

## **Freedom of Information Act Request**

Completed forms may be submitted in person, via e-mail to (<u>DEEP.FOIA@ct.gov</u>) or facsimile to (860)-424-4053, or mailed to Department of Energy and Environmental Protection, FOIA Administrator, 79 Elm Street, Hartford, CT 06106. Please note that your request is also a public record, and thus, subject to disclosure.

## Part I: Requester Information

Name:		
Mailing Address:		
City/Town:	State:	Zip Code:
Affiliation (optional):		
Phone:	ext	Fax:
*E-mail:		
*By providing this e-mail address you are agreeing to receive official correspondence from the department, at this electronic address, concerning the subject form. Please remember to check your security settings to be sure you can receive e-mails from "ct.gov" addresses. Also, please notify the department if your e-mail address changes.		
Part II: Description of Records  NOTE: Each request may reference only one specific property location address. Please submit separate requests for each additional location.		
Document review and/or copies sought (please be specific, i.e., include property location address, all available case file numbers, programs within DEEP having involvement, date range and exact information being sought):		
Check here if additional sheets are necessary, and label and	attach them	to this sheet.