



STATE OF CONNECTICUT

Board of Examiners of Environmental Professionals

Board Members:
Denise Ruzicka, PE, Chairman
John Adams, LEP
Michelle Gamache
Robert F. Good, Jr., LEP
Stephen Holtman PE, LEP
Jeffrey Loureiro, PE, LEP
Kelly Meloy, LEP
Elsie Patton
Alisa Phillips-Griggs
Carol Violette, PhD, CHMM

MINUTES

State Board of Examiners of Environmental Professionals

Regular Meeting – January 10, 2019

A. Call to Order and Sign-In

A regular meeting of the State Board of Examiners of Environmental Professionals (“the Board”) was called to order on Thursday, January 10, 2019 at 9:37 AM in the Russell Room on the 3rd floor, 79 Elm Street, Hartford, by Chair Kenneth Collette. Board members J. Adams, A. Phillips-Griggs, R. Good and M. Gamache, J. Loureiro, E. Patton, Stephen Holtman (by phone) and Board Administrator K. Maiorano were present. Mike Cote representing EPOC, Jacques Gilbert from DEEP and D. Wrinn representing the Attorney General’s Office attended the meeting.

Chair Collette opened the meeting introducing himself to his first meeting as Chairman. Those in attendance introduced themselves indicating their place of employment, position on the Board, and Board experience. All members welcomed Chair Collette to the Board and indicated we look forward to working with him.

B. Reading and Approval of the Minutes

The draft minutes of the Regular Board meeting of November 2018 were read and approved; motion by J. Adams, seconded by J. Loureiro, passed unanimously.

The draft minutes of the Regular Board meeting of December 2018 were read and approved; motion by J. Adams, seconded by S. Holtman, passed unanimously with E. Patton and J. Loureiro abstaining.

C. Public Participation

Mr. Cote welcomed Chair Collette to the Board on behalf of the EPOC.

D. Unfinished Business and General Orders

Update on complaint #17-102

E. Patton reported that a memo would be prepared recommending the Board proceed with disciplinary actions.

Update on complaints #18-101 and #18-102

R. Good reported that C. Violette and he had completed the initial review and were awaiting additional documents hoping to have the review completed by the next meeting.

Update on complaint #18-103

M. Gamache and J. Adams reported that they had begun their review of documents prior to the Board meeting.

Appraisal Institute use of Designations, Emblems and Logo

Chair Collette recapped the previous months discussions.

M. Gamache indicated that similar to the MAI credential, the LEP credential is worth protecting. Specifically, when is it appropriate to use the designations. The sections that were potentially appropriate to Board were noted in the attachment distributed at the December 2018 meeting titled the Appraisal Institute Regulation No. 5, *Use of Appraisal Institute Logo, Membership Designation and Emblems*

Membership designations and/or references to designation in the Appraisal Institute shall not be used or displayed in connection with the name, logo or signature of any firm in any manner that might be interpreted as referring to any entity other than the Designated Member or in any manner which would imply that a Candidate for Designation, Practicing Affiliate, Affiliate or individual other than a Designated Member holds an Appraisal Institute designation.

A discussion followed concerning the use of the designation and how the regulations might be altered to further protect the integrity of the program.

Chair Collette suggested that the Web site be reviewed and perhaps strengthened to ask those seeking services refer to the LEP (with links to the roster) to confirm they are speaking to qualified individuals.

Criteria for Referral to the Board

S. Holtman suggested a few revisions to the referral recommendations. Rob Robinson was unavailable for the meeting and a motion was made by J. Loureiro to table the discussion until the next meeting was seconded by A. Phillips-Griggs, passed unanimously.

E. New Business

Board Members – 2019

A roster of Board members was distributed. In the event information requires revision please provide the updated information to K. Maiorano.

Discussion of engaged-in and responsible charge worksheet

A discussion followed by the Board member indicating what experience constituted responsible charge in preparation for reviewing applications next month.

Course Approvals

- Course approval request from ESCI, LLC for course titled “**Hands-On SESOIL and AT123D Training**” for 8 CECs. On a motion by E. Patton, seconded by J. Loureiro, the course was approved unanimously for 8.0 credits.

- Course approval request from LSPA for course titled “**Exposure Point Concentrations and You: Calculating 95% UCLs and Employing ProUCL to Compute Them for Use as EPCs**” for 8 CECs. On a motion by E. Patton, seconded by J. Loureiro, the course was approved unanimously for 6.0 credits.

Motion to add course titled the **Dynamic Earth** to the agenda was made by J. Loureiro, seconded by A. Phillips-Griggs, passed unanimously. On a motion by J. Loureiro, seconded by A. Phillips-Griggs, continuing education credit was denied by a unanimous vote.

Next meeting is February 21, 2019 at 9:30AM.

F. Adjournment

On a motion by J. Adams, seconded by J. Loureiro, and passed unanimously, Chair Collette declared the meeting adjourned at 10:50AM.

Minutes were approved on February 21, 2019.

Respectfully submitted,



John E. Adams
Board Secretary