



STATE OF CONNECTICUT

Board of Examiners of Environmental Professionals

Board Members:
Denise Ruzicka, PE, Chairman
John Adams, LEP
Christopher Buchholz
Robert F. Good, Jr., LEP
Stephen Holtman PE, LEP
Jeffrey Loureiro, PE, LEP
Kelly Meloy, LEP
Elsie Patton
Alisa Phillips-Griggs
Robert S. Potterton, Jr., LEP
Carol Violette, PhD, CHMM

MINUTES

State Board of Examiners of Environmental Professionals

Special Meeting – February 27, 2014

A. Call to Order and Sign-In

A special meeting of the State Board of Examiners of Environmental Professionals (“the Board”) was called to order on Thursday, February 27, 2014 at 9:08 AM in conference room 6B, 6th Floor, 79 Elm Street, Hartford, by Chair D. Ruzicka. Board members J. Adams, R. Potterton, S. Holtman, E. Patton, C. Violette, C. Buchholz and R. Good present.

B. Reading and Approval of the Minutes

Motion to table the approval of the Regular Board meeting minutes of January 16, 2014 to the next meeting; motion by C. Violette seconded by S. Holtman; passed unanimously.

C. Public Participation

No members of the public were present.

D. Unfinished Business and General Orders

Distance learning – status of chgs to regs

Chair Ruzicka reported that approval has been provided by OPM, but no information has been provided by the Governor’s Office. K. Maiorano has inquired and is awaiting a return call.

Update on complaints 11-102 & 11-103

R. Potterton reported that the matter continues under review. A compliance meeting is pending for both LEPs.

Update on complaint 13-101

The complaint continues to be evaluated.

E. New Business

Course Approval Requests

Course approval request from the University of New Hampshire for distance learning college course titled “**Environmental Sampling and Analysis**” for CEC. Motion to ask provider to resubmit after regulatory revisions are approved for distance learning made by C. Buchholz, seconded by R. Potterton; passed unanimously.

Course approval request from VeruTek for course titled “**In-situ Remediation Training Workshop**” for 6.0 CECs. Motion to approve for 6.0 CECs by C. Violette, seconded by E. Patton; passed unanimously.

Course approval request from NEWMOA for course titled “**Communicating Risk to the Public**” for 5.5 CECs. Motion to deny approval by C. Violette, seconded by E. Patton; passed unanimously.

Information was provided to the Board that course #CTLEP-305 offered by RISEP titled “Fundamentals of Organic Chemistry” for 8 CECs changed providers from MA LSP to RISEP.

Review of Applications to be admitted to the May 2014 LEP Exam

Motion to approve the following nine applicants for acceptance into the May 2014 examination made by E. Patton, seconded by R. Potterton; passed unanimously. The applicant numbers are provided below.

201305831	201400974	201401244
201400333	201401224	201401252
201400587	201401225	201401270

Motion to deny admission to the following seven applicants into the May 2014 examination made by C. Violette, seconded by E. Patton; passed unanimously. The applicant numbers are provided below.

201401176	201401227	201401245
201401223	201401230	
201401226	201401231	

Additional information is being requested from the following five applicants:

201400906	201401229	201401259
201401228	201401232	

Information will be requested in time for review at the April 2014 regular board meeting.

Item Development Workshop is scheduled for May 21st. Volunteers included Elsie Patton and Evan Glass. Robert Good volunteered himself or an alternative LEP from LBG. Nelson Walter will ask EPOC for volunteers.

Test Assembly Workshop June 25th. Volunteers included John Adams, Steve Holtman, Robert Potterton and Kelly Meloy. Robert Good volunteered himself or an alternative LEP from LBG.

J. Adams volunteered to draft a letter welcoming Commissioner Klee to his post on behalf of the Board.

Next regular meeting is March 13, 2014.

F. Adjournment

Upon a motion by S. Holtman, seconded by C. Violette, Chair Ruzicka declared the meeting adjourned at 9:50 AM.

Minutes approved March 13, 2014.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "John E. Adams". The signature is fluid and cursive, written over a white background.

John E. Adams
Board Co-Secretary