

MINUTES

State Board of Examiners of Environmental Professionals

Regular Meeting – November 14, 2013

A. Call to Order and Sign-In

A regular meeting of the State Board of Examiners of Environmental Professionals (“the Board”) was called to order on Thursday, September 12, 2013 at 9:06 AM in the Russell Room, 3rd Floor, 79 Elm Street, Hartford, by Chair K. Maiorano. Board Members Jeffrey Loureiro, John Adams, Robert Potterton, Alisa Phillips-Griggs, Christopher Buchholz, Kelly Meloy and Carol Violette joined the meeting via conference call. One member of the public joined via phone but chose not to identify themselves.

B. Reading and Approval of the Minutes

The draft minutes of the Board meeting of October 10, 2013 were read and approved with minor changes; motion by J. Loureiro, second: R. Potterton passed unanimously.

C. Public Participation

No members of the public spoke during the public participation session.

D. Unfinished Business and General Orders

Distance Learning

The regulations will be submitted to the Governor’s office in the next week to 10 days.

Update on Complaint 11-102 and 11-103

A compliance meeting with the complainants continues to be scheduled for January 29, 2014.

Complaints and Investigations Flow Chart

A disclaimer was prepared by Jack Looney and will appear on the flow chart. A. Phillips-Griggs suggested that the Uniform Administrative Procedure Act and the Department of Energy and Environmental Protection regulations be hyperlinked to the flowchart.

Update on Complaint 13-101

K. Meloy and R. Good anticipate having a call with the complainant in the near future.

E. New Business

Course Approval Requests

Course approval request from NEWMOA for course titled “**Moving Toward More Sustainable Remediation**” for 5.5 CECs Motion to approve for 6.0 CECs by K. Meloy, seconded by A. Phillips-Griggs, passed unanimously.

Next Meeting is December 12, 2013. Depending on the agenda, the start time may be later in the morning to accommodate a holiday lunch for the Board.

F. Adjournment

Upon a motion by C. Buchholz; second by A. Phillips-Griggs; approved unanimously; Chair Maiorano declared the meeting adjourned at 9:09 AM.

Minutes approved on December 12, 2013.

Respectfully submitted,



John E. Adams
Board Co-Secretary