



STATE OF CONNECTICUT
 DEPARTMENT OF CONSUMER PROTECTION
 (860) 713-6255 DCP.GuarantyFund@ct.gov

**APPLICATION FOR REIMBURSEMENT FROM THE
 NEW HOME CONSTRUCTION GUARANTY FUND**

INSTRUCTIONS:

Applications for reimbursement from the guaranty fund must be a minimum of twenty-five (25) days old, but must be received within 2 years from the date of the judgment and must be accompanied by all required supporting documentation. Applicants are only eligible for reimbursement from this fund if their contract was signed on or after October 1, 1999. The maximum amount paid to each consumer is **\$30,000 per contract**.

You must provide the following documentation to substantiate your claim:

1. Copy of your new home construction contract;
2. CERTIFIED copy of the court judgment;
3. Copy of Writ of execution (BOTH Bank and Property) including statement from officer executing same, if applicable;(Superior Court Judgments Only) and;
4. If bankruptcy discharge, a certified copy of the Discharge of Debtor Notice including the schedule in which you are listed as a creditor.

➔ Return your completed application to:

Department of Consumer Protection, New Home Construction Guaranty Fund

450 Columbus Boulevard, Suite 901, Hartford, CT 06103

| | | | |
|--|------|--|----------|
| Name | | File Number: (if known) | |
| Street Address | City | State | Zip Code |
| Home Telephone Number (with area code) | | Business Telephone Number (with area code) | |

CONTRACTOR INFORMATION:

| | | | |
|----------------|------|--|----------|
| Name | | Registration Number | |
| Business Name | | Business Telephone Number (with area code) | |
| Street Address | City | State | Zip Code |

Date Contract was signed: / /
 (Attach copy of contract)

Was the contractor registered at the time of your written contract or within two years prior to the date you signed the contract? YES NO (If you check "NO", you cannot apply to the fund)

Was the contract for the construction of a new home located in Connecticut? YES NO (If you check "NO", you cannot apply to the fund)

Was the contract for:

- Single Dwelling
- Dwelling of not more than two units
- Condominium

Have you obtained a Judgment or Administrative Order: YES NO (If you check "NO", you cannot apply to the fund)

Date of Judgment / Administrative Order

| |
|-----|
| / / |
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(This application **MUST** be received within two (2) years from this date in order to be eligible to apply)

| | |
|-----------------------------------|----|
| Amount Awarded on Judgment /Order | \$ |
| Amount Paid on Judgment /Order | \$ |
| Balance Owed on Judgment / Order | \$ |

To your Knowledge Is the judgment /order being appealed by the contractor? YES NO (If you check "YES", you cannot apply to the fund)

I have directed a sheriff to execute on my judgment against the contractor. The sheriff has provided me with a return showing no personal or real property could be found to satisfy the judgment or that the amount found was insufficient to satisfy my judgment. See attached documentation.

BANKRUPTCY

IF THE CONTRACTOR HAS FILED BANKRUPTCY, YOU MAY APPLY TO THIS FUND BY PROVIDING THE FOLLOWING DOCUMENTATION:

1. This application
2. A Certified Copy of the Discharge of Debtor's Notice
3. Bankruptcy Schedule in which you are listed as a creditor

CERTIFICATION

I, _____, hereby certify that I have complied with all the requirement of the New Home Construction Act and have obtained a judgment against a registered new home construction contractor. I have also made a good faith effort to satisfy the judgment by attempting, if possible, to execute a writ of execution upon said judgment. The judgment remains unsatisfied, in whole or in part.

NOTARIZED STATEMENT

On _____, before me personally appeared _____ of _____, Connecticut, known to me and made oath to the truth of the matters contained herein.

Applicant Signature _____

Subscribed and sworn to before me this _____ day of _____ 20 _____

Signed: _____ Commission Expires: _____
(Commissioner of Superior Court/Notary Public)