STATE OF CONNECTICUT DEPARTMENT OF CONSUMER PROTECTION (860) 713-6255 DCP.Guarantyfund@ct.gov

APPLICATION FOR REIMBURSEMENT FROM THE HOME IMPROVEMENT GUARANTY FUND

INSTRUCTIONS:

For Official Use Only

Applications for reimbursement from the guaranty fund must be submitted a minimum of thirty (30) days after the court judgment, but must be received within 2 years from the date of the judgment and must be accompanied by all required supporting documentation. The maximum amount paid to each consumer is \$15,000 per contract. You must provide the following documentation to substantiate your claim:

- 1. Copy of your home improvement contract(s);
- 2. Copy of the court judgment;
- 3. Copy of Writ of execution (BOTH Bank and Personal Property) including statement **from officer executing** same, if applicable (not applicable to Small Claims Judgments) and;
- 4. If bankruptcy discharge, a <u>certified</u> copy of the Discharge of Debtor Notice including the schedule in which you are listed as a creditor; a copy of your contract and a copy of your check to the contractor or other proof of payment to the contractor.

\rightarrow Return your completed application to:

Department of Consumer Protection, Home Improvement Guaranty Fund 450 Columbus Boulevard, Suite 901, Hartford, CT 06103

CONSUMER INFORMATION:

Name	
Address (No. & Street, City, State, Zip Code)	
Contact Phone Number	Email Address

CONTRACTOR INFORMATION:

Name	Registration Number (if known)
Business Name	Work Telephone Number (with Area code)
Address (No. & Street, City, State, Zip Code)	
Date Contract was signed: / (Attach copy of contract)	
Was the contractor registered at the time of your written contract or within two y contract or at the time of judgment? YES NO (If you check "N	ears prior to the date you signed the O", you <u>cannot</u> apply to the fund)
	the home improvement work was to O", you <u>cannot</u> apply to the fund)
Was the improvement for:	
□ Multi Family Dwelling # of Units	
Condominium	

NOTE: NEW HOME CONSTRUCTION IS <u>NOT</u> ELIGIBLE FOR PAYMENT FROM THIS FUND.

cannot apply to the fund. s your judgment / or Administrative Order obtained against a contractor for loss or damages sustained by reason formance or the offering to perform home improvement in the State of Connecticut? YES NC te of Court Judgment / Order: / Amount Awarded on Judgment / Order: \$ Amount Paid on Judgment / Order: \$ (If no Payment is received enter "0") \$			oy contractor:	
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your knowledge is the judgment or order being appealed by the contractor? YES NO (If you check "YE cannot apply to the fund) I have directed a sheriff to execute on my judgment against the contractor. The sheriff has provided me with a return showing no personal property could be found to satisfy the judgment or that the amount found was insufficient to satisfy my judgment. See attached documentation. (Not necessary for Small Claims Judgments). EANKRUPTCY IF THE CONTRACTOR HAS FILED BANKUPTCY, YOU MAY APPLY TO THIS FUND BY PROVIDING THE FOLLOWING DOCUMENTATION: 1. This application 2. A Certified Copy of the Discharge of Debtor's Notice 3. Bankruptcy Schedule in which you are listed as a creditor 4. Proof of Payment to Contractor 5. Copy of your Contract with Contractor 5. Copy of your Contract with Contractor 1. The addition of an oath. 2. I am at least eighteen (18) years of age. 3. This affidavit is based upon my personal knowledge. 1 hereby certify that the foregoing statements are true and accurate to the best of my knowledge. In the event tha also receive moneys from any other source, such as from bankruptcy court or from the contractor, for this claim, agree to repay the guaranty fund for any amount previously paid to me from the fund for this claim. In other words hereby assign all my rights, till and interest in any amount which I may recover from the guaranty fund to to commissioner of Consumer Protection. MOTARIZED STATEMENT On201 before me personally appearedof	his application <u>MUST</u> be received within <u>two (2) years</u> om this date in order to be eligible to apply)		\$	
<pre>cannet apply to the fund)</pre>		Balance Owed on Judgment / Order:	\$	
I,, being duly sworn, depose and say that: (HOMEOWNER) 1. I believe in the obligation of an oath. 2. I am at least eighteen (18) years of age. 3. This affidavit is based upon my personal knowledge. I hereby certify that the foregoing statements are true and accurate to the best of my knowledge. In the event tha also receive moneys from any other source, such as from bankruptcy court or from the contractor, for this claim. agree to repay the guaranty fund for any amount previously paid to me from the fund for this claim. In other words hereby assign all my rights, title and interest in any amount which I may recover from the guaranty fund to the Commissioner of Consumer Protection. NOTARIZED STATEMENT On, 201, before me personally appeared of, Connecticut, known to me and made oath to the truth of the matters contained herein. Signed (Applicant) Subscribed and sworn to before me this day of, 201	do IF THE (cumentation. (Not necessary for Small BANK CONTRACTOR HAS FILED BANKRUPTCY THE FOLLOWING 1. This application 2. A Certified Copy of the Discharge 3. Bankruptcy Schedule in which yo 4. Proof of Payment to Contractor 5. Copy of your Contract with Contr	Claims Judgments). RUPTCY 7, YOU MAY APPLY TO THIS FUND BY PROV DOCUMENTATION: of Debtor's Notice u are listed as a creditor actor	'IDING
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Failure to Fully complete this form may result in the denial or delay of your application