

STATE OF CONNECTICUT

Board of Examiners of Environmental Professionals

Board Members:
Kenneth M. Collette, Esq., Chair
John Adams, LEP
Michelle Gamache
Robert F. Good, Jr., LEP
Stephen Holtman PE, LEP
Jeffrey Loureiro, PE, LEP
Kelly Meloy, LEP
Elsie Patton
Alisa Phillips-Griggs
Carol Violette, PhD, CHMM

MINUTES

State Board of Examiners of Environmental Professionals

Regular Meeting – July 11, 2019

A. Call to Order and Sign-In

A regular meeting of the State Board of Examiners of Environmental Professionals (“the Board”) was called to order on Thursday, July 11, 2019 at 9:34 AM in the Russell Room on the 3rd floor, 79 Elm Street, Hartford, by Chair Kenneth Collette. Board members J. Adams, J. Loureiro, M. Gamache, S. Holtman, R. Good, A. Phillips-Griggs, E. Patton and Board Administrator K. Maiorano were present. David Wrinn of the Attorney General’s Office and Jacques Gilbert of DEEP also attended the meeting.

B. Reading and Approval of the Minutes

The draft minutes of the Regular Board meeting of June 2019 were read and approved; motion by J. Loureiro, seconded by M. Gamache, passed unanimously, with A. Phillips-Griggs and E. Patton abstaining.

C. Public Participation

No public comments.

D. Unfinished Business and General Orders

Update on complaint #17-102

J. Loureiro and E. Patton reported that a letter had been sent and the LEP was yet to respond.

Update on complaints #18-101 and #18-102

R. Good reported that a letter is being drafted to be sent to the LEP associated with complaint #18-102. The LEP associated with complaint #18-101 had elected not to renew their license resulting in the Board lacking authority to pursue disciplinary actions.

Update on complaint #18-103

M. Gamache and J. Adams reported that a meeting will be held with DEEP staff after this meeting.

Item Development Workshop - July 17th

K. Maiorano reported that the listing of participants had been distributed. Four LEPs are scheduled for this workshop saving an additional honorarium for the Test Assembly workshop.

Test Assembly Workshop – August 21st

K. Maiorano reported that 5 LEPs and 1 Board member will participate in this workshop.

Criteria for Referral to the Board

A draft version of the guidelines was distributed with S. Holtman's revisions. E. Patton discussed her concerns with the guidance document, specifically that the DEEP should not only consider the guidance for referrals of LEPs to the Board for disciplinary matters. J. Loureiro clarified the original purpose for the guidelines was to provide the Board guidance in these matters. It was suggested that a clarifying paragraph could be added to the beginning of the guidance indicating that these are not the only offenses that may cause a referral and that the guidelines in no way constrain DEEP or others from making referrals for matters they consider worthy of Board Action. Chair Collette agreed to draft language that would be considered at the next Board meeting.

Disciplinary Process

A situation was identified by E. Patton where DEEP staff was having contact with an LEP involved in a disciplinary matter and DEEP had completed additional work on an adjacent property to determine if there was a volatilization risk. No communication was made to the Board members investigating the matter prior to the DEEP actions. The Board members became aware of the DEEP work by way of a letter from the LEP's attorney indicating the work supported the LEP's conclusions in the Verification.

The Board expressed the need for DEEP staff to be aware of disciplinary actions and make the Board members conducting the inquiry aware of all such communications and actions.

Update on Renewals

The 2018-2019 Roster contained 361 LEPs. Nineteen have let their licenses lapse resulting in 342 renewals. Twenty-seven individuals had applied to take the 2019 exam of which nine were repeat test takers, and eighteen were first time applicants. One individual was denied entry based on lack of enough responsible charge. Twenty-six entered the exam, of which seventeen were new and nine were repeats. Fifteen entrants passed the exam, of which ten were new and five were repeats. Eleven failed to obtain a passing score of which seven were new and four were repeats. The new roster contains 357 names of LEPs.

E. New Business

Course Approvals

Course approval request from AEHS Foundation for conference titled “*35th Annual International Conference on Soils, Sediments, Water & Energy*” for CECs. On a motion by J. Adams, seconded by J. Loureiro, passed unanimously that workshops would receive one hour of credit for each hour of attendance and the conference sessions would receive one half hour of credit for each hour of attendance, except for the following workshops and sessions that will not receive credit as the content did not meet Board criteria:

- Workshop 4: *A View from Above 2019: Environmental Monitoring Surveillance Through Unmanned Aerial Vehicles (UAV's)*
- Session 6: *Thoughts and Discussion on 10-Year Anniversary SURF White Paper*
- Session 7: *Environmental Security*
- Session 10a: *Frameworks to Approach Sustainable Remediation*
- Session 10b: *Climate Change Impacts on Remediation*

Also note that credit will not be given for the Luncheon: *Environmental Security in the Digital Age*.

Executive Session

On a motion by S. Holtman, seconded by J. Loureiro the Board voted to enter executive session to discuss a disciplinary matter. K. Maiorano and D. Wrinn were invited to attend.

The Board exited executive session at 10:20 AM. No votes were taken.

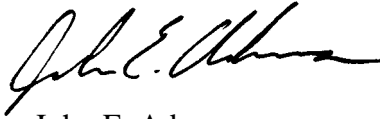
Next meeting is August 8, 2019 at 9:30AM.

F. Adjournment

On a motion by J. Loureiro, seconded by A. Phillips-Griggs and passed unanimously, Chair Collette declared the meeting adjourned at 10:21 AM.

Minutes were approved on August 8, 2019.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "John E. Adams". The signature is fluid and cursive, with the first name "John" being the most prominent.

John E. Adams
Board Secretary