 REPAIR & MAINTENANCE SERVICES	\$44,769.00	\$0.00	\$44,769.00	\$437.68	\$7,489.78	\$36,841.54	17.71%
1-101-12-320-5435-0000 RADIO & PAGER SERVICE	\$15,540.00	\$0.00	\$15,540.00	\$490.54	\$4,462.51	\$10,586.95	31.87%
1-101-12-320-5436-0000 TRUCK REPAIR	\$94,575.00	(\$2,000.00)	\$92,575.00	\$0.00	\$2,830.43	\$89,744.57	3.06%
1-101-12-320-5520-0000 INSURANCE, OTHER THAN EMPLOYEE	\$60,800.00	\$0.00	\$60,800.00	\$0.00	\$32,957.00	\$27,843.00	54.21%
1-101-12-320-5580-0000 DUES, TRAVEL & EDUCATION	\$66,500.00	\$0.00	\$66,500.00	\$0.00	\$8,884.29	\$57,615.71	13.36%
1-101-12-320-5611-0000 OFFICE SUPPLIES	\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
1-101-12-320-5621-0000 ENERGY - NATURAL GAS	\$17,500.00	\$0.00	\$17,500.00	\$97.53	\$1,105.70	\$16,296.77	6.88%
1-101-12-320-5622-0000 ENERGY - ELECTRICITY	\$52,800.00	\$0.00	\$52,800.00	\$4,646.56	\$8,094.09	\$40,059.35	24.13%
1-101-12-320-5623-0000 ENERGY - BOTTLED GAS	\$6,800.00	\$0.00	\$6,800.00	\$0.00	\$547.44	\$6,252.56	8.05%
1-101-12-320-5624-0000 ENERGY - OIL	\$35,000.00	\$0.00	\$35,000.00	\$0.00	\$0.00	\$35,000.00	0.00%
1-101-12-320-5745-0000 FIRE EQUIPMENT	\$39,469.00	\$0.00	\$39,469.00	\$138.93	\$4,371.00	\$34,959.07	11.43%
1-101-12-320-5749-0000 CAPITAL	\$144,418.00	\$0.00	\$144,418.00	\$2,874.00	\$8,931.76	\$132,612.24	8.17%
1-101-12-320-5820-0000 CONTRIBUTIONS TO FIRE COMPANIES	\$145,000.00	\$0.00	\$145,000.00	\$72,500.00	\$72,500.00	\$0.00	100.00%
320 FIRE	\$1,358,752.00	\$0.00	\$1,358,752.00	\$89,783.36	\$240,264.62	\$1,028,704.02	24.29%
330 EMERGENCY MANAGEMENT							
1-101-12-330-5115-0000 SALARIES & WAGES - PART TIME	\$12,925.00	\$0.00	\$12,925.00	\$1,062.50	\$4,195.84	\$7,666.66	40.68%
1-101-12-330-5220-0000 SOCIAL SECURITY CONTRIBUTIONS	\$989.00	\$0.00	\$989.00	\$0.00	\$239.70	\$749.30	24.24%
1-101-12-330-5310-0000 PROF SVS - OFFICIAL / ADMINISTRATIVE	\$7,505.00	\$0.00	\$7,505.00	\$0.00	\$0.00	\$7,505.00	0.00%
1-101-12-330-5505-0000 CONTRACTUAL SERVICES	\$28,080.00	\$0.00	\$28,080.00	\$0.00	\$586.85	\$27,493.15	2.09%
1-101-12-330-5580-0000 DUES, TRAVEL & EDUCATION	\$4,200.00	\$0.00	\$4,200.00	\$0.00	\$850.00	\$3,350.00	20.24%
1-101-12-330-5611-0000 OFFICE SUPPLIES	\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
1-101-12-330-5622-0000 ENERGY - ELECTRICITY	\$3,500.00	\$0.00	\$3,500.00	\$0.00	\$320.26	\$3,179.74	9.15%
1-101-12-330-5624-0000 ENERGY - OIL	\$1,120.00	\$0.00	\$1,120.00	\$0.00	\$0.00	\$1,120.00	0.00%
1-101-12-330-5749-0000 CAPITAL	\$11,015.00	\$0.00	\$11,015.00	\$0.00	\$0.00	\$11,015.00	0.00%
330 EMERGENCY MANAGEMENT	\$70,834.00	\$0.00	\$70,834.00	\$1,062.50	\$6,192.65	\$63,578.85	10.24%
340 ANIMAL CONTROL							
1-101-12-340-5110-0000 SALARIES & WAGES - FULL TIME	\$93,588.00	\$0.00	\$93,588.00	\$0.00	\$18,465.35	\$75,122.65	19.73%
1-101-12-340-5115-0000 SALARIES & WAGES - PART TIME	\$27,672.00	\$0.00	\$27,672.00	\$0.00	\$4,879.44	\$22,792.56	17.63%
1-101-12-340-5210-0000 GROUP INSURANCE	\$29,404.00	\$0.00	\$29,404.00	\$0.00	\$28,319.61	\$1,084.39	96.31%

BOARD OF SELECTMEN BUDGET SUMMARY

Newtown

09/11/2018
Fiscal Year 2018-2019

	Orig Budget	Transfers	Adj Approp	Encumbered	Ytd Expended	Balance	%Exp
1-101-12-340-5220-0000 SOCIAL SECURITY CONTRIBUTIONS	\$9,276.00	\$0.00	\$9,276.00	\$0.00	\$1,729.21	\$7,546.79	18.64%
1-101-12-340-5230-0000 RETIREMENT CONTRIBUTIONS	\$7,792.00	\$0.00	\$7,792.00	\$0.00	\$7,792.00	\$0.00	100.00%
1-101-12-340-5290-0000 OTHER EMPLOYEE BENEFITS	\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$118.47	\$1,381.53	7.90%
1-101-12-340-5330-0000 PROF SVS - OTHER PROFESSIONAL	\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$150.00	\$1,350.00	10.00%
1-101-12-340-5580-0000 DUES, TRAVEL & EDUCATION	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$300.00	\$700.00	30.00%
1-101-12-340-5611-0000 OFFICE SUPPLIES	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
1-101-12-340-5749-0000 CAPITAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
340 ANIMAL CONTROL	\$172,732.00	\$0.00	\$172,732.00	\$0.00	\$61,754.08	\$110,977.92	35.75%
360 LAKE AUTHORITIES							
1-101-12-360-5501-0000 OTHER PURCHASED SERVICES	\$44,670.00	\$0.00	\$44,670.00	\$0.00	\$44,670.00	\$0.00	100.00%
360 LAKE AUTHORITIES	\$44,670.00	\$0.00	\$44,670.00	\$0.00	\$44,670.00	\$0.00	100.00%
426 NW SAFETY COMMUNICATION							
1-101-12-426-5501-0000 OTHER PURCHASED SERVICES	\$11,140.00	\$0.00	\$11,140.00	\$5,570.00	\$5,570.00	\$0.00	100.00%
426 NW SAFETY COMMUNICATION	\$11,140.00	\$0.00	\$11,140.00	\$5,570.00	\$5,570.00	\$0.00	100.00%
432 EMERGENCY MEDICAL SERVICES							
1-101-12-432-5501-0000 OTHER PURCHASED SERVICES	\$270,000.00	\$0.00	\$270,000.00	\$86,900.00	\$86,900.00	\$96,200.00	64.37%
432 EMERGENCY MEDICAL SERVICES	\$270,000.00	\$0.00	\$270,000.00	\$86,900.00	\$86,900.00	\$96,200.00	64.37%
437 NW CT EMS COUNCIL							
1-101-12-437-5501-0000 OTHER PURCHASED SERVICES	\$250.00	\$0.00	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
437 NW CT EMS COUNCIL	\$250.00	\$0.00	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
460 BUILDING OFFICIAL							
1-101-12-460-5110-0000 SALARIES & WAGES - FUL TIME	\$294,898.00	\$0.00	\$294,898.00	\$0.00	\$64,637.85	\$230,260.15	21.92%
1-101-12-460-5210-0000 GROUP INSURANCE	\$98,557.00	\$0.00	\$98,557.00	\$0.00	\$96,316.63	\$2,240.37	97.73%
1-101-12-460-5220-0000 SOCIAL SECURITY CONTRIBUTIONS	\$22,560.00	\$0.00	\$22,560.00	\$0.00	\$4,742.11	\$17,817.89	21.02%
1-101-12-460-5230-0000 RETIREMENT CONTRIBUTIONS	\$24,554.00	\$0.00	\$24,554.00	\$0.00	\$24,554.00	\$0.00	100.00%
1-101-12-460-5290-0000 OTHER EMPLOYEE BENEFITS	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
1-101-12-460-5330-0000 PROF SVS - OTHER PROFESSIONAL	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
1-101-12-460-5580-0000 DUES, TRAVEL & EDUCATION	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$355.00	\$645.00	35.50%
1-101-12-460-5611-0000 OFFICE SUPPLIES	\$3,000.00	\$0.00	\$3,000.00	\$0.00	\$1,774.27	\$1,225.73	59.14%
460 BUILDING OFFICIAL	\$446,069.00	\$0.00	\$446,069.00	\$0.00	\$192,379.86	\$253,689.14	43.13%
12 PUBLIC SAFETY	\$10,388,213.00	\$0.00	\$10,388,213.00	\$229,290.14	\$3,681,147.95	\$6,477,774.91	37.64%
500 HIGHWAY							
1-101-13-500-5110-0000 SALARIES & WAGES - FULL TIME	\$2,568,215.00	\$0.00	\$2,568,215.00	\$0.00	\$464,832.85	\$2,103,382.15	18.10%
1-101-13-500-5130-0000 SALARIES & WAGES - OVERTIME	\$45,000.00	\$0.00	\$45,000.00	\$0.00	\$31,682.65	\$13,317.35	70.41%
1-101-13-500-5210-0000 GROUP INSURANCE	\$659,661.00	\$0.00	\$659,661.00	\$0.00	\$636,437.75	\$23,223.25	96.48%
1-101-13-500-5220-0000 SOCIAL SECURITY CONTRIBUTIONS	\$199,911.00	\$0.00	\$199,911.00	\$0.00	\$37,119.84	\$162,791.16	18.57%
1-101-13-500-5230-0000 RETIREMENT CONTRIBUTIONS	\$213,169.00	\$0.00	\$213,169.00	\$0.00	\$213,169.00	\$0.00	100.00%
1-101-13-500-5290-0000 OTHER EMPLOYEE BENEFITS	\$47,730.00	\$0.00	\$47,730.00	\$1,650.00	\$9,554.69	\$36,525.31	23.48%

BOARD OF SELECTMEN BUDGET SUMMARY

09/11/2018

Newtown

Fiscal Year 2018-2019

	Orig Budget	Transfers	Adj Approp	Encumbered	Ytd Expended	Balance	%Exp
1-101-13-500-5301-0000 FEES & PROFESSIONAL SERVICES	\$15,000.00	\$0.00	\$15,000.00	\$12,500.00	\$2,500.00	\$0.00	100.00%
1-101-13-500-5430-0000 REPAIR & MAINTENANCE SERVICES	\$492,750.00	\$0.00	\$492,750.00	\$40,870.28	\$76,846.20	\$375,033.52	23.89%
1-101-13-500-5505-0000 CONTRACTUAL SERVICES	\$650,000.00	\$0.00	\$650,000.00	\$40,189.13	\$113,854.99	\$495,955.88	23.70%
1-101-13-500-5580-0000 DUES, TRAVEL & EDUCATION	\$4,000.00	\$0.00	\$4,000.00	\$100.00	\$0.00	\$3,900.00	2.50%
1-101-13-500-5611-0000 OFFICE SUPPLIES	\$2,000.00	\$0.00	\$2,000.00	\$0.00	\$593.10	\$1,406.90	29.66%
1-101-13-500-5625-0000 ENERGY - GASOLINE	\$281,200.00	\$0.00	\$281,200.00	\$12,090.00	\$61,910.09	\$207,199.91	26.32%
1-101-13-500-5626-0000 STREET LIGHTS	\$45,000.00	\$0.00	\$45,000.00	\$36,857.99	\$3,857.01	\$4,285.00	90.48%
1-101-13-500-5650-0000 CONSTRUCTION SUPPLIES	\$25,000.00	\$0.00	\$25,000.00	\$1,705.00	\$5,848.45	\$17,446.55	30.21%
1-101-13-500-5651-0000 STREET SIGNS	\$14,000.00	\$0.00	\$14,000.00	\$1,068.00	\$4,587.50	\$8,344.50	40.40%
1-101-13-500-5652-0000 DRAINAGE MATERIALS	\$100,000.00	\$0.00	\$100,000.00	\$3,550.00	\$26,051.05	\$70,398.95	29.60%
1-101-13-500-5653-0000 ROAD PATCHING MATERIALS	\$85,000.00	\$0.00	\$85,000.00	\$530.00	\$4,357.06	\$80,112.94	5.75%
1-101-13-500-5735-0000 ROAD IMPROVEMENTS	\$1,750,000.00	\$0.00	\$1,750,000.00	\$442,265.08	\$1,279,026.92	\$28,708.00	98.36%
1-101-13-500-5749-0000 CAPITAL	\$183,950.00	\$0.00	\$183,950.00	\$10,979.22	\$163,050.00	\$9,920.78	94.61%
500 HIGHWAY	\$7,381,586.00	\$0.00	\$7,381,586.00	\$604,354.70	\$3,135,279.15	\$3,641,952.15	50.66%
510 WINTER MAINTENANCE							
1-101-13-510-5130-0000 SALARIES & WAGES - OVERTIME	\$190,000.00	\$0.00	\$190,000.00	\$0.00	\$0.00	\$190,000.00	0.00%
1-101-13-510-5220-0000 SOCIAL SECURITY	\$14,535.00	\$0.00	\$14,535.00	\$0.00	\$0.00	\$14,535.00	0.00%
1-101-13-510-5505-0000 CONTRACTUAL SERVICES	\$150,000.00	\$0.00	\$150,000.00	\$35,664.75	\$100,208.39	\$14,126.86	90.58%
1-101-13-510-5660-0000 SAND	\$70,000.00	\$0.00	\$70,000.00	\$37,000.00	\$0.00	\$33,000.00	52.86%
1-101-13-510-5661-0000 SALT	\$370,000.00	\$0.00	\$370,000.00	\$0.00	\$0.00	\$370,000.00	0.00%
1-101-13-510-5747-0000 MACHINERY & EQUIPMENT - WINTER	\$25,000.00	\$0.00	\$25,000.00	\$0.00	\$0.00	\$25,000.00	0.00%
510 WINTER MAINTENANCE	\$819,535.00	\$0.00	\$819,535.00	\$72,664.75	\$100,208.39	\$646,661.86	21.09%
515 TRANSFER STATION							
1-101-13-515-5110-0000 SALARIES & WAGES - FULL TIME	\$179,367.00	\$0.00	\$179,367.00	\$0.00	\$33,736.00	\$145,631.00	18.81%
1-101-13-515-5130-0000 SALARIES & WAGES - OVERTIME	\$25,000.00	\$0.00	\$25,000.00	\$0.00	\$2,652.42	\$22,347.58	10.61%
1-101-13-515-5210-0000 GROUP INSURANCE	\$42,591.00	\$0.00	\$42,591.00	\$0.00	\$41,474.36	\$1,116.64	97.38%
1-101-13-515-5220-0000 SOCIAL SECURITY CONTRIBUTIONS	\$15,634.00	\$0.00	\$15,634.00	\$0.00	\$2,727.13	\$12,906.87	17.44%
1-101-13-515-5230-0000 RETIREMENT CONTRIBUTIONS	\$14,934.00	\$0.00	\$14,934.00	\$0.00	\$14,934.00	\$0.00	100.00%
1-101-13-515-5290-0000 OTHER EMPLOYEE BENEFITS	\$6,140.00	\$0.00	\$6,140.00	\$0.00	\$2,329.60	\$3,810.40	37.94%
1-101-13-515-5430-0000 REPAIR & MAINTENANCE SERVICES	\$1,500.00	\$0.00	\$1,500.00	\$77.00	\$250.00	\$1,173.00	21.80%
1-101-13-515-5505-0000 CONTRACTUAL SERVICES	\$1,150,000.00	\$0.00	\$1,150,000.00	\$769,709.11	\$179,202.15	\$201,088.74	82.51%
1-101-13-515-5580-0000 DUES, TRAVEL & EDUCATION	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
1-101-13-515-5610-0000 GENERAL SUPPLIES	\$800.00	\$0.00	\$800.00	\$0.00	\$20.45	\$779.55	2.56%
1-101-13-515-5622-0000 ENERGY - ELECTRICITY	\$4,000.00	\$0.00	\$4,000.00	\$2,982.19	\$739.74	\$278.07	93.05%
1-101-13-515-5749-0000 CAPITAL	\$15,000.00	\$0.00	\$15,000.00	\$0.00	\$0.00	\$15,000.00	0.00%
515 TRANSFER STATION	\$1,455,466.00	\$0.00	\$1,455,466.00	\$772,768.30	\$278,065.85	\$404,631.85	72.20%
650 PUBLIC BUILDING MAINTENANCE							
1-101-13-650-5110-0000 SALARIES & WAGES - FULL TIME	\$98,195.00	\$0.00	\$98,195.00	\$0.00	\$18,661.95	\$79,533.05	19.00%
1-101-13-650-5130-0000 SALARIES & WAGES - OVERTIME	\$12,000.00	\$0.00	\$12,000.00	\$0.00	\$2,597.82	\$9,402.18	21.65%
1-101-13-650-5210-0000 GROUP INSURANCE	\$46,120.00	\$0.00	\$46,120.00	\$0.00	\$45,398.96	\$721.04	98.44%

BOARD OF SELECTMEN BUDGET SUMMARY

Newtown

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	Orig Budget	Transfers	Adj Approp	Encumbered	Ytd Expended	Balance	%Exp
1-101-13-650-5220-0000 SOCIAL SECURITY CONTRIBUTIONS	\$8,430.00	\$0.00	\$8,430.00	\$0.00	\$1,559.40	\$6,870.60	18.50%
1-101-13-650-5230-0000 RETIREMENT CONTRIBUTIONS	\$8,176.00	\$0.00	\$8,176.00	\$0.00	\$8,176.00	\$0.00	100.00%
1-101-13-650-5290-0000 OTHER EMPLOYEE BENEFITS	\$650.00	\$0.00	\$650.00	\$0.00	\$0.00	\$650.00	0.00%
1-101-13-650-5411-0000 WATER / SEWERAGE	\$77,538.00	\$0.00	\$77,538.00	\$23,301.50	\$530.50	\$53,706.00	30.74%
1-101-13-650-5430-0000 REPAIR & MAINTENANCE SERVICES	\$34,806.00	\$0.00	\$34,806.00	\$0.00	\$1,796.33	\$33,009.67	5.16%
1-101-13-650-5505-0000 CONTRACTUAL SERVICES	\$99,100.00	\$0.00	\$99,100.00	\$66,119.73	\$24,913.36	\$8,066.91	91.86%
1-101-13-650-5615-0000 GENERAL MAINTENANCE SUPPLIES	\$4,600.00	\$0.00	\$4,600.00	\$0.00	\$820.58	\$3,779.42	17.84%
1-101-13-650-5622-0000 ENERGY - ELECTRICITY	\$217,777.00	\$0.00	\$217,777.00	\$86,783.88	\$21,443.80	\$109,549.32	49.70%
1-101-13-650-5624-0000 ENERGY - OIL	\$72,033.00	\$0.00	\$72,033.00	\$61,026.12	\$6,398.88	\$4,608.00	93.60%
1-101-13-650-5749-0000 CAPITAL	\$42,680.00	\$0.00	\$42,680.00	\$0.00	\$0.00	\$42,680.00	0.00%
650 PUBLIC BUILDING MAINTENANCE	\$722,105.00	\$0.00	\$722,105.00	\$237,231.23	\$132,297.58	\$352,576.19	51.17%
13 PUBLIC WORKS	\$10,378,692.00	\$0.00	\$10,378,692.00	\$1,687,018.98	\$3,645,850.97	\$5,045,822.05	51.38%
220 SENIOR SERVICES							
1-101-14-220-5110-0000 SALARIES & WAGES - FULL TIME	\$100,632.00	\$0.00	\$100,632.00	\$0.00	\$18,316.70	\$82,315.30	18.20%
1-101-14-220-5115-0000 SALARIES & WAGES - PART TIME	\$10,500.00	\$0.00	\$10,500.00	\$0.00	\$1,074.00	\$9,426.00	10.23%
1-101-14-220-5210-0000 GROUP INSURANCE	\$26,120.00	\$0.00	\$26,120.00	\$0.00	\$25,308.70	\$811.30	96.89%
1-101-14-220-5220-0000 SOCIAL SECURITY CONTRIBUTIONS	\$8,502.00	\$0.00	\$8,502.00	\$0.00	\$1,406.94	\$7,095.06	16.55%
1-101-14-220-5230-0000 RETIREMENT CONTRIBUTIONS	\$8,462.00	\$0.00	\$8,462.00	\$0.00	\$8,462.00	\$0.00	100.00%
1-101-14-220-5510-0000 SENIOR BUS CONTRACT	\$153,800.00	\$0.00	\$153,800.00	\$0.00	\$25,633.34	\$128,166.66	16.67%
1-101-14-220-5580-0000 DUES, TRAVEL & EDUCATION	\$1,050.00	\$0.00	\$1,050.00	\$0.00	\$0.00	\$1,050.00	0.00%
1-101-14-220-5611-0000 OFFICE SUPPLIES	\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$139.33	\$1,360.67	9.29%
1-101-14-220-5800-0000 OTHER EXPENDITURES	\$40,000.00	\$0.00	\$40,000.00	\$0.00	\$8,408.34	\$31,591.66	21.02%
220 SENIOR SERVICES	\$350,566.00	\$0.00	\$350,566.00	\$0.00	\$88,749.35	\$261,816.65	25.32%
370 NEWTOWN HEALTH DISTRICT							
1-101-14-370-5210-0000 GROUP INSURANCE	\$96,904.00	\$0.00	\$96,904.00	\$0.00	\$95,415.73	\$1,488.27	98.46%
1-101-14-370-5230-0000 RETIREMENT CONTRIBUTIONS	\$22,897.00	\$0.00	\$22,897.00	\$0.00	\$22,897.00	\$0.00	100.00%
1-101-14-370-5501-0000 OTHER PURCHASED SERVICES	\$278,323.00	\$0.00	\$278,323.00	\$139,161.50	\$139,161.50	\$0.00	100.00%
370 NEWTOWN HEALTH DISTRICT	\$398,124.00	\$0.00	\$398,124.00	\$139,161.50	\$257,474.23	\$1,488.27	99.99%
410 CHILDRENS ADVENTURE CTR							
1-101-14-410-5210-0000 GROUP INSURANCE	\$103,060.00	\$0.00	\$103,060.00	\$0.00	\$101,745.75	\$1,314.25	98.72%
1-101-14-410-5230-0000 RETIREMENT CONTRIBUTIONS	\$32,749.00	\$0.00	\$32,749.00	\$0.00	\$32,859.83	(\$110.83)	100.34%
1-101-14-410-5820-0000 CONTRIBUTIONS TO OUTSIDE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
410 CHILDRENS ADVENTURE CTR	\$135,809.00	\$0.00	\$135,809.00	\$0.00	\$134,605.58	\$1,203.42	99.99%
415 OUTSIDE AGENCIES							
1-101-14-415-5820-0000 CONTRIBUTIONS TO OUTSIDE	\$53,842.00	\$0.00	\$53,842.00	\$0.00	\$13,065.00	\$40,777.00	24.27%
415 OUTSIDE AGENCIES	\$53,842.00	\$0.00	\$53,842.00	\$0.00	\$13,065.00	\$40,777.00	24.27%
433 YOUTH & FAMILY SERVICES							
1-101-14-433-5210-0000 GROUP INSURANCE	\$35,473.00	\$0.00	\$35,473.00	\$0.00	\$32,417.68	\$3,055.32	91.39%
1-101-14-433-5820-0000 CONTRIBUTIONS TO OUTSIDE	\$266,000.00	\$0.00	\$266,000.00	\$153,685.53	\$51,228.51	\$61,085.96	77.04%

new employee on defined contribution plan

BOARD OF SELECTMEN BUDGET SUMMARY

Newtown

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	Orig Budget	Transfers	Adj Approp	Encumbered	Ytd Expended	Balance	%Exp
433 YOUTH & FAMILY SERVICES	\$301,473.00	\$0.00	\$301,473.00	\$153,685.53	\$83,646.19	\$64,141.28	78.72%
442 NEWTOWN PARADE COMMITTEE							
1-101-14-442-5520-0000 INSURANCE, OTHER THAN EMPLOYEE	\$1,400.00	\$0.00	\$1,400.00	\$0.00	\$1,090.00	\$310.00	77.86%
442 NEWTOWN PARADE COMMITTEE	\$1,400.00	\$0.00	\$1,400.00	\$0.00	\$1,090.00	\$310.00	77.86%
444 NW CONSERVATION DISTRICT							
1-101-14-444-5501-0000 OTHER PURCHASED SERVICES	\$1,100.00	\$0.00	\$1,100.00	\$0.00	\$1,040.00	\$60.00	94.55%
444 NW CONSERVATION DISTRICT	\$1,100.00	\$0.00	\$1,100.00	\$0.00	\$1,040.00	\$60.00	94.55%
670 LIBRARY							
1-101-14-670-5210-0000 GROUP INSURANCE	\$2,000.00	\$0.00	\$2,000.00	\$0.00	\$418.47	\$1,581.53	20.92%
1-101-14-670-5230-0000 RETIREMENT CONTRIBUTIONS	\$24,415.00	\$0.00	\$24,415.00	\$0.00	\$21,661.15	\$2,753.85	88.72%
1-101-14-670-5820-0000 CONTRIBUTIONS TO OUTSIDE	\$1,325,834.00	\$0.00	\$1,325,834.00	\$866,333.07	\$288,777.69	\$170,723.24	87.12%
670 LIBRARY	\$1,352,249.00	\$0.00	\$1,352,249.00	\$866,333.07	\$310,857.31	\$175,058.62	87.05%
680 NEWTOWN CULTURAL ARTS							
1-101-14-680-5800-0000 OTHER EXPENDITURES	\$2,500.00	\$0.00	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
680 NEWTOWN CULTURAL ARTS	\$2,500.00	\$0.00	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
14 HEALTH & WELFARE	\$2,597,063.00	\$0.00	\$2,597,063.00	\$1,159,180.10	\$890,527.66	\$547,355.24	78.92%
490 LAND USE							
1-101-15-490-5110-0000 SALARIES & WAGES - FULL TIME	\$382,585.00	\$0.00	\$382,585.00	\$0.00	\$72,749.50	\$309,835.50	19.02%
1-101-15-490-5210-0000 GROUP INSURANCE	\$92,275.00	\$0.00	\$92,275.00	\$0.00	\$88,662.19	\$3,612.81	96.08%
1-101-15-490-5220-0000 SOCIAL SECURITY CONTRIBUTIONS	\$29,268.00	\$0.00	\$29,268.00	\$0.00	\$5,401.25	\$23,866.75	18.45%
1-101-15-490-5230-0000 RETIREMENT CONTRIBUTIONS	\$32,166.00	\$0.00	\$32,166.00	\$0.00	\$32,166.00	\$0.00	100.00%
1-101-15-490-5290-0000 OTHER EMPLOYEE BENEFITS	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
1-101-15-490-5340-0000 PROF SVS - TECHNICAL	\$2,500.00	\$0.00	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
1-101-15-490-5350-0000 PROF SVS - LEGAL	\$70,000.00	\$0.00	\$70,000.00	\$0.00	\$36,832.50	\$33,167.50	52.62%
1-101-15-490-5505-0000 CONTRACTUAL SERVICES	\$44,000.00	\$0.00	\$44,000.00	\$0.00	\$15,000.00	\$29,000.00	34.09%
1-101-15-490-5550-0000 OPEN SPACE INDEXING	\$20,000.00	\$0.00	\$20,000.00	\$0.00	\$1,153.35	\$18,846.65	5.77%
1-101-15-490-5580-0000 DUES, TRAVEL & EDUCATION	\$4,000.00	\$0.00	\$4,000.00	\$0.00	\$135.37	\$3,864.63	3.38%
1-101-15-490-5610-0000 GENERAL SUPPLIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-101-15-490-5611-0000 OFFICE SUPPLIES	\$3,000.00	\$0.00	\$3,000.00	\$60.56	\$106.58	\$2,832.86	5.57%
1-101-15-490-5749-0000 CAPITAL	\$2,500.00	\$0.00	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
490 LAND USE	\$683,294.00	\$0.00	\$683,294.00	\$60.56	\$252,206.74	\$431,026.70	36.92%
15 LAND USE	\$683,294.00	\$0.00	\$683,294.00	\$60.56	\$252,206.74	\$431,026.70	36.92%
550 PARKS & RECREATION							
1-101-16-550-5110-0000 SALARIES & WAGES - FULL TIME	\$970,616.00	\$0.00	\$970,616.00	\$0.00	\$178,261.36	\$792,354.64	18.37%
1-101-16-550-5115-0000 SALARIES & WAGES - PART TIME	\$74,153.00	\$0.00	\$74,153.00	\$0.00	\$17,679.59	\$56,473.41	23.84%
1-101-16-550-5117-0000 SALARIES & WAGES - SEASONAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-101-16-550-5117-0010 WAGES - SEASONAL - LIFEGUARD	\$60,000.00	\$0.00	\$60,000.00	\$0.00	\$52,872.19	\$7,127.81	88.12%
1-101-16-550-5117-0011 WAGES - SEASONAL - SWIM	\$11,913.00	\$0.00	\$11,913.00	\$0.00	\$7,646.14	\$4,266.86	64.18%

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adjustment required between seasonal salary accounts

	Orig Budget	Transfers	Adj Approp	Encumbered	Ytd Expended	Balance	%Exp
1-101-16-550-5117-0012 WAGES - SEASONAL - PARK RANGERS	\$26,000.00	\$0.00	\$26,000.00	\$0.00	\$8,547.04	\$17,452.96	32.87%
1-101-16-550-5117-0013 WAGES - SEASONAL - GATE ATTEND	\$10,000.00	\$0.00	\$10,000.00	\$0.00	\$5,662.90	\$4,337.10	56.63%
1-101-16-550-5117-0014 WAGES - SEASONAL - CAMP	\$101,000.00	\$0.00	\$101,000.00	\$0.00	\$106,211.39	(\$5,211.39)	105.16%
1-101-16-550-5130-0000 SALARIES & WAGES - OVERTIME	\$60,000.00	\$0.00	\$60,000.00	\$0.00	\$12,477.27	\$47,522.73	20.80%
1-101-16-550-5210-0000 GROUP INSURANCE	\$281,144.00	\$0.00	\$281,144.00	\$0.00	\$275,704.95	\$5,439.05	98.07%
1-101-16-550-5220-0000 SOCIAL SECURITY CONTRIBUTIONS	\$100,497.00	\$0.00	\$100,497.00	\$0.00	\$31,416.84	\$69,080.16	31.26%
1-101-16-550-5230-0000 RETIREMENT CONTRIBUTIONS	\$75,373.00	\$0.00	\$75,373.00	\$0.00	\$66,644.93	\$8,728.07	88.42%
1-101-16-550-5290-0000 OTHER EMPLOYEE BENEFITS	\$14,250.00	\$0.00	\$14,250.00	\$2,223.80	\$2,576.87	\$9,449.33	33.69%
1-101-16-550-5505-0000 CONTRACTUAL SERVICES	\$286,940.00	\$0.00	\$286,940.00	\$6,883.92	\$52,836.67	\$227,219.41	20.81%
1-101-16-550-5580-0000 DUES, TRAVEL & EDUCATION	\$10,975.00	\$0.00	\$10,975.00	\$0.00	\$40.41	\$10,934.59	0.37%
1-101-16-550-5610-0000 GENERAL SUPPLIES	\$12,000.00	\$0.00	\$12,000.00	\$0.00	\$5,755.96	\$6,244.04	47.97%
1-101-16-550-5611-0000 OFFICE SUPPLIES	\$4,000.00	\$0.00	\$4,000.00	\$189.46	\$110.54	\$3,700.00	7.50%
1-101-16-550-5613-0000 SIGNS	\$7,000.00	\$0.00	\$7,000.00	\$0.00	\$0.00	\$7,000.00	0.00%
1-101-16-550-5614-0000 POOL SUPPLIES	\$32,342.00	\$0.00	\$32,342.00	\$50.00	\$880.38	\$31,411.62	2.88%
1-101-16-550-5615-0000 GENERAL MAINTENANCE SUPPLIES	\$39,225.00	\$0.00	\$39,225.00	\$72.00	\$3,318.60	\$35,834.40	8.64%
1-101-16-550-5616-0000 GROUNDS MAINTENANCE SUPPLIES	\$148,731.00	\$0.00	\$148,731.00	\$0.00	\$704.00	\$148,027.00	0.47%
1-101-16-550-5749-0000 CAPITAL	\$126,000.00	\$0.00	\$126,000.00	\$6,945.00	\$78,333.56	\$40,721.44	67.68%
550 PARKS & RECREATION	\$2,452,159.00	\$0.00	\$2,452,159.00	\$16,364.18	\$907,681.59	\$1,528,113.23	37.68%
16 PARKS & RECREATION	\$2,452,159.00	\$0.00	\$2,452,159.00	\$16,364.18	\$907,681.59	\$1,528,113.23	37.68%
900 BOARD OF EDUCATION							
1-101-17-900-5890-0000 EDUCATION	\$76,054,231.00	\$0.00	\$76,054,231.00	\$0.00	\$0.00	\$76,054,231.00	0.00%
900 BOARD OF EDUCATION	\$76,054,231.00	\$0.00	\$76,054,231.00	\$0.00	\$0.00	\$76,054,231.00	0.00%
17 EDUCATION	\$76,054,231.00	\$0.00	\$76,054,231.00	\$0.00	\$0.00	\$76,054,231.00	0.00%
580 DEBT SERVICE							
1-101-18-580-5860-0000 BOND PRINCIPAL	\$6,736,992.00	\$0.00	\$6,736,992.00	\$0.00	\$4,529,192.73	\$2,207,799.27	67.23%
1-101-18-580-5861-0000 BOND INTEREST	\$2,253,376.00	\$0.00	\$2,253,376.00	\$0.00	\$1,037,423.36	\$1,215,952.64	46.04%
580 DEBT SERVICE	\$8,990,368.00	\$0.00	\$8,990,368.00	\$0.00	\$5,566,616.09	\$3,423,751.91	61.92%
18 DEBT SERVICE	\$8,990,368.00	\$0.00	\$8,990,368.00	\$0.00	\$5,566,616.09	\$3,423,751.91	61.92%
570 CONTINGENCY							
1-101-24-570-5899-0000 CONTINGENCY	\$120,000.00	\$0.00	\$120,000.00	\$0.00	\$0.00	\$120,000.00	0.00%
570 CONTINGENCY	\$120,000.00	\$0.00	\$120,000.00	\$0.00	\$0.00	\$120,000.00	0.00%
24 CONTINGENCY	\$120,000.00	\$0.00	\$120,000.00	\$0.00	\$0.00	\$120,000.00	0.00%
230 TOWN HALL BOARD OF MGRS							
1-101-25-230-5210-0000 GROUP INSURANCE	\$49,068.00	\$0.00	\$49,068.00	\$0.00	\$48,088.27	\$979.73	98.00%
1-101-25-230-5230-0000 RETIREMENT CONTRIBUTIONS	\$7,827.00	\$0.00	\$7,827.00	\$0.00	\$7,827.00	\$0.00	100.00%
1-101-25-230-5820-0000 CONTRIBUTIONS TO OUTSIDE	\$95,000.00	\$0.00	\$95,000.00	\$0.00	\$95,000.00	\$0.00	100.00%
230 TOWN HALL BOARD OF MGRS	\$151,895.00	\$0.00	\$151,895.00	\$0.00	\$150,915.27	\$979.73	99.99%

BOARD OF SELECTMEN BUDGET SUMMARY

Newtown

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	Orig Budget	Transfers	Adj Approp	Encumbered	Ytd Expended	Balance	%Exp
860 CAPITAL & NONRECURRING							
1-101-25-860-5870-0000 TRANSFER OUT	\$217,000.00	\$0.00	\$717,000.00	\$0.00	\$500,000.00	\$217,000.00	69.74%
860 CAPITAL & NONRECURRING	\$217,000.00	\$0.00	\$717,000.00	\$0.00	\$500,000.00	\$217,000.00	69.74%
890 TRANSFER OUT							
1-101-25-890-5870-0000 TRANSFER OUT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
890 TRANSFER OUT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
25 OTHER FINANCING USES	\$368,895.00	\$0.00	\$868,895.00	\$0.00	\$650,915.27	\$217,979.73	74.91%
Fund 101 GENERAL FUND	117,121,199.00	\$0.00	\$117,621,199.00	\$3,778,224.79	\$17,523,543.86	\$96,319,430.35	18.11%
Grand Total for Report	\$117,121,199.00	\$0.00	\$117,621,199.00	\$3,778,224.79	\$17,523,543.86	\$96,319,430.35	18.11%



STILL RIVER WATERSHED

The story of the Still River is a story of comeback.

From a history of damming and industrialization, development and improper waste management, the Still has made a remarkable recovery since the advent of the Clean Water Act in 1972 and local regulations that have curbed direct dumping and impact on the Still and its tributaries.

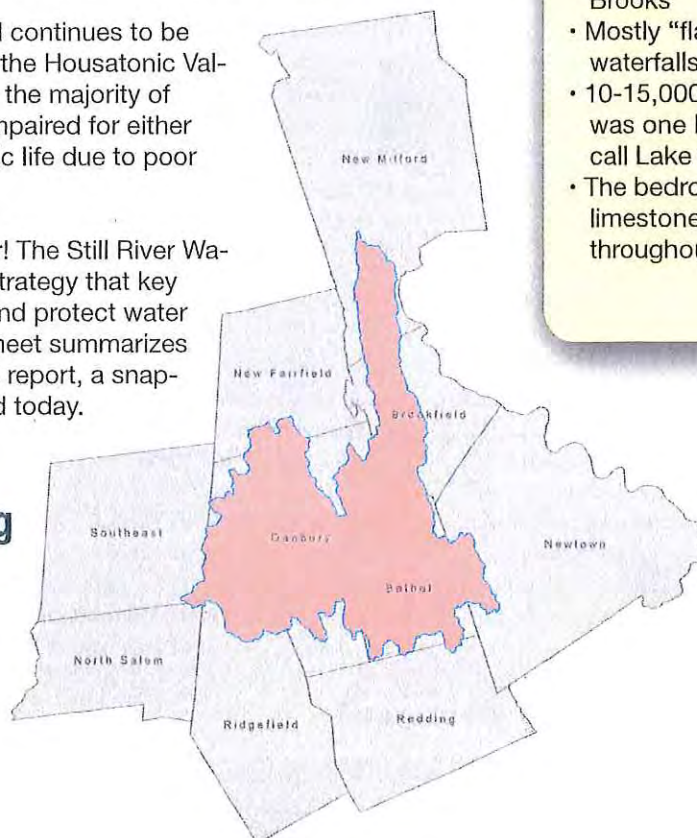
Despite advances, the watershed continues to be one of the three most polluted in the Housatonic Valley. 36% of all streams, including the majority of the mainstem, are classified as impaired for either for recreational use and/or aquatic life due to poor water quality.

Together we can make this better! The Still River Watershed Plan is an agreed upon strategy that key stakeholders will use to restore and protect water quality in your region. This factsheet summarizes the Still River Existing Conditions report, a snapshot of the state of the watershed today.

For the full report visit stillriverwatershed.org and leave your comments and feedback!

Know Your Watershed!

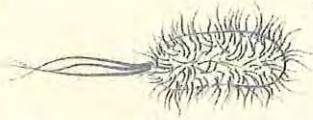
- 75.4 square miles crossing 10 towns
- 25.4 miles of "mainstem" river
- Major tributaries: East Swamp, Limekiln, Miry and Padanaram Brooks
- Mostly "flat" with two significant waterfalls
- 10-15,000 years ago, the watershed was one big glacial lake geologists call Lake Danbury.
- The bedrock beneath the river is limestone which leads to unique flora throughout the valley.



Pollutants and TMDLs

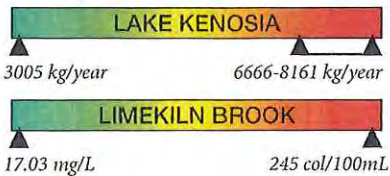
A **Total Maximum Daily Load (TMDL)** is a management tool used to restore waters by establishing a "pollution diet" - the maximum contamination a water body can receive without adverse impacts to fish, wildlife, recreation or other public uses. Some TMDLs, such as bacteria, are expressed as a percent reduction necessary to meet water quality standards

E. coli



E. coli presence indicates that water has been contaminated with fecal bacteria. The Still River is managed by a TMDL for E. coli, and must reduce levels an average 70% in all streams.

Nitrogen



Too much nitrogen causes algae blooms, starving waters of oxygen and killing fish. Most nitrogen comes from properties that carry excess fertilizers, waste and debris. Cutting back on fertilizers, picking up pet waste and planting natural buffers will help.

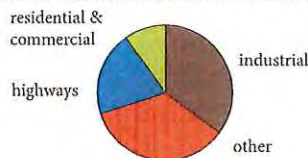
Phosphorus



Similar to nitrogen, phosphorous runoff originates with fertilizer overuse and results in excessive richness of nutrients in a body of water.

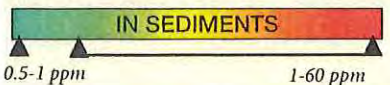
Metals

Silver, cadmium, chromium, copper, nickel, lead, and zinc



Metals found in the Still come from exposed pipes and material in the industrial areas, and from roadway runoff from the two major highways.

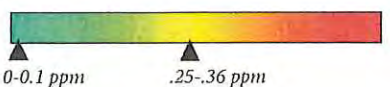
Mercury



- #1 Historical industry (hatting)
- #2 Atmospheric deposits
- #3 Other (ex. batteries, lightbulbs, etc.)

In the Still, Mercury remains as a legacy pollutant from the hatting industry with trace amounts from other industrial air pollution.

PCBs



PCBs are industrial chemicals that cause health problems, including cancer, in humans and wildlife. While a widespread problem in the Housatonic, the Still has a fairly low concentration.

Salts



De-icing salts have increased dramatically in recent years, resulting in better road safety but polluting waterways. Many towns and states are modifying salting practices to reduce use while still maintaining safety.



Drinking Water

Many of the pollutants listed above, when found in excess, make their way to our groundwater and into our wells and reservoirs. The Still River watershed consists of 179 drinking water sources that result in 128 public drinking water systems. Of these 39 systems are highly susceptible to potential contaminant sources, 36 are moderately susceptible, and 29 have low susceptibility.



Nonpoint Source Pollution – Stormwater Runoff

One of the most common problems in the Still River Watershed is nonpoint source pollution – any pollution that can't be traced back to a single source. The majority here is stormwater runoff that picks up oils, fertilizers, lawn clippings, salts, pesticides, metals and debris. Luckily this can be addressed with public support. Reducing the amount of chemicals used in landscaping, reducing debris dumped in the river, picking up litter, advocating for better salting practices, and planting buffers around streams and lakes are just a few of the ways you can help reduce non-point source pollution and contribute to healthy water.

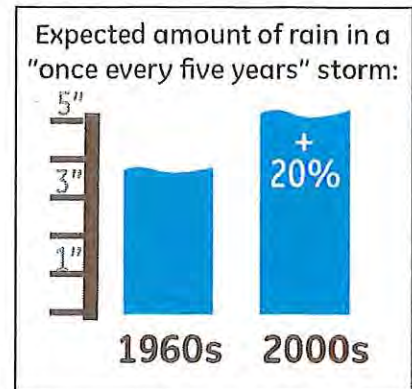
Impervious Cover

Impervious cover (IC) refers to any nonporous surface that doesn't allow water to pass through. More impervious cover means poorer water quality as pollution can often concentrate over these surfaces before depositing into water or ground. Noticeable water quality problems come when impervious cover exceeds 10%. With 35% of developed land and 14% impervious cover, the Still watershed is beyond that tipping point. Solutions to IC can involve green infrastructure projects such as bioswales, green roofs, permeable paving for driveways and parking lots, and rain gardens.



Flooding

In an undisturbed watershed, floodwaters rise into the floodplain and then recede naturally. Industrialization and development in the Still is concentrated around the river. Dams were built for waterpower (especially for fur-processing operations), streambeds were filled in, and the river re-channeled in places to provide land for building lots, some tributary streams were buried, and some buildings were even constructed directly over the River in the valuable real estate of central Danbury. These changes to the natural stream channels contributed to frequent flooding, especially as much of the development was concentrated in floodplains. The 1955 floods made the public aware for the first time of the connection between development of the floodplains above the city with the intensity of flooding downstream and flood control projects were installed to control future flood events. This included the concrete channel that transports the Still River mainstem through downtown Danbury. Despite these major flood control projects, flooding remains an issue in the watershed.



Climate Change

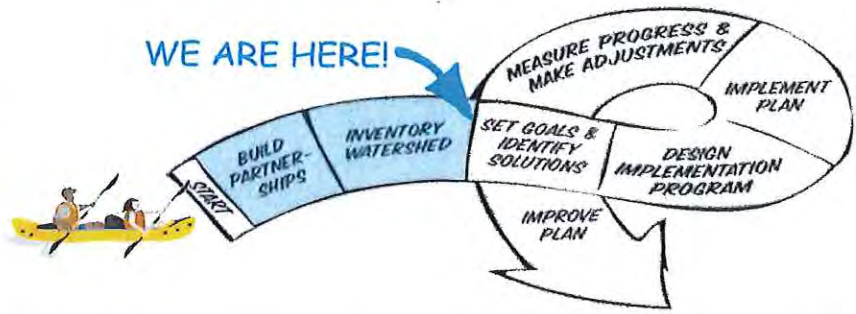
Climate change is affecting the Northeast U.S.: sea levels are rising, snowpack is decreasing, and water temperatures are increasing. The climate will get warmer and wetter, with more frequent extreme storms. Annual average temperature in the Northeast has increased by 1.43°F for the period 1986–2016 relative to 1901–1960 and in general winters are becoming warmer with less snow and spring is coming earlier. Additionally, our region is getting wetter. Seasonally, the fall exhibits the largest precipitation increase, exceeding 15% over much of the region. Much of the increase is seen in heavy precipitation events. Between 1958 and 2012, the Northeast saw more than a 70% increase in the amount of rainfall measured during heavy precipitation events. There are steps that can be taken to anticipate and plan for the potential changes in future climate. It is necessary to understand these changes and integrate climate change data into planning processes and decision-making now and in the future.

Invasives

The Still River is unusual among river systems in Connecticut in that it flows through limestone (calcareous) bedrock for virtually its entire length, with a broad, low gradient floodplain. This calcareous creates notable biodiversity with endangered, threatened and special concern species and natural communities concentrated around the river. Invasive species such as knotweed, mugwort, and bittersweet threaten the natural biodiversity of the Still by outcompeting native plants and changing the ecosystem that has evolved over time.

Watershed Planning

A watershed plan is a guide for leading communities toward improved water quality and recreation goals. An **EPA-approved watershed planning and implementation process** involves six major steps (see graphic). In 2014 HVA along with other nonprofits, advocacy groups, and municipalities formed the Still River Partners group (Step 1). Since then this group has met quarterly to bring together information and resources that helped form the Existing Conditions Report (Step 2). After public comment this report will form the basis for the partners to develop vision and goals, leading to the design of an implementation plan. This plan will then

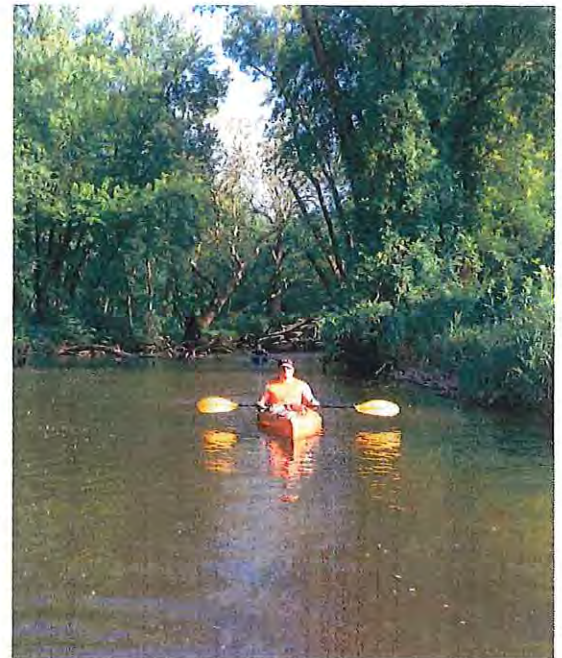


be set into motion, adjustments will be made based on measures of success to improve the process. Implementation has begun! Based on field work and partnerships HVA designed Still River Watershed Connections, a program that connects youth to restoration projects in the watershed.

You can help! Participate in the watershed planning process by learning more about the ECR and leaving your comments at stillriverwatershed.org. Know of any restoration projects? Let us know in the comments section on our website.

The Recreation Vision

The Still River has long been used for recreation by the people along its banks. But from the 1870's to the 1970's, industrial dumping and the use of the river as a sewer severely degraded water quality, while flood control projects completely cut off access to the river along some reaches. As the river makes a comeback, people have returned to hike, fish, and boat in public spaces such as Lake Kenosia, Harrybrooke Park, and Lover's Leap. Municipalities along the Still have prioritized developing open space and access to the river, particularly encouraging the construction of various sections of the Still River Greenway and Water Trails. The Greenway promises to be a 10 foot-wide, fully accessible trail that runs alongside the river from Danbury Commerce Park to Lover's Leap. So far, 3.2 miles of trail have been constructed (1.2 miles in Danbury and 2 miles in Brookfield). The planning process for the Greenway led to the inclusion of a water trail where the public can paddle the Still River from Danbury to the mouth at Lover's Leap. To date, two boat launches have been installed with another in the works to portage around the falls at Harrybrook Park. **Recreation and water quality are mutually reinforcing, as one increases so does the other. The Still River Watershed Plan aspires to support both goals simultaneously.**



Field Assessments

As part of the watershed characterization stage, HVA walked 30 stream miles in the watershed assessing stream corridors for impacts such as lack of vegetative buffers, severe erosion, channelization, trash buildup and more. With this information HVA will identify restoration projects for the implementation stage of the watershed plan, with the ultimate goal of improving water quality watershed wide.

For the full report visit
stillriverwatershed.org

and leave your
comments and
feedback!



Sandy Hook
Permanent
Memorial
Commission

Presentation to the
Board of Selectmen



Mission Statement of the Commission

The mission of the Permanent Memorial Commission is to make a recommendation to the Board of Selectman for a Permanent Memorial that remembers, honors and celebrates those 26 who died as a result of the Sandy Hook Elementary School shooting and serves to provide comfort to those who loved and were touched by them.



Members of the Commission

Daniel Krauss	Chairman
JoAnn Bacon	Member
Joanne Brunetti	Member
Brian Engel	Member
Agni Pavlidou Kyprianou	Member
E. Pat Llodra	Member
Alan Martin	Vice Chairman
Sarah Middeleer	Member
Tricia Pinto	Member
Donna Van Waalwijk	Member



History of the Commission

- The commission was appointed by the Board of Selectmen in September 2013
- Our first decision was to answer “Should a memorial be built?”
 - Answered Yes via extensive interaction with the families, school community, first responders and community at large
- The commission formed a sub committee to examine possible locations
 - 17 properties were examined
- The Sandy Hook Athletic Club offered to donate SAC Field to the town



Design Selection Process

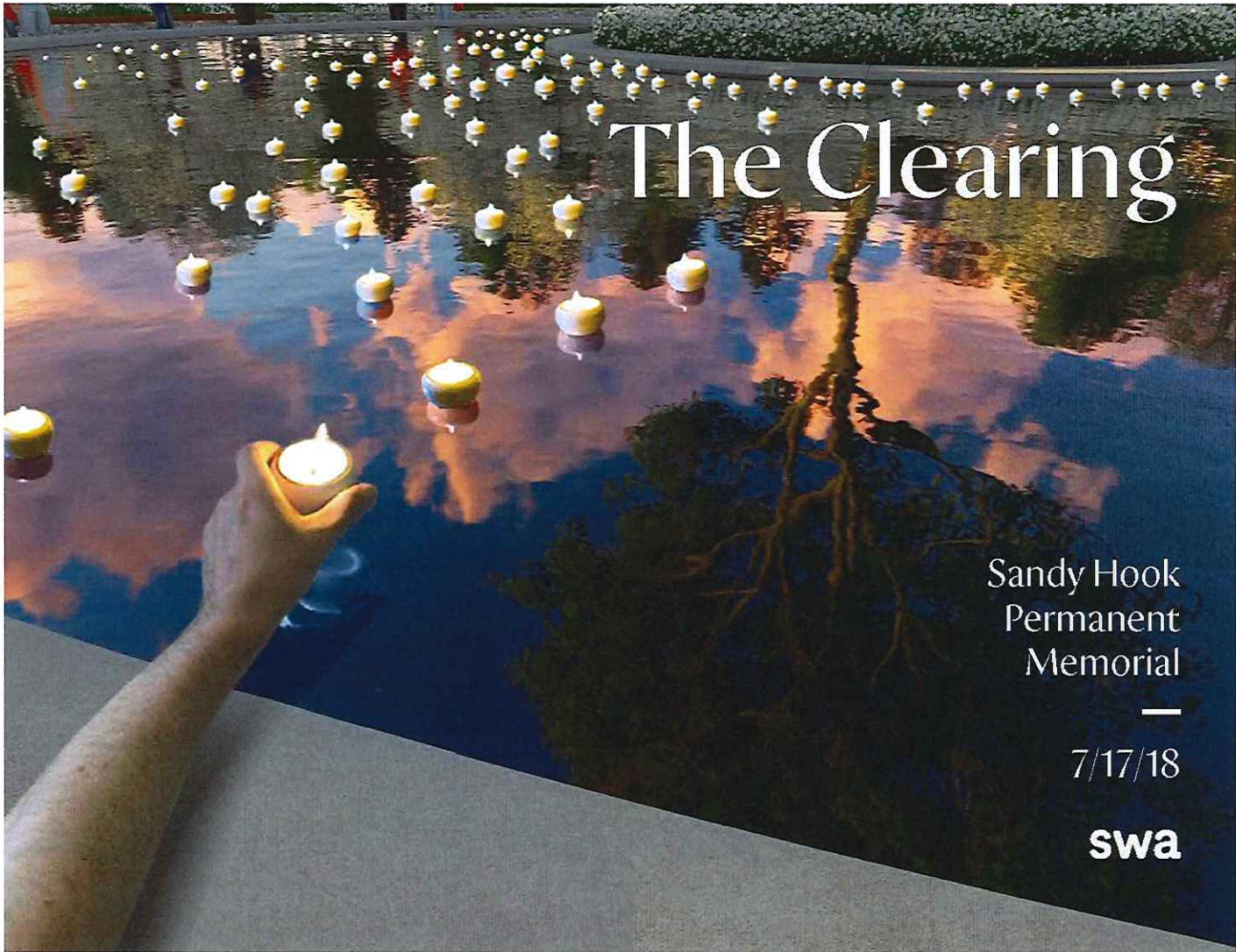
- The Commission developed a “Guidelines for Submitting a Design”
- 189 designs were submitted from around the world
- 13 designs were selected to move to Phase IA
- These 13 designs were presented to the 26 families and the community
- Upon receiving feedback the commission moved three designs to Phase II
 - SH37, SH240 and SH108
- The three phase II design teams were invited to Newtown to present to the commission
- After deliberation the commission selected design SH37 “The Clearing” by Dan Affleck and Ben Waldo of California



Selection of “The Clearing”

- This design carefully addressed all the design requests in the Design Guidelines document
- This design was the most favored among victims' families and passed unanimously at the Commission vote
- This design contained the strongest and most powerful memorial element.
- The two landscape architects seem passionate and eager and ready to take on this project
- At the presentation they had already made the changes we requested prior to the presentation and were open to further modifying the proposed design as needed. They were well informed and prepared to answer our questions
- Although they are on the West Coast they have a large office in New York City to support this project. They are part of a large landscape architectural company
- They have engineers and other professionals close to our area to assist with further development
- The Commission thought the design is harmonious with the site and the spirit of the community and reflects the impact of the tragedy.





The Clearing

Sandy Hook
Permanent
Memorial

—
7/17/18

swa





Daniel Affleck and Ben Waldo

Designers
SWA





Central plaza with the “Sacred Sycamore” surrounded by victims names inscribed in stone



Overview of central plaza with "Sacred Sycamore"





Bird's eye view of the site



Plan Overview



Sandy Hook
Permanent
Memorial
Commission



Thank you

swa



Sandy Hook
Permanent
Memorial
Commission

Town of Newtown
First Selectman Proposed 2019-20 to 2023-24 (5 YR) CIP

- A ten year CIP schedule has been presented for planning purposes.
- In the first five years total bonded department requests were \$40,000,000 (rounded). First Selectman proposed bonded request is \$35,500,000. It was necessary to reduce the requested amount to keep in line with the town's debt service policy and to achieve a desired goal of relying less on borrowing and more on contributions to the capital & non-recurring fund (pay as you go). We could start achieving significant "pay as you go" starting in fiscal year 2025-26.
- Preliminary bond forecast calculations indicate that the five year CIP total should be around \$45,000,000 to achieve the above goals. The above requests do not include the BOE.
- Priority in project selection was given to:
 - Public safety projects
 - New police facility
 - Roads & bridges
 - Fire apparatus
 - Emergency console & radio upgrades
 - Public buildings improvements
 - Fairfield Hills campus
 - Edmond town hall
 - C.H. Booth library
 - Memorial
- Attached are the department requests and the First Selectman proposed for informational purposes. The actual First Selectman proposed 2019-20 to 2023-24 CIP report will not refer to any department requests that were taken out.

FAIRFIELD HILLS AUTHORITY - DEPARTMENT REQUEST														
											FIVE YEAR CIP		5 YR	10 YR
Department / Project	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	BONDING TOTAL	BONDING TOTAL		
Fairfield Hills Authority:														
Assessment/Mothballing/Safety Enhancements/Renovation/ Remediation/Demolition & Infrastructure	2,500,000	1,000,000	3,000,000	3,000,000	1,500,000	1,500,000	4,000,000	1,000,000	2,500,000	1,500,000				
TOTAL BONDING	2,500,000	1,000,000	3,000,000	3,000,000	1,500,000	1,500,000	4,000,000	1,000,000	2,500,000	1,500,000	11,000,000	21,500,000		
FIRST SELECTMAN PROPOSED														
											FIVE YEAR CIP		5 YR	10 YR
Department / Project	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	BONDING TOTAL	BONDING TOTAL		
Fairfield Hills Authority:														
Assessment/Mothballing/Safety Enhancements/Renovation/ Remediation/Demolition & Infrastructure	-	-	-	2,000,000	1,500,000	-	2,000,000	2,000,000	3,000,000	-				
TOTAL BONDING	-	-	-	2,000,000	1,500,000	-	2,000,000	2,000,000	3,000,000	-	3,500,000	10,500,000		
											An appropriation request will be submitted for campus safety improvements using the FEMA reimbursement funds.			
First Selectman taken out.														

TOWN HALL BOARD OF MANAGERS - DEPARTMENT REQUEST												
	FIVE YEAR CIP										5 YR	10 YR
Department / Project	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	BONDING TOTAL	BONDING TOTAL
Town Hall Board of Managers:												
Edmond Town Hall Exterior Renovations	268,000											
Theatre Renovations		250,000										
Gym HVAC			252,000									
Parking Lot Improvement				450,000								
Building Renovations					265,000							
Main Lobby/Tenant Space Renewal						250,000						
Large Event Space Revitalization							275,000					
Elevator Removal								250,000				
Livable Communities Access Project									250,000			
Plumbing/Radiator Renewal										250,000		
TOTAL BONDING	268,000	250,000	252,000	450,000	265,000	250,000	275,000	250,000	250,000	250,000	1,485,000	2,760,000
FIRST SELECTMAN PROPOSED												
	FIVE YEAR CIP										5 YR	10 YR
Department / Project	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	BONDING TOTAL	BONDING TOTAL
Town Hall Board of Managers:												
Edmond Town Hall Exterior Renovations		268,000										
Edmond Town Hall Upgrades & Renovations (gym HVAC/theatre reno)				250,000								
Parking Lot Improvement				450,000								
Building Renovations (floor, walls, ceilings/main lobby, tenant space)							550,000					
Large Event Space Revitalization/Elevator Removal										550,000		
Plumbing/Radiator Renewal/Livable Communities Access Project									500,000			
TOTAL BONDING	-	268,000	-	700,000	-	-	550,000	-	500,000	550,000	968,000	2,568,000
The requested amounts have been grouped into four major projects - see attached.												

C.H. BOOTH LIBRARY - DEPARTMENT REQUEST														
											FIVE YEAR CIP		5 YR	10 YR
Department / Project	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	BONDING TOTAL	BONDING TOTAL		
C.H. Booth Library:														
Buildings & Grounds	200,000	325,000	200,000	235,000	190,000	200,000	400,000	350,000	50,000	200,000				
Strategic Space Actions	150,000	25,000	100,000	15,000	100,000	100,000	-	-	250,000	100,000				
TOTAL BONDING	350,000	350,000	300,000	250,000	290,000	300,000	400,000	350,000	300,000	300,000	1,540,000	3,190,000		
FIRST SELECTMAN PROPOSED														
											FIVE YEAR CIP		5 YR	10 YR
Department / Project	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	BONDING TOTAL	BONDING TOTAL		
Library Building and Grounds Upgrades/Renovations/Expansion	-	-	700,000	700,000	-	-	1,000,000	-	450,000	-	1,400,000	2,850,000		
TOTAL BONDING	-	-	700,000	700,000	-	-	1,000,000	-	450,000	-				
Furniture was taken out. Possible capital & non-recurring or annual budget														
Requested amounts have been grouped into four major projects - see attached.														

Town of Newtown
 Capital & Non-Recurring Fund 10 Year Forecast
 2019-20 to 2028-29

	<u>2019-20</u>	<u>2020-21</u>	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>2027-28</u>	<u>2028-29</u>
							*			
Planned General Fund Contribution	250,000	275,000	275,000	275,000	275,000	275,000	1,050,000	1,050,000	1,050,000	1,050,000
Designated Usage **	250,000	275,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000
Undesignated Usage	-	-	225,000	225,000	225,000	225,000	1,000,000	1,000,000	1,000,000	1,000,000
Cummulated Undesignated Usage	-	-	225,000	450,000	675,000	900,000	1,900,000	2,900,000	3,900,000	4,900,000
										Add \$200,000 a year from 2021-22 under designated usage (to reflect current program)
										<u>(1,600,000)</u>
										<u><u>3,300,000</u></u>

*Increase in planned contribution is based on the latest debt service forecast schedule (there is a corresponding decline in debt service pmts)

**Designated usage is based on the current plan in the 2018-19 approved budget. It is recognized that new proposals will be introduced in future budgets.

GENERAL FUND REVENUES

Newtown

typical % at this point in time

09/11/2018
Fiscal Year 2018-2019

Note: AcntBalance Includes AcntInvoiced Balance

	Orig Revenue	Transfers	Adj Revenue	Mtd Net	Ytd Net	Balance	% Recvd
01 PROPERTY TAXES							
2-101-01-140-4100-0000 PROPERTY TAXES - CURRENT	\$105,499,739.	\$0.00	\$105,499,739.00	\$0.00	(\$53,184,322.74)	(\$52,315,416.26)	50.41%
2-101-01-140-4101-0000 PROPERTY TAXES - NONCURRENT	\$475,000.00	\$0.00	\$475,000.00	\$0.00	(\$165,617.61)	(\$309,382.39)	34.87%
2-101-01-140-4102-0000 PROPERTY TAXES - INT AND LIEN	\$425,000.00	\$0.00	\$425,000.00	\$0.00	(\$20,916.97)	(\$404,083.03)	4.92%
2-101-01-140-4103-0000 PROPERTY TAXES - SUP MOTOR	\$1,100,000.00	\$0.00	\$1,100,000.00	\$0.00	\$0.00	(\$1,100,000.00)	0.00%
2-101-01-140-4109-0000 PROPERTY TAXES - TELECOMM	\$60,000.00	\$0.00	\$60,000.00	\$0.00	\$0.00	(\$60,000.00)	0.00%
Location 01 PROPERTY TAXES	\$1,075,559,739.00	\$0.00	\$1,075,559,739.00	\$0.00	(\$53,370,857.32)	(\$54,188,881.68)	49.62%
02 INTERGOVERNMENTAL							
2-101-02-140-4205-0000 INTERGOV - ELDERLY TAX RELIEF	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	-
2-101-02-140-4210-0000 INTERGOV - IN LIEU OF TAX, STATE	\$417,704.00	\$0.00	\$417,704.00	\$0.00	\$0.00	(\$417,704.00)	0.00%
2-101-02-140-4215-0000 INTERGOV - VETERANS ADDITIONAL	\$20,163.00	\$0.00	\$20,163.00	\$0.00	\$0.00	(\$20,163.00)	0.00%
2-101-02-140-4220-0000 INTERGOV - TOTALLY DISABLED	\$1,753.00	\$0.00	\$1,753.00	\$0.00	\$0.00	(\$1,753.00)	0.00%
2-101-02-140-4225-0000 INTERGOV - GRANTS FOR MUNICIPAL	\$235,371.00	\$0.00	\$235,371.00	\$0.00	\$0.00	(\$235,371.00)	0.00%
2-101-02-200-4235-0000 INTERGOV - STATE REVENUE	\$257,863.00	\$0.00	\$257,863.00	\$0.00	\$0.00	(\$257,863.00)	0.00%
2-101-02-200-4240-0000 INTERGOV - MASHANTUCKET,	\$829,098.00	\$0.00	\$829,098.00	\$0.00	\$0.00	(\$829,098.00)	0.00%
2-101-02-200-4245-0000 INTERGOV - SCHOOL BUILDING	\$85,225.00	\$0.00	\$85,225.00	\$0.00	\$0.00	(\$85,225.00)	0.00%
2-101-02-200-4280-0000 INTERGOV - OTHER STATE GRANTS	\$50,000.00	\$0.00	\$50,000.00	\$0.00	\$0.00	(\$50,000.00)	0.00%
2-101-02-200-4290-0000 INTERGOV - OTHER FEDERAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	-
2-101-02-500-4230-0000 INTERGOV - TOWN AID FOR ROADS	\$470,865.00	\$0.00	\$470,865.00	\$0.00	(\$235,293.45)	(\$235,571.55)	49.97%
2-101-02-500-4250-0000 INTERGOV - LOCAL CAPITAL	\$240,865.00	\$0.00	\$240,865.00	\$0.00	\$0.00	(\$240,865.00)	0.00%
2-101-02-900-4255-0000 INTERGOV - EDUCATION COST	\$3,956,332.00	\$0.00	\$3,956,332.00	\$0.00	\$0.00	(\$3,956,332.00)	0.00%
2-101-02-900-4260-0000 INTERGOV - PUBLIC SCHOOL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	-
2-101-02-900-4265-0000 INTERGOV - NONPUBLIC SCHOOL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	-
2-101-02-900-4270-0000 INTERGOV - HEALTH SERVICES (ST.	\$22,170.00	\$0.00	\$22,170.00	\$0.00	\$0.00	(\$22,170.00)	0.00%
Location 02 INTERGOVERNMENTAL	\$6,587,409.00	\$0.00	\$6,587,409.00	\$0.00	(\$235,293.45)	(\$6,352,115.55)	3.57%
03 CHARGES FOR SERVICES							
2-101-03-170-4305-0000 CHG FOR SVS - TOWN CLERK	\$500,000.00	\$0.00	\$500,000.00	(\$17,455.55)	(\$115,777.38)	(\$384,222.62)	23.16%
2-101-03-170-4310-0000 CHG FOR SVS - TOWN CLERK OTHER	\$225,000.00	\$0.00	\$225,000.00	(\$4,502.00)	(\$38,482.50)	(\$186,517.50)	17.10%
2-101-03-200-4330-0000 CHG FOR SVS - OTHER PERMIT FEES	\$1,250.00	\$0.00	\$1,250.00	\$0.00	(\$650.00)	(\$600.00)	52.00%
2-101-03-200-4337-0000 CHARGES FOR SERVICES -	\$125,000.00	\$0.00	\$125,000.00	\$0.00	\$0.00	(\$125,000.00)	0.00%
2-101-03-220-4355-0000 CHG FOR SVS - SENIOR CENTER	\$8,000.00	\$0.00	\$8,000.00	(\$140.00)	(\$4,295.00)	(\$3,705.00)	53.69%
2-101-03-460-4315-0000 CHG FOR SVS - BUILDING	\$450,000.00	\$0.00	\$450,000.00	(\$23,893.28)	(\$191,175.13)	(\$258,824.87)	42.48%
2-101-03-490-4345-0000 CHG FOR SVS - LAND USE PERMITS &	\$50,000.00	\$0.00	\$50,000.00	\$0.00	(\$18,015.80)	(\$31,984.20)	36.03%
2-101-03-515-4325-0000 CHG FOR SVS - TRANSFER STATION	\$450,000.00	\$0.00	\$450,000.00	(\$10,799.99)	(\$144,633.94)	(\$305,366.06)	32.14%
2-101-03-550-4320-0000 CHG FOR SVS - PARKS & REC FEES	\$225,000.00	\$0.00	\$225,000.00	\$0.00	(\$64,593.00)	(\$160,407.00)	28.71%
2-101-03-900-4340-0000 CHG FOR SVS - SCHOOL ACTIVITY	\$24,000.00	\$0.00	\$24,000.00	(\$20,000.00)	(\$20,000.00)	(\$4,000.00)	83.33%
2-101-03-900-4350-0000 CHG FOR SVS - TUITION	\$30,800.00	\$0.00	\$30,800.00	(\$3,307.50)	(\$3,307.50)	(\$27,492.50)	10.74%
Location 03 CHARGES FOR SERVICES	\$2,089,050.00	\$0.00	\$2,089,050.00	(\$80,098.32)	(\$600,930.25)	(\$1,488,119.75)	28.77%

\$200,000+ unrealized loss from 6/30/2018 reversed

GENERAL FUND REVENUES

Newtown

Note: AcntBalance Includes AcntInvoiced Balance

	Orig Revenue	Transfers	Adj Revenue	Mtd Net	Ytd Net	Balance	% Recvd
04 INVESTMENT INCOME							
2-101-04-200-4400-0000 INTEREST ON INVESTMENTS	\$450,000.00	\$0.00	\$450,000.00	\$0.00	(\$408,488.87)	(\$41,511.13)	90.78%
Location 04 INVESTMENT INCOME	\$450,000.00	\$0.00	\$450,000.00	\$0.00	(\$408,488.87)	(\$41,511.13)	90.78%
05 OTHER							
2-101-05-200-4500-0000 MISCELLANEOUS REVENUE	\$200,000.00	\$0.00	\$200,000.00	(\$16.25)	(\$13,985.85)	(\$186,014.15)	6.99%
2-101-05-310-4500-0000 MISC. REVENUE - POLICE	\$30,000.00	\$0.00	\$30,000.00	(\$759.75)	(\$5,779.32)	(\$24,220.68)	19.26%
2-101-05-900-4500-0000 MISC REVENUE - EDUCATION	\$5,000.00	\$0.00	\$5,000.00	(\$3,111.90)	(\$3,875.40)	(\$1,124.60)	77.51%
Location 05 OTHER	\$235,000.00	\$0.00	\$235,000.00	(\$3,887.90)	(\$23,640.57)	(\$211,359.43)	10.06%
06 OTHER FINANCING SOURCES							
2-101-06-200-4610-0000 PREMIUM ON BONDS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	-
2-101-06-310-4600-0000 TRANSFER IN	\$200,000.00	\$0.00	\$200,000.00	\$0.00	\$0.00	(\$200,000.00)	0.00%
Location 06 OTHER FINANCING SOURCES	\$200,000.00	\$0.00	\$200,000.00	\$0.00	\$0.00	(\$200,000.00)	0.00%
09 USE OF FUND BALANCE							
2-101-09-000-4700-0000 USE OF FUND BALANCE	\$500,000.00	\$0.00	\$500,000.00	\$0.00	\$0.00	(\$500,000.00)	0.00%
Location 09 USE OF FUND BALANCE	\$500,000.00	\$0.00	\$500,000.00	\$0.00	\$0.00	(\$500,000.00)	0.00%
Fund 101 GENERAL FUND	\$1,117,621,198.00	\$0.00	\$1,117,621,198.00	(\$83,986.22)	(\$54,639,210.46)	(\$62,981,987.54)	46.45%

BOARD OF SELECTMEN BUDGET SUMMARY

09/11/2018

Newtown

5 payperiods out of 26

Fiscal Year 2018-2019

	Orig Budget	Transfers	Adj Appop	Encumbered	Ytd Expended	Balance	%Exp
100 SELECTMEN							
1-101-11-100-5110-0000 SALARIES & WAGES - FULL TIME	\$170,843.00	\$0.00	\$170,843.00	\$0.00	\$32,854.40	\$137,988.60	19.23%
1-101-11-100-5210-0000 GROUP INSURANCE	\$21,526.00	\$0.00	\$21,526.00	\$0.00	\$21,044.08	\$481.92	97.76%
1-101-11-100-5220-0000 SOCIAL SECURITY CONTRIBUTIONS	\$13,069.00	\$0.00	\$13,069.00	\$0.00	\$2,736.62	\$10,332.38	20.94%
1-101-11-100-5230-0000 RETIREMENT CONTRIBUTIONS	\$11,746.00	\$0.00	\$11,746.00	\$0.00	\$11,746.00	\$0.00	100.00%
1-101-11-100-5290-0000 TOWN HALL O.T., LONGEVITY	\$8,000.00	\$0.00	\$8,000.00	\$0.00	\$4,066.75	\$3,933.25	50.83%
1-101-11-100-5350-0000 PROF SVS - LEGAL	\$200,000.00	\$0.00	\$200,000.00	\$55,000.00	\$14,349.30	\$130,650.70	34.67%
1-101-11-100-5580-0000 DUES, TRAVEL & EDUCATION	\$2,000.00	\$0.00	\$2,000.00	\$7.36	\$135.00	\$1,857.64	7.12%
1-101-11-100-5611-0000 OFFICE SUPPLIES	\$2,500.00	\$0.00	\$2,500.00	\$0.00	\$351.00	\$2,149.00	14.04%
1-101-11-100-5800-0000 OTHER EXPENDITURES	\$4,000.00	\$0.00	\$4,000.00	\$0.00	\$507.34	\$3,492.66	12.68%
100 SELECTMEN	\$433,684.00	\$0.00	\$433,684.00	\$55,007.36	\$87,790.49	\$290,886.15	32.93%
105 SELECTMEN - OTHER							
1-101-11-105-5220-0000 SOCIAL SECURITY CONTRIBUTIONS	\$3,500.00	\$0.00	\$3,500.00	\$0.00	\$486.16	\$3,013.84	13.89%
1-101-11-105-5430-0000 REPAIR & MAINTENANCE SERVICES	\$2,000.00	\$0.00	\$2,000.00	\$390.03	\$261.97	\$1,348.00	32.60%
1-101-11-105-5443-0000 COPIER LEASING	\$45,000.00	\$0.00	\$45,000.00	\$31,690.34	\$9,307.47	\$4,002.19	91.11%
1-101-11-105-5531-0000 POSTAGE	\$50,000.00	\$0.00	\$50,000.00	\$32,429.71	\$7,277.50	\$10,292.79	79.41%
1-101-11-105-5540-0000 ADVERTISING	\$18,000.00	\$0.00	\$18,000.00	\$0.00	\$3,345.96	\$14,654.04	18.59%
1-101-11-105-5590-0000 MEETING CLERKS	\$50,000.00	\$0.00	\$50,000.00	\$4,750.00	\$7,305.00	\$37,945.00	24.11%
105 SELECTMEN - OTHER	\$168,500.00	\$0.00	\$168,500.00	\$69,260.08	\$27,984.06	\$71,255.86	57.71%
108 HUMAN RESOURCES							
1-101-11-108-5110-0000 SALARIES & WAGES - FULL TIME	\$71,925.00	\$0.00	\$71,925.00	\$0.00	\$13,831.75	\$58,093.25	19.23%
1-101-11-108-5210-0000 GROUP INSURANCE	\$16,807.00	\$0.00	\$16,807.00	\$261.88	\$16,397.44	\$147.68	99.99%
1-101-11-108-5220-0000 SOCIAL SECURITY CONTRIBUTIONS	\$5,502.00	\$0.00	\$5,502.00	\$0.00	\$1,010.05	\$4,491.95	18.36%
1-101-11-108-5230-0000 RETIREMENT CONTRIBUTIONS	\$3,596.00	\$0.00	\$3,596.00	\$0.00	\$691.60	\$2,904.40	19.23%
1-101-11-108-5310-0000 PROF SVS - OFFICIAL / ADMINISTRATIVE	\$17,500.00	\$0.00	\$17,500.00	\$0.00	\$753.00	\$16,747.00	4.30%
1-101-11-108-5580-0000 DUES, TRAVEL & EDUCATION	\$2,000.00	\$0.00	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
108 HUMAN RESOURCES	\$117,330.00	\$0.00	\$117,330.00	\$261.88	\$32,683.84	\$84,384.28	28.08%
110 SOCIAL SERVICES							
1-101-11-110-5110-0000 SALARIES & WAGES - FULL TIME	\$214,623.00	\$0.00	\$214,623.00	\$0.00	\$45,188.60	\$169,434.40	21.05%
1-101-11-110-5210-0000 GROUP INSURANCE	\$41,076.00	\$0.00	\$41,076.00	\$0.00	\$37,919.21	\$3,156.79	92.31%
1-101-11-110-5220-0000 SOCIAL SECURITY CONTRIBUTIONS	\$16,419.00	\$0.00	\$16,419.00	\$0.00	\$3,382.28	\$13,036.72	20.60%
1-101-11-110-5230-0000 RETIREMENT CONTRIBUTIONS	\$14,567.00	\$0.00	\$14,567.00	\$0.00	\$9,596.50	\$4,970.50	65.88%
1-101-11-110-5301-0000 FEES & PROFESSIONAL SVS (CSW)	\$6,000.00	\$0.00	\$6,000.00	\$0.00	\$0.00	\$6,000.00	0.00%
1-101-11-110-5580-0000 DUES, TRAVEL & EDUCATION	\$5,500.00	\$0.00	\$5,500.00	\$0.00	\$82.40	\$5,417.60	1.50%
1-101-11-110-5611-0000 OFFICE SUPPLIES	\$4,500.00	\$0.00	\$4,500.00	\$0.00	\$22.85	\$4,477.15	0.51%
1-101-11-110-5800-0000 OTHER EXPENDITURES (CSW)	\$2,000.00	\$0.00	\$2,000.00	\$0.00	\$33.10	\$1,966.90	1.66%
1-101-11-110-5810-0000 CONTRIBUTIONS TO INDIVIDUALS	\$4,000.00	\$0.00	\$4,000.00	\$0.00	\$713.54	\$3,286.46	17.84%
110 SOCIAL SERVICES	\$308,685.00	\$0.00	\$308,685.00	\$0.00	\$96,938.48	\$211,746.52	31.40%
140 TAX COLLECTOR							
1-101-11-140-5110-0000 SALARIES & WAGES - FULL TIME	\$225,340.00	(\$816.00)	\$224,524.00	\$0.00	\$33,450.60	\$191,073.40	14.90%

BOARD OF SELECTMEN BUDGET SUMMARY

Newtown

09/11/2018
Fiscal Year 2018-2019

	Orig Budget	Transfers	Adj Approp	Encumbered	Ytd Expended	Balance	%Exp
1-101-11-140-5115-0000 SALARIES & WAGES - PART TIME	\$12,500.00	\$0.00	\$12,500.00	\$0.00	\$2,481.32	\$10,018.68	19.85%
1-101-11-140-5117-0000 SALARIES & WAGES - SEASONAL	\$5,000.00	\$816.00	\$5,816.00	\$0.00	\$5,815.32	\$0.68	99.99%
1-101-11-140-5130-0000 SALARIES & WAGES - OVER TIME	\$3,000.00	\$0.00	\$3,000.00	\$0.00	\$2,000.42	\$999.58	66.68%
1-101-11-140-5210-0000 GROUP INSURANCE	\$84,830.00	\$0.00	\$84,830.00	\$0.00	\$83,072.16	\$1,757.84	97.93%
1-101-11-140-5220-0000 SOCIAL SECURITY CONTRIBUTIONS	\$18,807.00	\$0.00	\$18,807.00	\$0.00	\$3,221.35	\$15,585.65	17.13%
1-101-11-140-5230-0000 RETIREMENT CONTRIBUTIONS	\$18,762.00	\$0.00	\$18,762.00	\$0.00	\$18,762.00	\$0.00	100.00%
1-101-11-140-5580-0000 DUES,TRAVEL & EDUCATION	\$750.00	\$0.00	\$750.00	\$0.00	\$200.00	\$550.00	26.67%
1-101-11-140-5611-0000 OFFICE SUPPLIES	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$204.63	\$4,795.37	4.09%
140 TAX COLLECTOR	\$373,989.00	\$0.00	\$373,989.00	\$0.00	\$149,207.80	\$224,781.20	39.90%
150 PURCHASING							
1-101-11-150-5110-0000 SALARIES & WAGES - FULL TIME	\$44,385.00	\$0.00	\$44,385.00	\$0.00	\$0.00	\$44,385.00	0.00%
1-101-11-150-5210-0000 GROUP INSURANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-101-11-150-5220-0000 SOCIAL SECURITY CONTRIBUTIONS	\$3,395.00	\$0.00	\$3,395.00	\$0.00	\$0.00	\$3,395.00	0.00%
1-101-11-150-5230-0000 RETIREMENT CONTRIBUTIONS	\$2,220.00	\$0.00	\$2,220.00	\$0.00	\$0.00	\$2,220.00	0.00%
1-101-11-150-5580-0000 DUES,TRAVEL & EDUCATION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
150 PURCHASING	\$50,000.00	\$0.00	\$50,000.00	\$0.00	\$0.00	\$50,000.00	0.00%
170 TOWN CLERK							
1-101-11-170-5110-0000 SALARIES & WAGES - FULL TIME	\$192,289.00	\$0.00	\$192,289.00	\$0.00	\$36,924.25	\$155,364.75	19.20%
1-101-11-170-5210-0000 GROUP INSURANCE	\$63,018.00	\$0.00	\$63,018.00	\$0.00	\$61,765.54	\$1,252.46	98.01%
1-101-11-170-5220-0000 SOCIAL SECURITY CONTRIBUTIONS	\$14,710.00	\$0.00	\$14,710.00	\$0.00	\$2,729.74	\$11,980.26	18.56%
1-101-11-170-5230-0000 RETIREMENT CONTRIBUTIONS	\$14,236.00	\$0.00	\$14,236.00	\$0.00	\$14,236.00	\$0.00	100.00%
1-101-11-170-5310-0000 PROF SVS - OFFICIAL / ADMINISTRATIVE	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
1-101-11-170-5550-0000 PRINTING, BINDING & MICROFICHING	\$25,000.00	\$0.00	\$25,000.00	\$14,051.28	\$8,584.72	\$2,364.00	90.54%
1-101-11-170-5580-0000 DUES,TRAVEL & EDUCATION	\$2,500.00	\$0.00	\$2,500.00	\$0.00	\$496.00	\$2,004.00	19.84%
1-101-11-170-5611-0000 OFFICE SUPPLIES	\$3,500.00	\$0.00	\$3,500.00	\$0.00	\$107.98	\$3,392.02	3.09%
170 TOWN CLERK	\$315,753.00	\$0.00	\$315,753.00	\$14,051.28	\$124,844.23	\$176,857.49	43.99%
180 REGISTRARS							
1-101-11-180-5110-0000 SALARIES & WAGES - FULL TIME	\$66,865.00	\$0.00	\$66,865.00	\$0.00	\$12,858.80	\$54,006.20	19.23%
1-101-11-180-5115-0000 SALARIES & WAGES - PART TIME	\$19,000.00	\$0.00	\$19,000.00	\$0.00	\$3,337.81	\$15,662.19	17.57%
1-101-11-180-5220-0000 SOCIAL SECURITY CONTRIBUTIONS	\$6,569.00	\$0.00	\$6,569.00	\$0.00	\$1,475.92	\$5,093.08	22.47%
1-101-11-180-5360-0000 PROF SVS - ELECTION	\$60,000.00	\$0.00	\$60,000.00	\$0.00	\$17,430.58	\$42,569.42	29.05%
1-101-11-180-5430-0000 REPAIR & MAINTENANCE SERVICES	\$2,100.00	\$0.00	\$2,100.00	\$0.00	\$2,000.00	\$100.00	95.24%
1-101-11-180-5580-0000 DUES,TRAVEL & EDUCATION	\$3,500.00	\$0.00	\$3,500.00	\$0.00	\$271.61	\$3,228.39	7.76%
1-101-11-180-5611-0000 OFFICE SUPPLIES	\$2,000.00	\$0.00	\$2,000.00	\$0.00	\$16.34	\$1,983.66	0.82%
180 REGISTRARS	\$160,034.00	\$0.00	\$160,034.00	\$0.00	\$37,391.06	\$122,642.94	23.36%
190 TAX ASSESSOR							
1-101-11-190-5110-0000 SALARIES & WAGES - FULL TIME	\$221,838.00	\$0.00	\$221,838.00	\$0.00	\$41,616.50	\$180,221.50	18.76%
1-101-11-190-5115-0000 SALARIES & WAGES - PART TIME	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-101-11-190-5130-0000 SALARIES & WAGES - OVERTIME	\$4,000.00	\$0.00	\$4,000.00	\$0.00	\$0.00	\$4,000.00	0.00%

BOARD OF SELECTMEN BUDGET SUMMARY

Newtown

09/11/2018
Fiscal Year 2018-2019

	Orig Budget	Transfers	Adj Approp	Encumbered	Ytd Expended	Balance	%Exp
1-101-11-190-5210-0000 GROUP INSURANCE	\$47,234.00	\$0.00	\$47,234.00	\$0.00	\$45,586.80	\$1,647.20	96.51%
1-101-11-190-5220-0000 SOCIAL SECURITY CONTRIBUTIONS	\$17,277.00	\$0.00	\$17,277.00	\$0.00	\$3,070.40	\$14,206.60	17.77%
1-101-11-190-5230-0000 RETIREMENT CONTRIBUTIONS	\$14,691.00	\$0.00	\$14,691.00	\$0.00	\$14,691.00	\$0.00	100.00%
1-101-11-190-5290-0000 OTHER EMPLOYEE BENEFITS	\$150.00	\$0.00	\$150.00	\$0.00	\$0.00	\$150.00	0.00%
1-101-11-190-5370-0000 PROF SVS - AUDIT	\$3,000.00	\$0.00	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00%
1-101-11-190-5580-0000 DUES, TRAVEL & EDUCATION	\$3,500.00	\$0.00	\$3,500.00	\$0.00	\$334.00	\$3,166.00	9.54%
1-101-11-190-5611-0000 OFFICE SUPPLIES	\$4,000.00	\$0.00	\$4,000.00	\$0.00	\$199.48	\$3,800.52	4.99%
190 TAX ASSESSOR	\$315,690.00	\$0.00	\$315,690.00	\$0.00	\$105,498.18	\$210,191.82	33.42%
200 FINANCE							
1-101-11-200-5110-0000 SALARIES & WAGES - FULL TIME	\$365,118.00	\$0.00	\$365,118.00	\$0.00	\$69,256.58	\$295,861.42	18.97%
1-101-11-200-5210-0000 GROUP INSURANCE	\$84,555.00	\$0.00	\$84,555.00	\$0.00	\$82,557.80	\$1,997.20	97.64%
1-101-11-200-5220-0000 SOCIAL SECURITY CONTRIBUTIONS	\$27,932.00	\$0.00	\$27,932.00	\$0.00	\$5,133.18	\$22,798.82	18.38%
1-101-11-200-5230-0000 RETIREMENT CONTRIBUTIONS	\$40,401.00	\$0.00	\$40,401.00	\$0.00	\$40,401.00	\$0.00	100.00%
1-101-11-200-5580-0000 DUES, TRAVEL & EDUCATION	\$3,375.00	\$0.00	\$3,375.00	\$0.00	\$1,214.00	\$2,161.00	35.97%
1-101-11-200-5611-0000 OFFICE SUPPLIES	\$5,000.00	\$0.00	\$5,000.00	\$827.16	\$180.92	\$3,991.92	20.16%
1-101-11-200-5800-0000 OTHER EXPENDITURES	\$1,700.00	\$0.00	\$1,700.00	\$0.00	\$0.00	\$1,700.00	0.00%
200 FINANCE	\$528,081.00	\$0.00	\$528,081.00	\$827.16	\$198,743.48	\$328,510.36	37.79%
205 TECHNOLOGY							
1-101-11-205-5110-0000 SALARIES & WAGES - FULL TIME	\$296,968.00	\$0.00	\$296,968.00	\$0.00	\$62,773.13	\$234,194.87	21.14%
1-101-11-205-5210-0000 GROUP INSURANCE	\$56,000.00	\$0.00	\$56,000.00	\$0.00	\$53,938.85	\$2,061.15	96.32%
1-101-11-205-5220-0000 SOCIAL SECURITY CONTRIBUTIONS	\$22,718.00	\$0.00	\$22,718.00	\$0.00	\$4,143.07	\$18,574.93	18.24%
1-101-11-205-5230-0000 RETIREMENT CONTRIBUTIONS	\$18,076.00	\$0.00	\$18,076.00	\$0.00	\$10,712.30	\$7,363.70	59.26%
1-101-11-205-5301-0000 FEES & PROFESSIONAL SERVICES	\$37,000.00	\$0.00	\$37,000.00	\$0.00	\$20,299.63	\$16,700.37	54.86%
1-101-11-205-5445-0000 SOFTWARE/HARDWARE MAINTENANCE	\$225,500.00	\$0.00	\$225,500.00	\$288.45	\$85,953.30	\$139,258.25	38.24%
1-101-11-205-5580-0000 DUES, TRAVEL & EDUCATION	\$9,000.00	\$0.00	\$9,000.00	\$0.00	\$4,195.00	\$4,805.00	46.61%
1-101-11-205-5611-0000 OFFICE SUPPLIES	\$10,000.00	\$0.00	\$10,000.00	\$4,000.00	\$0.00	\$6,000.00	40.00%
1-101-11-205-5744-0000 EQUIPMENT - TECHNOLOGY	\$52,000.00	\$0.00	\$52,000.00	\$0.00	\$576.72	\$51,423.28	1.11%
205 TECHNOLOGY	\$727,262.00	\$0.00	\$727,262.00	\$4,288.45	\$242,592.00	\$480,381.55	33.95%
240 UNEMPLOYMENT							
1-101-11-240-5250-0000 UNEMPLOYMENT COMPENSATION	\$10,000.00	\$0.00	\$10,000.00	\$0.00	\$0.00	\$10,000.00	0.00%
240 UNEMPLOYMENT	\$10,000.00	\$0.00	\$10,000.00	\$0.00	\$0.00	\$10,000.00	0.00%
255 PROBATE COURT							
1-101-11-255-5310-0000 PROF SVS - OFFICIAL / ADMINISTRATIVE	\$7,543.00	\$0.00	\$7,543.00	\$0.00	\$0.00	\$7,543.00	0.00%
255 PROBATE COURT	\$7,543.00	\$0.00	\$7,543.00	\$0.00	\$0.00	\$7,543.00	0.00%
270 OPEB CONTRIBUTION							
1-101-11-270-5210-0000 GROUP INSURANCE	\$79,116.00	\$0.00	\$79,116.00	\$0.00	\$79,116.00	\$0.00	100.00%
1-101-11-270-5270-0000 OTHER POST EMPLOYMENT BENEFITS	\$100,000.00	\$0.00	\$100,000.00	\$0.00	\$100,000.00	\$0.00	100.00%
270 OPEB CONTRIBUTION	\$179,116.00	\$0.00	\$179,116.00	\$0.00	\$179,116.00	\$0.00	100.00%
280 PROFESSIONAL ORGANIZATIONS							

BOARD OF SELECTMEN BUDGET SUMMARY

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Newtown

	Orig Budget	Transfers	Adj Approp	Encumbered	Ytd Expended	Balance	%Exp
1-101-11-280-5800-0000 OTHER EXPENDITURES	\$40,658.00	\$0.00	\$40,658.00	\$0.00	\$40,658.00	\$0.00	100.00%
280 PROFESSIONAL ORGANIZATIONS	\$40,658.00	\$0.00	\$40,658.00	\$0.00	\$40,658.00	\$0.00	100.00%
350 INSURANCE							
1-101-11-350-5520-0000 INSURANCE, OTHER THAN EMPLOYEE	\$1,100,500.00	\$0.00	\$1,100,500.00	\$519,614.62	\$559,175.70	\$21,709.68	98.03%
1-101-11-350-5800-0000 OTHER EXPENDITURES	\$10,000.00	\$0.00	\$10,000.00	\$0.00	\$0.00	\$10,000.00	0.00%
350 INSURANCE	\$1,110,500.00	\$0.00	\$1,110,500.00	\$519,614.62	\$559,175.70	\$31,709.68	97.14%
600 LEGISLATIVE COUNCIL							
1-101-11-600-5370-0000 PROF SVS - AUDIT	\$45,000.00	\$0.00	\$45,000.00	\$23,000.00	\$22,000.00	\$0.00	100.00%
1-101-11-600-5800-0000 OTHER EXPENDITURES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600 LEGISLATIVE COUNCIL	\$45,000.00	\$0.00	\$45,000.00	\$23,000.00	\$22,000.00	\$0.00	100.00%
730 DISTRICT CONTRIBUTIONS							
1-101-11-730-5801-0000 OTHER EXPENDITURES - HATTERTOWN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-101-11-730-5802-0000 OTHER EXPENDITURES - HAWLEYVILLE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-101-11-730-5803-0000 OTHER EXPENDITURES - SANDY HOOK	\$10,000.00	\$0.00	\$10,000.00	\$0.00	\$0.00	\$10,000.00	0.00%
730 DISTRICT CONTRIBUTIONS	\$10,000.00	\$0.00	\$10,000.00	\$0.00	\$0.00	\$10,000.00	0.00%
740 ECONOMIC & COMMUNITY DEVELOPMENT							
1-101-11-740-5110-0000 SALARIES & WAGES - FULL TIME	\$73,007.00	\$0.00	\$73,007.00	\$0.00	\$14,039.80	\$58,967.20	19.23%
1-101-11-740-5115-0000 SALARIES & WAGES - PART TIME	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-101-11-740-5210-0000 GROUP INSURANCE	\$2,500.00	\$0.00	\$2,500.00	\$0.00	\$2,116.00	\$384.00	84.64%
1-101-11-740-5220-0000 SOCIAL SECURITY CONTRIBUTIONS	\$5,585.00	\$0.00	\$5,585.00	\$0.00	\$1,056.00	\$4,529.00	18.91%
1-101-11-740-5230-0000 RETIREMENT CONTRIBUTIONS	\$3,650.00	\$0.00	\$3,650.00	\$0.00	\$0.00	\$3,650.00	0.00%
1-101-11-740-5301-0000 FEES & PROFESSIONAL SERVICES	\$30,000.00	\$0.00	\$30,000.00	\$0.00	\$646.29	\$29,353.71	2.15%
1-101-11-740-5580-0000 DUES, TRAVEL & EDUCATION	\$2,000.00	\$0.00	\$2,000.00	\$0.00	\$130.00	\$1,870.00	6.50%
1-101-11-740-5611-0000 OFFICE SUPPLIES	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
740 ECONOMIC & COMMUNITY DEVELOPM	\$117,742.00	\$0.00	\$117,742.00	\$0.00	\$17,988.09	\$99,753.91	15.28%
750 GRANTS ADMINISTRATION							
1-101-11-750-5110-0000 SALARIES & WAGES - FULL TIME	\$20,450.00	\$0.00	\$20,450.00	\$0.00	\$4,001.53	\$16,448.47	19.57%
1-101-11-750-5220-0000 SOCIAL SECURITY	\$1,564.00	\$0.00	\$1,564.00	\$0.00	\$281.65	\$1,282.35	18.01%
1-101-11-750-5230-0000 RETIREMENT CONTRIBUTIONS	\$1,703.00	\$0.00	\$1,703.00	\$0.00	\$1,703.00	\$0.00	100.00%
750 GRANTS ADMINISTRATION	\$23,717.00	\$0.00	\$23,717.00	\$0.00	\$5,986.18	\$17,730.82	25.24%
755 SUSTAINABLE ENERGY COMMISSION							
1-101-11-755-5800-0000 OTHER EXPENDITURES	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
755 SUSTAINABLE ENERGY COMMISSION	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
870 FAIRFIELD HILLS AUTHORITY							
1-101-11-870-5115-0000 SALARIES & WAGES - PART TIME	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-101-11-870-5210-0000 GROUP INSURANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-101-11-870-5220-0000 SOCIAL SECURITY CONTRIBUTIONS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-101-11-870-5230-0000 RETIREMENT CONTRIBUTIONS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

BOARD OF SELECTMEN BUDGET SUMMARY

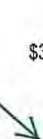
09/11/2018

Newtown

Fiscal Year 2018-2019

	Orig Budget	Transfers	Adj Approp	Encumbered	Ytd Expended	Balance	%Exp
1-101-11-870-5301-0000 FEES & PROFESSIONAL SERVICES	\$40,000.00	\$0.00	\$40,000.00	\$0.00	\$0.00	\$40,000.00	0.00%
1-101-11-870-5430-0000 REPAIR & MAINTENANCE SERVICES	\$4,000.00	\$0.00	\$4,000.00	\$0.00	\$0.00	\$4,000.00	0.00%
1-101-11-870-5610-0000 GENERAL SUPPLIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-101-11-870-5800-0000 OTHER EXPENDITURES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
870 FAIRFIELD HILLS AUTHORITY	\$44,000.00	\$0.00	\$44,000.00	\$0.00	\$0.00	\$44,000.00	0.00%
11 GENERAL GOVERNMENT	\$5,088,284.00	\$0.00	\$5,088,284.00	\$686,310.83	\$1,928,597.59	\$2,473,375.58	51.39%
300 COMMUNICATIONS							
1-101-12-300-5110-0000 SALARIES & WAGES - FULL TIME	\$570,672.00	\$0.00	\$570,672.00	\$0.00	\$108,215.17	\$462,456.83	18.96%
1-101-12-300-5130-0000 SALARIES & WAGES - OVERTIME	\$90,000.00	\$0.00	\$90,000.00	\$0.00	\$10,996.43	\$79,003.57	12.22%
1-101-12-300-5210-0000 GROUP INSURANCE	\$107,233.00	\$0.00	\$107,233.00	\$0.00	\$103,191.85	\$4,041.15	96.23%
1-101-12-300-5220-0000 SOCIAL SECURITY CONTRIBUTIONS	\$50,541.00	\$0.00	\$50,541.00	\$0.00	\$8,923.98	\$41,617.02	17.66%
1-101-12-300-5230-0000 RETIREMENT CONTRIBUTIONS	\$43,504.00	\$0.00	\$43,504.00	\$0.00	\$41,478.55	\$2,025.45	95.34%
1-101-12-300-5290-0000 OTHER EMPLOYEE BENEFITS	\$2,000.00	\$0.00	\$2,000.00	\$0.00	\$46.57	\$1,953.43	2.33%
1-101-12-300-5430-0000 REPAIR & MAINTENANCE SERVICES	\$35,000.00	\$0.00	\$35,000.00	\$3,019.45	\$3,019.45	\$28,961.10	17.25%
1-101-12-300-5442-0000 RENTAL OF EQUIPMENT	\$206,648.00	\$0.00	\$206,648.00	\$42,812.67	\$32,871.44	\$130,963.89	36.62%
1-101-12-300-5501-0000 OTHER PURCHASED SERVICES	\$3,000.00	\$0.00	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00%
1-101-12-300-5580-0000 DUES, TRAVEL & EDUCATION	\$7,000.00	\$0.00	\$7,000.00	\$0.00	\$0.00	\$7,000.00	0.00%
1-101-12-300-5611-0000 OFFICE SUPPLIES	\$500.00	\$0.00	\$500.00	\$0.00	\$76.37	\$423.63	15.27%
1-101-12-300-5749-0000 CAPITAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
300 COMMUNICATIONS	\$1,116,098.00	\$0.00	\$1,116,098.00	\$45,832.12	\$308,819.81	\$761,446.07	31.78%
310 POLICE							
1-101-12-310-5110-0000 SALARIES & WAGES - FULL TIME	\$4,077,327.00	\$0.00	\$4,077,327.00	\$0.00	\$776,541.05	\$3,300,785.95	19.05%
1-101-12-310-5115-0000 SALARIES & WAGES - PART TIME	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-101-12-310-5117-0000 SALARIES & WAGES - SEASONAL	\$22,250.00	\$0.00	\$22,250.00	\$0.00	\$1,044.90	\$21,205.10	4.70%
1-101-12-310-5118-0000 SALARIES & WAGES - SSO	\$0.00	\$0.00	\$0.00	\$0.00	\$1,176.00	(\$1,176.00)	0.00%
1-101-12-310-5130-0000 SALARIES & WAGES - OVERTIME	\$151,500.00	\$0.00	\$151,500.00	\$0.00	\$17,359.55	\$134,140.45	11.46%
1-101-12-310-5210-0000 GROUP INSURANCE	\$859,054.00	\$0.00	\$859,054.00	\$0.00	\$831,967.04	\$27,086.96	96.85%
1-101-12-310-5220-0000 SOCIAL SECURITY CONTRIBUTIONS	\$325,207.00	\$0.00	\$325,207.00	\$0.00	\$58,997.42	\$266,209.58	18.14%
1-101-12-310-5230-0000 RETIREMENT CONTRIBUTIONS	\$1,004,075.00	\$0.00	\$1,004,075.00	\$0.00	\$995,821.35	\$8,253.65	99.99%
1-101-12-310-5290-0000 OTHER EMPLOYEE BENEFITS	\$70,050.00	\$0.00	\$70,050.00	\$45.00	\$10,637.28	\$59,367.72	15.25%
1-101-12-310-5445-0000 SOFTWARE/HARDWARE MAINTENANCE	\$110,980.00	(\$7,500.00)	\$103,480.00	\$0.00	\$27,930.77	\$75,549.23	26.99%
1-101-12-310-5501-0000 OTHER PURCHASED SERVICES	\$18,700.00	\$0.00	\$18,700.00	\$0.00	\$259.07	\$18,440.93	1.39%
1-101-12-310-5505-0000 CONTRACTUAL SERVICES	\$37,475.00	\$7,500.00	\$44,975.00	\$0.00	\$5,340.00	\$39,635.00	11.87%
1-101-12-310-5580-0000 DUES, TRAVEL & EDUCATION	\$55,450.00	\$0.00	\$55,450.00	\$0.00	\$5,786.24	\$49,663.76	10.44%
1-101-12-310-5611-0000 OFFICE SUPPLIES	\$6,000.00	\$0.00	\$6,000.00	\$0.00	\$29.26	\$5,970.74	0.49%
1-101-12-310-5742-0000 POLICE VEHICLES	\$121,500.00	\$0.00	\$121,500.00	\$0.00	\$0.00	\$121,500.00	0.00%
1-101-12-310-5746-0000 POLICE EQUIPMENT	\$32,050.00	\$0.00	\$32,050.00	\$89.00	\$389.55	\$31,571.45	1.49%
1-101-12-310-5749-0000 CAPITAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-101-12-310-5800-0000 OTHER EXPENDITURES	\$6,050.00	\$0.00	\$6,050.00	\$8.16	\$1,317.45	\$4,724.39	21.91%

reimbursed by St. Rose



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Newtown

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	Orig Budget	Transfers	Adj Approp	Encumbered	Ytd Expended	Balance	%Exp
310 POLICE	\$6,897,668.00	\$0.00	\$6,897,668.00	\$142.16	\$2,734,596.93	\$4,162,928.91	39.65%
320 FIRE							
1-101-12-320-5110-0000 SALARIES & WAGES - FULL TIME	\$173,888.00	\$2,000.00	\$175,888.00	\$0.00	\$33,830.20	\$142,057.80	19.23%
1-101-12-320-5115-0000 SALARIES & WAGES - PART TIME	\$20,437.00	\$0.00	\$20,437.00	\$0.00	\$3,014.25	\$17,422.75	14.75%
1-101-12-320-5210-0000 GROUP INSURANCE	\$26,612.00	\$0.00	\$26,612.00	\$0.00	\$25,326.70	\$1,285.30	95.17%
1-101-12-320-5220-0000 SOCIAL SECURITY CONTRIBUTIONS	\$14,866.00	\$0.00	\$14,866.00	\$0.00	\$2,791.52	\$12,074.48	18.78%
1-101-12-320-5230-0000 RETIREMENT CONTRIBUTIONS	\$14,478.00	\$0.00	\$14,478.00	\$0.00	\$14,478.00	\$0.00	100.00%
1-101-12-320-5290-0000 OTHER EMPLOYEE BENEFITS	\$284,400.00	\$0.00	\$284,400.00	\$0.00	\$615.54	\$283,784.46	0.22%
1-101-12-320-5310-0000 PROF SVS - OFFICIAL / ADMINISTRATIVE	\$16,400.00	\$0.00	\$16,400.00	\$2,578.00	\$1,278.92	\$12,543.08	23.52%
1-101-12-320-5411-0000 WATER / SEWER	\$3,000.00	\$0.00	\$3,000.00	\$122.91	\$299.96	\$2,577.13	14.10%
1-101-12-320-5412-0000 HYDRANTS	\$80,000.00	\$0.00	\$80,000.00	\$5,897.21	\$6,455.53	\$67,647.26	15.44%
1-101-12-320-5430-0000 REPAIR & MAINTENANCE SERVICES	\$44,769.00	\$0.00	\$44,769.00	\$437.68	\$7,489.78	\$36,841.54	17.71%
1-101-12-320-5435-0000 RADIO & PAGER SERVICE	\$15,540.00	\$0.00	\$15,540.00	\$490.54	\$4,462.51	\$10,586.95	31.87%
1-101-12-320-5436-0000 TRUCK REPAIR	\$94,575.00	(\$2,000.00)	\$92,575.00	\$0.00	\$2,830.43	\$89,744.57	3.06%
1-101-12-320-5520-0000 INSURANCE, OTHER THAN EMPLOYEE	\$60,800.00	\$0.00	\$60,800.00	\$0.00	\$32,957.00	\$27,843.00	54.21%
1-101-12-320-5580-0000 DUES, TRAVEL & EDUCATION	\$66,500.00	\$0.00	\$66,500.00	\$0.00	\$8,884.29	\$57,615.71	13.36%
1-101-12-320-5611-0000 OFFICE SUPPLIES	\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
1-101-12-320-5621-0000 ENERGY - NATURAL GAS	\$17,500.00	\$0.00	\$17,500.00	\$97.53	\$1,105.70	\$16,296.77	6.88%
1-101-12-320-5622-0000 ENERGY - ELECTRICITY	\$52,800.00	\$0.00	\$52,800.00	\$4,646.56	\$8,094.09	\$40,059.35	24.13%
1-101-12-320-5623-0000 ENERGY - BOTTLED GAS	\$6,800.00	\$0.00	\$6,800.00	\$0.00	\$547.44	\$6,252.56	8.05%
1-101-12-320-5624-0000 ENERGY - OIL	\$35,000.00	\$0.00	\$35,000.00	\$0.00	\$0.00	\$35,000.00	0.00%
1-101-12-320-5745-0000 FIRE EQUIPMENT	\$39,469.00	\$0.00	\$39,469.00	\$138.93	\$4,371.00	\$34,959.07	11.43%
1-101-12-320-5749-0000 CAPITAL	\$144,418.00	\$0.00	\$144,418.00	\$2,874.00	\$8,931.76	\$132,612.24	8.17%
1-101-12-320-5820-0000 CONTRIBUTIONS TO FIRE COMPANIES	\$145,000.00	\$0.00	\$145,000.00	\$72,500.00	\$72,500.00	\$0.00	100.00%
320 FIRE	\$1,358,752.00	\$0.00	\$1,358,752.00	\$89,783.36	\$240,264.62	\$1,028,704.02	24.29%
330 EMERGENCY MANAGEMENT							
1-101-12-330-5115-0000 SALARIES & WAGES - PART TIME	\$12,925.00	\$0.00	\$12,925.00	\$1,062.50	\$4,195.84	\$7,666.66	40.68%
1-101-12-330-5220-0000 SOCIAL SECURITY CONTRIBUTIONS	\$989.00	\$0.00	\$989.00	\$0.00	\$239.70	\$749.30	24.24%
1-101-12-330-5310-0000 PROF SVS - OFFICIAL / ADMINISTRATIVE	\$7,505.00	\$0.00	\$7,505.00	\$0.00	\$0.00	\$7,505.00	0.00%
1-101-12-330-5505-0000 CONTRACTUAL SERVICES	\$28,080.00	\$0.00	\$28,080.00	\$0.00	\$586.85	\$27,493.15	2.09%
1-101-12-330-5580-0000 DUES, TRAVEL & EDUCATION	\$4,200.00	\$0.00	\$4,200.00	\$0.00	\$850.00	\$3,350.00	20.24%
1-101-12-330-5611-0000 OFFICE SUPPLIES	\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
1-101-12-330-5622-0000 ENERGY - ELECTRICITY	\$3,500.00	\$0.00	\$3,500.00	\$0.00	\$320.26	\$3,179.74	9.15%
1-101-12-330-5624-0000 ENERGY - OIL	\$1,120.00	\$0.00	\$1,120.00	\$0.00	\$0.00	\$1,120.00	0.00%
1-101-12-330-5749-0000 CAPITAL	\$11,015.00	\$0.00	\$11,015.00	\$0.00	\$0.00	\$11,015.00	0.00%
330 EMERGENCY MANAGEMENT	\$70,834.00	\$0.00	\$70,834.00	\$1,062.50	\$6,192.65	\$63,578.85	10.24%
340 ANIMAL CONTROL							
1-101-12-340-5110-0000 SALARIES & WAGES - FULL TIME	\$93,588.00	\$0.00	\$93,588.00	\$0.00	\$18,465.35	\$75,122.65	19.73%
1-101-12-340-5115-0000 SALARIES & WAGES - PART TIME	\$27,672.00	\$0.00	\$27,672.00	\$0.00	\$4,879.44	\$22,792.56	17.63%
1-101-12-340-5210-0000 GROUP INSURANCE	\$29,404.00	\$0.00	\$29,404.00	\$0.00	\$28,319.61	\$1,084.39	96.31%

BOARD OF SELECTMEN BUDGET SUMMARY

Newtown

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Fiscal Year 2018-2019

	Orig Budget	Transfers	Adj Approp	Encumbered	Ytd Expended	Balance	%Exp
1-101-12-340-5220-0000 SOCIAL SECURITY CONTRIBUTIONS	\$9,276.00	\$0.00	\$9,276.00	\$0.00	\$1,729.21	\$7,546.79	18.64%
1-101-12-340-5230-0000 RETIREMENT CONTRIBUTIONS	\$7,792.00	\$0.00	\$7,792.00	\$0.00	\$7,792.00	\$0.00	100.00%
1-101-12-340-5290-0000 OTHER EMPLOYEE BENEFITS	\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$118.47	\$1,381.53	7.90%
1-101-12-340-5330-0000 PROF SVS - OTHER PROFESSIONAL	\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$150.00	\$1,350.00	10.00%
1-101-12-340-5580-0000 DUES, TRAVEL & EDUCATION	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$300.00	\$700.00	30.00%
1-101-12-340-5611-0000 OFFICE SUPPLIES	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
1-101-12-340-5749-0000 CAPITAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
340 ANIMAL CONTROL	\$172,732.00	\$0.00	\$172,732.00	\$0.00	\$61,754.08	\$110,977.92	35.75%
360 LAKE AUTHORITIES							
1-101-12-360-5501-0000 OTHER PURCHASED SERVICES	\$44,670.00	\$0.00	\$44,670.00	\$0.00	\$44,670.00	\$0.00	100.00%
360 LAKE AUTHORITIES	\$44,670.00	\$0.00	\$44,670.00	\$0.00	\$44,670.00	\$0.00	100.00%
426 NW SAFETY COMMUNICATION							
1-101-12-426-5501-0000 OTHER PURCHASED SERVICES	\$11,140.00	\$0.00	\$11,140.00	\$5,570.00	\$5,570.00	\$0.00	100.00%
426 NW SAFETY COMMUNICATION	\$11,140.00	\$0.00	\$11,140.00	\$5,570.00	\$5,570.00	\$0.00	100.00%
432 EMERGENCY MEDICAL SERVICES							
1-101-12-432-5501-0000 OTHER PURCHASED SERVICES	\$270,000.00	\$0.00	\$270,000.00	\$86,900.00	\$86,900.00	\$96,200.00	64.37%
432 EMERGENCY MEDICAL SERVICES	\$270,000.00	\$0.00	\$270,000.00	\$86,900.00	\$86,900.00	\$96,200.00	64.37%
437 NW CT EMS COUNCIL							
1-101-12-437-5501-0000 OTHER PURCHASED SERVICES	\$250.00	\$0.00	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
437 NW CT EMS COUNCIL	\$250.00	\$0.00	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
460 BUILDING OFFICIAL							
1-101-12-460-5110-0000 SALARIES & WAGES - FUL TIME	\$294,898.00	\$0.00	\$294,898.00	\$0.00	\$64,637.85	\$230,260.15	21.92%
1-101-12-460-5210-0000 GROUP INSURANCE	\$98,557.00	\$0.00	\$98,557.00	\$0.00	\$96,316.63	\$2,240.37	97.73%
1-101-12-460-5220-0000 SOCIAL SECURITY CONTRIBUTIONS	\$22,560.00	\$0.00	\$22,560.00	\$0.00	\$4,742.11	\$17,817.89	21.02%
1-101-12-460-5230-0000 RETIREMENT CONTRIBUTIONS	\$24,554.00	\$0.00	\$24,554.00	\$0.00	\$24,554.00	\$0.00	100.00%
1-101-12-460-5290-0000 OTHER EMPLOYEE BENEFITS	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
1-101-12-460-5330-0000 PROF SVS - OTHER PROFESSIONAL	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
1-101-12-460-5580-0000 DUES, TRAVEL & EDUCATION	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$355.00	\$645.00	35.50%
1-101-12-460-5611-0000 OFFICE SUPPLIES	\$3,000.00	\$0.00	\$3,000.00	\$0.00	\$1,774.27	\$1,225.73	59.14%
460 BUILDING OFFICIAL	\$446,069.00	\$0.00	\$446,069.00	\$0.00	\$192,379.86	\$253,689.14	43.13%
12 PUBLIC SAFETY	\$10,388,213.00	\$0.00	\$10,388,213.00	\$229,290.14	\$3,681,147.95	\$6,477,774.91	37.64%
500 HIGHWAY							
1-101-13-500-5110-0000 SALARIES & WAGES - FULL TIME	\$2,568,215.00	\$0.00	\$2,568,215.00	\$0.00	\$464,832.85	\$2,103,382.15	18.10%
1-101-13-500-5130-0000 SALARIES & WAGES - OVERTIME	\$45,000.00	\$0.00	\$45,000.00	\$0.00	\$31,682.65	\$13,317.35	70.41%
1-101-13-500-5210-0000 GROUP INSURANCE	\$659,661.00	\$0.00	\$659,661.00	\$0.00	\$636,437.75	\$23,223.25	96.48%
1-101-13-500-5220-0000 SOCIAL SECURITY CONTRIBUTIONS	\$199,911.00	\$0.00	\$199,911.00	\$0.00	\$37,119.84	\$162,791.16	18.57%
1-101-13-500-5230-0000 RETIREMENT CONTRIBUTIONS	\$213,169.00	\$0.00	\$213,169.00	\$0.00	\$213,169.00	\$0.00	100.00%
1-101-13-500-5290-0000 OTHER EMPLOYEE BENEFITS	\$47,730.00	\$0.00	\$47,730.00	\$1,650.00	\$9,554.69	\$36,525.31	23.48%

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1-101-13-500-5301-0000 FEES & PROFESSIONAL SERVICES	\$15,000.00	\$0.00	\$15,000.00	\$12,500.00	\$2,500.00	\$0.00	100.00%
1-101-13-500-5430-0000 REPAIR & MAINTENANCE SERVICES	\$492,750.00	\$0.00	\$492,750.00	\$40,870.28	\$76,846.20	\$375,033.52	23.89%
1-101-13-500-5505-0000 CONTRACTUAL SERVICES	\$650,000.00	\$0.00	\$650,000.00	\$40,189.13	\$113,854.99	\$495,955.88	23.70%
1-101-13-500-5680-0000 DUES, TRAVEL & EDUCATION	\$4,000.00	\$0.00	\$4,000.00	\$100.00	\$0.00	\$3,900.00	2.50%
1-101-13-500-5611-0000 OFFICE SUPPLIES	\$2,000.00	\$0.00	\$2,000.00	\$0.00	\$593.10	\$1,406.90	29.66%
1-101-13-500-5625-0000 ENERGY - GASOLINE	\$281,200.00	\$0.00	\$281,200.00	\$12,090.00	\$61,910.09	\$207,199.91	26.32%
1-101-13-500-5626-0000 STREET LIGHTS	\$45,000.00	\$0.00	\$45,000.00	\$36,857.99	\$3,857.01	\$4,285.00	90.48%
1-101-13-500-5650-0000 CONSTRUCTION SUPPLIES	\$25,000.00	\$0.00	\$25,000.00	\$1,705.00	\$5,848.45	\$17,446.55	30.21%
1-101-13-500-5651-0000 STREET SIGNS	\$14,000.00	\$0.00	\$14,000.00	\$1,068.00	\$4,587.50	\$8,344.50	40.40%
1-101-13-500-5652-0000 DRAINAGE MATERIALS	\$100,000.00	\$0.00	\$100,000.00	\$3,550.00	\$26,051.05	\$70,398.95	29.60%
1-101-13-500-5653-0000 ROAD PATCHING MATERIALS	\$85,000.00	\$0.00	\$85,000.00	\$530.00	\$4,357.06	\$80,112.94	5.75%
1-101-13-500-5735-0000 ROAD IMPROVEMENTS	\$1,750,000.00	\$0.00	\$1,750,000.00	\$442,265.08	\$1,279,026.92	\$28,708.00	98.36%
1-101-13-500-5749-0000 CAPITAL	\$183,950.00	\$0.00	\$183,950.00	\$10,979.22	\$163,050.00	\$9,920.78	94.61%
500 HIGHWAY	\$7,381,586.00	\$0.00	\$7,381,586.00	\$604,354.70	\$3,135,279.15	\$3,641,952.15	50.66%
510 WINTER MAINTENANCE							
1-101-13-510-5130-0000 SALARIES & WAGES - OVERTIME	\$190,000.00	\$0.00	\$190,000.00	\$0.00	\$0.00	\$190,000.00	0.00%
1-101-13-510-5220-0000 SOCIAL SECURITY	\$14,535.00	\$0.00	\$14,535.00	\$0.00	\$0.00	\$14,535.00	0.00%
1-101-13-510-5505-0000 CONTRACTUAL SERVICES	\$150,000.00	\$0.00	\$150,000.00	\$35,664.75	\$100,208.39	\$14,126.86	90.58%
1-101-13-510-5660-0000 SAND	\$70,000.00	\$0.00	\$70,000.00	\$37,000.00	\$0.00	\$33,000.00	52.86%
1-101-13-510-5661-0000 SALT	\$370,000.00	\$0.00	\$370,000.00	\$0.00	\$0.00	\$370,000.00	0.00%
1-101-13-510-5747-0000 MACHINERY & EQUIPMENT - WINTER	\$25,000.00	\$0.00	\$25,000.00	\$0.00	\$0.00	\$25,000.00	0.00%
510 WINTER MAINTENANCE	\$819,535.00	\$0.00	\$819,535.00	\$72,664.75	\$100,208.39	\$646,661.86	21.09%
515 TRANSFER STATION							
1-101-13-515-5110-0000 SALARIES & WAGES - FULL TIME	\$179,367.00	\$0.00	\$179,367.00	\$0.00	\$33,736.00	\$145,631.00	18.81%
1-101-13-515-5130-0000 SALARIES & WAGES - OVERTIME	\$25,000.00	\$0.00	\$25,000.00	\$0.00	\$2,652.42	\$22,347.58	10.61%
1-101-13-515-5210-0000 GROUP INSURANCE	\$42,591.00	\$0.00	\$42,591.00	\$0.00	\$41,474.36	\$1,116.64	97.38%
1-101-13-515-5220-0000 SOCIAL SECURITY CONTRIBUTIONS	\$15,634.00	\$0.00	\$15,634.00	\$0.00	\$2,727.13	\$12,906.87	17.44%
1-101-13-515-5230-0000 RETIREMENT CONTRIBUTIONS	\$14,934.00	\$0.00	\$14,934.00	\$0.00	\$14,934.00	\$0.00	100.00%
1-101-13-515-5290-0000 OTHER EMPLOYEE BENEFITS	\$6,140.00	\$0.00	\$6,140.00	\$0.00	\$2,329.60	\$3,810.40	37.94%
1-101-13-515-5430-0000 REPAIR & MAINTENANCE SERVICES	\$1,500.00	\$0.00	\$1,500.00	\$77.00	\$250.00	\$1,173.00	21.80%
1-101-13-515-5505-0000 CONTRACTUAL SERVICES	\$1,150,000.00	\$0.00	\$1,150,000.00	\$769,709.11	\$179,202.15	\$201,088.74	82.51%
1-101-13-515-5580-0000 DUES, TRAVEL & EDUCATION	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
1-101-13-515-5610-0000 GENERAL SUPPLIES	\$800.00	\$0.00	\$800.00	\$0.00	\$20.45	\$779.55	2.56%
1-101-13-515-5622-0000 ENERGY - ELECTRICITY	\$4,000.00	\$0.00	\$4,000.00	\$2,982.19	\$739.74	\$278.07	93.05%
1-101-13-515-5749-0000 CAPITAL	\$15,000.00	\$0.00	\$15,000.00	\$0.00	\$0.00	\$15,000.00	0.00%
515 TRANSFER STATION	\$1,455,466.00	\$0.00	\$1,455,466.00	\$772,768.30	\$278,065.85	\$404,631.85	72.20%
650 PUBLIC BUILDING MAINTENANCE							
1-101-13-650-5110-0000 SALARIES & WAGES - FULL TIME	\$98,195.00	\$0.00	\$98,195.00	\$0.00	\$18,661.95	\$79,533.05	19.00%
1-101-13-650-5130-0000 SALARIES & WAGES - OVERTIME	\$12,000.00	\$0.00	\$12,000.00	\$0.00	\$2,597.82	\$9,402.18	21.65%
1-101-13-650-5210-0000 GROUP INSURANCE	\$46,120.00	\$0.00	\$46,120.00	\$0.00	\$45,398.96	\$721.04	98.44%

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1-101-13-650-5220-0000 SOCIAL SECURITY CONTRIBUTIONS	\$8,430.00	\$0.00	\$8,430.00	\$0.00	\$1,559.40	\$6,870.60	18.50%
1-101-13-650-5230-0000 RETIREMENT CONTRIBUTIONS	\$8,176.00	\$0.00	\$8,176.00	\$0.00	\$8,176.00	\$0.00	100.00%
1-101-13-650-5290-0000 OTHER EMPLOYEE BENEFITS	\$650.00	\$0.00	\$650.00	\$0.00	\$0.00	\$650.00	0.00%
1-101-13-650-5411-0000 WATER / SEWERAGE	\$77,538.00	\$0.00	\$77,538.00	\$23,301.50	\$530.50	\$53,706.00	30.74%
1-101-13-650-5430-0000 REPAIR & MAINTENANCE SERVICES	\$34,806.00	\$0.00	\$34,806.00	\$0.00	\$1,796.33	\$33,009.67	5.16%
1-101-13-650-5505-0000 CONTRACTUAL SERVICES	\$99,100.00	\$0.00	\$99,100.00	\$66,119.73	\$24,913.36	\$8,066.91	91.86%
1-101-13-650-5615-0000 GENERAL MAINTENANCE SUPPLIES	\$4,600.00	\$0.00	\$4,600.00	\$0.00	\$820.58	\$3,779.42	17.84%
1-101-13-650-5622-0000 ENERGY - ELECTRICITY	\$217,777.00	\$0.00	\$217,777.00	\$86,783.88	\$21,443.80	\$109,549.32	49.70%
1-101-13-650-5624-0000 ENERGY - OIL	\$72,033.00	\$0.00	\$72,033.00	\$61,026.12	\$6,398.88	\$4,608.00	93.60%
1-101-13-650-5749-0000 CAPITAL	\$42,680.00	\$0.00	\$42,680.00	\$0.00	\$0.00	\$42,680.00	0.00%
650 PUBLIC BUILDING MAINTENANCE	\$722,105.00	\$0.00	\$722,105.00	\$237,231.23	\$132,297.58	\$352,576.19	51.17%
13 PUBLIC WORKS	\$10,378,692.00	\$0.00	\$10,378,692.00	\$1,687,018.98	\$3,645,850.97	\$5,045,822.05	51.38%
220 SENIOR SERVICES							
1-101-14-220-5110-0000 SALARIES & WAGES - FULL TIME	\$100,632.00	\$0.00	\$100,632.00	\$0.00	\$18,316.70	\$82,315.30	18.20%
1-101-14-220-5115-0000 SALARIES & WAGES - PART TIME	\$10,500.00	\$0.00	\$10,500.00	\$0.00	\$1,074.00	\$9,426.00	10.23%
1-101-14-220-5210-0000 GROUP INSURANCE	\$26,120.00	\$0.00	\$26,120.00	\$0.00	\$25,308.70	\$811.30	96.89%
1-101-14-220-5220-0000 SOCIAL SECURITY CONTRIBUTIONS	\$8,502.00	\$0.00	\$8,502.00	\$0.00	\$1,406.94	\$7,095.06	16.55%
1-101-14-220-5230-0000 RETIREMENT CONTRIBUTIONS	\$8,462.00	\$0.00	\$8,462.00	\$0.00	\$8,462.00	\$0.00	100.00%
1-101-14-220-5510-0000 SENIOR BUS CONTRACT	\$153,800.00	\$0.00	\$153,800.00	\$0.00	\$25,633.34	\$128,166.66	16.67%
1-101-14-220-5580-0000 DUES, TRAVEL & EDUCATION	\$1,050.00	\$0.00	\$1,050.00	\$0.00	\$0.00	\$1,050.00	0.00%
1-101-14-220-5611-0000 OFFICE SUPPLIES	\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$139.33	\$1,360.67	9.29%
1-101-14-220-5800-0000 OTHER EXPENDITURES	\$40,000.00	\$0.00	\$40,000.00	\$0.00	\$8,408.34	\$31,591.66	21.02%
220 SENIOR SERVICES	\$350,566.00	\$0.00	\$350,566.00	\$0.00	\$88,749.35	\$261,816.65	25.32%
370 NEWTOWN HEALTH DISTRICT							
1-101-14-370-5210-0000 GROUP INSURANCE	\$96,904.00	\$0.00	\$96,904.00	\$0.00	\$95,415.73	\$1,488.27	98.46%
1-101-14-370-5230-0000 RETIREMENT CONTRIBUTIONS	\$22,897.00	\$0.00	\$22,897.00	\$0.00	\$22,897.00	\$0.00	100.00%
1-101-14-370-5501-0000 OTHER PURCHASED SERVICES	\$278,323.00	\$0.00	\$278,323.00	\$139,161.50	\$139,161.50	\$0.00	100.00%
370 NEWTOWN HEALTH DISTRICT	\$398,124.00	\$0.00	\$398,124.00	\$139,161.50	\$257,474.23	\$1,488.27	99.99%
410 CHILDRENS ADVENTURE CTR							
1-101-14-410-5210-0000 GROUP INSURANCE	\$103,060.00	\$0.00	\$103,060.00	\$0.00	\$101,745.75	\$1,314.25	98.72%
1-101-14-410-5230-0000 RETIREMENT CONTRIBUTIONS	\$32,749.00	\$0.00	\$32,749.00	\$0.00	\$32,859.83	(\$110.83)	100.34%
1-101-14-410-5820-0000 CONTRIBUTIONS TO OUTSIDE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
410 CHILDRENS ADVENTURE CTR	\$135,809.00	\$0.00	\$135,809.00	\$0.00	\$134,605.58	\$1,203.42	99.99%
415 OUTSIDE AGENCIES							
1-101-14-415-5820-0000 CONTRIBUTIONS TO OUTSIDE	\$53,842.00	\$0.00	\$53,842.00	\$0.00	\$13,065.00	\$40,777.00	24.27%
415 OUTSIDE AGENCIES	\$53,842.00	\$0.00	\$53,842.00	\$0.00	\$13,065.00	\$40,777.00	24.27%
433 YOUTH & FAMILY SERVICES							
1-101-14-433-5210-0000 GROUP INSURANCE	\$35,473.00	\$0.00	\$35,473.00	\$0.00	\$32,417.68	\$3,055.32	91.39%
1-101-14-433-5820-0000 CONTRIBUTIONS TO OUTSIDE	\$266,000.00	\$0.00	\$266,000.00	\$153,685.53	\$51,228.51	\$61,085.96	77.04%

new employee on defined contribution plan



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433 YOUTH & FAMILY SERVICES	\$301,473.00	\$0.00	\$301,473.00	\$153,685.53	\$83,646.19	\$64,141.28	78.72%
442 NEWTOWN PARADE COMMITTEE							
1-101-14-442-5520-0000 INSURANCE, OTHER THAN EMPLOYEE	\$1,400.00	\$0.00	\$1,400.00	\$0.00	\$1,090.00	\$310.00	77.86%
442 NEWTOWN PARADE COMMITTEE	\$1,400.00	\$0.00	\$1,400.00	\$0.00	\$1,090.00	\$310.00	77.86%
444 NW CONSERVATION DISTRICT							
1-101-14-444-5501-0000 OTHER PURCHASED SERVICES	\$1,100.00	\$0.00	\$1,100.00	\$0.00	\$1,040.00	\$60.00	94.55%
444 NW CONSERVATION DISTRICT	\$1,100.00	\$0.00	\$1,100.00	\$0.00	\$1,040.00	\$60.00	94.55%
670 LIBRARY							
1-101-14-670-5210-0000 GROUP INSURANCE	\$2,000.00	\$0.00	\$2,000.00	\$0.00	\$418.47	\$1,581.53	20.92%
1-101-14-670-5230-0000 RETIREMENT CONTRIBUTIONS	\$24,415.00	\$0.00	\$24,415.00	\$0.00	\$21,661.15	\$2,753.85	88.72%
1-101-14-670-5820-0000 CONTRIBUTIONS TO OUTSIDE	\$1,325,834.00	\$0.00	\$1,325,834.00	\$866,333.07	\$288,777.69	\$170,723.24	87.12%
670 LIBRARY	\$1,352,249.00	\$0.00	\$1,352,249.00	\$866,333.07	\$310,857.31	\$175,058.62	87.05%
680 NEWTOWN CULTURAL ARTS							
1-101-14-680-5800-0000 OTHER EXPENDITURES	\$2,500.00	\$0.00	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
680 NEWTOWN CULTURAL ARTS	\$2,500.00	\$0.00	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
14 HEALTH & WELFARE	\$2,597,063.00	\$0.00	\$2,597,063.00	\$1,159,180.10	\$890,527.66	\$547,355.24	78.92%
490 LAND USE							
1-101-15-490-5110-0000 SALARIES & WAGES - FULL TIME	\$382,585.00	\$0.00	\$382,585.00	\$0.00	\$72,749.50	\$309,835.50	19.02%
1-101-15-490-5210-0000 GROUP INSURANCE	\$92,275.00	\$0.00	\$92,275.00	\$0.00	\$88,662.19	\$3,612.81	96.08%
1-101-15-490-5220-0000 SOCIAL SECURITY CONTRIBUTIONS	\$29,268.00	\$0.00	\$29,268.00	\$0.00	\$5,401.25	\$23,866.75	18.45%
1-101-15-490-5230-0000 RETIREMENT CONTRIBUTIONS	\$32,166.00	\$0.00	\$32,166.00	\$0.00	\$32,166.00	\$0.00	100.00%
1-101-15-490-5290-0000 OTHER EMPLOYEE BENEFITS	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
1-101-15-490-5340-0000 PROF SVS - TECHNICAL	\$2,500.00	\$0.00	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
1-101-15-490-5350-0000 PROF SVS - LEGAL	\$70,000.00	\$0.00	\$70,000.00	\$0.00	\$36,832.50	\$33,167.50	52.62%
1-101-15-490-5505-0000 CONTRACTUAL SERVICES	\$44,000.00	\$0.00	\$44,000.00	\$0.00	\$15,000.00	\$29,000.00	34.09%
1-101-15-490-5550-0000 OPEN SPACE INDEXING	\$20,000.00	\$0.00	\$20,000.00	\$0.00	\$1,153.35	\$18,846.65	5.77%
1-101-15-490-5580-0000 DUES, TRAVEL & EDUCATION	\$4,000.00	\$0.00	\$4,000.00	\$0.00	\$135.37	\$3,864.63	3.38%
1-101-15-490-5610-0000 GENERAL SUPPLIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-101-15-490-5611-0000 OFFICE SUPPLIES	\$3,000.00	\$0.00	\$3,000.00	\$60.56	\$106.58	\$2,832.86	5.57%
1-101-15-490-5749-0000 CAPITAL	\$2,500.00	\$0.00	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
490 LAND USE	\$683,294.00	\$0.00	\$683,294.00	\$60.56	\$252,206.74	\$431,026.70	36.92%
15 LAND USE	\$683,294.00	\$0.00	\$683,294.00	\$60.56	\$252,206.74	\$431,026.70	36.92%
550 PARKS & RECREATION							
1-101-16-550-5110-0000 SALARIES & WAGES - FULL TIME	\$970,616.00	\$0.00	\$970,616.00	\$0.00	\$178,261.36	\$792,354.64	18.37%
1-101-16-550-5115-0000 SALARIES & WAGES - PART TIME	\$74,153.00	\$0.00	\$74,153.00	\$0.00	\$17,679.59	\$56,473.41	23.84%
1-101-16-550-5117-0000 SALARIES & WAGES - SEASONAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-101-16-550-5117-0010 WAGES - SEASONAL - LIFE GUARD	\$60,000.00	\$0.00	\$60,000.00	\$0.00	\$52,872.19	\$7,127.81	88.12%
1-101-16-550-5117-0011 WAGES - SEASONAL - SWIM	\$11,913.00	\$0.00	\$11,913.00	\$0.00	\$7,646.14	\$4,266.86	64.18%

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adjustment required between seasonal salary accounts

	Orig Budget	Transfers	Adj Approp	Encumbered	Ytd Expended	Balance	%Exp
1-101-16-550-5117-0012 WAGES - SEASONAL - PARK RANGERS	\$26,000.00	\$0.00	\$26,000.00	\$0.00	\$8,547.04	\$17,452.96	32.87%
1-101-16-550-5117-0013 WAGES - SEASONAL - GATE ATTEND	\$10,000.00	\$0.00	\$10,000.00	\$0.00	\$5,662.90	\$4,337.10	56.63%
1-101-16-550-5117-0014 WAGES - SEASONAL - CAMP	\$101,000.00	\$0.00	\$101,000.00	\$0.00	\$106,211.39	(\$5,211.39)	105.16%
1-101-16-550-5130-0000 SALARIES & WAGES - OVERTIME	\$60,000.00	\$0.00	\$60,000.00	\$0.00	\$12,477.27	\$47,522.73	20.80%
1-101-16-550-5210-0000 GROUP INSURANCE	\$281,144.00	\$0.00	\$281,144.00	\$0.00	\$275,704.95	\$5,439.05	98.07%
1-101-16-550-5220-0000 SOCIAL SECURITY CONTRIBUTIONS	\$100,497.00	\$0.00	\$100,497.00	\$0.00	\$31,416.84	\$69,080.16	31.26%
1-101-16-550-5230-0000 RETIREMENT CONTRIBUTIONS	\$75,373.00	\$0.00	\$75,373.00	\$0.00	\$66,644.93	\$8,728.07	88.42%
1-101-16-550-5290-0000 OTHER EMPLOYEE BENEFITS	\$14,250.00	\$0.00	\$14,250.00	\$2,223.80	\$2,576.87	\$9,449.33	33.69%
1-101-16-550-5505-0000 CONTRACTUAL SERVICES	\$286,940.00	\$0.00	\$286,940.00	\$6,883.92	\$52,836.67	\$227,219.41	20.81%
1-101-16-550-5580-0000 DUES, TRAVEL & EDUCATION	\$10,975.00	\$0.00	\$10,975.00	\$0.00	\$40.41	\$10,934.59	0.37%
1-101-16-550-5610-0000 GENERAL SUPPLIES	\$12,000.00	\$0.00	\$12,000.00	\$0.00	\$5,755.96	\$6,244.04	47.97%
1-101-16-550-5611-0000 OFFICE SUPPLIES	\$4,000.00	\$0.00	\$4,000.00	\$189.46	\$110.54	\$3,700.00	7.50%
1-101-16-550-5613-0000 SIGNS	\$7,000.00	\$0.00	\$7,000.00	\$0.00	\$0.00	\$7,000.00	0.00%
1-101-16-550-5614-0000 POOL SUPPLIES	\$32,342.00	\$0.00	\$32,342.00	\$50.00	\$880.38	\$31,411.62	2.88%
1-101-16-550-5615-0000 GENERAL MAINTENANCE SUPPLIES	\$39,225.00	\$0.00	\$39,225.00	\$72.00	\$3,318.60	\$35,834.40	8.64%
1-101-16-550-5616-0000 GROUNDS MAINTENANCE SUPPLIES	\$148,731.00	\$0.00	\$148,731.00	\$0.00	\$704.00	\$148,027.00	0.47%
1-101-16-550-5749-0000 CAPITAL	\$126,000.00	\$0.00	\$126,000.00	\$6,945.00	\$78,333.56	\$40,721.44	67.68%
550 PARKS & RECREATION	\$2,452,159.00	\$0.00	\$2,452,159.00	\$16,364.18	\$907,681.59	\$1,528,113.23	37.68%
16 PARKS & RECREATION	\$2,452,159.00	\$0.00	\$2,452,159.00	\$16,364.18	\$907,681.59	\$1,528,113.23	37.68%
900 BOARD OF EDUCATION							
1-101-17-900-5890-0000 EDUCATION	\$76,054,231.00	\$0.00	\$76,054,231.00	\$0.00	\$0.00	\$76,054,231.00	0.00%
900 BOARD OF EDUCATION	\$76,054,231.00	\$0.00	\$76,054,231.00	\$0.00	\$0.00	\$76,054,231.00	0.00%
17 EDUCATION	\$76,054,231.00	\$0.00	\$76,054,231.00	\$0.00	\$0.00	\$76,054,231.00	0.00%
580 DEBT SERVICE							
1-101-18-580-5860-0000 BOND PRINCIPAL	\$6,736,992.00	\$0.00	\$6,736,992.00	\$0.00	\$4,529,192.73	\$2,207,799.27	67.23%
1-101-18-580-5861-0000 BOND INTEREST	\$2,253,376.00	\$0.00	\$2,253,376.00	\$0.00	\$1,037,423.36	\$1,215,952.64	46.04%
580 DEBT SERVICE	\$8,990,368.00	\$0.00	\$8,990,368.00	\$0.00	\$5,566,616.09	\$3,423,751.91	61.92%
18 DEBT SERVICE	\$8,990,368.00	\$0.00	\$8,990,368.00	\$0.00	\$5,566,616.09	\$3,423,751.91	61.92%
570 CONTINGENCY							
1-101-24-570-5899-0000 CONTINGENCY	\$120,000.00	\$0.00	\$120,000.00	\$0.00	\$0.00	\$120,000.00	0.00%
570 CONTINGENCY	\$120,000.00	\$0.00	\$120,000.00	\$0.00	\$0.00	\$120,000.00	0.00%
24 CONTINGENCY	\$120,000.00	\$0.00	\$120,000.00	\$0.00	\$0.00	\$120,000.00	0.00%
230 TOWN HALL BOARD OF MGRS							
1-101-25-230-5210-0000 GROUP INSURANCE	\$49,068.00	\$0.00	\$49,068.00	\$0.00	\$48,088.27	\$979.73	98.00%
1-101-25-230-5230-0000 RETIREMENT CONTRIBUTIONS	\$7,827.00	\$0.00	\$7,827.00	\$0.00	\$7,827.00	\$0.00	100.00%
1-101-25-230-5820-0000 CONTRIBUTIONS TO OUTSIDE	\$95,000.00	\$0.00	\$95,000.00	\$0.00	\$95,000.00	\$0.00	100.00%
230 TOWN HALL BOARD OF MGRS	\$151,895.00	\$0.00	\$151,895.00	\$0.00	\$150,915.27	\$979.73	99.99%

BOARD OF SELECTMEN BUDGET SUMMARY

Newtown

09/11/2018
Fiscal Year 2018-2019

	Orig Budget	Transfers	Adj Approp	Encumbered	Ytd Expended	Balance	%Exp
860 CAPITAL & NONRECURRING							
1-101-25-860-5870-0000 TRANSFER OUT	\$217,000.00	\$0.00	\$717,000.00	\$0.00	\$500,000.00	\$217,000.00	69.74%
860 CAPITAL & NONRECURRING	\$217,000.00	\$0.00	\$717,000.00	\$0.00	\$500,000.00	\$217,000.00	69.74%
890 TRANSFER OUT							
1-101-25-890-5870-0000 TRANSFER OUT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
890 TRANSFER OUT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
25 OTHER FINANCING USES	\$368,895.00	\$0.00	\$868,895.00	\$0.00	\$650,915.27	\$217,979.73	74.91%
Fund 101 GENERAL FUND	117,121,199.00	\$0.00	\$117,621,199.00	\$3,778,224.79	\$17,523,543.86	\$96,319,430.35	18.11%
Grand Total for Report	\$117,121,199.00	\$0.00	\$117,621,199.00	\$3,778,224.79	\$17,523,543.86	\$96,319,430.35	18.11%

(Note: These Minutes are draft until approved at the next regularly scheduled meeting of the Town Council)

NEW MILFORD TOWN COUNCIL
REGULAR MEETING
MINUTES
September 24, 2018

RECEIVED
TOWN CLERK
2018 OCT -1 P 2:20

NEW MILFORD, CT

Present: Mayor Peter Bass
Katy Francis
Doug Skelly
Walter Bayer
Lisa Hida
Mike Nahom
Peter Mullen

Also Present: Matt Grimes, Town Attorney
Mike Zarba, Director of Public Works
Bob Hanna, Recycling Center Coordinator
Tammy Reardon, Grants and Compliance Specialist

The meeting was called to order at 7:00 pm by Mayor Bass.

1. Pledge of Allegiance and Moment of Silence
2. Public Comment – All persons who wish to speak must sign up before the meeting starts. Comments must be addressed to the Town Council. Initial comments are limited to 5 minutes. If a member of the public would like to speak in excess of the 5 minutes he or she may request to do so and time may be set aside at the end of the agenda for that individual to speak for an additional 5 minutes.

Leah Gill, a New Milford resident said she appreciated the Dakota Partners interest in developing the East Street property as it could be a boon to the community. She said they have a good record and noted they received an award for the historic preservation of the Barton project.

Christopher Augine, a Great Brook Road, New Milford resident, spoke about the proposal by the individuals to join the property that the town owns as a "paper" road. He said the individuals are looking to discontinue the old town road which has not been maintained in 40 years. He said the other residents on the street are opposed to this plan. They feel that this will lead to more than just abandoning the road.

Robert DeMichele, a Great Brook Road, New Milford resident asked why the "paper" road needed to be removed. He said what are the plans of the two individuals asking to have this done.

Andrea DeMichele, a Great Brook Road New Milford resident said she is concerned with the pickup trucks with fill that they will destroy the road again. She also asked who is liable if there is another accident since the guardrail has been taken down. She noted people buy and sell their house as a cul-de-sac and said if a through road is constructed this would hurt the property values.

Dan Daignault, a Great Brook Road New Milford resident and one of the applicants to discontinue the road said the road is washed out and very steep. He said people come down on their private properties. The neighbor, John Daudelin, wants to build a new house on his property. Mr. Daignault has 30 acres all together, 25 of which are agricultural and 5 are residential. He said his family is planning to build one or two houses and to farm the land. He said there will be no other development for the rest of his life. He said this would put the road land back on the tax rolls.

Janet Augine, a Great Brook Road New Milford resident asked what the other neighbors rights are. She asked why this would be abandoned after all this time.

Claudette Sangarra, a Great Brook Road New Milford resident said she opposes any changes as the way the road stands now it works.

Margaret McClure, a Great Brook Road New Milford resident is opposed to the abandoning and has lived there for 40 years. She was concerned that the rest of the road would not be maintained.

Greg McClure, a Great Brook Road New Milford resident said they need some clarity on the abandoning of this road by the Town.

Michael Sennello, a New Milford resident spoke about opportunity costs in selling Town owned property.

MaryJane Lundgren, a New Milford resident said she is excited about the connectivity grant for Route 7 near the Pertibone School. She felt the proposed grant request for the adaptive reuse study was a waste of money as there have already been several feasibility studies. She said the East Street School building is already in disrepair and the Town should consider the Dakota Partners proposal. She said as chair of the Democratic Town Committee she was upset that the Mayor chose to appoint a real estate agent to the Zoning Commission over the candidate the DTC put forward. The Mayor sat on the appointment for some time leaving a viable volunteer hanging without any word. Finally she said the Mayor should come out and tell the residents to vote yes on the upcoming library referendum.

Robert Selleck, a Great Brook Road New Milford resident said without the cul-de-sac the property values will drop. He said after 16 years it is strange that now the proposal to write off the road is coming forward.

Jim Peys from Dakota Partners said they have issued a letter of intent to purchase 50 East Street for \$1.6 million. He said they are the developers of the Barton Commons at 34 East Street. The intent is to provide workforce affordable housing and some market based rents. They will not be seeking a tax abatement but they will have an appraisal done at the end of the construction for taxing purposes. He said the plan is to address a need within the community for affordable workforce housing while keeping the historic significance of the structure that is there.

3. Mayoral Certificate of Achievement -

- New Milford Youth Baseball
- New Milford Youth Softball Managers

4. Mayor's Remarks

Mayor Bass congratulated the New Milford High School band and color guard for their recent showing.

He also congratulated the cross country team for placing first in the Winding Trails Invitational.

The road program continues with Long Mountain Road and Squire Hill in progress. Railroad Street was milled and paved. Young's Field Road and Town Farm Road are complete. The crack and seal program has been delayed to 10/1 and Still River Drive is ongoing.

Mayor Bass had been working with the Board of Education about replacing oil tanks collaboratively. This will help save money for both.

The roofs at the high school, Hill & Plain, Sarah Noble, and Northville need replacing. The high school roof was damaged in the micro burst storm and insurance has only paid \$200,000 so far. The Board has decided to repair the high school roof for now.

Mayor Bass thanked the Town employees for coming to work everyday and working hard.

He asked for all appointed and elected officials to act with civility and not be mean spirited.

5. Discussion and possible action in regard to the following Reappointments -

BAR PLANNING GRANT PROGRAM STEERING COMMITTEE-

Reappointment Liba H. Furhman (D)	9/11/2018 - 3/12/2019
Reappointment Julianne K. Bailey (D)	9/11/2018 - 3/12/2019
Reappointment Christopher P. Gardner (R)	9/11/2018 - 3/12/2019
Reappointment Lucy Wildrick (D)	9/11/2018 - 3/12/2019
Reappointment Richard B. Rosiello (U)	9/11/2018 - 3/12/2019
Reappointment Frank E. Wargo (D)	9/11/2018 - 3/12/2019

Ms. Francis moved to approve the reappointments of Liba H. Furhman (D), Julianne K. Bailey (D), Christopher Gardner (R), Lucy Wildrick (D), Richard B. Rosiello (U), and Frank E. Wargo (D) to the BAR Planning Grant Program Steering Committee for the term 9/11/2018 - 3/31/2019, seconded by Mr. Bayer.

Mayor Bass asked Attorney Grimes if they could make this appointment. Attorney Grimes said they could. Dr. Mullen said the group could come back in six months.

The motion passed unanimously.

6. Discussion and possible action regarding the September 10, 2018 Town Council meeting. Irene Skrybailo mistakenly used the name Irene Meltzer on her volunteer application submitted to the Mayor resulting in her appointment to the Bike and Trail Committee II as Irene Meltzer. Her registered voter name is Irene Skrybailo and was sworn in as such.

Ms. Francis moved to rescind the action regarding the September 10, 2018 Town Council meeting. Irene Skrybailo mistakenly used the name Irene Meltzer on her volunteer application submitted to the Mayor resulting in her appointment to the Bike and Trail Committee II as Irene Meltzer. Her registered voter name is Irene Skrybailo and was sworn in as such, seconded by Dr. Mullen, and passed unanimously.

Dr. Mullen moved to amend the agenda to add item 6. a. appointment of Irene Skrybailo to the Bike & Trail Committee II, seconded by Mr. Nahom and passed unanimously.

Dr. Mullen moved to approve the appointment of Irene Skrybailo to the Bike & Trail Committee II, seconded by Ms. Francis and passed unanimously.

7. Approval of Prior Minutes -

Regular Town Council Meeting September 10, 2018

Ms. Francis moved to approve the Regular Town Council Meeting minutes of September 10, 2018, seconded by Mr. Bayer and passed unanimously.

8. Parks & Recreation

Discussion and possible action regarding the Parks & Recreation Commission request for permission to accept a donation in the amount of \$1,100.00 from the Heaton Family in loving memory of John Joseph Heaton Jr. of New Milford. These funds will be utilized to plant a tree with a memorial plaque on the Town Green. Funds are to be deposited in the Parks & Recreation Gift Fund.

Ms. Francis moved to approve the Parks & Recreation Commission request for permission to accept a donation in the amount of \$1,100.00 from the Heaton Family in loving memory of John Joseph Heaton Jr. of New Milford. These funds will be utilized to plant a tree with a memorial plaque on the Town Green. Funds are to be deposited in the Parks & Recreation Gift Fund, seconded by Mr. Bayer.

Mr. Nahom said it was a good process to talk to Parks and Recreation.

The motion passed unanimously.

9. Grant Writer

a.) Grant Funds Acceptance

“Be it resolved that the Town of New Milford accepts \$5,296 from the Iroquois Community Grant for the purchase of plantings to establish an arboretum at Hulton Meadow. Funds will be accepted into the Parks and Recreation Gift Fund, account 33510000-59902 or other account as determined by the Director of Finance.”

Ms. Reardon said Iroquois wants to plant an arboretum and get the trees into the ground this fall.

Dr. Mullen moved the following resolution: Be it resolved that the Town of New Milford accepts \$5,296 from the Iroquois Community Grant for the purchase of plantings to establish an arboretum at Hulton Meadow. Funds will be accepted into the Parks and Recreation Gift Fund, account

33510000-59902 or other account as determined by the Director of Finance , Mr. Bayer seconded and the motion passed unanimously.

b.) Authorization Resolution

Department of Economic and Community Development, State Historic Preservation Office: Historic Restoration Fund. This grant will be for up to \$50,000. The funds will be used towards the replacement of the roof and repair of the gutters at Roger Sherman Town Hall.

“Be it resolved that Pete Bass, Mayor of the Town of New Milford is authorized to sign and apply for the Department of Economic and Community Development, State Historic Preservation Office: Historic Restoration Fund, on behalf of the Town. Mayor Bass is empowered to execute and deliver in the name and on behalf of this corporation a certain contract with the State of Connecticut, Department of Economic and Community Development, and to affix the corporate seal, if any.”

The Mayor, Kathy Castagnetta and Ms. Reardon went to the state historic preservation office to discuss the roof repair at Town Hall. Tom Wilcox actually worked with the company that did the roof 20 years ago and said it is a raised seam roof.

Dr. Mullen moved to waive the reading of the resolution, Mrs. Hida seconded and passed unanimously.

Dr. Mullen moved to approve the following resolution: Be it resolved that Pete Bass, Mayor of the Town of New Milford is authorized to sign and apply for the Department of Economic and Community Development, State Historic Preservation Office: Historic Restoration Fund, on behalf of the Town. Mayor Bass is empowered to execute and deliver in the name and on behalf of this corporation a certain contract with the State of Connecticut, Department of Economic and Community Development, and to affix the corporate seal, if any, Mr. Skelly seconded.

The motion passed unanimously.

c.) Authorization Resolution

Department of Economic and Community Development, State Historic Preservation Office: Certified Local Government Grant This grant will be for \$20,000. The funds will be used to hire an independent contractor to perform an Adaptive Reuse Study, analyzing the reuse potential, identifying potential new uses and financial strategies for the property and building at 50 East Street.

“Be it resolved that Pete Bass, Mayor of the Town of New Milford is authorized to sign and apply for the Department of Economic and Community Development, State Historic Preservation Office: Certified Local Government Grant, on behalf of the Town. Mayor Bass is empowered to execute and deliver in the name and on behalf of this corporation a certain contract with the State of Connecticut, Department of Economic and Community Development, and to affix the corporate seal, if any.

Ms. Reardon said the Town is a local certified government and therefore eligible for an historic preservation grant for East Street school to conduct a study of the space. The grant would be for \$20,000 which is sufficient to fund the study.

Mr. Bayer asked if this would be the function of the people who want the building and Mr. Nahom said if the Town chooses to go that route.

Ms. Francis said this study is for aaptive reuse of all types.

Dr. Mullen said \$20,000 is not a lot of money and wondered if this study would tell the Town anything it doesn't already know.

Ms. Francis said this study could tell what could be done with the building or not.

Ms. Reardon said the report will provide an estimate of cost based on potential reuse.

Mr. Skelly asked if the building is on the market with a realtor in place. Mayor Bass said there is only the letter of intent from Dakota.

Dr. Mullen moved to waive the reading of the resolution, Mrs. Hida seconded and passed unanimously.

Ms. Francis moved to approve the following resolution: Be it resolved that Pete Bass, Mayor of the Town of New Milford is authorized to sign and apply for the Department of Economic and Community Development, State Historic Preservation Office: Certified Local Government Grant, on behalf of the Town. Mayor Bass is empowered to execute and deliver in the name and on behalf of this corporation a certain contract with the State of Connecticut, Department of Economic and Community Development, and to affix the corporate seal, if any , Mrs. Hida seconded and passed 4-2.

*Aye: Hida, Francis, Skelly, Nabom
No: Bayer, Mullen*

d) Update and discussion

Ms. Reardon gave an update of what she has been able to do since starting including identifying over \$6.1 million in grant funding potential. She has submitted \$3,081,269 and been awarded \$414,027. The Town was turned down by AARP Community Living grant but did receive the AARP Community Challenge grant.

The Connecticut Community Foundation is interested in the needs of LGBT seniors.

Ms. Reardon is looking into a \$2.1 million diesel emissions reduction program which is 65% funded. This could bring the current fleet up to 2010 or newer.

Ms. Reardon said she will be applying for a recreational trails program through DEEP. No value yet but could be hundreds of thousands.

Ms. Francis asked if there were any equine trail work grants and Ms. Reardon said she had not seen anything specific yet. Mrs. Hida said there were more points available for equine use.

Mr. Skelly thanked Ms. Reardon for this work so far.

10. Personnel -

a.) Discussion and possible action to accept the updated job description of the Road Construction Surveyor

Ms. Francis moved to approve the updated job description of the Road Construction Surveyor, seconded by Mr. Bayer and passed unanimously.

b.) Discussion and possible action to accept the updated job description of the Design Engineer/Civil Engineer

Ms. Francis moved to approve the updated job description of the Design Engineer/Civil Engineer, seconded by Mr. Bayer and passed unanimously.

11. Tax Collector -

Discussion and possible action regarding September 2018 refunds in the amount of \$7,577.34 leaving a balance of \$47,977.54

Ms. Francis moved to approve the September 2018 refunds in the amount of \$7,577.34 leaving a balance of \$47,977.54, seconded by Mr. Bayer and passed unanimously.

12. Great Brook Road

Discussion and possible action regarding consideration of the proposed partial discontinuance of Great Brook Road

a) Motion: "Pursuant to Section 13a-49 of the CT General Statutes, motion to approve - and recommend to a Special Town Meeting - the partial discontinuance of Great Brook Road as set forth in the Memorandum prepared by the Town Engineer."

NOTE:

- All property owners were notified in letters dated August 22, 2018. None were returned as undelivered.
- Signs were posted conspicuously at the required locations informing the public of the 9/24/18 Town Council Meeting.
- Town Council approved 8-24 referral to Planning Commission on August 13, 2018. Planning Commission met on September 6, 2018, and unanimously approved the following motion: "To recommend in favor of the 8-24 referral for the discontinuance of a portion of Great Brook Road as set forth in the attached legal description. The reason for the discontinuance is that it will eliminate the potential future obligation of the Town to construct and maintain this section of the road."

Attorney Grimes said the discontinuation of a road is set forth in Connecticut General Statutes. He said the Town received a petition from two residents to discontinue a portion of Great Brook Road. Town Engineer Dan Stanton and former Town Planner Kathy Castegnetta did research on the request. The adjoining property owners were notified by letter and the proposal has been on file for the last 30 days in the Town Clerks office. This has to go to a Town Meeting for a vote.

Ms. Francis asked what partial discontinuance is and Attorney Grimes said the metes and bounds were given to the Council at a prior meeting.

Ms. Francis noted the petition came from two residents but 10-11 spoke against the request. Mrs. Castegnetta said the part that is paved is not being discontinued.

Ms. Francis said the other road residents are concerned that the Town will pay less attention to the paved part.

Mrs. Hida asked if the vote could be delayed to get more information to the Great Brook residents.

Mr. Nahom said there was concern about the cul-de-sac and asked if the discontinuation would keep the cul-de-sac.

Ms. Francis asked who owns the discontinued road, the two petitioning gentlemen and could the road be made passable.

Mike Zarba, Director of Public Works, said the Town owns the paper road that is unimproved and impassable. He said it is a steep grade road that the Town could technically improve at some point to make a through street. He said the discontinuation eliminates that ability and allows the land to go back to the private property owners. This would then become taxable. He said any future development of these properties would have two options - Great Brook or Heacock Crossbrook.

Ms. Francis asked who's responsibility it is to not make it a thru road and Mr. Nahom said Planning. Mr. Nahom felt it would be harder to make a through way if it were abandoned.

Ms. Francis noted Rocky River was considered abandoned. Mr. Zarba said it is still abandoned, it is not discontinued. He said the discontinuance makes it harder for the developer. They would have to go through three different steps to continue the road.

Ms. Francis asked what would happen if it stayed the way it is and Mr. Zarba said the Town was forced to develop Rooster Tail Hollow and Saw Mill Road for a private developer.

Ms. Francis said the Town did not seem concerned and Mr. Zarba said there are a lot of paper roads that the Town is concerned about.

Mrs. Hida asked if the Town agreed with the discontinuation, would the guard rail go back up and Mr. Zarba said there is a driveway permit so the guardrails cannot go back up.

Mr. Nahom asked if he decided to develop and put the road in at his expense could the Town stop him. Mr. Zarba said he would have to conform to the planning requirements.

Dr. Mullen asked what zoning was on this property and Mr. Zarba said it was most likely 2 acre zoning.

Dr. Mullen asked what would change on this property if the paper road was changed. Attorney Grimes said it would impact the number of approvals.

Dr. Mullen asked if they got approval to subdivide would they have to build a road and Mr. Zarba said at least a common driveway.

Mr. Skelly asked if the landowner could still subdivide and put in a private driveway and Mr. Zarba answered as long as they can show access to a public road.

Mr. Zarba said this discontinuation does not have any bearing on the improved portion of the roadway.

Ms. Francis moved Pursuant to Section 13a-49 of the CT General Statutes, motion to approve - and recommend to a Special Town Meeting - the partial discontinuance of Great Brook Road as set forth in the Memorandum prepared by the Town Engineer, seconded by Mrs. Hida.

Dr. Mullen said when he first saw this item on the agenda he thought it was a non issue. He said he would abstain if the vote is taken tonight.

Ms. Francis asked what would happen if they did not vote and Attorney Grimes said all the vote would do is send this to a Town Meeting where people can come and ask questions.

Ms. Francis said she needed more information on the potential of harm to the other residents.

Dr. Mullen said he did not need more information he just needed time to think about this.

Ms. Francis withdrew her motion. Mrs. Hida withdrew her second.

Ms. Francis moved to table this item to the October 9th Town Council meeting, seconded by Mrs. Hida and passed unanimously.

13. Discussion and possible action regarding approval of Charter Revision Explanatory Text

Ms. Francis moved to approve the Charter Revision Explanatory Text, seconded by Mr. Skelly and passed 5-1.

Attorney Grimes said this was put together by Paul Szymanski, Joe DeGregorio and Liba Furhman for the Charter Revision Committee. They have worked with the Secretary of State.

Dr. Mullen suggested the actual dollar figure in number 9 should not be in the document as it can change each year.

Mrs. Hida said the wording could be expanded to say "for example, in 2018 the number would be \$360,000."

Dr. Mullen felt in number 8 that sending the failed budget back to the Board of Finance was not appropriate as they should be more advisory.

Attorney Grimes said this is just the explanatory text for the vote.

Mr. Skelly said he sits here during the budget and sees the Board of Finance change things and then the Council puts the money back.

*Aye: Bayer, Hida, Francis, Skelly, Nabom
No: Mullen*

14. Discussion and possible action regarding approval of Library Question Explanatory Text

Attorney Grimes said this does have to come here for approval and then can be made into a poster for the polling places.

Ms. Francis moved to approve the Library Question Explanatory Text, seconded by Mr. Bayer and passed unanimously.

15. Ordinance Repeals

a.) Discussion and possible action regarding repeal of Ordinance Chapter 10, "Junk"

Ms. Francis moved to repeal the Ordinance Chapter 10, "Junk", seconded by Mr. Bayer.

Attorney Grimes said this ordinance was written prior to zoning and now falls under their purview. It is not enforceable today and the police department cannot find any record of enforcement.

The motion passed unanimously.

b.) Discussion and possible action regarding repeal of Ordinance Appendix C, "Motor Vehicles Junkyards and Businesses"

Ms. Francis moved to repeal the Ordinance Appendix C, "Motor Vehicles Junkyards and Businesses", seconded by Mr. Bayer.

Attorney Grimes said they are not entertaining any motor vehicle junkyards this is now under Zoning.

The motion passed unanimously

16. Mayor's Office –

1) East Street School -

a) Discussion and possible action regarding LOI from Dakota Properties

Ms. Francis moved to approve the LOI from Dakota Properties, seconded by Mr. Bayer.

Mayor Bass said he received a letter of intent on this property.

Ms. Francis asked if there was an appraisal of this property based on a different use.

Jim Peys of Dakota Partners said the Town had the property appraised for commercial.

Mr. Nahom asked if the rents would be affordable and Mr. Peys said the affordable housing rates are HUD established.

Mr. Nahom asked when this plan goes to the Town how much of the information will be known as there are emotions that follow affordable housing. Mr. Peys said the new terminology is workforce housing which I'd really the same definition. He said affordable housing does not affect people's property values. He also noted the Barton House only has five students in the school district. He said Dakota is invested in this town as they have a 30-50 year commitment.

Mr. Peys said since there is an historic structure on the property they will need to provide an internal appraisal and then provide a marketing study for highest and best use. He said they also intend to keep the historic exterior per their LOI.

Mr. Skelly asked how many apartments there will be and Mr. Peys said that is subject to Town approval but they are hoping to have 80 units.

Mr. Skelly asked about parking and Mr. Peys said the standard is 1.5 but this site is unusual because there are wetlands and they need allow for event parking.

Mrs. Hida asked about the per unit acquisition cost for this versus Barton. Mr. Peys said the cost per unit at Barton was \$28,947 per unit. The expected cost at East Street per unit is \$28,750. He said the key is the appraisal and market rate rentals less expenses. They are not seeking a tax abatement.

Mrs. Hida asked about the Peagler project in terms of the number of units and Mayor Bass said there are 100.

Mrs. Hida asked if the Town might consider selling another property for more money per the public comment about opportunity costs.

Mr. Peys said there are direct and indirect opportunity costs. He said the indirect costs are 100 people spending money in Town. He said there can also be a defined number of units for teachers and workers to live in this Town.

Mrs. Hida said she did not feel as if the Council had enough data yet.

Mr. Peys said there are three options for this building - go with Dakota, find another developer or the Town takes on the responsibility themselves. He said the building has asbestos and lead based paint that Dakota will abate as part of their proposal. He said if the Town keeps the responsibility they would also have to deal with relocation costs, ADA expenses and roof issues.

Ms. Francis asked if the Dakota affordability formula was state mandated and Mr. Peys said it is. He said it is actual rent received less actual expenses.

Ms. Francis said she works with people whose income is constrained and she noted the Barton House rent has gone up considerably. Mr. Peys said the maximum rent is the average median income as defined by HUD. He said they charged less than the maximum when they started.

Mr. Nahom asked if they were having good luck with their tenants and Mr. Peys answered they have had to evict a couple but they have a waiting list of over 350 people.

Ms. Francis asked if they had ever considered the Pettibone building and Mr. Peys said they would look at other buildings but they needed to look at the factors for state funding.

Mr. Nahom said he was not sure he was ready to say yes to this project tonight.

Mayor Bass said they could get an appraisal and continue to ask questions.

Ms. Francis withdrew her motion. Mr. Bayer withdrew his second.

- 2) Peagler Hill Property –
Discussion and possible action regarding purchase of Peagler Hill property

Mayor Bass noted this was for the Town's piece only.

Hal Kurfehs of Coldwell Banker Commercial, said the appraisal was done for assisted living but this use is mixed use as it is more desirable. He said there will be 65,000 square feet retail. They have provided a rough layout but would provide engineering work after the LOI is accepted. He said there would be 100 rental units and there is 9 acres of buildable land. He said there would be 20% affordable housing based on the income level in the Town. There's also plans for a pool, walking trails, and a clubhouse. He said there is a commitment from a tenant for the front piece with an entrance of Danbury Road.

Ms. Francis asked if everything in color on the map was to be built and Mr. Kurfehs said yes.

Dr. Mullen said an entrance on Peagler would be very steep but he did not want to see Town View Drive become part of this as that should remain a cul-de-sac.

Mr. Nahom noted Litchfield Crossing still needs to be filled and wondered how another retail area would fare. Mr. Kurfehs said retail is not dead but people want to be provided with an experience versus just shopping.

Mayor Bass noted this would have to be rezoned.

Ms Francis moved to authorize Mayor Bass to enter into and negotiate an LOI on the Peagler Hill property, seconded by Mrs. Hida.

Dr. Mullen asked when Mayor Bass received the LOI and he answered he had received the new one on Friday.

Mr. Bayed asked what was to be negotiated and Mayor Bass said the LOI.

The motion passed 5-0-1.

Aye: Bayer, Hida, Francis, Skelly, Nabom

Abstain: Mullen

Mrs. Hida moved to extend the meeting until 10:45 pm, seconded by Ms. Francis and passed 4-2.

Aye: Hida, Francis, Skelly, Nabom

No: Bayer, Mullen

- 3) Consent Calendar –
Discussion and possible action regarding amending the Town Council Rules and Procedures to include the use of a consent calendar

Ms. Francis asked if Town Council members knew what a consent calendar was. Attorney Grimes explained that Robert's Rules allowed a consent calendar which allowed for routine items such as gifts, tax refunds, etc to be voted on as one. But one person could choose to remove something from the consent calendar.

Dr. Mullen said he and Mayor Bass had a discussion about the length of the meetings and he felt a consent calendar would help to cut down on that.

Attorney Grimes said by statute there are some items that cannot go on a consent calendar.

- 4.) Reports & Presentation Materials –
Discussion and possible action regarding Town Council Rules and Procedures as they pertain to reports and presentation materials

Ms. Francis moved to approve Town Council Rules and Procedures as they pertain to reports and presentation materials, seconded by Mrs. Hida.

This handout appeared to have older rules as some of the items had already been withdrawn from this Council's rules and procedures.

Ms. Francis withdrew her motion. Mrs. Hida withdrew her second.

- 4) Discussion and possible action regarding Fire Marshal and EOC Director

Withdrawn

- 5) Landfill Settlement Fund –
Update on amount in landfill settlement fund and when next payment comes

Mayor Bass said the fund currently has \$10,412,161.06 and another \$2.7 million will come in October 1st. They continue to retire the Ladder Funds as they come due.

17. Recycle Center Subcommittee–

Discussion and possible action regarding Town Council authorizing the implementation of a system of weighing MSW and charging by weight. See the new pricing per pound chart that is proposed.

Ms. Francis move to approve the implementation of a system of weighing MSW and charging by weight, seconded by Mr. Bayer.

Dr. Mullen asked why New Milford was fifty centers lower and Bob Hanna, Recycling Center Coordinator said when the Town included Brookfield and Sherman the feeling was they should not get the same benefits as New Milford residents got.

The motion passed unanimously.

18. Housatonic Valley Association—

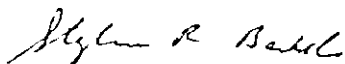
Report on existing conditions on the health of the watershed and progress in the watershed plan.

Courtney Moorehouse was present to discuss the Still River Watershed Plan by presenting the existing conditions. The goal is to restore the Still River from Danbury north. It continues to be impaired for aquatic and recreational life. Connecticut DEEP lists as impaired and says the next step is a pollution dive. Pollutants include e-coli and raw sewage. New Milford has two monitoring sites at Lovers Leap and just north of Candlewood Valley Golf. The pollutant levels have dropped 52% and 76% accordingly. The biggest problem is non point source pollutants such as roads and storm water pollution.

In 2014 the Still River Partners Group was formed which helped to create the snapshot of the health of the river and to identify restoration projects. A link to the report can be found at www.stillriverwatershed.org - the public can still make comments.

Mr. Bayer moved to adjourn the meeting at 10:45 pm, seconded by Mrs. Hida and passed unanimously.

Motions recorded by:



Recording Secretary

New Milford Town Council Meeting

DATE: 9-24-18

SPEAKER'S SIGN IN SHEET

ALL PERSONS WISHING TO SPEAK DURING PUBLIC COMMENT MUST SIGN UP BEFORE THE MEETING STARTS AT 7:00PM. PUBLIC COMMENTS MAY ONLY BE ADDRESSED TO THE TOWN COUNCIL. INITIAL COMMENTS ARE LIMITED TO 5 MINUTES OR LESS. IF A MEMBER OF THE PUBLIC WOULD LIKE TO SPEAK IN EXCESS OF THE 5 MINUTES, THEY MAY REQUEST TO DO SO AND TIME WILL BE SET ASIDE AT THE END OF THE AGENDA FOR THAT INDIVIDUAL TO SPEAK FOR AN ADDITIONAL 5 MINUTES

Please print clearly

- ✓ NAME: Leah Gill ADDRESS: Butterbrook Hill
- ✓ NAME: Chr. Angino ADDRESS: 121 Great Brook Rd
- ✓ NAME: Andrea Angino ADDRESS: 97 Great Brook
- ✓ NAME: Rob Angino ADDRESS: 97 Great Brook
- ✓ NAME: Dan D'Amico ADDRESS: 140 Great Brook Rd
- ✓ NAME: Janet Angino ADDRESS: 121 Great Brook Rd
- ✓ NAME: WILLIAM ZANGARA ADDRESS: 130 GREAT BROOK RD.
- ✓ NAME: Margaret McClure ADDRESS: 109 Great Brook Rd
- ✓ NAME: Greg McClure ADDRESS: 109 Great Brook Rd
- ✓ NAME: Michael Senello ADDRESS: 39 Tyler Terrace

New Milford Town Council Meeting

DATE: _____

SPEAKER'S SIGN IN SHEET

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Please print clearly

NAME: My Jan Jank ADDRESS: 89 Chenuske Rd

NAME: Robert Sella ADDRESS: 126 GREAT BROOK Rd.

NAME: Tim PEYS ADDRESS: DAKOTA PIETHERE
WALTHAM MA

NAME: _____ ADDRESS: _____

NAME: _____ ADDRESS: _____

NAME: _____ ADDRESS: _____

NAME: _____ ADDRESS: _____

NAME: _____ ADDRESS: _____

NAME: _____ ADDRESS: _____

NAME: _____ ADDRESS: _____



TOWN OF NEW MILFORD

Parks & Recreation Department
John Pettibone Community Center
1 Pickett District Road
New Milford, Connecticut 06776
Telephone (860) 355-6050 • Fax (860) 355-6052

MEMORANDUM

TO: Mayor Pete Bass
FROM: Daniel Calhoun, Director of Parks & Recreation
DATE: September 17, 2018
SUBJECT: Town Council Agenda Items

The New Milford Parks & Recreation Commission requests that the following items be placed on the agenda for the next available Town Council meeting.

The Parks & Recreation Commission requests permission to accept a donation in the amount \$1,100.00 from the Heaton Family in loving memory of John Joseph Heaton Jr. of New Milford. The funding will be used to plant a tree with a memorial plaque on the Town Green. We respectfully request that these funds be deposited into the New Milford Parks & Recreation Gift Fund.

The New Milford Parks & Recreation Commission would like to thank the family of Mr. John Joseph Heaton Jr. for their generous donation.



TOWN OF NEW MILFORD

Roger Sherman Town Hall
10 Main Street
New Milford, Connecticut 06776
Telephone 860-457-4195 • Fax 860-350-6741

9a

Department of Finance, Office of Grants and Compliance

MEMORANDUM

TO: Mayor Pete Bass
FROM: Tammy Reardon
DATE: September 21, 2018
SUBJECT: Town Council Agenda Request – Grant Acceptance

The Town of New Milford has been awarded \$5,296 from the Iroquois Gas Transmission System Community Grant. This grant was awarded to the Town, to establish an arboretum at Hulton Meadow; the funds will be used for the purchase of trees and plantings.

I respectfully request that the following item be placed on the agenda for the next available Town Council meeting:

Suggested resolution language:

Be it resolved that the Town of New Milford accepts \$5,296 from the Iroquois Community Grant for the purchase of plantings to establish an arboretum at Hulton Meadow. Funds will be accepting into the Parks and Recreation Gift Fund, account 33510000-59902 or other account as determined by the Director of Finance.

Thank you for your time and consideration.

Sincerely,

Tammy Reardon
Grants & Compliance Specialist

cc: Greg Osipow, Director of Finance
Dan Calhoun, Parks & Recreation Director
Michael John Cavallaro, Conservation Commission

September 14, 2018

Ms. Tammy Reardon
Grant Writer and Compliance Specialist
Town of New Milford
10 Main Street
New Milford, CT 06776

Dear Ms. Reardon:

Thank you for submitting the documentation as required under the Town of New Milford's June 14, 2018 conditional approval of an Iroquois Community Grant.

I am pleased to inform you that Phase 1 of the town's Arboretum at Hulton Meadow Park project has been approved to receive a Community Grant in the amount of \$5,296. Based on the information provided in your May 1, 2018 proposal, we have determined that this project fits within our guidelines and will be successfully completed as proposed within one year of the date of this letter.

As it is the intent of this program to fund only "ready to go" projects, the enclosed award payment is being provided in advance to assist in accomplishing the project on time. By accepting this grant, you agree to notify Iroquois in writing, and in a timely manner, if the project is unable to be completed as scheduled, or if the scope of the project changes resulting in non-conformance with the intent of Iroquois' Community Grant Program. Iroquois will, at that time, make a determination if the grant could be reallocated or should be reclaimed.

Any and all activities undertaken in developing this project must comply with all applicable environmental, cultural resource and planning regulations. Upon completion of the project, please submit a summary report which should include accomplishments, outcomes achieved, related photographs and/or press articles, and demonstrated acknowledgement of Iroquois' sponsors.

If any special events are planned for this project, we would be pleased to have a representative attend if possible. Please do not hesitate to contact me at (203) 925-7209 if you have any questions concerning the conditions stated above.

Congratulations on your successful submission and best wishes in completing the project.

Sincerely,



Ruth Parkins
Manager, Corporate Communications
& Public Relations

Enclosure

9b + 9c



TOWN OF NEW MILFORD

Roger Sherman Town Hall
10 Main Street
New Milford, Connecticut 06776
Telephone 860-457-4195 • Fax 860-350-6741

Department of Finance, Office of Grants and Compliance

MEMORANDUM

TO: Mayor Pete Bass
FROM: Tammy Reardon, Grants & Compliance Specialist
DATE: September 20, 2018
SUBJECT: Town Council Agenda Requests

On behalf of the Town of New Milford, I will be submitting two applications to the State Historic Preservation Office that require authorization from the legislative body. I respectfully request these items be placed on the September 24, 2018 Town Council agenda with the following required resolutions to be considered for adoption.

Department of Economic and Community Development, State Historic Preservation Office: Historic Restoration Fund This grant will be for up to \$50,000. The funds will be used towards the replacement of the roof and repair of the gutters at Roger Sherman Town Hall.

"Be it resolved that Pete Bass, Mayor of the Town of New Milford is authorized to sign and apply for the Department of Economic and Community Development, State Historic Preservation Office: Historic Restoration Fund, on behalf of the Town. Mayor Bass is empowered to execute and deliver in the name and on behalf of this corporation a certain contract with the State of Connecticut, Department of Economic and Community Development, and to affix the corporate seal, if any.

Department of Economic and Community Development, State Historic Preservation Office: Certified Local Government Grant This grant will be for \$20,000. The funds will be used to hire an independent contractor to perform an Adaptive Reuse Study, analyzing the reuse potential, identifying potential new uses and financial strategies for the property and building at 50 East Street.

"Be it resolved that Pete Bass, Mayor of the Town of New Milford is authorized to sign and apply for the Department of Economic and Community Development, State Historic Preservation Office: Certified Local Government Grant, on behalf of the Town. Mayor Bass is empowered to execute and deliver in the name and on behalf of this corporation a certain contract with the State of Connecticut, Department of Economic and Community Development, and to affix the corporate seal, if any.

Thank you for your consideration,



Tammy Reardon

cc: Greg Osipow, Director of Finance



TOWN OF NEW MILFORD

Roger Sherman Town Hall
10 Main Street
New Milford, Connecticut 06776
Telephone 860-457-4195 • Fax 860-350-6741

Department of Finance, Office of Grants and Compliance

MEMORANDUM

TO: New Milford Town Council

CC: Mayor Pete Bass
Greg Osipow, Director of Finance

FROM: Tammy Reardon, Grants & Compliance Specialist

DATE: 9/24/2018

SUBJECT: Grants and Compliance Update

Good evening and thank you for your time; I am happy to provide you with an update and will be glad to answer your questions.

I continue to work with departments to identify current and future needs and goals; review current grant funded projects for compliance; research and identify fund sources and prepare for the auditors later this year.

To date, I have identified \$6,172,119 in potential grant funding, most of which are new opportunities available during the next 12 months. These are both competitive and non-competitive grants and programs. Although not all opportunities address a current need, it is good to be aware of what is available to match up with future projects and needs.

To date, I have submitted \$3,081,269 in 14 applications ranging in value from \$1,000 to \$2,106,000. To date, \$414,027 has been funded from 4 applications.

Submitted	\$3,081,269
Awarded	\$414,027
Pending	\$2,143,670
Declined	\$520,730

The Senior Center Expansion is completed and the reimbursement request for the Small Town Economic Assistance Program Grant has been submitted.

I am working with the Department of Public Works to ensure the Still River Roundabout Project, funded by the Local Transportation Capital Improvement Program (LOTICIP), is in compliance with all requirements of the grant.

I worked very closely with Public works to submit an application to the VW Diesel Emission Reduction Program to replace 15 Class 8 Plow Trucks and 3 Class 5 plow trucks in early 2020. That application was for \$2,106,000 and is currently undergoing technical review by the CT Department of Energy and Environmental Protection.

The AARP, Administration for Community Living, Innovations in Nutritional Programs and Services Grant was declined for lack of measureable health outcomes. We were able to secure fund from the AARP Community Challenge Grant for the purchase of several game-top tables and benches to be placed in the downtown area.

Working with the Senior Center, an application (\$8,340) was recently submitted for an Evidence Based Exercise Program to provide professionally instructed fitness classes during a time that will appeal to the younger population of senior citizens. We are also currently working on an application to the Connecticut Community Foundation to address the needs of the LGBT senior citizen community (\$2,180).

Working with the Personnel Department, I wrote the nomination of the expanded employee training program for the CIRMA Excellence in Risk Management Award. This award will provide \$2,500 to the town for continued expansion of training programs.

Working with the Mayor and Angie Chastain, I wrote a nomination for Camella's Cupboard to the Connecticut Conference of Municipalities for the 2018 Municipal Excellence Award. If selected, they will receive \$1,000 towards program expenses.

New Milford was awarded \$2,500 from the Office of Policy and Management to be used to help clean-up neglected cemeteries. Both Long Mountain and Lower Merryall Cemetery will benefit from that award.

What's coming up?

Connecticut Community Foundation - Funding to update the Corporation for Economic Development website.

CT DEEP Recreational Trails Program - Funding to support the next stage of the New Milford River Trail and the necessary maintenance of other trails throughout town.

DECD State Historic Preservation Office - Funding to replace the roof on town hall with a metal raised scam roof, which was removed when the current roof was replaced 20 years ago.

DECD State Historic Preservation Office - Funding to hire an independent contractor to conduct research and hold public outreach meetings regarding the future potential uses for the East Street School building.

DECD State Historic Preservation Office - Funding to cover the balance of the cost for the architectural review of the power house located in Hidden Treasures Park.

Additionally, I am researching and reviewing additional funding opportunities to support the residents and departments throughout town.

If you have any questions, comments or discover sources of funding in your travels, I can be reached at 860-457-4195 or at TReardon@newmilford.org.

Town of New Milford

JOB CLASSIFICATION DESCRIPTION

Job Title: Road Construction Surveyor
B.U: Non-Union

Salary Group: 5 (\$71,711 - \$95,917)
FLSA: Exempt

Job Summary: Make exact measurements and determine property boundaries. Provide data relevant to the shape, contour, gravitation, location, elevation, or dimension of land or land features on or near the earth's surface for engineering, mapmaking, mining, land evaluation, construction, and other purposes. Surveys will include topographic surveys, engineering surveys, forensic surveys, subdivision & land development as well as roads, bridges, rights of way, utility and flood control structures and diversion terraces using modern survey techniques and equipment.

Supervision Received: Reports to the Design Engineer

Essential Job Functions:

- Prepare and maintain sketches, maps, reports, and legal descriptions of surveys in order to describe, certify, and assume liability for work performed.
- Verify the accuracy of survey data, including measurements and calculations conducted at survey sites
- Direct or conduct surveys in order to establish legal boundaries for properties, based on legal deeds and titles in accordance with all applicable industry standards not limited to the DOT Design Manual as well as Town Design Standards.
- Record the results of surveys, including the shape, contour, location, elevation, and dimensions of land or land features.
- Calculate heights, depths, relative positions, property lines, and other characteristics of terrain.
- Prepare or supervise preparation of all data, charts, plots, maps, records, and documents related to surveys.
- Write descriptions of property boundary surveys for use in deeds, leases, or other legal documents.
- Plan and conduct ground surveys designed to establish baselines, elevations, and other geodetic measurements.
- Search legal records, survey records, and land titles in order to obtain information about property boundaries in areas to be surveyed.
- Coordinate findings with the work of engineering personnel, and others concerned with projects.
- Adjust surveying instruments in order to maintain their accuracy.
- Establish fixed points for use in making maps, using geodetic and engineering instruments.
- Determine longitudes and latitudes of important features and boundaries in survey areas, using theodolites, transits, levels, and satellite-based global positioning systems (GPS).
- Train assistants and helpers, and direct their work in such activities as performing surveys or drafting maps.
- Analyze survey objectives and specifications in order to prepare survey proposals or to direct others in survey proposal preparation.
- Compute geodetic measurements and interpret survey data in order to determine positions, shapes, and elevations of geomorphic and topographic features.
- Develop criteria for survey methods and procedures.
- Develop criteria for the design and modification of survey instruments.

- Conduct research in surveying and mapping methods, using knowledge of techniques of photogrammetric map compilation and electronic data processing.
- Locate and mark sites selected for geophysical prospecting activities, such as efforts to locate petroleum or other mineral products.
- Survey bodies of water in order to determine navigable channels and to secure data for construction of breakwaters, piers, and other marine structures.
- Direct aerial surveys of specified geographical areas.
- Determine specifications for photographic equipment to be used for aerial photography, as well as altitudes from which to photograph terrain.
- Researches and recommends necessary equipment for all projects.
- Performs other duties as assigned that are both necessary and appropriate.

Knowledge, Skills and Ability:

- Demonstrated knowledge of arithmetic, algebra, geometry, calculus, statistics, and their applications.
- Demonstrated knowledge of the practical application of engineering science and technology. This includes applying principles, techniques, procedures, and equipment to the design and production of various road projects and bridge design.
- Demonstrated knowledge of and success in applying materials, methods, and the tools involved in the construction or repair of structures such as bridges and roads.
- Demonstrated knowledge of design techniques, tools, and principles involved in production of precision technical plans, blueprints, drawings, and models.
- Demonstrated success in applying the principles and methods for describing the features of land, sea, and air masses, including their physical characteristics, locations, interrelationships, and distribution of plant, animal, and human life.
- Demonstrated knowledge of and success applying all laws, legal codes, court procedures, precedents, government regulations, executive orders, and agency rules as they related to municipal road and bridge projects.
- Demonstrated experience in municipal engineering design and construction including significant experience in infrastructure design and construction.
- Demonstrated experience in project management, road construction and bridge construction.
- Demonstrated experience or training with AutoCad 2010 or newer.
- Experience in GIS and Land Use applications required.
- Demonstrated ability to effectively communicate with project managers, construction supervisors, developers, Town employees including Public Works, Zoning, Wetlands, the Mayor and Town Council.
- Demonstrated ability to clearly articulate complex information to property owners, project managers, other Town employees, the Mayor and Town Council.

Minimum Qualifications:

- Bachelor's degree in Mathematics or Civil Engineering, from ABET accredited college or university
- Five (5) years of surveying municipal engineering design and construction including significant demonstrated experience in infrastructure design and construction.
- Must be licensed Land Surveyor in the State of Connecticut or surveyor in training with the ability to obtain a CT Land Surveyor license within 2 testing periods or obtain a CT land surveyor reciprocity license (Class 8) at next licensing board meeting.

Working Conditions, Physical and Mental Requirements: Employees appointed to positions in this class must have adequate physical strength, stamina, physical agility and visual and auditory acuity and must maintain such physical fitness as to be able to perform the duties of the class. A physical examination may be required.

Frequency: Place an "X" in each box that is appropriate to your job.

NEVER (N)	OCCASIONALLY (O)				FREQUENTLY (F)				CONSTANTLY (C)			
0 % of Shift	1-33% of Shift				34-66% of Shift				67-100% of Shift			
Frequency:	N	O	F	C	Frequency:	N	O	F	C			
Physical Demands:					Depth Perception			X				
Standing		X			Color Distinction				X			
Walking		X			Peripheral Vision			X				
Sitting			X		Driving		X					
Lifting		X			Physical Strength:							
Carrying		X			Little Physical Effort (-10 lbs.)		X					
Pushing		X			Light Work (-20 lbs.)		X					
Pulling		X			Medium Work (20-50 lbs.)		X					
Climbing		X			Heavy Work (50-100 lbs.)		X					
Balancing		X			Very Heavy Work (100+ lbs.)		X					
Stooping		X			Environmental Conditions:							
Kneeling		X			Cold (50 degrees F or less)		X					
Crouching		X			Heat (90 degrees F or more)		X					
Crawling		X			Temperature Changes		X					
Reaching		X			Wetness		X					
Handling		X			Humidity		X					
Grasping		X			Extreme Noise or Vibration		X					
Twisting		X			Exposure to Chemicals		X					
Feeling			X		Exposure to Gases and Fumes		X					
Talking			X		Exposure to Unpleasant Odors		X					
Hearing				X	Exposure to Bodily Fluids	X						
Repetitive Motion			X		Exposure to Dampness		X					
Hand/Eye/Foot Coordination			X		Confinement to a Small/Restricting Area		X					
Visual Acuity/Near			X		Mechanical Hazards		X					
Visual Acuity/Far			X		Physical Danger		X					

The above statements are intended to describe the general nature and level of work being performed by the employee assigned to this position. They are not to be construed as an exhaustive list of all job responsibilities and duties performed by personnel so classified.

The Town of New Milford is an equal opportunity employer. In compliance with the Americans with Disabilities Act, the Town will provide reasonable accommodations to qualified individuals with disabilities and encourage both prospective and current employees to discuss potential accommodations with the Town when necessary.

DRAFT UNTIL APPROVED BY TOWN COUNCIL

JOB CLASSIFICATION DESCRIPTION

Job Title: Design Engineer/Civil Engineer
B.U: Non-Union

Salary Group: 6 (\$86,961- \$117,109)
FLSA: Exempt

Job Summary: The Design Engineer is responsible for conducting safe, effective and efficient engineering work involving the performance of a variety of engineering duties in support of the Town's Capital Improvement Program for roads, bridges, traffic, stormwater, sewer, Town facilities, and other public works infrastructure. This position is highly accountable for road design and will perform office civil engineering activities requiring the application of engineering principles and methods associated with the design of Public Works road, bridge, culvert and other transportation projects. Duties involve technical and analytical work in estimating and preparing preliminary and final contract documents, specifications, quantity and estimates for Town improvement projects. The work includes researching Capital Projects for presentation to Mayor/Council/Committees, assisting in the establishment of Capital and Operating Budgets, assisting with hiring, assigning and evaluating work to staff, establishing design parameters and alternatives, review of complex engineering designs and specifications, ensuring the completion of design and tendering of approved Capital Projects, estimating project costs, assisting in construction/project management and producing record drawings.

Supervision Received: Reports to the Town Engineer

Supervision Exercised: Directs engineering department and contract staff as assigned.

Essential Job Functions:

- Performs engineering work including: field surveys, public improvement design, drafting, specification preparation, construction layout, inspection, documentation, permit preparation, and responding to informational requests from the staff, residents, engineers, surveyors, contractors and assists in coordinating with Public Works, and non-Town agencies (DOT, CL&P, DEP) for the initiation of Town projects;
- Assists Town Engineer in the inspection of construction and the design of road and drainage improvements; provides various construction inspections including documentation to Town Engineer to ensure compliance with good public works practices and contract provisions;
- Resolves construction field or office problems by visiting site to understand scope of problem, interpreting construction drawings or specifications, analyzing issues and implications of resolution, and conveying solutions to personnel in the field;
- Participate in the initial planning of projects to be proposed and make recommendations to assist assigned management staff in establishing schedules and budgets;
- Performs design, construction estimation and scheduling of various public works construction projects; assists the Town Engineer in the documentation, investigation, and solutions to road and drainage problems identified to the department by Town residents and officials;
- Prepare engineering designs, specifications, costs and quantity estimates of public work projects; obtain required easements or permits for streets, bridges, drainage, sewer, facilities, and other public works projects within Town, State and Federal guidelines not limited to all Federal and State Statues and Town ordinances;
- Prepare requests for proposals and bids; review contract bids and proposals; under the direction of Town Engineer assist in the coordination and review of consultants' design work while staying within budget and time constraints;
- Exercise professional engineering judgment in accordance with current accepted practice of civil engineering and appropriate laws and codes;
- Prepare and/or review the adequacy and accuracy of computations, preliminary layout and design work from field and survey data;
- Designs roads and other public works projects using AutoCAD, Civil 3D and other engineering software.

- Provide assistance to construction inspectors in the interpretation of plans and resolution of problems during construction; review as-built plans to ensure compliance with original plans and specifications;
- Works with the Road Construction Supervisor in administrating capital road projects;
- Assists in the hiring, assignment, and evaluation of work for assigned engineering staff and outside contractors;
- Performs related duties that are necessary and appropriate as assigned.

Knowledge, Skills and Abilities:

- Demonstrated knowledge of civil engineering practices and procedures as well as inspection procedures as applied to public works activities;
- Demonstrated knowledge and experience with computers including word processing, spread sheets, data bases and AutoCAD;
- Demonstrated knowledge of engineering and architectural procedures in public works construction and operation, and road and highway maintenance;
- Demonstrated knowledge of and success applying principles of hydraulics, hydrology, and civil or soils engineering; knowledge of principles, practices, and methods of design, construction and maintenance of building and road construction;
- Demonstrated knowledge of and success applying relevant State and federal laws, statutes, and regulations; with considerable knowledge of relevant Town policies and procedures;
- Demonstrated knowledge and experience with construction methods, materials and equipment;
- Demonstrated knowledge of construction and maintenance equipment; knowledge of mathematical principles applied to land surveying;
- Knowledge of municipal operations and their budgetary impact;
- Knowledge of practices and methods for controlling floods and encroachments on river channels;
- Demonstrated knowledge of laws and regulations related to public works programs and responsibilities;
- Demonstrated knowledge of the methods, materials, tools and equipment utilized in providing public works services and in the operation of public works facilities;
- Demonstrated knowledge of the principles and practices of civil engineering and land surveying;
- Demonstrated interpersonal skills; oral and written communication skills; ability to access and process information contained in file records and computer databases;
- Demonstrated experience hiring managing, performance reviews and terminating staff, contractors or outside engineers.
- Demonstrated ability to apply principles of public works administration to define problems, collect data, establish facts, and draw valid conclusions;
- Demonstrated ability to apply the principles of construction inspection to solve practical field problems;
- Demonstrated ability to work cooperatively and clearly communicate engineering concepts to lay persons such as boards, commissions and the public; ability to give clear, concise written and oral instructions and work effectively with The Mayor, Town Council Members, staff, superiors and the general public;
- Demonstrated success and proven ability to make accurate cost estimates;
- Demonstrated ability to operate engineering equipment;
- Demonstrated ability to use computerized engineering systems and applications;

Minimum Qualifications:

Bachelor's degree from an accredited college or university in Civil Engineering or related field plus four (4) years of progressively responsible municipal engineering design experience and construction with at least two (2) years in road and drainage design and construction. Incumbents in this class must obtain a Professional Engineer's Certificate for the State of Connecticut within one (1) year from date of appointment. Incumbents in this position may be required to travel, Incumbents are required to possess and retain a valid Motor Vehicle Operator's license.

Working Conditions, Physical and Mental Requirements: Incumbents in this class must have adequate physical strength, stamina, physical agility and visual and auditory acuity and must maintain such physical fitness as to be able to perform the duties of the class. A physical examination may be required.

Frequency: Place an "X" in each box that is appropriate to your job.

NEVER (N)	OCCASIONALLY (O)				FREQUENTLY (F)				CONSTANTLY (C)			
0 % of Shift	1-33% of Shift				34-66% of Shift				67-100% of Shift			
Frequency:	N	O	F	C	Frequency:	N	O	F	C			
Physical Demands:					Depth Perception				X			
Standing			X		Color Distinction				X			
Walking			X		Peripheral Vision				X			
Sitting			X		Driving			X				
Lifting		X			Physical Strength:							
Carrying		X			Little Physical Effort (-10 lbs.)		X					
Pushing		X			Light Work (-20 lbs.)		X					
Pulling		X			Medium Work (20-50 lbs.)		X					
Climbing		X			Heavy Work (50-100 lbs.)		X					
Balancing		X			Very Heavy Work (100+ lbs.)	X						
Stooping		X			Environmental Conditions:							
Kneeling		X			Cold (50 degrees F or less)		X					
Crouching		X			Heat (90 degrees F or more)		X					
Crawling		X			Temperature Changes		X					
Reaching		X			Wetness		X					
Handling		X			Humidity		X					
Grasping		X			Extreme Noise or Vibration		X					
Twisting		X			Exposure to Chemicals		X					
Feeling			X		Exposure to Gases and Fumes		X					
Talking			X		Exposure to Unpleasant Odors		X					
Hearing				X	Exposure to Bodily Fluids	X						
Repetitive Motion			X		Exposure to Dampness		X					
Hand/Eye/Foot Coordination			X		Confinement to a Small/Restricting Area		X					
Visual Acuity/Near			X		Mechanical Hazards		X					
Visual Acuity/Far			X		Physical Danger		X					

The above statements are intended to describe the general nature and level of work being performed by the employee assigned to this position. They are not to be construed as an exhaustive list of all job responsibilities and duties performed by personnel so classified.

The Town of New Milford is an equal opportunity employer. In compliance with the Americans with Disabilities Act, the Town will provide reasonable accommodations to qualified individuals with disabilities and encourage both prospective and current employees to discuss potential accommodations with the Town when necessary.

DRAFT UNTIL APPROVED BY TOWN COUNCIL

Drafted by Personnel 8/21/2018



TOWN OF NEW MILFORD

//

Town Hall
10 Main Street
New Milford, Connecticut 06776
Telephone (860) 355-6085 • Fax (860) 355-6032

Office of the Tax Collector

September 20, 2018

TO: Honorable Pete Bass, Mayor
Honorable Greg Osipow, acting Director of Finance
Honorable Members of Town Council

FROM: David Stannard, Assessor
Nancy McGavic, Tax Collector

RE: September refunds

Balance in refund account:	\$ 55,554.88
Account #10413700-59500	

September refunds	\$ 7,577.34
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Balance after September refunds	\$ 47,977.54
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Respectfully Submitted:

David Stannard, Assessor and Nancy McGavic, Tax Collector

September 24, 2018 refunds

LAST NAME	FIRST NAME	ACCOUNT	AMOUNT	NOTES
Ally Financial		2016-03-125420 / 2017-03-75481 ,531	576.62	adjusted by Assessor
Almeida	Raymond	2017-03-50754	14.39	adjusted by Assessor
Batista	Maria	2017-03-51796	22.9	adjusted by Assessor
Black Gem Transport		2016-03-102304	30.12	adjusted by Assessor
Burns	Patrick	2017-03-53340	44.36	adjusted by Assessor
Dobies	Paul	2017-03-56585	31.27	adjusted by Assessor
Giuliani	Carmine	2017-03-59411	292.68	adjusted by Assessor
Holding	William	2017-03-60956	202.26	adjusted by Assessor
Home Health Pavilion		2017-03-61015	24.15	adjusted by Assessor
Honda Lease Trust		2017-03-61040 , 079, 091	639.09	adjusted by Assessor
Kilian	Robert	2017-03-63004	19.74	adjusted by Assessor
Marki	Christine	2017-03-65408	25.27	adjusted by Assessor
McDowell	Lawrence	2017-03-65965	12.56	adjusted by Assessor
Nissan Infiniti		2017-03-67850, 863, 929, 968	700.68	adjusted by Assessor
Ocskasy	Frank	2017-03-68263	35.07	adjusted by Assessor
Papp	Timothy	2017-03-68844	12.71	adjusted by Assessor
Peters	Maria	2017-03-69328	26.03	adjusted by Assessor
Pickering	Julie	2017-03-69504	320.57	adjusted by Assessor
Rodriguez	Leah	2017-03-71096	14.48	adjusted by Assessor
Rodriguez	Victor	2017-03-71110	20.99	adjusted by Assessor
Saraceno	Michael	2017-03-71835	55.61	adjusted by Assessor
Smith	Peter & Kelly	2017-03-73150 & 151 & 153	167.75	adjusted by Assessor
Toyota Lease		22 account #s	4196.37	adjusted by Assessor
Tremont	Thomas	2017-03-75054	41.95	adjusted by Assessor
Woodcock	Scott	2017-03-76919	49.72	adjusted by Assessor
Total			7577.34	



TOWN OF NEW MILFORD
Public Works Department
10 Main Street
New Milford, Connecticut 06776
Telephone (860) 355-6040 • Fax (860) 355-6055

12a
Michael F. Zarba, P.E.
Public Works Director

Daniel Stanton, P.E.
Town Engineer

August 22, 2018

OWNER ADDRESS

RE: Partial Discontinuance of Great Brook Road

Dear Owner:

Pursuant to its resolution of August 13, 2018, the Town Council will meet to consider the partial discontinuance of Great Brook Road. This will take place during the Town Council's regular meeting scheduled for September 24, 2018 at 7 pm in the E. Paul Martin Room of Town Hall, 10 Main Street, New Milford, CT 06776.

In the event the Town Council votes in favor of the proposed discontinuance, a Special Town Meeting will be scheduled for final approval, in accordance with Connecticut General Statutes.

Your property has been identified as requiring notification per Connecticut General Statute Chapter 238, Section 13a-49. This is attached for your reference.

If you have any questions, please contact the Department of Public Works at 860-355-6040.

Sincerely,

Daniel Stanton, P.E.,
Town Engineer
On behalf of the Town Council

Cc: Pete Bass, Mayor
Town Council
Planning Commission
File, Great Brook Road

Att.: Connecticut General Statute, Discontinuance Petition Mapping

LEGAL DESCRIPTION

PORTION OF GREAT BROOK ROAD TO BE DISCONTINUED

All that certain piece or parcel of land situated in the Town of New Milford, County of Litchfield, and State of Connecticut, shown and designated on a certain map entitled "RIGHT OF WAY SURVEY PREPARED FOR TOWN OF NEW MILFORD GREAT BROOK ROAD NEW MILFORD, CONNECTICUT SCALE: 1" = 40' AUGUST 14, 2018 REVISED SEPTEMBER 18, 2018 (ADD LIMITS OF ROAD TO BE DISCONTINUED)" certified substantially correct by Charles C. Farnsworth L.L.S Conn. Reg. #15768, which map is to be filed in the Town Clerk's office, and being more particularly bounded and described as follows:

Beginning at an iron pin on the southerly side of Great Brook Road on the property line of Daniel A. Daignault, which point marks the southwesterly corner of the herein described parcel: thence N45°43'18"W 39.31 feet to the northerly side of Great Brook Road; thence along the northerly side of Great Brook Road the following course and distances; N58°25'22"E 97.35 feet, N41°55'06"E 42.96 feet, N84°12'20"E 54.52 feet, S89°03'23"E 24.51 feet, N51°48'43"E 85.37 feet, N56°55'15"E 148.81 feet, N61°34'42"E 87.08 feet partially along a stone wall, N56°48'15"E 79.85 feet along a stone wall, N56°34'15"E 99.75 feet along a stone wall, N42°19'41"E 103.88 feet, N69°09'26"E 229.59 feet, N60°13'06"E 325.37 feet to a point on the cul-de-sac having a radius of 50 feet; thence in a southerly direction S24°58'10"W 100.27 feet to a concrete monument on the southerly side of Great Brook Road; thence along the southerly side of Great Brook Road the following courses and distances; S58°11'22"W 310.00 feet to an iron pin, S77°33'54"W 152.39 feet to an iron pin, S50°35'11"W 183.87 feet to an iron pin, S64°59'53"W 187.66 feet to an iron pin, S52°53'05"W 229.46 feet, S82°10'34"W 64.54 feet, S59°22'53"W 155.66 feet to the point or place of beginning. Containing 1.5605+/- acres.

Charles C. Farnsworth L.L.S.
Conn. Reg. #15768



TOWN OF NEW MILFORD

Planning Department
10 Main Street
New Milford, Connecticut 06776
Telephone 860-355-6080
planning@newmilford.org

MEMO TO: New Milford Town Council
FROM: Kathy Castagnetta, Town Planner on behalf of the Planning Commission
DATE: September 7, 2018
SUBJECT: **8-24 Referral – Proposed Discontinuance of a Portion of Great Brook Road**

At the regular meeting of the New Milford Planning Commission held on September 6, 2018, the Commission unanimously **approved** the following motion:

To recommend in favor of the 8-24 referral for the discontinuance of a portion of Great Brook Road as set forth in the attached legal description. The reason for the discontinuance is that it will eliminate the potential future obligation of the Town to construct and maintain this section of the road.

Cc: Mayor Pete Bass



A TOWN COUNCIL VOTE DEALING
WITH GREAT BROOK RD IS
TO BE HELD IN NEW MILFORD
TOWN HALL AT 7PM ON 9-24-18
DEALING WITH THE PARTIAL
DISCONTINUANCE OF GREAT
BROOK RD



TOWN OF NEW MILFORD
Public Works Department
10 Main Street
New Milford, Connecticut 06776
Telephone (860) 355-6040 • Fax (860) 355-6055

Michael F. Zarba, P.E.
Public Works Director

Daniel Stanton, P.E.
Town Engineer

Chapter 238 - Highway Construction And Maintenance

Sec. 13a-49. Discontinuance of highways or private ways. (a)(1) The selectmen of any town may, subject to approval by a majority vote at any regular or special town meeting, as applicable, by a writing signed by them, discontinue any highway or private way, or land dedicated as such, in its entirety, or may discontinue any part thereof or any property right of the town or public therein, except when laid out by a court or the General Assembly, and except where such highway is within a city, or within a borough having control of highways within its limits.

(2) Whenever the selectmen of a town meet to take final action on the discontinuance or partial discontinuance of a highway or private way, or land dedicated as such, the selectmen shall provide written notice of their meeting to each owner of property that bounds such highway or private way, or land dedicated as such. If, in the opinion of the selectmen, the boundary lines or limits of such highway or private way, or land dedicated as such, have become lost or uncertain, the selectmen shall make reasonable efforts to identify the boundary lines or limits of such highway or private way, or land dedicated as such, and shall give notice of such meeting to each owner of property that bounds such identified boundary line or limit in accordance with this subdivision. Such reasonable efforts need not include an examination of title, or abstracts thereof, or a land survey. The notice required pursuant to this subdivision shall not be required if the selectmen make a finding on the record, supported by articulated fact, that (A) such owner's property does not bound a part of such highway or private way, or land dedicated as such, or identified boundary line or limit of such highway or private way, or land dedicated as such, that is being discontinued, (B) such notice is not necessary, and (C) such property would not lose its sole access to a highway or private way, or land dedicated as such, because of such discontinuance or partial discontinuance. Such notice shall be provided by mailing a notice of the date, time, place and subject of such meeting of the selectmen to such owner at such owner's address, as shown on the last-completed grand list of the town, by first class mail postmarked not less than thirty days prior to the date of such meeting. Thirty days prior to the date of such meeting, the town shall post a sign conspicuously on both ends of such highway or private way, or land dedicated as such, or part thereof, which shall include the date, time, place and subject of such meeting, except that such sign shall only be required on one end of such highway or private way, or land dedicated as such, if the selectmen make a finding on the record, supported by articulated fact, that such sign is only necessary on one end of such highway or private way, or land dedicated as such.

(3) If the town discontinues any highway or private way, or land dedicated as such, or discontinues any part thereof or any property right of the town or public therein in accordance with subdivision (1) of subsection (a) of this section, the selectmen shall (A) provide written notice by certified mail, return receipt requested, of such discontinuance or partial discontinuance to the same persons to whom notice was sent pursuant to subdivision (2) of this section, and (B) after such written notice is sent, cause to be recorded on the land records of the town a notice of such discontinuance or partial discontinuance, which notice shall include (i) a listing of each parcel of property for which notice was required to be sent pursuant to subdivision (2) of this subsection, (ii) the name of the owner of each such parcel of property as shown in the last-completed grand list of the town, and (iii) the current assessor's map, block and lot number for each such parcel.

(4) (A) Except as provided in subparagraph (B) of this subdivision, any person aggrieved by a discontinuance or partial discontinuance under this subsection may, not later than one hundred twenty days after notice of discontinuance or partial discontinuance is recorded on the land records of the town pursuant to subdivision (3) of this subsection, apply to the superior court for the judicial district in which such town is located, in the manner prescribed in section 13a-62.

(B) Any owner of property who is aggrieved by the failure to receive the meeting notice required under subdivision (2) of this subsection may apply to the superior court for the judicial district in which such town is located not later than one hundred twenty days after notice of discontinuance or partial discontinuance is recorded on the land records of the town pursuant to subdivision (3) of this subsection. No discontinuance or partial discontinuance shall be invalidated by such court on the basis of the selectmen's failure to provide the meeting notice required under subdivision (2) of this subsection to an owner of property if the town establishes that (i) a meeting notice that meets the requirements of subdivision (2) of this subsection was mailed in accordance with subdivision (2) of this subsection to such owner's address, as shown in the applicable last-completed grand list of the town, or (ii) the selectmen made a good faith effort to identify the parcels of property that bound the highway or private way, or land dedicated as such, or such identified boundary line or limit, in accordance with subdivision (2) of this subsection, and mailed notice in accordance with subdivision (2) of this subsection to each owner of such identified parcels of property, as shown in the applicable last-completed grand list of the town.

(b) Whenever a petition has been presented to the selectmen for such discontinuance or partial discontinuance of any land dedicated as a highway or private way but which has not been actually used, worked or accepted as a highway by the town, and such discontinuance or partial discontinuance has not been made by the selectmen and approved by the town within twelve months after such presentation, any person aggrieved may apply to the superior court for the judicial district in which such town is located, in the manner prescribed in section 13a-62.

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TOWN OF NEW MILFORD



Town Hall
10 Main Street
New Milford, Connecticut 06776
Telephone (860) 355-6020 • Fax (860) 355-6002

TOWN COUNCIL OF NEW MILFORD, CT WARNING: NOTICE OF SPECIAL TOWN MEETING

Pursuant to Section 13a-49 of the CT General Statutes, the electors of the Town of New Milford and those entitled to vote therein, are hereby warned and notified to meet at **New Milford Town Hall, 10 Main St. – New Milford, CT on October 9, 2018 at 6:45 PM in the E. Paul Martin Room**, for the following purpose:

To consider and vote upon the proposed partial discontinuance of Great Brook Road as approved by the Town Council and set forth in the related documents prepared by the Town Engineer.

Copies of said proposal are on file and available for public inspection at the Office of the New Milford Town Clerk.

Dated at New Milford, CT this 24th day of September, 2018.

Walter Bayer

Thomas Esposito

Katy Francis

Michael Gold

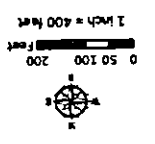
Lisa Hida

Peter Mullen

Michael Nahom

Douglas Skelly

Paul Szymanski



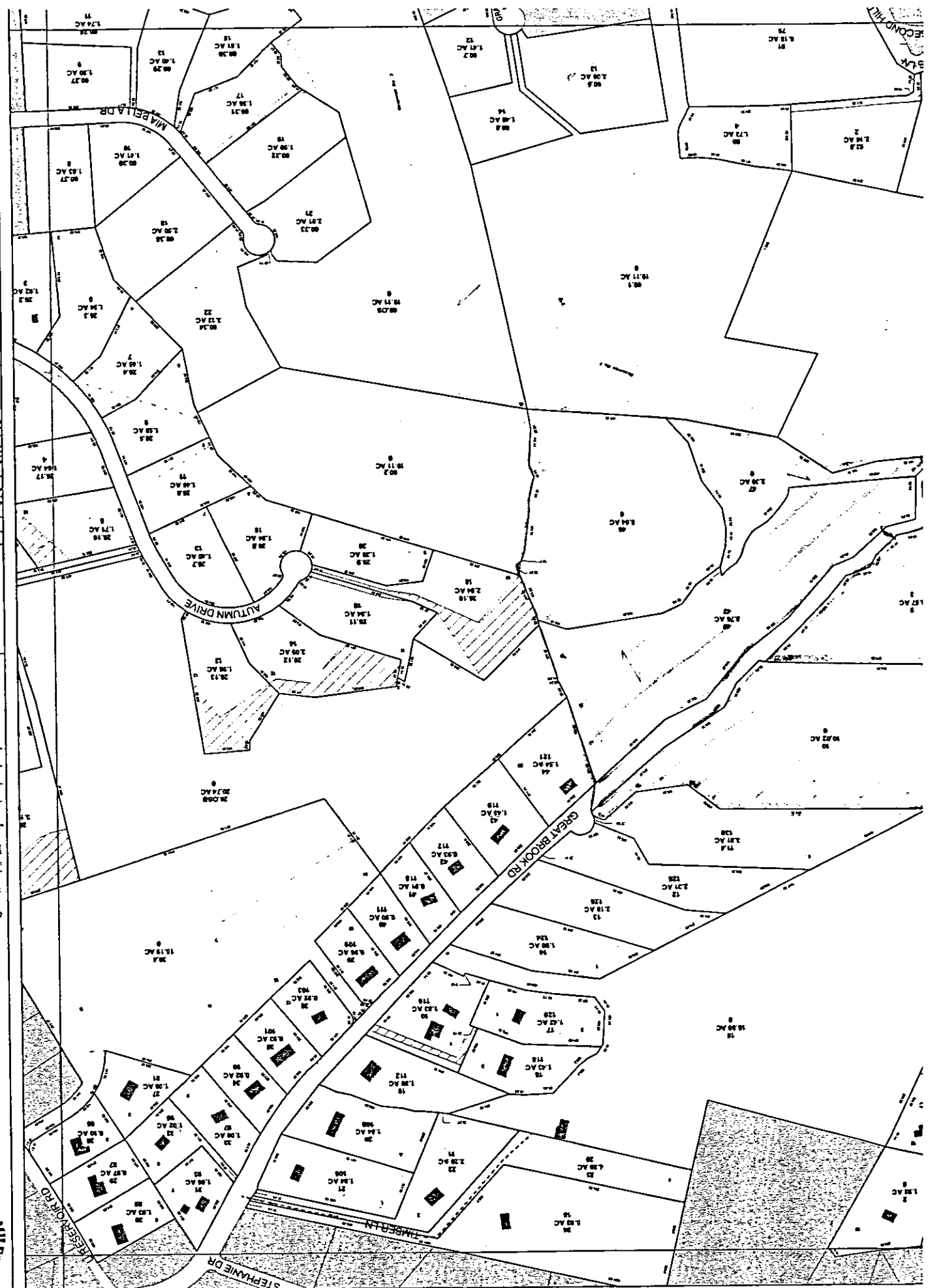
October 1, 2014
 completeness or correctness
 accuracy, related to the special
 impact, related to the special
 no warranty, express or implied,
 mapping consultants makes
 services. The Town and its
 appropriate professional
 require the assistance of
 interpretation of the map may
 make features. Proper
 to location of natural or man-
 made features. Property
 boundary lines, and it is not a
 highly authoritative source as
 for general reference.
 the Town of New Milford, CT
 Applied Geographics, Inc and
 Survey. It was created by
 product of a Professional Land
 The map data is not the

AppGeo

49	50	49.2	50.1	49.2	50.1
44	43	42.2	43.1	42.2	43.1
37	36	35.2	36.1	35.2	36.1

- Parcels
- Parcels on Adjacent Map
- Assessment
- Buildings
- ROW - Privately owned
- Historic Lines
- Hook
- Tie Lines
- Leader Lines
- Water Lines
- Water Parcels

Town of New Milford
CONNECTICUT
 Tax Assessor Map



Question #3
PROPOSED REVISIONS
TO NEW MILFORD TOWN CHARTER

BALLOT QUESTION

“Shall the Town of New Milford amend its Town Charter in accordance with the recommendations set forth in the final report of the Charter Revision Commission dated July 11, 2018?”

BACKGROUND

The Town Charter, New Milford’s primary local governing document, must be revised at least once every five (5) years. In February of 2018, a Charter Revision Commission was formed. Following research and required public hearings, the Commission submitted a draft report, which was subsequently approved by the Town Council. The proposed revisions are set forth below.

CHAPTER 1 – Incorporation and General Powers - NO CHANGES PROPOSED

CHAPTER 2 – Elections

- **Elected Vacancy Appointment:** In the event of a vacancy of any elective Town office (except in the case of the Mayor) for which more than half of the full term has elapsed – or for Town Council vacancies - the duration of the appointment to fill the vacancy will be for the unexpired portion of the term, which is November 30 of odd numbered years.

CHAPTER 3 – Elected Officials (Current Chapters 3 and 8 combined)

- **Composition of the Board of Finance:** Changes the Board of Finance membership from an even (6) to odd (7) number, reducing potential for tie votes.
- Provides for all elected boards and commissions to elect officers, establish rules and policies - NEW
- Recites state Freedom of Information requirements for filing minutes and votes - NEW

CHAPTER 4 – Town Council

- Specifies requirements for Organizational Meeting; adds Parliamentary
- References Freedom of Information statutes - NEW
- Clarification language to avoid previous ambiguities – emergency ordinances, powers and duties set forth in law

CHAPTER 5 – Mayor (Current Chapter 6)

- Clarifies duties (mandatory) versus authority (optional)

CHAPTER 6 – Appointed Administrative Officers (Current Chapter 11)

- Clarifies procedure for all boards/commissions to seek legal opinion from Town Attorney
- **Director of Finance:** In matters concerning the investment of town funds, the Board of Finance shall advise the Director of Finance and approve or reject the investment of any town funds exceeding one eighth (1/8) of one mill in marketable securities, private placements, and time depositions of greater than 364 days. - NEW
NOTE: one mill (2018) = Est. \$2.88 Million
- **CHIEF OF POLICE :** Eliminates former “Chapter 9: Police Department” and places “Chief of Police” as an appointed administrative officer - NEW

CHAPTER 7 – Appointed Boards and Commissions (Current Chapter 10)

- Provides for all appointed boards and commissions to elect officers, establish rules and policies - NEW
 - Recites state Freedom of Information requirements for filing minutes and votes – NEW
 - Changes Board of Finance alternates from an even (2) to odd (3) number
 - Proposes revisions to membership numbers for boards and commissions
 - Proposes all appointed boards and commissions have 4-year terms with a start date of February 1 – NEW
- NOTE:** Currently, appointed boards vary in both term length and start date.
- Mayor will be precluded from appointing members from November 1 until the Organizational Meeting of the Town Council in the beginning of December during a municipal election year - NEW

CHAPTER 8 – Finance and Taxation (Current Chapter 7)

- **Board of Education Budget:** Board of Education shall file its budget with the Director of Finance no later than the first business day of February – NEW
 - **Partial Passage at Budget Referendum:** If any part (town or school) of a budget passes at referendum, it will be adopted and not subject to further revision or referendum. – NEW
- NOTE:** Currently if either budget fails, then both parts of the budget are subject to revision.
- **Budget Advisory Questions:** Mandates advisory questions in budget referendum as to whether each part (town/school) of the proposed budget is “too high”, “too low”, or “adequate.” - NEW
 - **Board of Finance Role in Budget Process:**
 - o **Current:** The Board of Finance proposes the initial budget, but does not make adjustments after a budget is defeated. After a budget is defeated, the Town Council makes budget adjustments.
 - o **Proposed change:** If a budget is defeated at referendum, the Board of Finance will be responsible for post-referendum budget adjustments.
 - However, a majority of Town Council members may file a timely petition with the Mayor’s office to call a special Town Council meeting. At this meeting, a two-thirds vote of the entire Town Council may overrule the Board of Finance’s revisions to the defeated budget and approve alternate revisions to be voted on by the ensuing referendum.
 - Proposes an automatic twenty-one (21) day cycle between budget votes - NEW
 - Proposes Director of Finance actions in matters concerning the investment of town funds be subject to approval or rejection by Board of Finance – *See Chapter 6-* NEW

CHAPTER 9 – Town Meeting (Current Chapter 5)

- Fixes Annual Town Meeting date and allows for consideration of items other than budget - NEW
- Conforms town meeting and referendum process to CT General Statutes requirements
- Subjects any appropriation supplemental to the total annual budget if in excess of one eighth (1/8) of one mill (\$360,000) or any supplemental appropriation if the cumulative total of supplemental appropriations for the current fiscal year shall already exceed one-half (1/2) of one mill (\$1.44 Million) to town meeting approval - NEW
- Recites CT General Statute process for elevating a question from town meeting to referendum

CHAPTER 10 – Town Employees (Current Chapter 12) - NO CHANGES PROPOSED

CHAPTER 11 – Transition and Miscellaneous Provisions (Current Chapter 13)

- Requires a Code of Ethics be maintained through New Milford’s Code of Ordinances and Town Council’s review for potential revision at least once every five years. - NEW
- NOTE:** Current Charter contains no reference to New Milford’s Code of Ethics

Question # 4

Shall the sum of \$6,500,000 be appropriated for the proposed renovation and expansion of the New Milford Public Library and authorize the issue of bonds, notes, or temporary notes for financing of the same, with the balance of the project to be funded by grants and private contribution?

YES

NO

If approved, the resolution presented under the ballot heading would authorize the expenditure of \$6,500,000 for costs related to the renovation and expansion of New Milford Public Library. The Library is comprised of three buildings built in 1837, 1898, and 1977. The library was last renovated in 1977.

Seating/Programming—The Children's Services Department, is not able to provide adequate seating for any functions it is committed to offer, from quiet study and research to seating for individual or paired reading. At present, there is no quiet reading space in the Public Services Department. The renovation will add a Teen Library and dedicated Children's Programming and Storytime space to the first floor, which will include more seating and shelving. Completing the first floor, will be the restoration of the original adult reading room in the 1898 building and a dedicated media room. A third floor will be constructed over the 1977 addition that will house the adult collections, also providing seating and technology.

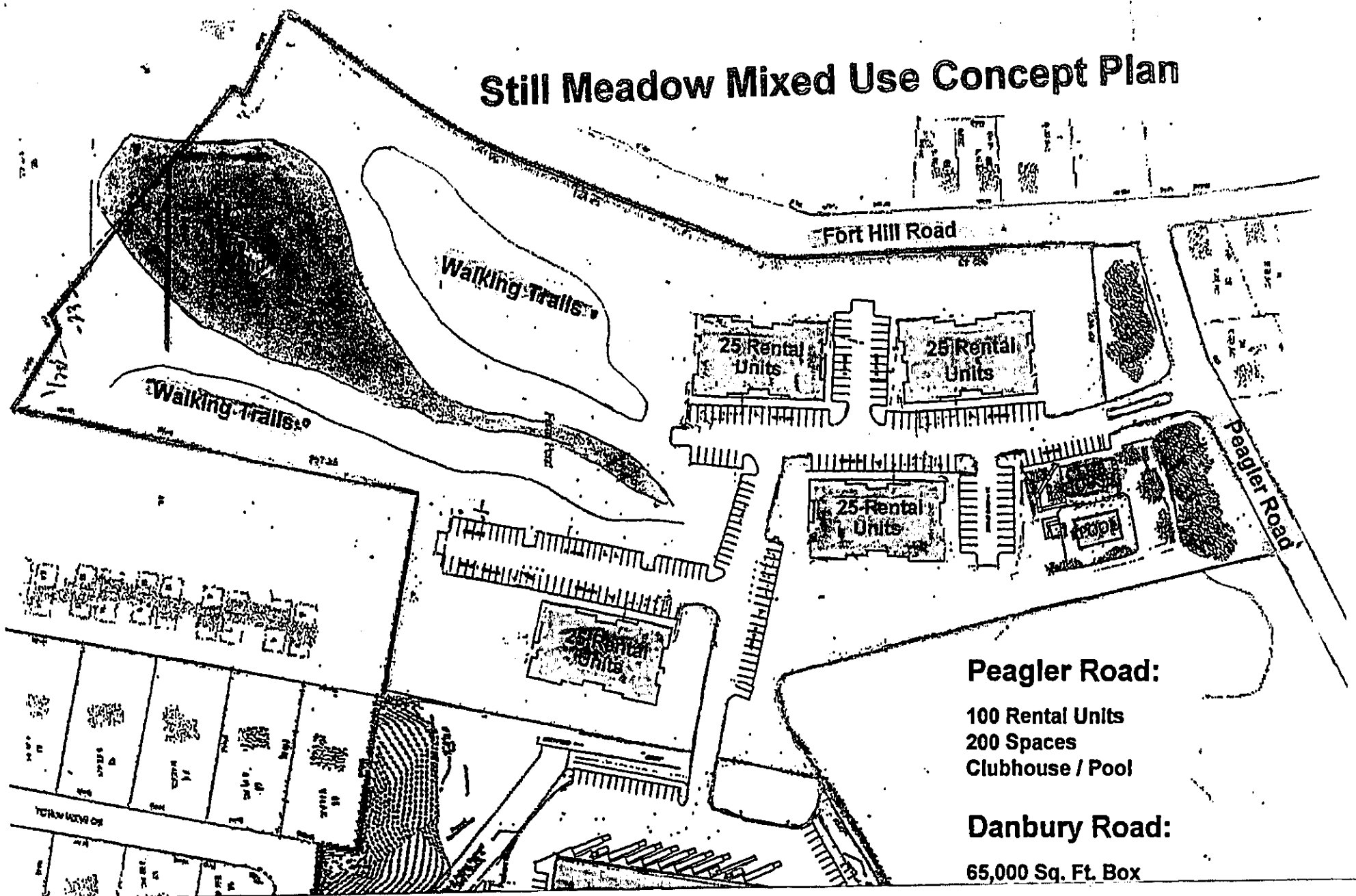
Shipping and Receiving – Currently, Shipping and Receiving is accessed from Main Street, up a staircase. The renovation will provide for access on one level from the Library driveway.

Children's Services—The Children's Services area is not ADA compliant. The renovation will provide aisles wide enough for wheelchair maneuverability and will be completely compliant with the American with Disabilities Act.

Meeting Space/Small Study Space – The Library offers one study space. The renovation will add five more.

Staff- Presently, staff cannot meet privately with patrons and have no workroom in which to prepare for programs. The renovation provides offices and a workroom on the second floor/mezzanine.

Still Meadow Mixed Use Concept Plan

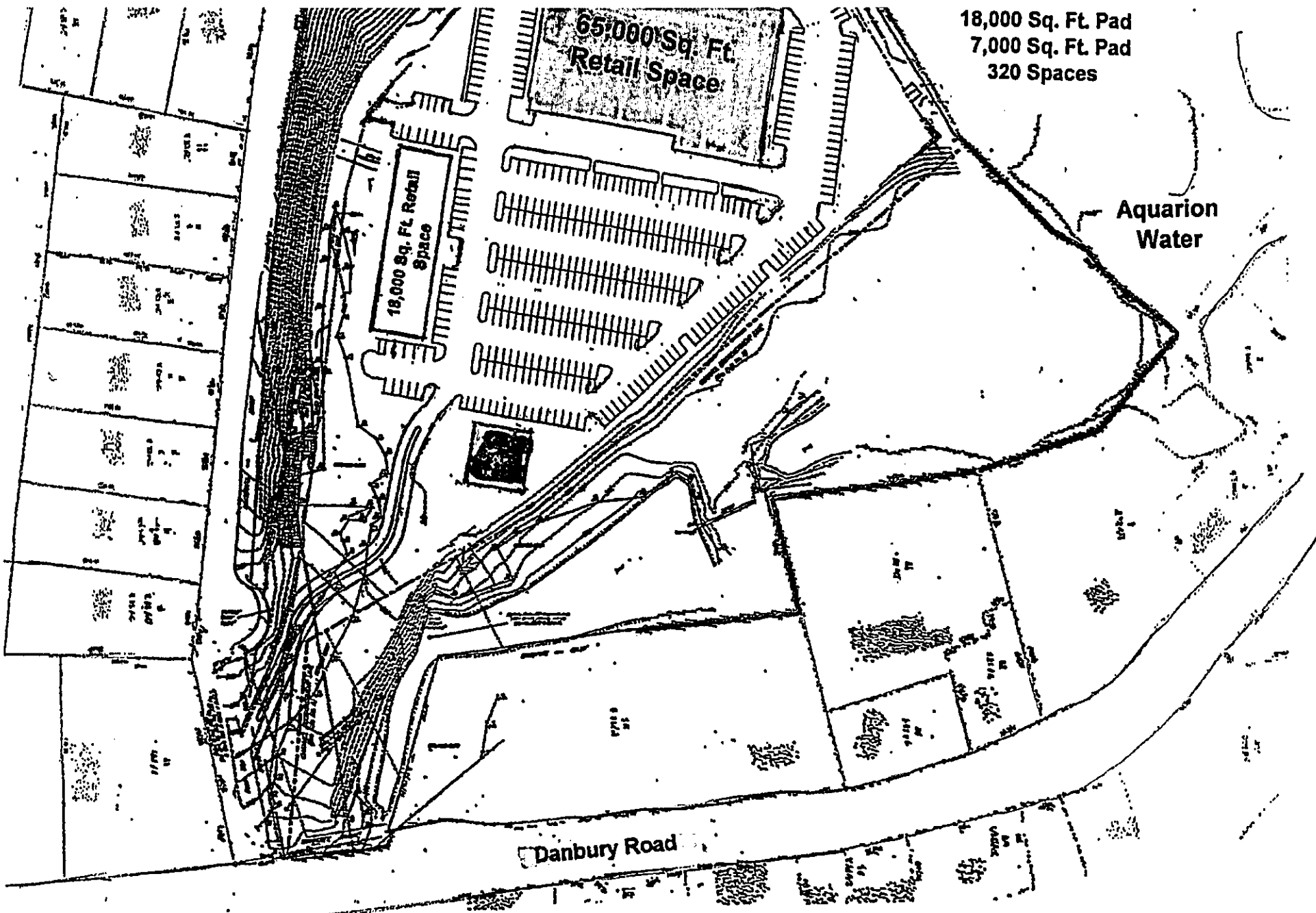


Peagler Road:

- 100 Rental Units
- 200 Spaces
- Clubhouse / Pool

Danbury Road:

65,000 Sq. Ft. Box



65,000 Sq. Ft.
Retail Space

18,000 Sq. Ft. Retail
Space

18,000 Sq. Ft. Pad
7,000 Sq. Ft. Pad
320 Spaces

Aquarion
Water

Danbury Road

N/F
Goodfellow Properties II, LLC
V. 727 P. 1128 N.M.L.R.
[ZONE DISTRICT R-M]

FORT HILL ROAD

FORT HILL ROAD

PARCELS

PEAGLER HILL ROAD

N/F
Town of New Milford
V. 594 P. 711 N.M.L.R.
B. (73 Fort Hill Road)
Area = 0.433 Acres
[ZONE DISTRICT R-40]

N/F
Town of New Milford
V. 594 P. 711 N.M.L.R.
A. (Parcel 2)
Area = 18.656 Acres
[ZONE DISTRICT R-M]

25' SEWER EASEMENT

[ZONE DISTRICT R-M]
N/F
Sunny Valley Townhouses, Inc.

[ZONE DISTRICT R-40]
N/F
Aquarion Water Co. of Connecticut
V. 153 P. 550 N.M.L.R.

[ZONE DISTRICT B-2]
N/F
Still Meadows, LLC
V. 539 P. 127 N.M.L.R.

TOWN

Item 12

New Milford Town Council Rules and Procedures

In accordance with Section 402 of the Charter, the Mayor shall be the Presiding Officer of the Town Council.

1. Proposed items to be placed on the agenda for a regular meeting by a member of the public must be submitted in writing to the Mayor's Office seven (7) days prior to the meeting. In the event of urgency, a member of the public may bring the matter to the attention of the Mayor verbally. The Mayor shall have the sole discretion as to whether to place any such proposed item on a future agenda.
2. In accord with the provisions of Section 1-225(c) of the Connecticut General Statutes, any member of the Town Council may, at a regular meeting, bring to the floor for discussion, any matter, which he or she believes is appropriate for consideration by the Town Council. No such matter may be acted upon at the meeting at which it is presented unless two-thirds (2/3) of the members present vote to consider the matter.
3. The agenda for a regular meeting shall be prepared by the Mayor at least five (5) business days prior to said meeting it being the purpose hereof that the agenda and any and all enclosures and exhibits will be ready for pick-up by members of the Town Council no later than 4:00 PM the Wednesday before the meeting. The Director of Finance or his designee shall submit the financial information that is required by Section 1104 of the Charter in sufficient time so that the information will be included with said agenda. Copies of the agenda will be available to the public and the press in the Office of the Mayor. The Mayor may revise an agenda at any time prior to a Town Council meeting only as consistent with the Connecticut General Statutes.
4. Normally two regular meetings shall be scheduled for each month except in the months of July, August and December. In accord with the applicable provisions of the Freedom of Information Act (FOIA), the Mayor shall file with the Town Clerk by January 31 of each year the schedule of regular meetings for the calendar year. Regular meetings shall be held at 7:00 PM on the second and fourth Monday of each month, except that, should the meeting date be a legal holiday or if said Monday is the Eve of Christmas or New Year's, Rosh Hashanah, Yom Kippur or a Town Election, or the day of a Town Election, then the meeting shall be held on the next business day. Meetings shall be held in the E. Paul Martin Meeting Room of Town Hall or, in accordance with the requirements of the FOIA, at any other such place as may be designated by the Mayor or the Town Council.
5. A parliamentarian shall be appointed by the Mayor with the approval of the Town Council. Questions about parliamentary procedure shall be addressed to the

parliamentarian through the Presiding Officer. Robert's Rules of Order, Newly Revised, 11th Edition (Perseus Publishing, October 2011). It shall govern matters of parliamentary procedure at all meetings of the Town Council.

6. After a meeting is called to order, the first order of business shall be the Pledge of Allegiance followed by a moment of silence. Immediately thereafter, there shall be an opportunity for members of the public to address the Town Council. Speakers may speak for five (5) minutes about any topic and may speak again for another five (5) minutes after everyone else who wishes to speak has spoken. The Town Council may, by a majority vote, cancel or adjust these time limits. Personal attacks are not permitted.
7. The Presiding Officer shall adjourn the meeting no later than 10:30 PM unless the Town Council extends the time by majority vote. If a meeting is recessed prior to the conclusion of the business on the agenda, it shall be reconvened the next evening at 7:00 PM at the same location unless a majority of the Town Council votes otherwise. However, the Town Council should not recess until the members of the have fully exercised their right to address the Town Council and the minutes of any previous meetings have been approved. There shall be no public comment at reconvened meetings.
8. At any regular meeting, any member of the Town Council may propose for discussion only, an amendment or amendments to these Rules and Procedures Action on any such proposal will be deferred to the next regular meeting of the Town Council. If the amendment is passed by the affirmative vote of five (5) members at the next regular meeting it shall be effective immediately.
9. The Presiding Officer is responsible for the order of the meeting and shall have the right and authority to call a recess at any time he or she believes that it is in the best interest of the Town Council to do so.
10. The Town Council shall conduct executive sessions as provided in the applicable provisions the FOIA.
11. Upon three (3) days written notice to each member of the Town Council, the Mayor or his or her designee may schedule a special meeting of the Town Council as he or she deems necessary but only after the Mayor: (a) explains to each member of the Town Council the reason for such Special Meeting; and (b) confirms that five (5) members of the Town Council are available to meet on the proposed date.

The agenda for such special meeting, including enclosures and all other relevant information, shall be available for pick-up by the members of the Town Council at least three (3) days prior to such special meeting. The three (3) day notice requirement may be waived if the Mayor believes that a condition exists that is or may cause an immediate danger to the health, safety or welfare of the residents of the Town or to Town-owned property.

The Mayor shall be required to call a special meeting upon the written petition of five (5) members of the Town Council.

The days that are counted or excluded for Regular Meetings shall also apply to special meetings. Members of the public may address the Town Council at a special meeting but may only address matters that are on the agenda.

12. The Presiding Officer or any member of the Town Council may invite any person to participate in discussion for the purpose of providing testimony or answering questions.
13. In addition to meetings and public hearings that may be required by any applicable law, the Town Council, by the affirmative vote of five (5) members, may schedule a public hearing.
14. Any item on an agenda that has not been discussed must be placed on the agenda for the next meeting as old business and placed ahead of new business.
15. Attendance shall be allowed by electronic means including, but not limited to, telephone, mobile phone and skype on the conditions that: (a) such participation commences prior to the meeting being called to order; (b) the Town Council member who is participating by electronic means can be identified; (c) said Town Council member can clearly hear the proceedings; and (d) all persons at the meeting, including members of the public, can clearly hear said Council member.

Adopted: December 7, 1987

Amended: June 26, 1989, December 11, 1989, January 16, 1990, December 9, 1991, January 5, 1994, January 28, 1994, December 11, 1995, May 28, 1996, June 24, 1996, November 30, 1998, December 13, 1999, December 3, 2001, April 22, 2002, March 20, 2003, June 23, 2003, July 14, 2003, December 5, 2011, December 2, 2015, December 4, 2017

	A	B	C
1	PAGE FOUR		
2	TOTAL WEIGHT	NEW MILFORD PRICE	BROOKFIELD/SHERMAN PRICE
3			
4	1-25 LBS	\$2.00	\$2.50
5	26	\$4.00	\$4.50
6	27	\$4.00	\$4.50
7	28	\$4.00	\$4.50
8	29	\$4.00	\$4.50
9	30	\$4.00	\$4.50
10	31	\$4.00	\$4.50
11	32	\$4.00	\$4.50
12	33	\$4.00	\$4.50
13	34	\$4.00	\$4.50
14	35	\$4.00	\$4.50
15	36	\$4.00	\$4.50
16	37	\$4.00	\$4.50
17	38	\$4.00	\$4.50
18	39	\$4.00	\$4.50
19	40	\$4.00	\$4.50
20	41	\$6.00	\$6.50
21	42	\$6.00	\$6.50
22	43	\$6.00	\$6.50
23	44	\$6.00	\$6.50
24	45	\$6.00	\$6.50
25	46	\$6.00	\$6.50
26	47	\$6.00	\$6.50
27	48	\$6.00	\$6.50
28	49	\$6.00	\$6.50
29	50	\$6.00	\$6.50
30	51	\$6.00	\$6.50
31	52	\$6.00	\$6.50
32	53	\$6.00	\$6.50
33	54	\$6.00	\$6.50
34	55	\$6.00	\$6.50
35	56	\$6.00	\$6.50
36	57	\$6.00	\$6.50
37	58	\$6.00	\$6.50
38	59	\$6.00	\$6.50
39			
40			
41			
42			
43			
44			
45			
46			

	A	B	C
47			
48	PAGE FIVE		
49	TOTAL WEIGHT	NEW MILFORD PRICE	BROOKFIELD/SHERMAN PRICE
50			
51	60	\$8.00	\$8.50
52	61	\$8.00	\$8.50
53	62	\$8.00	\$8.50
54	63	\$8.00	\$8.50
55	64	\$8.00	\$8.50
56	65	\$8.00	\$8.50
57	66	\$8.00	\$8.50
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74	83	\$8.00	\$8.50
75	84	\$8.00	\$8.50
76	85	\$8.00	\$8.50
77	86	\$10.00	\$10.50
78	87	\$10.00	\$10.50
79	88	\$10.00	\$10.50
80	89	\$10.00	\$10.50
81	90	\$10.00	\$10.50
82	91	\$10.00	\$10.50
83	92	\$10.00	\$10.50
84	93	\$10.00	\$10.50
85	94	\$10.00	\$10.50
86	95	\$10.00	\$10.50
87	96	\$10.00	\$10.50
88	97	\$10.00	\$10.50
89	98	\$10.00	\$10.50
90	99	\$10.00	\$10.50
91	100	\$10.00	\$10.50



STILL RIVER WATERSHED

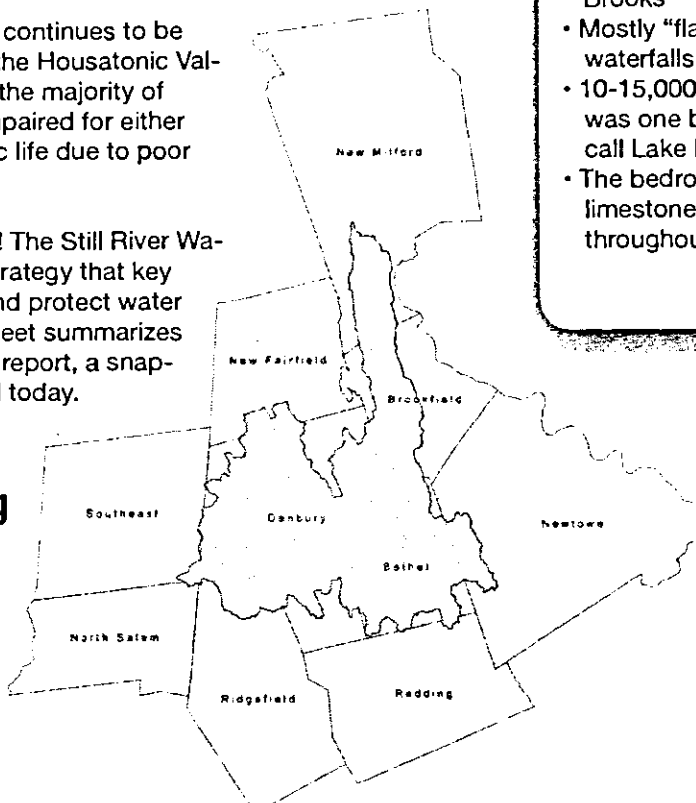
The story of the Still River is a story of comeback.

From a history of damming and industrialization, development and improper waste management, the Still has made a remarkable recovery since the advent of the Clean Water Act in 1972 and local regulations that have curbed direct dumping and impact on the Still and its tributaries.

Despite advances, the watershed continues to be one of the three most polluted in the Housatonic Valley. 36% of all streams, including the majority of the mainstem, are classified as impaired for either for recreational use and/or aquatic life due to poor water quality.

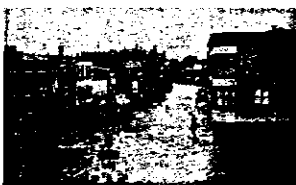
Together we can make this better! The Still River Watershed Plan is an agreed upon strategy that key stakeholders will use to restore and protect water quality in your region. This factsheet summarizes the Still River Existing Conditions report, a snapshot of the state of the watershed today.

For the full report visit stillriverwatershed.org and leave your comments and feedback!



Know Your Watershed!

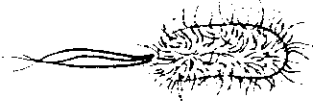
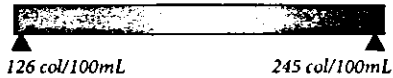
- 75.4 square miles crossing 10 towns
- 25.4 miles of "mainstem" river
- Major tributaries: East Swamp, Limekiln, Miry and Padanaram Brooks
- Mostly "flat" with two significant waterfalls
- 10-15,000 years ago, the watershed was one big glacial lake geologists call Lake Danbury.
- The bedrock beneath the river is limestone which leads to unique flora throughout the valley.



Pollutants and TMDLs

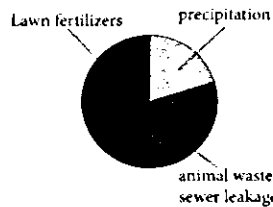
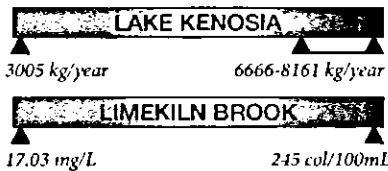
A **Total Maximum Daily Load (TMDL)** is a management tool used to restore waters by establishing a "pollution diet" - the maximum contamination a water body can receive without adverse impacts to fish, wildlife, recreation or other public uses. Some TMDLs, such as bacteria, are expressed as a percent reduction necessary to meet water quality standards

E. coli



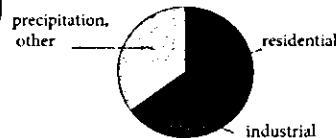
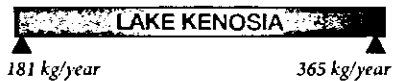
E. coli presence indicates that water has been contaminated with fecal bacteria. The Still River is managed by a TMDL for E. coli, and must reduce levels an average 70% in all streams.

Nitrogen



Too much nitrogen causes algae blooms, starving waters of oxygen and killing fish. Most nitrogen comes from properties that carry excess fertilizers, waste and debris. Cutting back on fertilizers, picking up pet waste and planting natural buffers will help.

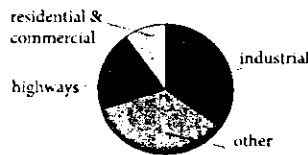
Phosphorus



Similar to nitrogen, phosphorous runoff originates with fertilizer overuse and results in excessive richness of nutrients in a body of water.

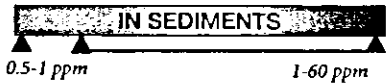
Metals

Silver, cadmium, chromium, copper, nickel, lead, and zinc



Metals found in the Still come from exposed pipes and material in the industrial areas, and from roadway runoff from the two major highways.

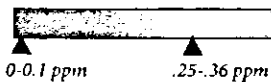
Mercury



- #1 Historical industry (hatting)
- #2 Atmospheric deposits
- #3 Other (ex. batteries, lightbulbs, etc.)

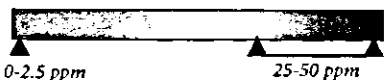
In the Still, Mercury remains as a legacy pollutant from the hatting industry with trace amounts from other industrial air pollution.

PCBs



PCBs are industrial chemicals that cause health problems, including cancer, in humans and wildlife. While a widespread problem in the Housatonic, the Still has a fairly low concentration.

Salts



De-icing salts have increased dramatically in recent years, resulting in better road safety but polluting waterways. Many towns and states are modifying salting practices to reduce use while still maintaining safety.



Drinking Water

Many of the pollutants listed above, when found in excess, make their way to our groundwater and into our wells and reservoirs. The Still River watershed consists of 179 drinking water sources that result in 128 public drinking water systems. Of these 39 systems are highly susceptible to potential contaminant sources, 36 are moderately susceptible, and 29 have low susceptibility.



Nonpoint Source Pollution – Stormwater Runoff

One of the most common problems in the Still River Watershed is nonpoint source pollution – any pollution that can't be traced back to a single source. The majority here is stormwater runoff that picks up oils, fertilizers, lawn clippings, salts, pesticides, metals and debris. Luckily this can be addressed with public support. Reducing the amount of chemicals used in landscaping, reducing debris dumped in the river, picking up litter, advocating for better salting practices, and planting buffers around streams and lakes are just a few of the ways you can help reduce non-point source pollution and contribute to healthy water.

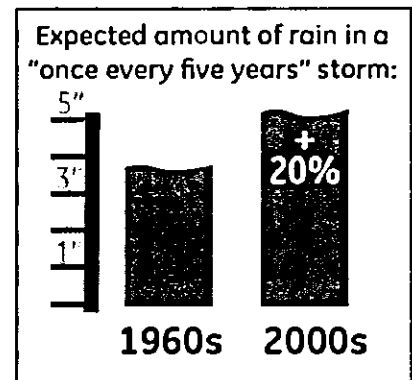
Impervious Cover

Impervious cover (IC) refers to any nonporous surface that doesn't allow water to pass through. More impervious cover means poorer water quality as pollution can often concentrate over these surfaces before depositing into water or ground. Noticeable water quality problems come when impervious cover exceeds 10%. With 35% of developed land and 14% impervious cover, the Still watershed is beyond that tipping point. Solutions to IC can involve green infrastructure projects such as bioswales, green roofs, permeable paving for driveways and parking lots, and rain gardens.



Flooding

In an undisturbed watershed, floodwaters rise into the floodplain and then recede naturally. Industrialization and development in the Still is concentrated around the river. Dams were built for waterpower (especially for fur-processing operations), streambeds were filled in, and the river re-channeled in places to provide land for building lots, some tributary streams were buried, and some buildings were even constructed directly over the River in the valuable real estate of central Danbury. These changes to the natural stream channels contributed to frequent flooding, especially as much of the development was concentrated in floodplains. The 1955 floods made the public aware for the first time of the connection between development of the floodplains above the city with the intensity of flooding downstream and flood control projects were installed to control future flood events. This included the concrete channel that transports the Still River mainstem through downtown Danbury. Despite these major flood control projects, flooding remains an issue in the watershed.



Climate Change

Climate change is affecting the Northeast U.S.: sea levels are rising, snowpack is decreasing, and water temperatures are increasing. The climate will get warmer and wetter, with more frequent extreme storms. Annual average temperature in the Northeast has increased by 1.43°F for the period 1986–2016 relative to 1901–1960 and in general winters are becoming warmer with less snow and spring is coming earlier. Additionally, our region is getting wetter. Seasonally, the fall exhibits the largest precipitation increase, exceeding 15% over much of the region. Much of the increase is seen in heavy precipitation events. Between 1958 and 2012, the Northeast saw more than a 70% increase in the amount of rainfall measured during heavy precipitation events. There are steps that can be taken to anticipate and plan for the potential changes in future climate. It is necessary to understand these changes and integrate climate change data into planning processes and decision-making now and in the future.

Invasives

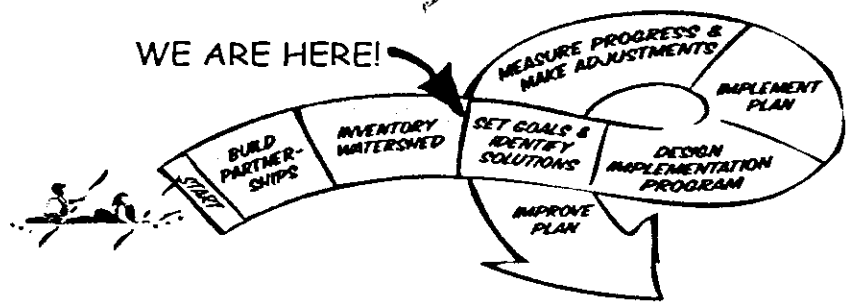
The Still River is unusual among river systems in Connecticut in that it flows through limestone (calcareous) bedrock for virtually its entire length, with a broad, low gradient floodplain. This calcareous creates notable biodiversity with endangered, threatened and special concern species and natural communities concentrated around the river. Invasive species such as knotweed, mugwort, and bittersweet threaten the natural biodiversity of the Still by outcompeting native plants and changing the ecosystem that has evolved over time.

Watershed Planning

A watershed plan is a guide for leading communities toward improved water quality and recreation goals. An EPA-approved watershed planning and implementation process involves six major steps (see graphic). In 2014 HVA along with other nonprofits, advocacy groups, and municipalities formed the Still River Partners group (Step 1). Since then this group has met quarterly to bring together information and resources that helped form the Existing Conditions Report (Step 2). After public comment this report will form the basis for the partners to develop vision and goals, leading to the design of an implementation plan. This plan will then

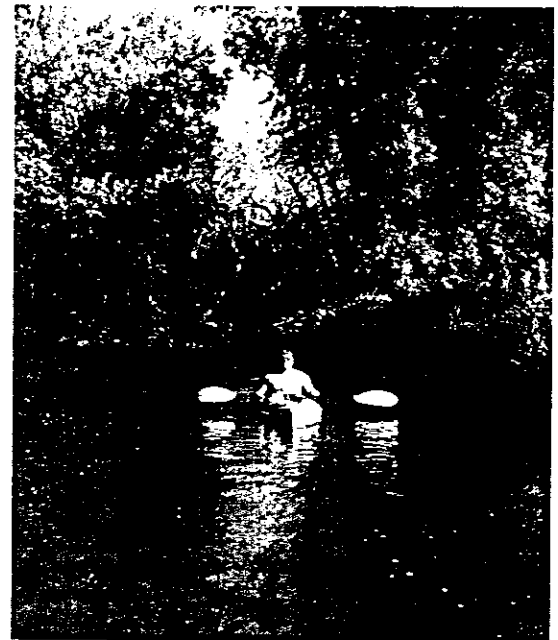
be set into motion, adjustments will be made based on measures of success to improve the process. Implementation has begun! Based on field work and partnerships HVA designed Still River Watershed Connections, a program that connects youth to restoration projects in the watershed.

You can help! Participate in the watershed planning process by learning more about the ECR and leaving your comments at stillriverwatershed.org. Know of any restoration projects? Let us know in the comments section on our website.



The Recreation Vision

The Still River has long been used for recreation by the people along its banks. But from the 1870's to the 1970's, industrial dumping and the use of the river as a sewer severely degraded water quality, while flood control projects completely cut off access to the river along some reaches. As the river makes a comeback, people have returned to hike, fish, and boat in public spaces such as Lake Kenosia, Harrybrooke Park, and Lover's Leap. Municipalities along the Still have prioritized developing open space and access to the river, particularly encouraging the construction of various sections of the Still River Greenway and Water Trails. The Greenway promises to be a 10 foot-wide, fully accessible trail that runs alongside the river from Danbury Commerce Park to Lover's Leap. So far, 3.2 miles of trail have been constructed (1.2 miles in Danbury and 2 miles in Brookfield). The planning process for the Greenway led to the inclusion of a water trail where the public can paddle the Still River from Danbury to the mouth at Lover's Leap. To date, two boat launches have been installed with another in the works to portage around the falls at Harrybrook Park. **Recreation and water quality are mutually reinforcing, as one increases so does the other. The Still River Watershed Plan aspires to support both goals simultaneously.**



Field Assessments

As part of the watershed characterization stage, HVA walked 30 stream miles in the watershed assessing stream corridors for impacts such as lack of vegetative buffers, severe erosion, channelization, trash buildup and more. With this information HVA will identify restoration projects for the implementation stage of the watershed plan, with the ultimate goal of improving water quality watershed wide.

**For the full report visit
stillriverwatershed.org
and leave your
comments and
feedback!**

Board of Selectmen Meeting
DRAFT MINUTES
7:30 PM Monday, October 01, 2018
Brookfield Town Hall - Room 133

1) Call to Order & Pledge of Allegiance

Present: Stephen C. Dunn, First Selectman; Sue Slater, Selectman; Harry Shaker, Selectman; Marsha Marien, Finance Director/Controller; Thomas Beecher, Town Attorney; members of the public; Virginia Giovannello, Recording Secretary.

As a Note: Attachments of items noted in the minutes can be located on the town website attached to the agenda in video on demand.

Monthly Agenda Items

a) Public Comment

2 minutes / 20 minutes (priority to agenda items). Sign-up sheet at meeting.

The following members of the public addressed the Selectmen:

1. Bill Leverence, 4 Secor Road

b) Announcements

Mr. Dunn noted the following:

1. **Town Center District/Streetscape Phase III** - the Board of Selectmen will schedule a special meeting on Thursday, October 11 at 7:00 p.m. in Meeting Room 209. The town is applying for a LoTCIP Grant to extend the Streetscape design from Phase II down Old Route 7 to Laurel Hill Road. This phase will include another crosswalk, providing safer access to the Still River Greenway Trail and other amenities to be followed by a brief presentation of Phase III by Greg Dembowski. Mr. Shaker requested an update on all of the affordable housing in Brookfield.
2. **Brookfield Public Schools - Proposed School Project** - the proposed school project will be presented to the Boards of Selectmen and Finance. The project's benefits, scope and costs will be addressed. The public will have the opportunity to provide input and ask questions following the presentation, which will be held at the High School Auditorium on Tuesday, October 16, at 7:00 p.m.

c) Correspondence addressed to BOS

Mr. Dunn noted the following:

1. Letter dated 9-10-18 from Ryan Murphy, President of Brookfield Volunteer Fire Dept, Candlewood Company, Inc. Mr. Dunn stated that he understands Mr. Murphy's concerns, and that the BOS and BOF will sit down with both fire companies to have a discussion on their needs and capital projects. He doesn't want to leave any department out when it comes to capital financing while the capital plan is being updated.

d) Monthly Financial Results

Marcia Marien, CPA, Finance Director/Controller, handed out a General Fund Expenditures Report (Budget vs Actual Report) as of September 30, and gave an update of the town's finances.

e) Presentation of Still River Watershed Plan [attachment]

Courteny Morehouse, Conservation Projects Manager at the Housatonic Valley Association (HVA), has collaborated with area towns including Brookfield on a EPA approved watershed plan for the Still River. As

part of this process, a draft existing conditions report on the health of the watershed was prepared and was presented along with their progress in the watershed plan. Mr. Morehouse discussed the clean water act, non-point sources of pollution, and noted that they have recently connected and extended both ADA Trails, installing boat launches in Danbury up to New Milford at the Lovers Leap location. Another boat launch is planned in New Milford and further fundraising will provide a boat launch at the falls location at the Brookfield Craft Center. The next steps are the visions and goals with the implementation plan. Residents may view the specific section of the river that runs through Brookfield and also review the full report at stillriverwatershed.org.

f) RGS Energy [attachments]

Henry Pietras, Energy Ad-Hoc Committee Member, updated the Selectmen on the committee's recent Solarize Brookfield Campaign and the steps they took to choose RGS Energy as the town's supplier/installer, interviewing six vendors that were all competitively priced. Mr. Dunn noted that regarding the RGS proposals to install solar units on town buildings, the town cannot hire one company without going out to bid on any proposed project, and he will ask the town's Purchasing Agent to assist with this process. Tom Champlin from RGS Energy presented information regarding solar units for various town buildings that included the Police Station, Senior Center and Brookfield Town Offices and the base line costs to install the units, along with expected payback time frames on the power purchase agreement (PPS). There was a brief discussion of a solar unit on the High School roof. Mr. Dunn stated the town will go through this process looking at a couple of other providers and review net presented value of future flow of funds. Mr. Pietras noted the potential for a Level 2 EV charging station and a solar parking carport in addition to the solar projects.

g) Sale of Town Property at 18 Junction Road

Item 3A) Updates - ***Steve Dunn made motion to move Item 3A to this point in the meeting, seconded by Harry Shaker. Motion carried unanimously.*** Connie Strait, Realtor from William Raveis, updated the Selectmen on the proposed sale of the property and noted that the inspection process has started by the potential buyer. In January 2018, the Conservation Commission requested the sale of town property and one bedroom single family home built in 1962 situated on 2.32 acres at 18 Junction Road. The Commission noted they would use the proceeds towards other conservation projects particularly the Gurski Homestead property to restore the barn and front farmhouse. The Planning Commission approved a CGS 8-24 Referral request on the sale on 1/18/18, and the BOS held a Public Hearing on 2/5/18. At conclusion of discussion, ***Steve Dunn made motion that the Selectmen approve the sale of town property and single family home located at 18 Junction Road for the sale price of \$220,000. Motion seconded by Harry Shaker, and carried unanimously.***

2) New Items

[no item]

a) 2019 RWJF Culture of Health Prize Application

Steve Dunn noted that the newly formed Still River Greenway Ad-Hoc Committee has learned of an application to apply for the Culture of Health Prize in the amount of \$25,000. Though this is not a traditional grant, this prize would possibly benefit the town due to the community impact brought by the Greenway. The application deadline is 11/1/18. At conclusion of discussion, ***Steve Dunn made motion that the Selectmen approve the town submitting an application for the 2019 RWJF Culture of Health Prize funded by the Robert Wood Johnson Foundation. Motion seconded by Sue Slater, and carried unanimously.***

b) Northwest Regional Workforce Investment Board [attachment]

Steve Dunn noted that the Northwest Regional Workforce Investment Board, a consortium of municipalities and Chief Elected Officials, has revised their Intergovernmental Agreement and have provided a brief description of the changes made to the original document. He noted that this board brings people who need jobs into the workforce. The Town Attorney has reviewed the document. At conclusion of discussion, ***Steve Dunn made motion that the Selectmen approve the Intergovernmental Agreement Between the Municipalities listed on the Agreement. Motion seconded by Harry Shaker, and carried unanimously.***

3) Updates

a) Senior Tax Abatement Ad-Hoc Committee [attachment]

The Selectmen discussed the Final Report presented on 8/6/18 and considered two possible enhancements in the Committee's report: 1) One time partial abatement for those earning 3% over current income limits; and 2) Cap abated taxes at age 75. Mr. Dunn stated that at this point in time, he doesn't believe the town needs to change the existing ordinance at this time. Ms. Slater stated she would vote for the cap abated taxes at age 75. She doesn't want seniors to believe they are being penalized because the town is looking at capital projects for schools and police department. Mr. Dunn agreed and recognized that seniors have limited resources, but noted the town's current senior tax abatement program is the most generous compared to surrounding towns. Mr. Shaker stated he would leave the program as is at this time, and suggested to possibly review the options in the future. The Selectmen commended the committee on the thorough review of the town's current program and area town programs. At conclusion of discussion, **Steve Dunn made motion to make no changes to the existing Tax Abatement Program, seconded by Harry Shaker. Sue Slater opposed, and motion passed by majority.**

b) FEMA [attachment]

The Selectmen discussed the FEMA Declaration and next steps. Mr. Dunn stated that the town is in the process of filing all of the insurance claims for town properties. Though the town is eligible to receive funds after the President's Declaration, until there is written guarantee of the amount of funds the town would receive, a town-wide cleanup will not be scheduled, though there is a high confidence level that the town's claims will be validated by FEMA. In the meantime, Ms. Slater asked if the town's Brush Yard could be opened an additional day, possibly Sundays, to assist residents who are still cleaning up their property.

c) Request for Business Link on Town Website [attachment]

The Selectmen discussed a request from the 9/4/18 BOS Meeting by Town residents Monica Pondiccio and Tara Reilly, to link their business directory "Town Appeal Business Directory and town-wide Calendar of Events" on the town website. At conclusion of discussion, the Selectmen agreed, and at the advise of the Town Attorney, that the town cannot honor any businesses requests to provide a link on the town's website.

4) Consent Agenda

Harry Shake made motion to add a bond release to the Consent Agenda for the Zoning Commission. Motion seconded by Sue Slater, and carried unanimously. At conclusion of review and discussion of the Consent Agenda, **Sue Slater made motion to approve all items on the Consent Agenda, including the addition of a bond release noted below. Motion seconded by Harry Shaker, and carried unanimously.**

a) Employee Changes - None at this time
[no item]

b) Excavaton Bonds [attachment]

1. 20 North Mountain Road posted by O&G Industries, Bond Release #08-15-16 in the amount of \$2,500.

c) Zoning Bond Releases [attachments]

1. 11 Conrad Road, #B-16-267, Final Bond Release in the amount of \$1,249.88.
2. 540 Federal Road, #201600108, Final Bond Release in the amount of \$4,083.75.

d) Board of Selectmen Meeting Minutes [attachment]

- September 4, 2018 BOS Meeting Minutes

5) Additional Monthly Agenda Items

[no item]

a) Appointments

Zoning Board of Appeals

Steve Dunn made motion to appoint George Meyerle (R) as alternate member on the Zoning Board of Appeals. Motion seconded by Harry Shaker, and carried unanimously.

Ad-Hoc Committee for Brookfield Craft Center Historic Designation

Mr. Dunn noted that the establishment of an Ad-Hoc Committee for the Historic Designation for Brookfield Craft Center is presently tabled until another member representative can be recommended. Residents who are interested in serving are Jon Van Hise to represent the Planning Commission, Bob Brown to represent the Historic District Commission and Jacqueline Salame to represent the Craft Center. There is currently no representative from the Zoning Commission to appoint and a citizen at large.

Youth Commission

Mr. Dunn noted that the re-establishment of the Youth Commission is presently tabled until five (5) electors (voting members) are recommended. Currently four (4) Voting Members have submitted bio-briefs; and four (4) non-voting youth members have submitted bio-briefs. Ms. Slater stated she still had some concerns about the direction the Youth Commission plans to lead once re-established. Mr. Dunn noted that the Selectmen will have the chance to meet with the commission members when fully formed in order to review what they are anticipating as their duties, as youth issues are currently being handled by the schools and Brookfield Cares, and this would not be the purview of the town's Youth Commission. Mr. Beecher reminded the Selectmen of the term limits once the Youth Commission is appointed.

6) Public Comment

There was no public comment.

7) Adjourn

Sue Slater made motion to adjourn at 8:39 p.m., seconded by Harry Shaker. Motion carried unanimously.

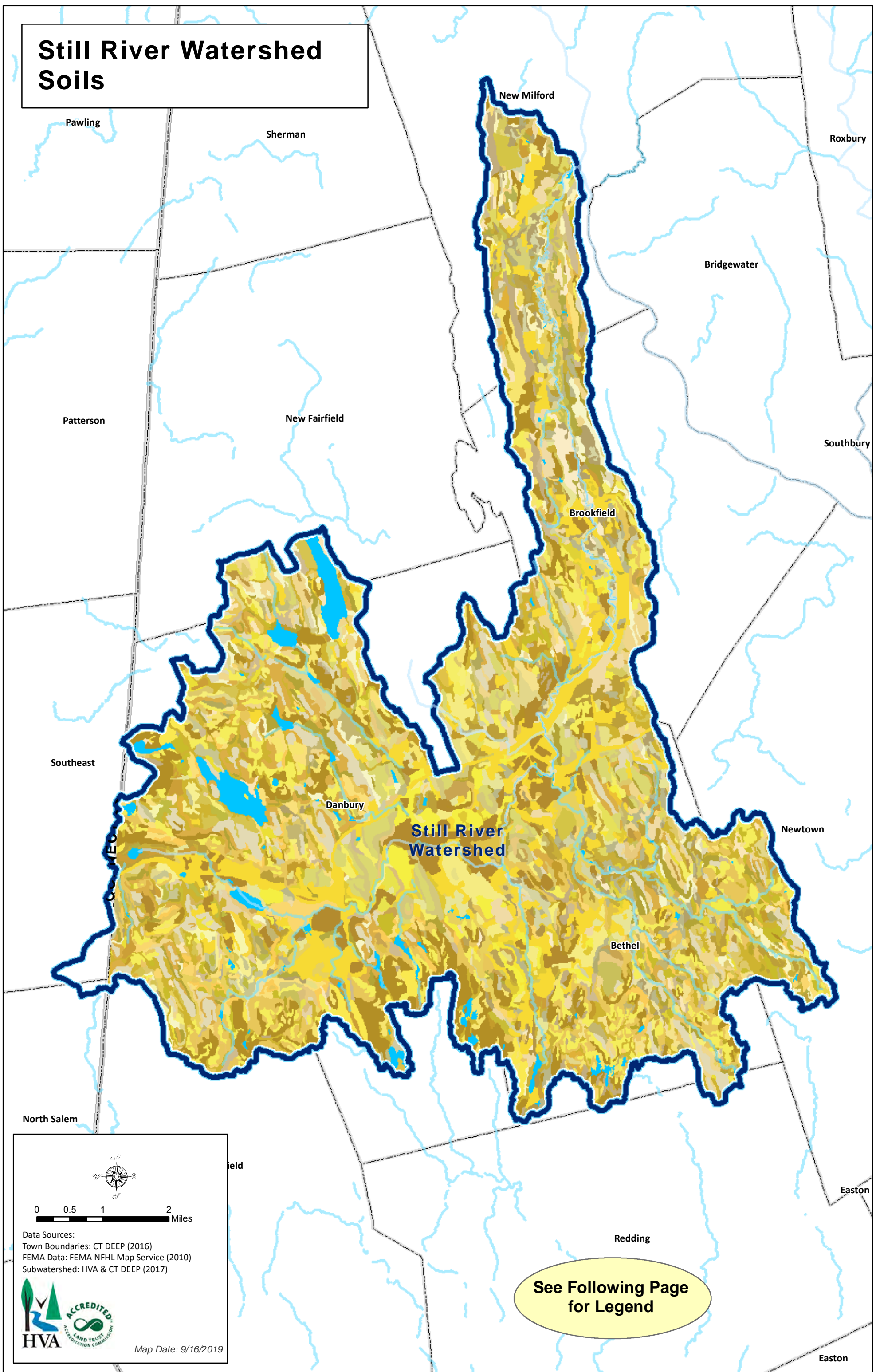
Still River Watershed Action Plan

Appendix C

Still River Watershed Background Maps



Still River Watershed Soils



See Following Page
for Legend





































































































0 0.5 1 2 Miles

Data Sources:
Town Boundaries: CT DEEP (2016)
FEMA Data: FEMA NFHL Map Service (2010)
Subwatershed: HVA & CT DEEP (2017)

HVA ACCREDITED LAND TRUST

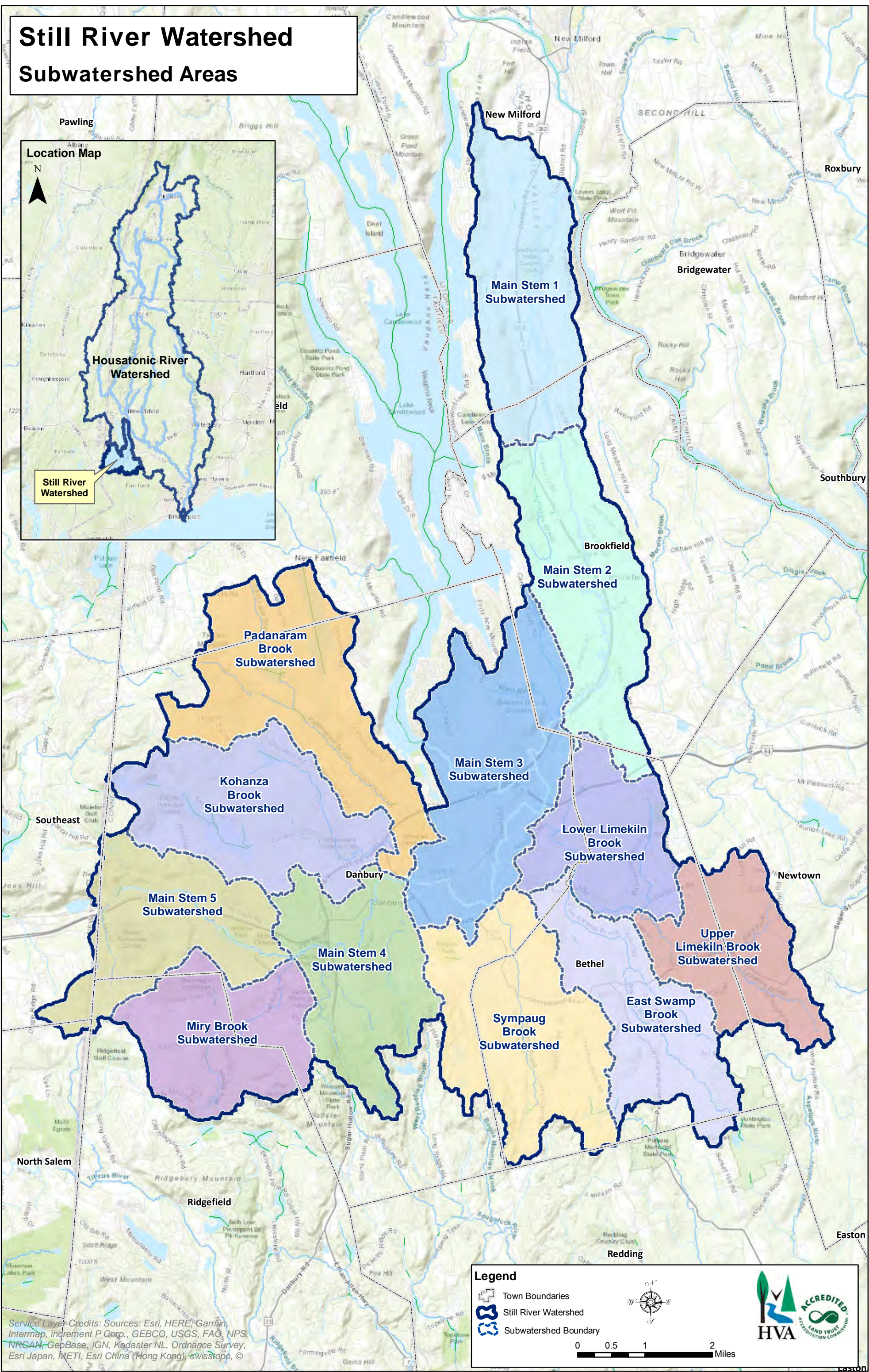
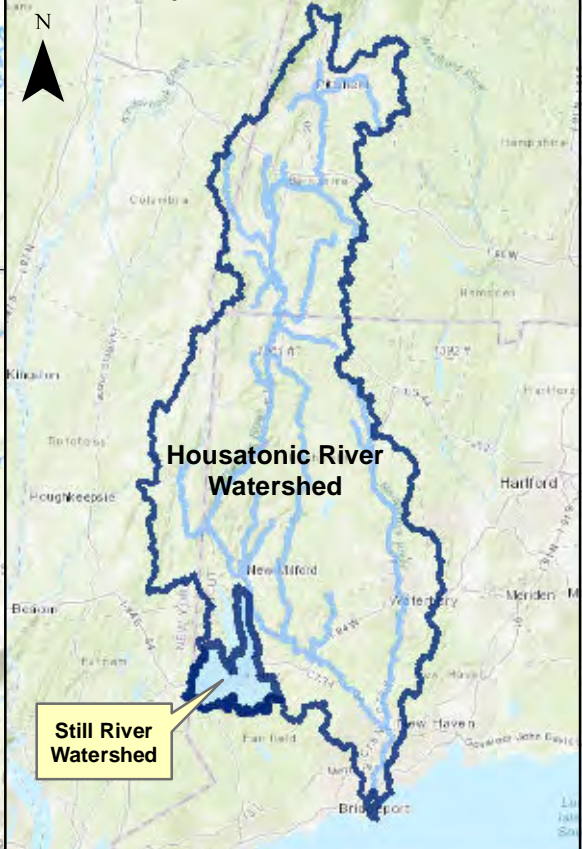
Map Date: 9/16/2019

Still River Watershed Soils Legend




-  100-Suncook loamy fine sand
-  102-Pootatuck fine sandy loam
-  103-Rippowam fine sandy loam
-  105-Hadley silt loam
-  106-Winooski silt loam
-  107-Limerick and Lim soils
-  108-Saco silt loam
-  109-Fluvaquents-Udifluvents complex, frequently flooded
-  12-Raypol silt loam
-  13-Walpole sandy loam
-  14-Fredon silt loam
-  15-Scarboro muck
-  17-Timakwa and Natchaug soils
-  18-Catden and Freetown soils
-  2-Ridgebury fine sandy loam
-  21A-Ninigret and Tisbury soils, 0 to 5 percent slopes
-  221A-Ninigret-Urban land complex, 0 to 5 percent slopes
-  229B-Agawam-Urban land complex, 0 to 8 percent slopes
-  229C-Agawam-Urban land complex, 8 to 15 percent slopes
-  22A-Hero gravelly loam, 0 to 3 percent slopes
-  232B-Haven-Urban land complex, 0 to 8 percent slopes
-  234B-Merrimac-Urban land complex, 0 to 8 percent slopes
-  238C-Hinckley-Urban land complex, 3 to 15 percent slopes
-  245B-Woodbridge-Urban land complex, 0 to 8 percent slopes
-  245C-Woodbridge-Urban land complex, 8 to 15 percent slopes
-  250B-Sutton-Urban land complex, 0 to 8 percent slopes
-  260B-Charlton-Urban land complex, 3 to 8 percent slopes
-  260C-Charlton-Urban land complex, 8 to 15 percent slopes
-  260D-Charlton-Urban land complex, 15 to 25 percent slopes
-  273C-Urban land-Charlton-Chatfield complex, rocky, 3 to 15 percent slopes
-  273E-Urban land-Charlton-Chatfield complex, rocky, 15 to 45 percent slopes
-  275C-Urban land-Chatfield complex, rocky, 3 to 15 percent slopes
-  275E-Urban land-Chatfield-Rock outcrop complex, 15 to 45 percent slopes
-  284B-Paxton-Urban land complex, 3 to 8 percent slopes
-  284C-Paxton-Urban land complex, 8 to 15 percent slopes
-  284D-Paxton-Urban land complex, 15 to 25 percent slopes
-  290B-Stockbridge-Urban land complex, 3 to 8 percent slopes
-  290C-Stockbridge-Urban land complex, 8 to 15 percent slopes
-  29A-Agawam fine sandy loam, 0 to 3 percent slopes
-  29B-Agawam fine sandy loam, 3 to 8 percent slopes
-  29C-Agawam fine sandy loam, 8 to 15 percent slopes
-  3-Ridgebury, Leicester, and Whitman soils, extremely stony
-  302-Dumps
-  303-Pits, quarries
-  305-Udortheents-Pits complex, gravelly
-  306-Udortheents-Urban land complex
-  307-Urban land
-  308-Udortheents, smoothed
-  31A-Copake fine sandy loam, 0 to 3 percent slopes
-  31B-Copake fine sandy loam, 3 to 8 percent slopes
-  31C-Copake gravelly loam, 8 to 15 percent slopes
-  32A-Haven and Enfield soils, 0 to 3 percent slopes
-  32B-Haven and Enfield soils, 3 to 8 percent slopes
-  32C-Haven and Enfield soils, 8 to 15 percent slopes
-  34A-Merrimac sandy loam, 0 to 3 percent slopes
-  34B-Merrimac sandy loam, 3 to 8 percent slopes
-  34C-Merrimac sandy loam, 8 to 15 percent slopes
-  36A-Windsor loamy sand, 0 to 3 percent slopes
-  36B-Windsor loamy sand, 3 to 8 percent slopes
-  38A-Hinckley gravelly sandy loam, 0 to 3 percent slopes
-  38C-Hinckley gravelly sandy loam, 3 to 15 percent slopes
-  38E-Hinckley gravelly sandy loam, 15 to 45 percent slopes
-  39C-Groton gravelly sandy loam, 3 to 15 percent slopes
-  39E-Groton gravelly sandy loam, 15 to 45 percent slopes
-  4-Leicester fine sandy loam
-  45A-Woodbridge fine sandy loam, 0 to 3 percent slopes
-  45B-Woodbridge fine sandy loam, 3 to 8 percent slopes
-  45C-Woodbridge fine sandy loam, 8 to 15 percent slopes
-  46B-Woodbridge fine sandy loam, 2 to 8 percent slopes, very stony
-  46C-Woodbridge fine sandy loam, 8 to 15 percent slopes, very stony
-  47C-Woodbridge fine sandy loam, 2 to 15 percent slopes, extremely stony
-  48B-Georgia and Amenia silt loams, 2 to 8 percent slopes
-  48C-Georgia and Amenia silt loams, 8 to 15 percent slopes
-  49B-Georgia and Amenia silt loams, 3 to 8 percent slopes, very stony
-  49C-Georgia and Amenia silt loams, 8 to 15 percent slopes, very stony
-  50B-Sutton fine sandy loam, 3 to 8 percent slopes
-  51B-Sutton fine sandy loam, 2 to 8 percent slopes, very stony
-  52C-Sutton fine sandy loam, 2 to 15 percent slopes, extremely stony
-  58C-Gloucester gravelly sandy loam, 8 to 15 percent slopes, very stony
-  60B-Canton and Charlton soils, 3 to 8 percent slopes
-  60C-Canton and Charlton soils, 8 to 15 percent slopes
-  60D-Canton and Charlton soils, 15 to 25 percent slopes
-  61B-Canton and Charlton soils, 3 to 8 percent slopes, very stony
-  61C-Canton and Charlton soils, 8 to 15 percent slopes, very stony
-  62C-Canton and Charlton soils, 3 to 15 percent slopes, extremely stony
-  62D-Canton and Charlton soils, 15 to 35 percent slopes, extremely stony
-  64C-Cheshire fine sandy loam, 8 to 15 percent slopes, very stony
-  73C-Charlton-Chatfield complex, 3 to 15 percent slopes, very rocky
-  73E-Charlton-Chatfield complex, 15 to 45 percent slopes, very rocky
-  75C-Hollis-Chatfield-Rock outcrop complex, 3 to 15 percent slopes
-  75E-Hollis-Chatfield-Rock outcrop complex, 15 to 45 percent slopes
-  76E-Rock outcrop-Hollis complex, 3 to 45 percent slopes
-  76F-Rock outcrop-Hollis complex, 45 to 60 percent slopes
-  80C-Bernardston silt loam, 8 to 15 percent slopes
-  84B-Paxton and Montauk fine sandy loams, 3 to 8 percent slopes
-  84C-Paxton and Montauk fine sandy loams, 8 to 15 percent slopes
-  84D-Paxton and Montauk fine sandy loams, 15 to 25 percent slopes
-  85B-Paxton and Montauk fine sandy loams, 3 to 8 percent slopes, very stony
-  85C-Paxton and Montauk fine sandy loams, 8 to 15 percent slopes, very stony
-  86C-Paxton and Montauk fine sandy loams, 3 to 15 percent slopes, extremely stony
-  86D-Paxton and Montauk fine sandy loams, 15 to 35 percent slopes, extremely stony
-  90B-Stockbridge loam, 3 to 8 percent slopes
-  90C-Stockbridge loam, 8 to 15 percent slopes
-  90D-Stockbridge loam, 15 to 25 percent slopes
-  91C-Stockbridge loam, 8 to 15 percent slopes, very stony
-  91D-Stockbridge loam, 15 to 35 percent slopes, very stony
-  92B-Nellis fine sandy loam, 3 to 8 percent slopes
-  92C-Nellis fine sandy loam, 8 to 15 percent slopes
-  94C-Farmington-Nellis complex, 3 to 15 percent slopes, very rocky
-  94E-Farmington-Nellis complex, 15 to 35 percent slopes, very rocky
-  95C-Farmington-Rock outcrop complex, 3 to 15 percent slopes
-  95E-Farmington-Rock outcrop complex, 15 to 45 percent slopes
-  W-Water

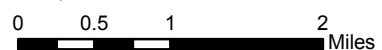
Still River Watershed Subwatershed Areas

Location Map



Legend

-  Town Boundaries
-  Still River Watershed
-  Subwatershed Boundary



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Surficial Aquifer Potential Map of Connecticut

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- Stone, Janet Radway, Schafer, John P., London, Elizabeth Haley, and Thompson, Woodrow B., 1992, Surficial Materials Map of Connecticut, U.S. Geological Survey, 1:125,000 scale, 2 sheets.
- Stone, Janet Radway, Schafer, John P., London, Elizabeth Haley, D'Giacomo - Cohen, Mary L., Lewis, Ralph S., and Thompson, Woodrow B., 1995, Quaternary Geologic Map of Connecticut and Long Island Sound Basin, U.S. Geological Survey Open File Report 98-371, map with 77 p. text.
- Water Resources Inventories of Connecticut, 1968-1975, Parts 1-10, U.S. Geological Survey in cooperation with The Connecticut Water Resources Commission, CT Water Resources Bulletin No. 11, 15, 17, 19, 21, 24, 26, 27, 31, various authors, Randall, A. D., Thomas, M. P., Thomas, C. E., and Baker, J. A., Bedner, G. A., Wilson, W. E., Cervione, M. A. J., Grossman, J. G., Rydz, R. B., Burke, E. L., Mazzafiero, D. L., Melvin, R. L., Weiss, L. A., Handman, E. H., Hiett, Peter F., Bingham, J., text & map plates A-D.
- Wentworth, C.K., 1922, A Scale of Grade and Class Terms for Clastic Sediments: *Journal of Geology*, v. 30, p. 377-392.

DATA SOURCES

- Surficial Materials** from 1:24,000 scale digital data published by the U.S. Geological Survey and the Connecticut Geological and Natural History Survey, State of Connecticut, Department of Environmental Protection (Stone et al 1992). Compiled by the Connecticut Geological and Natural History Survey, Department of Environmental Protection, 1995.
- Glacial deposit Thickness** from 1:125,000 scale digital data published by the U.S. Geological Survey and the Connecticut Geological and Natural History Survey, State of Connecticut, Department of Environmental Protection (Stone et al 1998). Compiled by the Connecticut Geological and Natural History Survey, State of Connecticut, Department of Environmental Protection in cooperation with the U.S. Geological Survey, 2000.
- Surface Elevations** from 1:100,000 scale digital data published by the Long Island Sound Resource Center, a partnership between the State of Connecticut, Department of Environmental Protection and the University of Connecticut. Compiled by the U.S. Geological Survey, National Mapping Program, 2004.
- Roads** from 1:100,000 scale digital data published by the State of Connecticut Department of Environmental Protection and the University of Connecticut Center for Geographic Information and Analysis. Compiled by the U.S. Department of Commerce, U.S. Census Bureau, Geography Division, 2003.
- CT Political Boundary** from 1:24,000 scale digital data edited and published by the State of Connecticut, Department of Environmental Protection. Compiled by the U.S. Geological Survey, National Mapping Program, 1994.
- Towns** from 1:125,000 scale digital data edited and published by the State of Connecticut, Department of Environmental Protection. Compiled by the U.S. Geological Survey, National Mapping Program, 1986.
- Regional Drainage Basins** from 1:24,000 scale digital data compiled and edited by the State of Connecticut, Department of Environmental Protection and the U.S. Geological Survey, Connecticut Office, 1976-1988. Published by the Connecticut Department of Environmental Protection 1988.
- Water** from 1:24,000 scale digital data edited and published by the State of Connecticut, Department of Environmental Protection. Compiled by the U.S. Geological Survey, National Mapping Program, 1999.

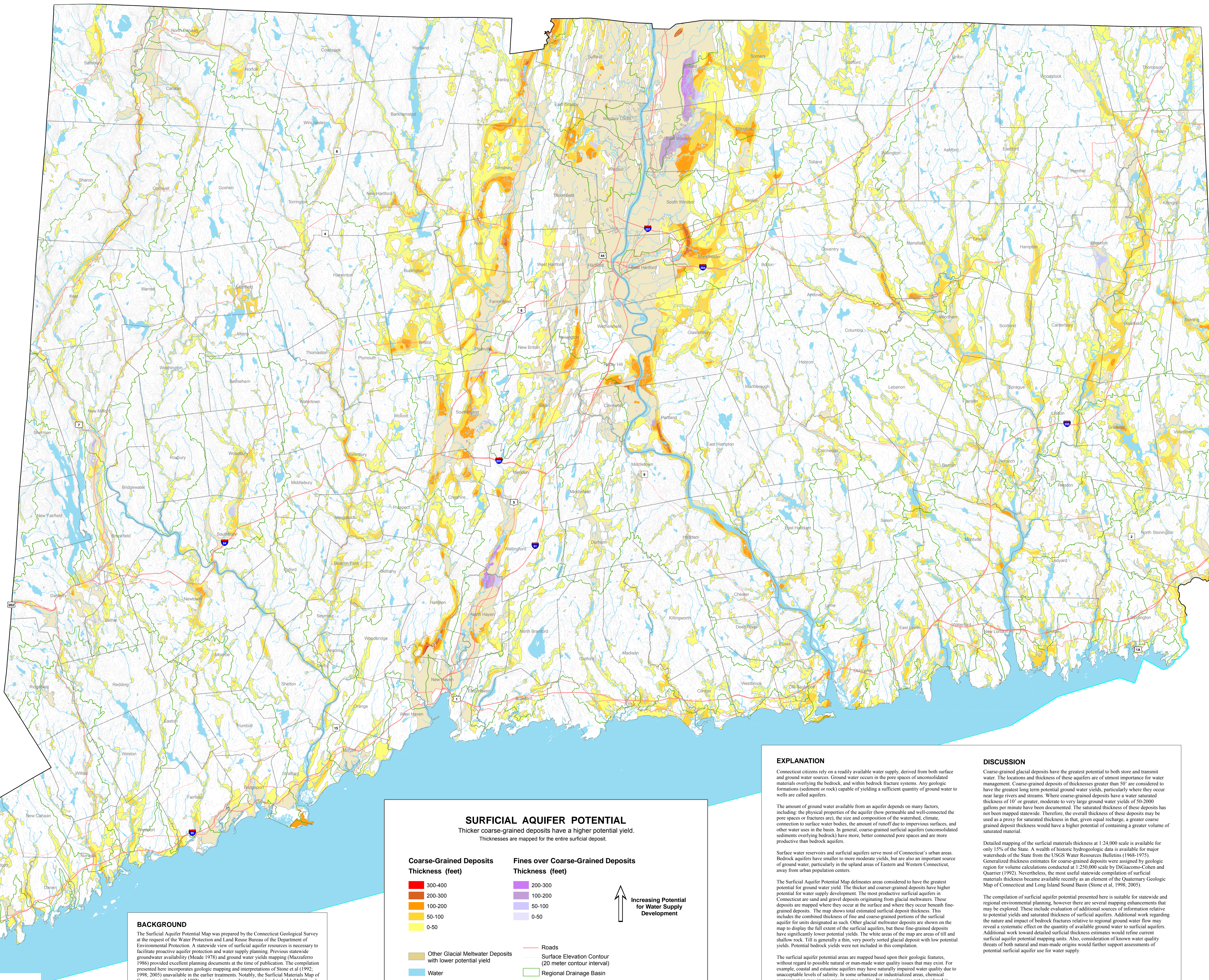
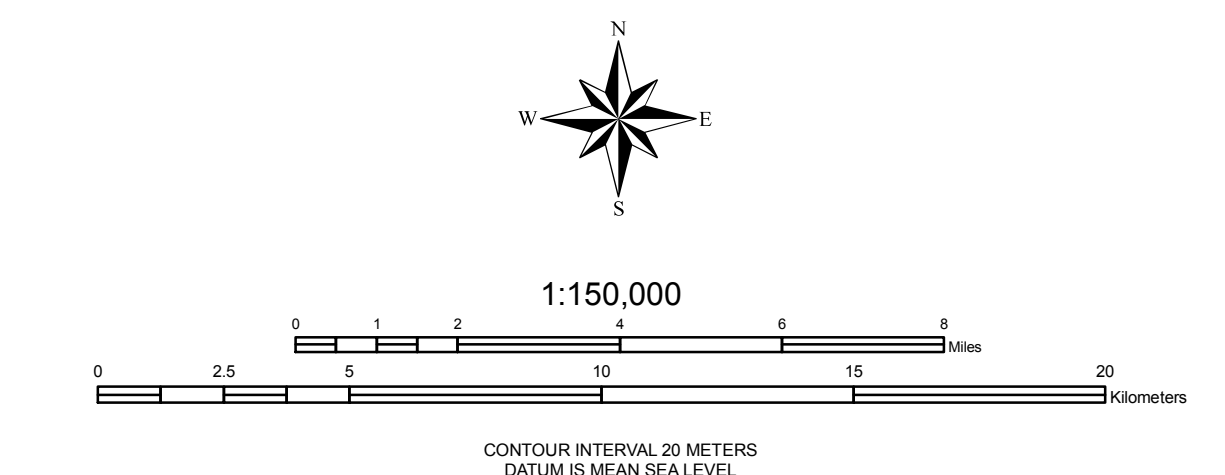
All information compiled for this map is available as digital data from the Connecticut Department of Environmental Protection. <http://ct.gov/dep>

Aquifer Textures from Surficial Materials

Surficial materials textures (Stone et al 1992) used to compile map units of the Surficial Aquifer Potential Map

Coarse-Grained Deposits		Fine-Grained Deposits overlying Coarse-Grained Deposits	
gravel overlying sand	finer overlying gravel	finer overlying gravel	finer overlying gravel
gravel overlying sand & gravel	finer overlying sand & gravel	finer overlying sand & gravel	finer overlying sand & gravel
gravel overlying sand & gravel overlying sand	finer overlying sand & gravel overlying sand	finer overlying sand & gravel overlying sand	finer overlying sand & gravel overlying sand
sand overlying gravel	sand & gravel overlying fines overlying sand & gravel	sand & gravel overlying fines overlying sand & gravel	sand & gravel overlying fines overlying sand & gravel
sand overlying sand & gravel	swamp overlying fines overlying sand	swamp overlying fines overlying sand	swamp overlying fines overlying sand
sand & gravel	alluvium overlying fines overlying gravel	alluvium overlying fines overlying gravel	alluvium overlying fines overlying gravel
sand & gravel overlying sand	alluvium overlying fines overlying sand	alluvium overlying fines overlying sand	alluvium overlying fines overlying sand
sand & gravel overlying sand overlying sand & gravel	alluvium overlying sand & gravel overlying sand	alluvium overlying sand & gravel overlying sand	alluvium overlying sand & gravel overlying sand
alluvium overlying sand	swamp overlying sand overlying sand & gravel	swamp overlying sand overlying sand & gravel	swamp overlying sand overlying sand & gravel
alluvium overlying sand overlying sand & gravel	swamp overlying sand & gravel	swamp overlying sand & gravel	swamp overlying sand & gravel
alluvium overlying sand & gravel overlying sand			
swamp overlying sand			
swamp overlying sand overlying sand & gravel			
swamp overlying sand & gravel			

SURFICIAL AQUIFER POTENTIAL MAP PARTICLE SIZE DIAMETER DEFINITIONS									
(Stone et al 1992, modified from Wentworth, 1922)									
	10	2.5	16	04	02	01	005	0025	00015
	mm	mm	mm	mm	mm	mm	mm	mm	mm
Boulders									
Cobbles									
Pebbles									
Granules									
Very Coarse Sand									
Coarse Sand									
Medium Sand									
Fine Sand									
Very Fine Sand									
Silt									
Clay									
Gravel Particles	Sand Particles				Fine Particles				
COARSE				FINE					

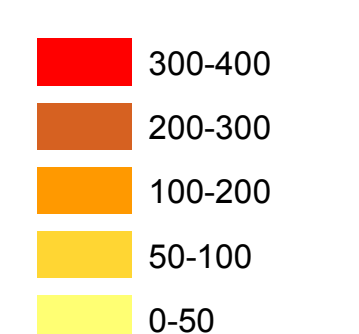


SURFICIAL AQUIFER POTENTIAL

Thicker coarse-grained deposits have a higher potential yield. Thicknesses are mapped for the entire surficial deposit.

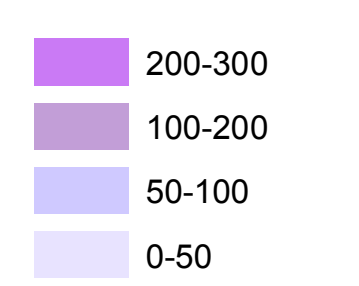
Coarse-Grained Deposits

Thickness (feet)



Fines over Coarse-Grained Deposits

Thickness (feet)



↑ Increasing Potential for Water Supply Development

- Other Glacial Meltwater Deposits with lower potential yield
- Roads
- Surface Elevation Contour (20 meter contour interval)
- Water
- Regional Drainage Basin
- Swamp or Salt Marsh
- Towns

BACKGROUND

The Surficial Aquifer Potential Map was prepared by the Connecticut Geological Survey at the request of the Water Protection and Land Reuse Bureau of the Department of Environmental Protection. A statewide view of surficial aquifer resources is necessary to facilitate proactive aquifer protection and water supply planning. Previous statewide groundwater availability (Moad 1978) and ground water yields mapping (Mazzafiero 1986) provided excellent planning documents at the time of publication. The compilation presented here incorporates geologic mapping and interpretations of Stone et al (1992, 1995, 2005) unavailable in the earlier treatments. Notably, the Surficial Materials Map of Connecticut (Stone et al 1992), used in this compilation, provides detailed 1:24,000 scale mapping which delineates larger and more numerous areas of coarse-grained deposits than previously known.

EXPLANATION

Connecticut citizens rely on a readily available water supply, derived from both surface and ground water sources. Ground water occurs in the pore spaces of unconsolidated materials overlying the bedrock, and within bedrock fracture systems. Any geologic formations (sediment or rock) capable of yielding a sufficient quantity of ground water to wells are called aquifers.

The amount of ground water available from an aquifer depends on many factors, including: the physical properties of the aquifer (how permeable and well-connected the pore spaces or fractures are), the size and composition of the watershed, climate, connection to surface water bodies, the amount of runoff due to impervious surfaces, and other water uses in the basin. In general, coarse-grained surficial aquifers (unconsolidated sediments overlying bedrock) have more, better connected pore spaces and are more productive than bedrock aquifers.

Surface water reservoirs and surficial aquifers serve most of Connecticut's urban areas. Bedrock aquifers have smaller to more moderate yields, but are also an important source of ground water, particularly in the upland areas of Eastern and Western Connecticut, away from urban population centers.

The Surficial Aquifer Potential Map delineates areas considered to have the greatest potential for ground water yield. The thicker and coarse-grained deposits have higher potential for water supply development. The most productive surficial aquifers in Connecticut are sand and gravel deposits originating from glacial meltwaters. These deposits are mapped where they occur at the surface and where they occur beneath fine-grained deposits. The map shows total estimated surficial deposit thickness. This includes the combined thickness of fine and coarse-grained portions of the surficial aquifer for units designated as such. Other glacial meltwater deposits are shown on the map to display the full extent of the surficial aquifers, but these fine-grained deposits have significantly lower potential yields. The white areas of the map are areas of fill and shallow rock. Fill is generally a thin, very poorly sorted glacial deposit with low potential yields. Potential bedrock yields were not included in this compilation.

The surficial aquifer potential areas are mapped based upon their geologic features, without regard to possible natural or man-made water quality issues that may exist. For example, coastal and estuarine aquifers may have naturally impaired water quality due to unacceptable levels of salinity. In some urbanized or industrialized areas, chemical contamination may impair ground water quality. Water quality was not considered in constructing this map, but would be critical in determining if the potential aquifer is viable as a water supply.

DISCUSSION

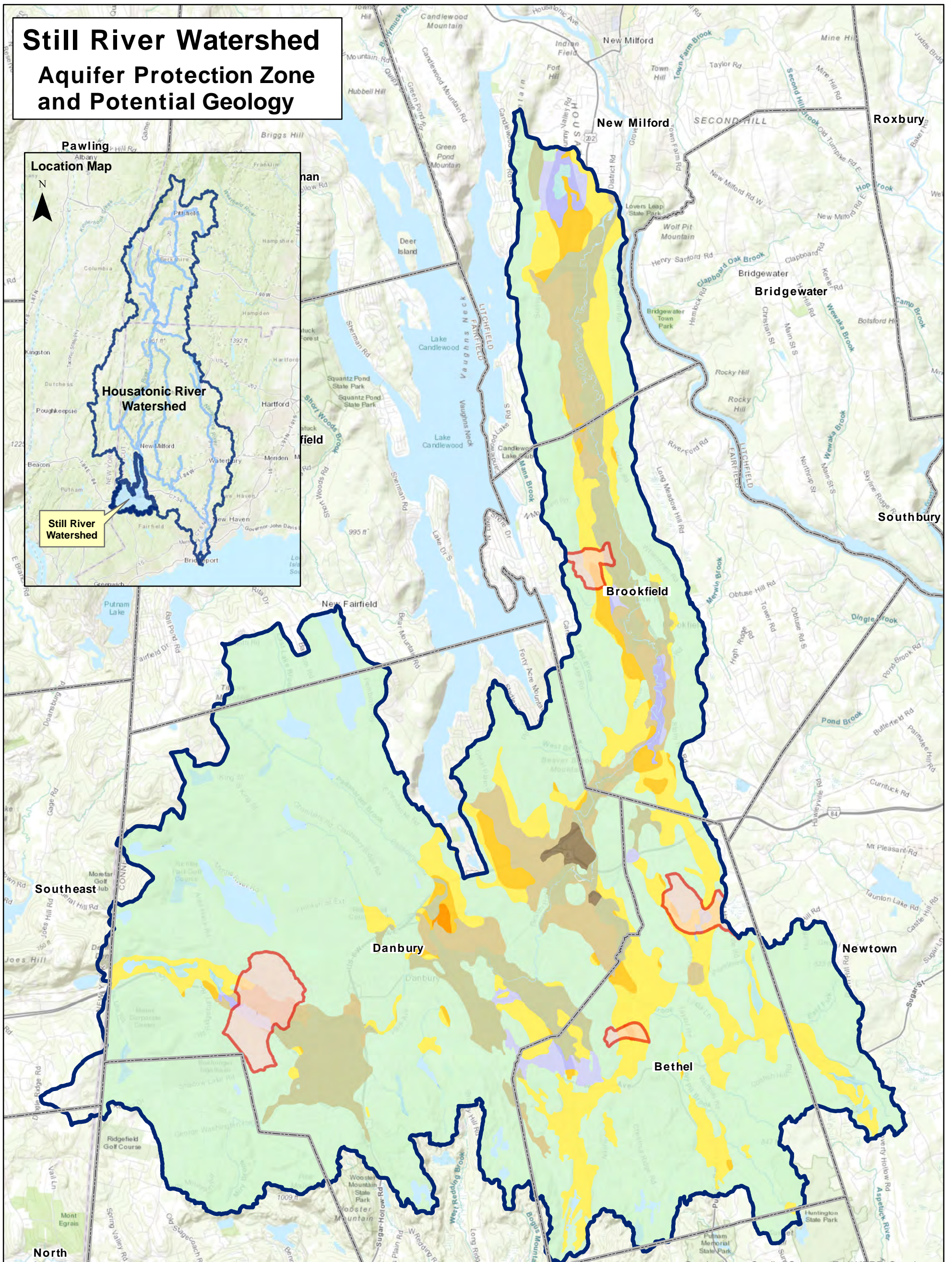
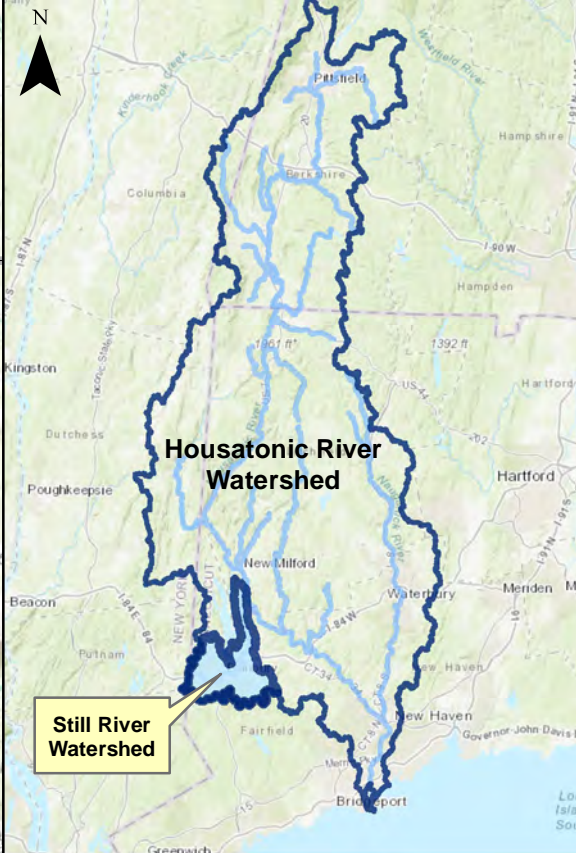
Coarse-grained glacial deposits have the greatest potential to both store and transmit water. The locations and thickness of these aquifers are of utmost importance for water management. Coarse-grained deposits of thicknesses greater than 50' are considered to have the greatest long term potential ground water yields, particularly where they occur near large rivers and streams. Where coarse-grained deposits have a water saturated thickness of 10' or greater, moderate to very large ground water yields of 50-2000 gallons per minute have been documented. The saturated thickness of these deposits has not been mapped statewide. Therefore, the overall thickness of these deposits may be used as a proxy for saturated thickness in that, given equal recharge, a greater coarse grained deposit thickness would have a higher potential of containing a greater volume of saturated material.

Detailed mapping of the surficial materials thickness at 1:24,000 scale is available for only 15% of the State. A wealth of historic hydrogeologic data is available for major watersheds of the State from the USGS Water Resources Bulletins (1968-1975). Generalized thickness estimates for coarse-grained deposits were assigned by geologic region for volume calculations conducted at 1:250,000 scale by D'Giacomo-Cohen and Quarter (1992). Nevertheless, the most useful statewide compilation of surficial materials thickness became available recently as an element of the Quaternary Geologic Map of Connecticut and Long Island Sound Basin (Stone et al, 1998; 2005).

The compilation of surficial aquifer potential presented here is suitable for statewide and regional environmental planning, however there are several mapping enhancements that may be explored. These include evaluation of additional sources of information relative to potential yields and saturated thickness of surficial aquifers. Additional work regarding the nature and impact of bedrock fractures relative to regional ground water flow may reveal a systematic effect on the quantity of available ground water to surficial aquifers. Additional work toward detailed surficial thickness estimates would refine current surficial aquifer potential mapping units. Also, consideration of known water quality threats of both natural and man-made origins would further support assessments of potential surficial aquifer use for water supply.

Still River Watershed Aquifer Protection Zone and Potential Geology

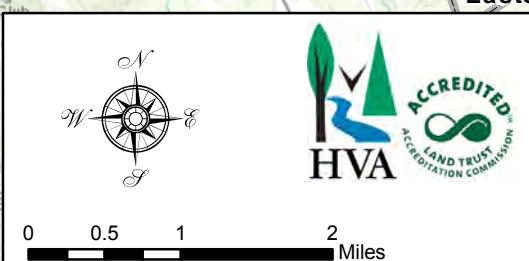
Location Map



Legend

- | | | |
|-------------------------|-----------------------|---|
| Town Boundaries | Artificial Fill | Coarse-Grained Deposits, 100-200 ft |
| Still River Watershed | Swamp | Coarse-Grained Deposits, 50-100 ft |
| Aquifer Protection Zone | Till | Coarse-Grained Deposits, 0-50 ft |
| | Coarse | Fines over Coarse-Grained Deposits, 50-100 ft |
| | Coarse overlying Fine | Fines over Coarse-Grained Deposits, 0-50 ft |
| | Fine | Other Stratified Drift Deposits, Variable Thickness |
| | Fine overlying Coarse | |

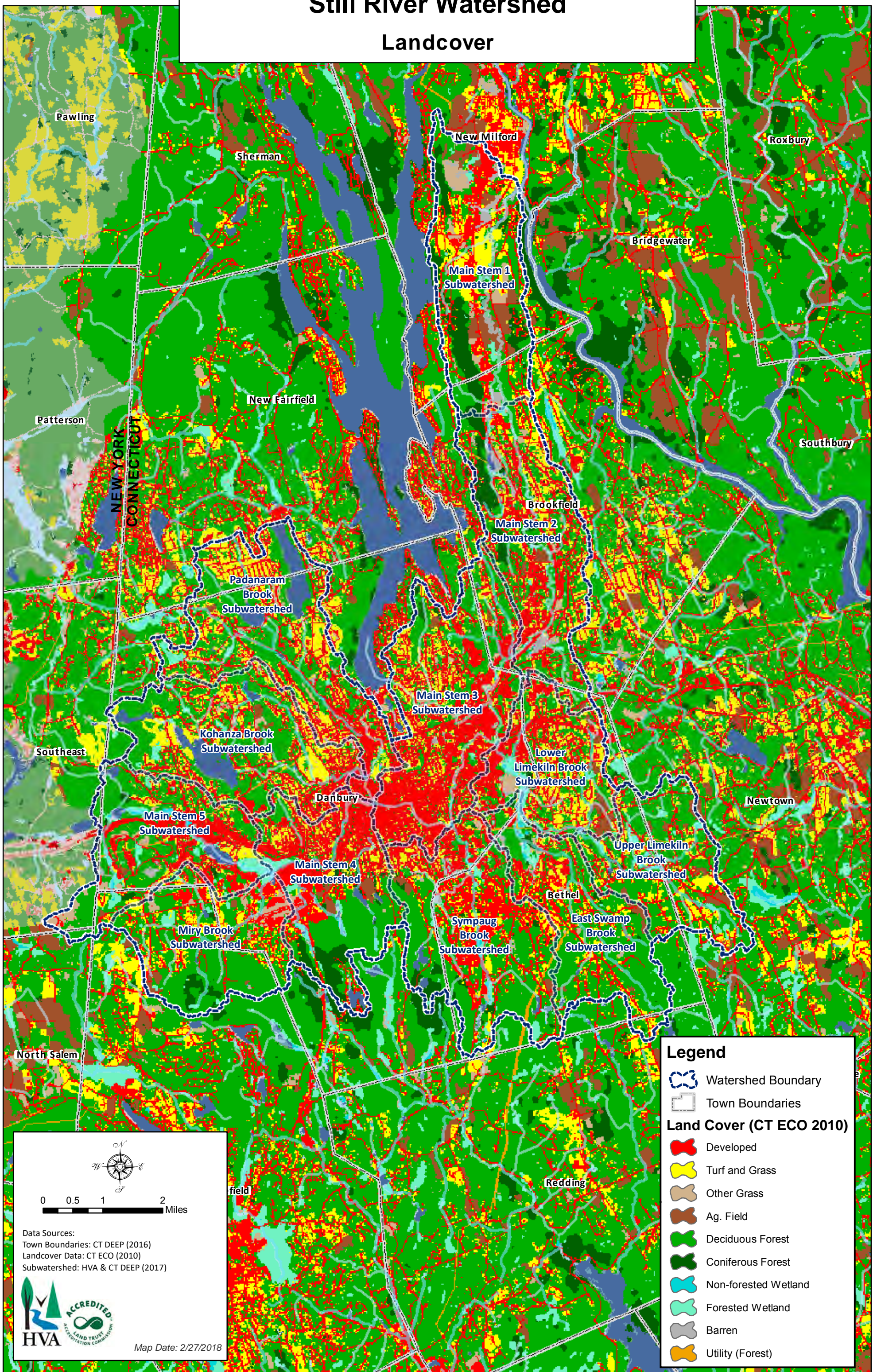
Service Layer Credits: Sources: Esri, HERE, Garmin, Intermap, increment P Corp., GEBCO, USGS, FAO, NPS, NRCAN, GeoBase, IGN, Kadaster NL, Ordnance Survey, Esri Japan, METI, Esri China (Hong Kong), swisstopo, © OpenStreetMap contributors, and the GIS User Community



Map Date: 2/28/2018

Still River Watershed

Landcover



Legend

- Watershed Boundary
- Town Boundaries

Land Cover (CT ECO 2010)

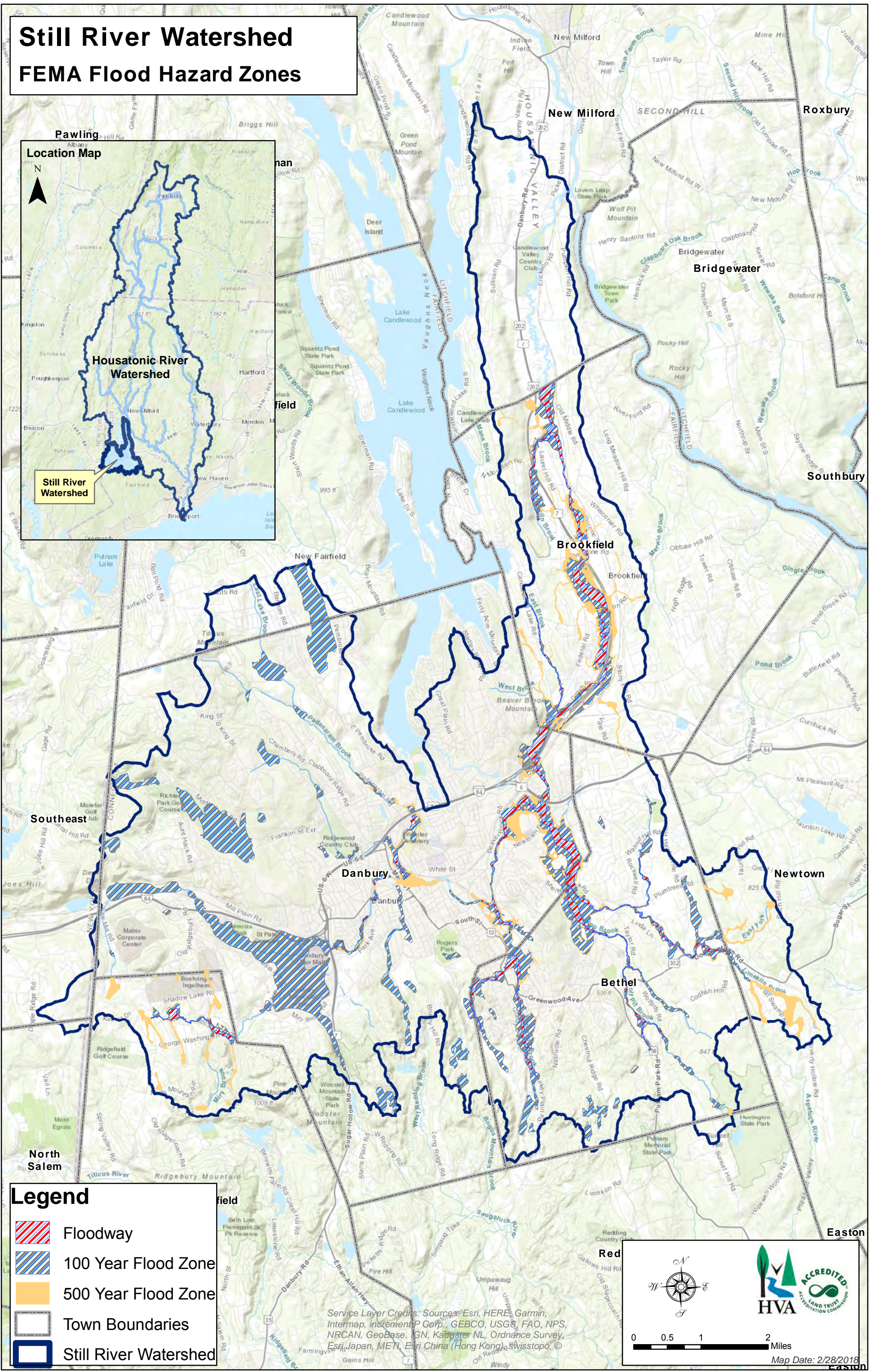
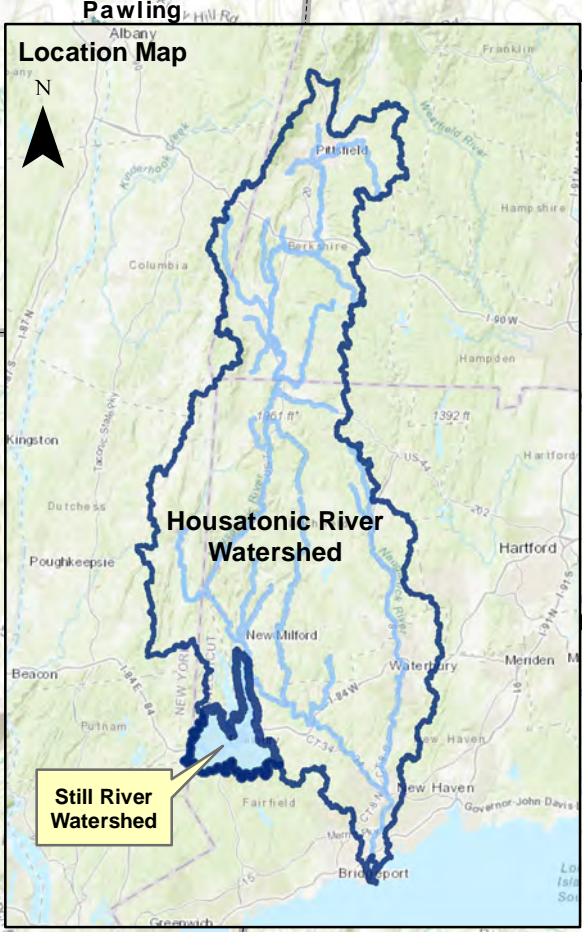
- Developed
- Turf and Grass
- Other Grass
- Ag. Field
- Deciduous Forest
- Coniferous Forest
- Non-forested Wetland
- Forested Wetland
- Barren
- Utility (Forest)

0 0.5 1 2 Miles

Data Sources:
 Town Boundaries: CT DEEP (2016)
 Landcover Data: CT ECO (2010)
 Subwatershed: HVA & CT DEEP (2017)

Map Date: 2/27/2018

Still River Watershed FEMA Flood Hazard Zones



Legend

- Floodway
- 100 Year Flood Zone
- 500 Year Flood Zone
- Town Boundaries
- Still River Watershed

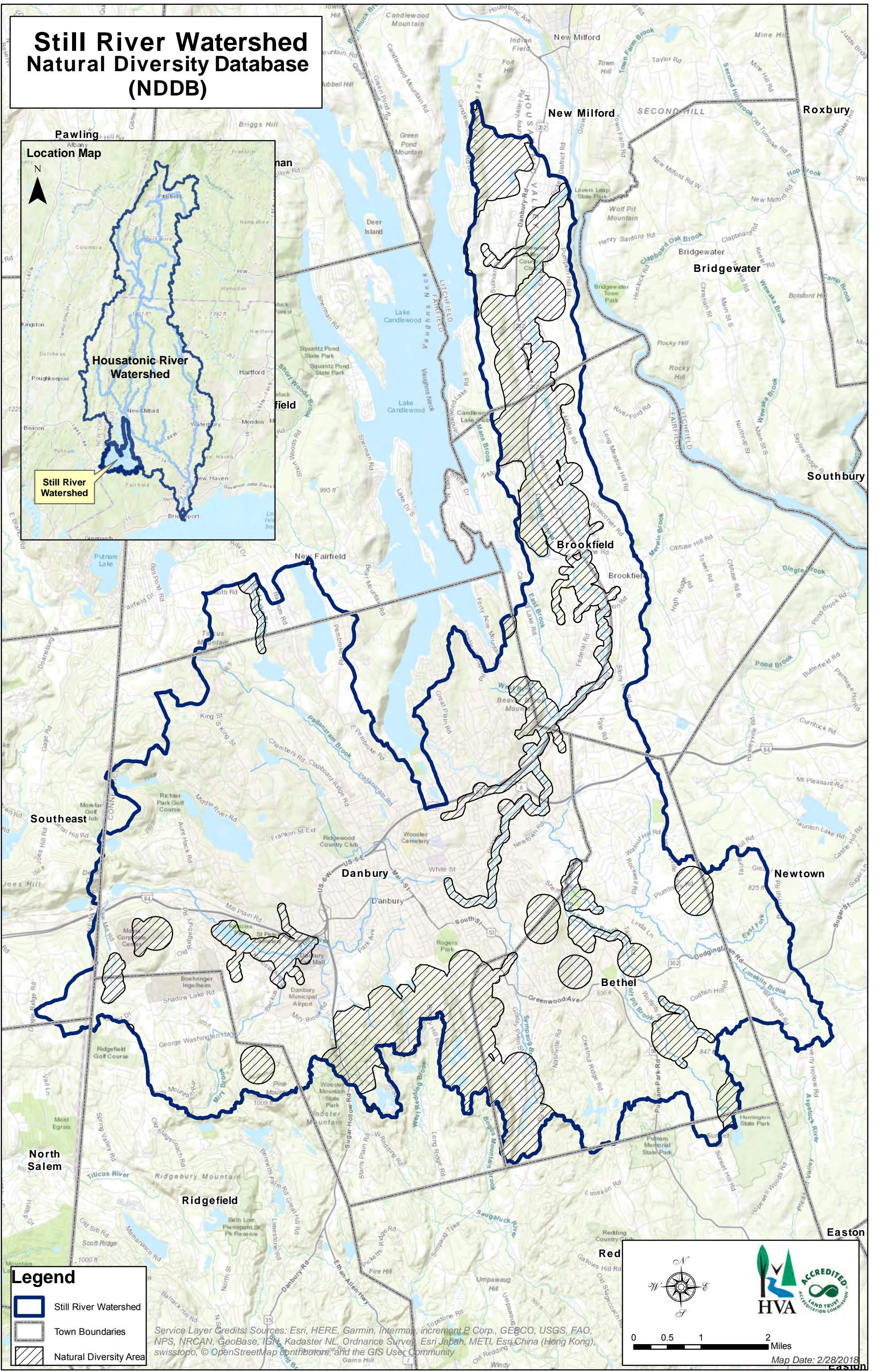
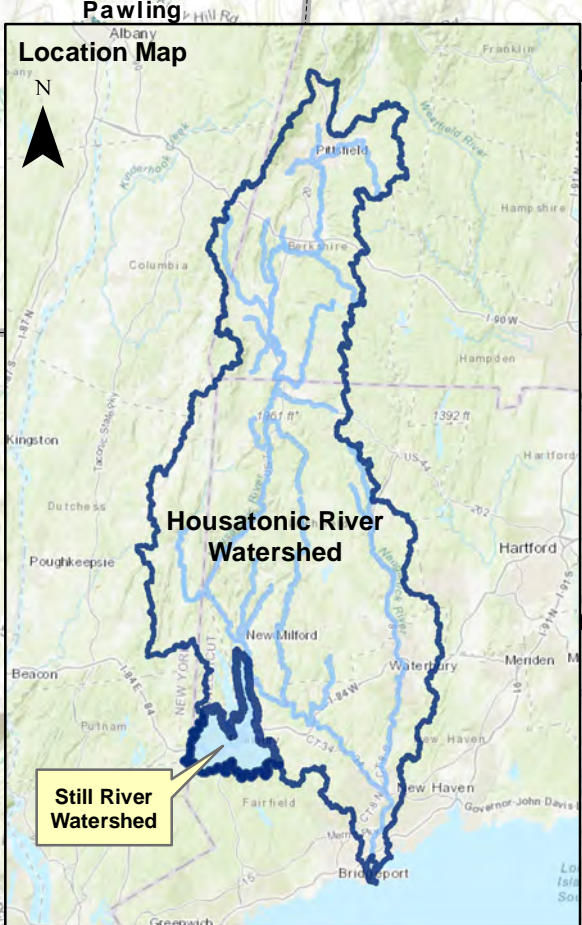
Service Layer Credits: Sources: Esri, HERE, Garmin, Intermap, increment P Corp., GEBCO, USGS, FAO, NPS, NRCAN, GeoBase, IGN, Kadaster NL, Ordnance Survey, Esri Japan, METI, Esri China (Hong Kong), Swisstopo, ©

0 0.5 1 2 Miles




HVA ACCREDITED LAND TRUST

Map Date: 2/28/2018

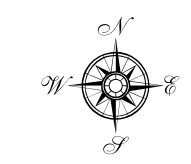
Still River Watershed Natural Diversity Database (NDDDB)




Legend

-  Still River Watershed
-  Town Boundaries
-  Natural Diversity Area

Service Layer Credits: Sources: Esri, HERE, Garmin, Intermap, increment P Corp., GEBCO, USGS, FAO, NPS, NRCAN, GaoBase, IGN, Kadaster NL, Ordnance Survey, Esri Japan, METI, Esri China (Hong Kong), swisstopo, © OpenStreetMap contributors, and the GIS User Community

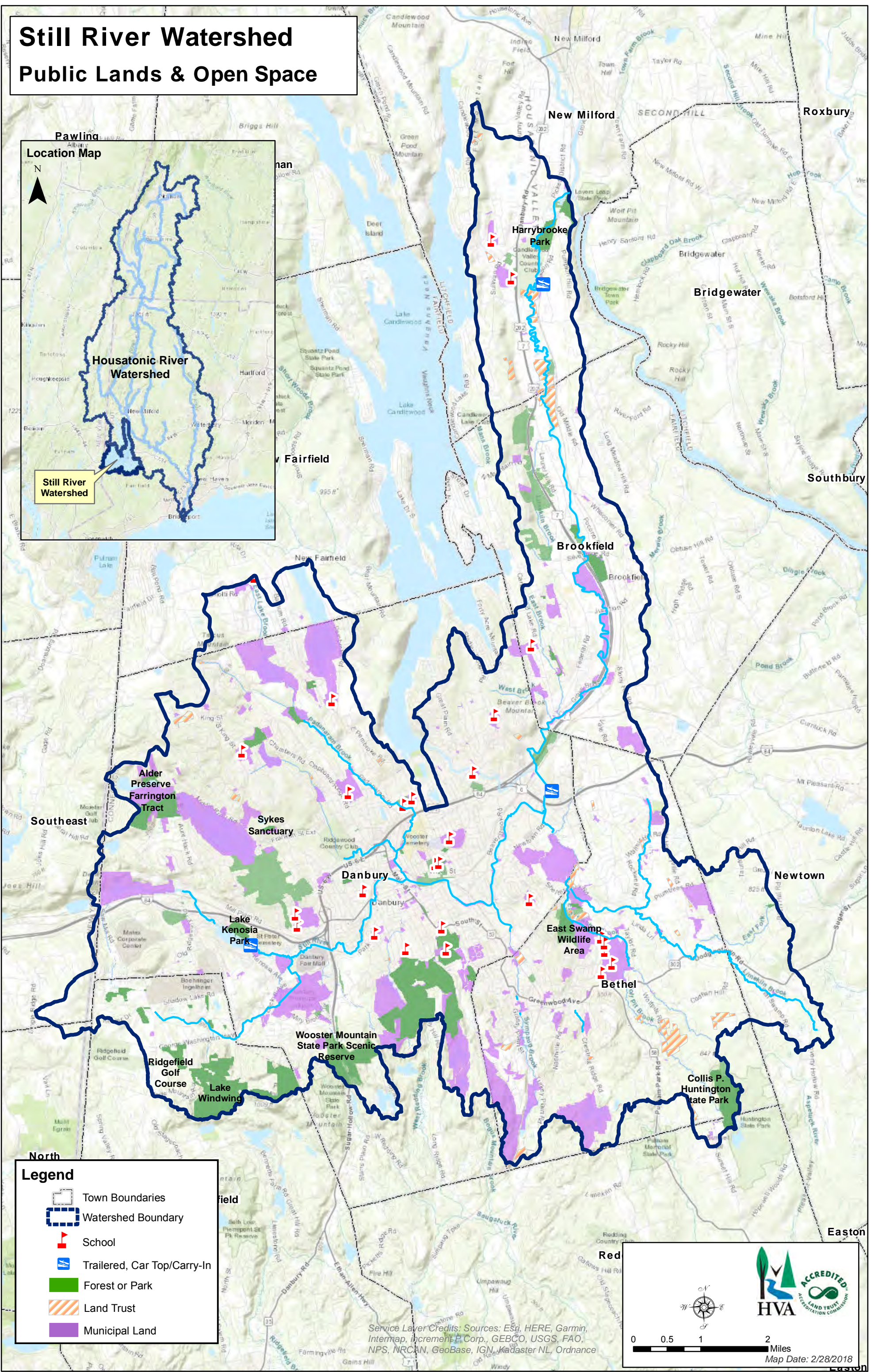
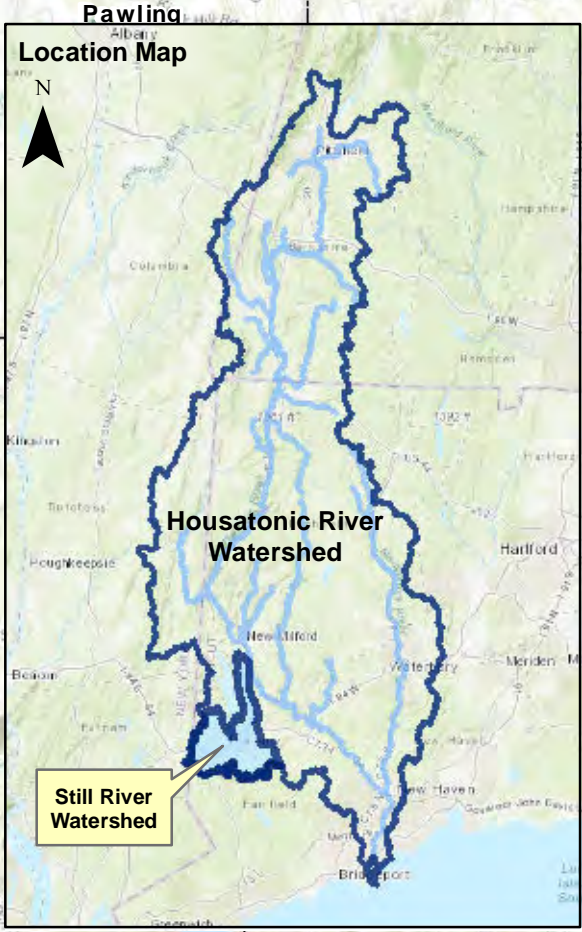


0 0.5 1 2 Miles



Map Date: 2/28/2018

Still River Watershed Public Lands & Open Space



Legend

- Town Boundaries
- Watershed Boundary
- School
- Trailered, Car Top/Carry-In
- Forest or Park
- Land Trust
- Municipal Land

Service Layer Credits: Sources: Esri, HERE, Garmin, Intermap, increment P Corp., GEBCO, USGS, FAO, NPS, NRCAN, GeoBase, IGN, Kadaster NL, Ordnance

0 0.5 1 2 Miles

Map Date: 2/28/2018