

**STATE OF CONNECTICUT
CONNECTICUT REAL ESTATE APPRAISAL COMMISSION
Minutes of Meeting
April 12, 2017**

The meeting was called to order by Commissioner Rasmussen, at 8:30 a.m. in Room J at 450 Columbus Boulevard, Hartford, Connecticut.

Commission Members Present: Gerald Rasmussen (Cert. Gen. App. – 4th District)
John J. Galvin Jr. (Cert. Gen. App. – 5th District)
(via teleconference) Linda M. Sepso (Cert. Res. App. – 3rd District)
Norris Hawkins (Public Member – 1st District)

Commission Members Absent: Shawna M. Baron (Cert. Res. App. – 5th District)

Commission Vacancies: Certified General Appraiser
Public Member (2)

Commission Counsel Present: None

DCP Staff Present: Linda Kieft-Robitaille
Vicky Bullock
Robin Washbond

Public Present: Jim Kyle

Note: The administrative functions of the Boards, Commissions and Councils are carried out by the Department of Consumer Protection, Occupational and Professional Licensing Division. For information contact Richard M. Hurlburt, Director, at (860) 713-6135 or Fax: (860) 706-1202.

Department of Consumer Protection Web Site: www.ct.gov/dcp
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MINUTES OF PREVIOUS MEETINGS

It was moved by Commissioner Galvin, Commissioner Hawkins 2nd, and the motion carried unanimously to approve the minutes of the March 8, 2017 CT Real Estate Appraisal Commission meeting.

COMMENTS OR CONCERNS OF ANY PERSON PRESENT TODAY

None

NEW APPLICANTS

Alessandra Yuska, RCR applicant - Approval of logs & sample selection
Examiner Linda Kieft-Robitaille will forward the applicant's logs by email to the Commissioners for their review and for sample selection. Ms. Yuska and her sponsor will appear before the Commission at the June 12, 2017 meeting.

Brandon Ranciato, RCR applicant - Approval of logs & sample selection
It was moved by Commissioner Galvin, Commissioner Hawkins 2nd, and the motion carried unanimously to approve the logs and samples were selected.

It was moved by Commissioner Hawkins, Commissioner Sepso 2nd, and the motion carried unanimously to add Ross Prinz to the agenda.

Ross Prinz, RCR applicant – Approval of logs & sample selection
It was moved by Commissioner Rasmussen, Commissioner Hawkins 2nd, and the motion carried unanimously to approve the logs and samples were selected.

NEW BUSINESS

Robert Moore - Seeking equivalent education credit for webinar: *Complex/Unusual Properties* (4hrs)
It was moved by Commissioner Rasmussen, Commissioner Hawkins 2nd, and the motion carried to approve 4 hours of equivalent education credit. Commissioner Galvin abstained.

Paul Champagne - Seeking equivalent education credit for conference: *Apartment Strategies Outlook* by National Multifamily Housing Council (12 hrs)
It was moved by Commissioner Galvin, Commissioner Hawkins 2nd, and the motion carried unanimously to approve 5 hours equivalent education credit.

National Registry Report

Examiner Linda Kieft-Robitaille reported to the Commission that there was no disciplinary action to report this month and that she is updating the National Registry more frequently during this renewal period.

Fair Housing Course - (3-hour mandatory course for Salespersons/Brokers) - would we approve it?

The Commission tabled this matter until the Department contacts the ASC for confirmation that the course meets federal requirements.

OLD BUSINESS

Tribute to Chris Italia

The Commission and Department staff discussed plans to honor the late Christopher Italia on June 12, 2017 at 450 Columbus Boulevard, immediately after the scheduled Commission meeting.

Legislation

Commissioner Hawkins reported that Raised Substitute Bill 780, *An Act Concerning Brokers Price Opinions*, failed in the Insurance and Real Estate Committee.

Commissioner Galvin took a moment to applaud Commissioner Sepso for the rewrite of the Commission's Opposition Letter.

Mandatory Appraisal Law Course

Commissioner Sepso updated the Commission on the progress of the revisions to the Mandatory Appraisal Law Course and stated that the course should be ready for the next meeting.

SCHOOL AND COURSE APPLICATIONS

AAL.160 – 2016-2017 7-Hour Equivalent USPAP Update Course (American Continuing Education Institute dba Calypso Continuing Education)	7 hrs CE
AAL.161 – FHA Inspection for Appraisers Classroom Course (American Continuing Education Institute dba Calypso Continuing Education)	7 hrs CE
AAL.162 – Appraising Energy Efficient Residential Properties Classroom Course (American Continuing Education Institute dba Calypso Continuing Education)	8 hrs CE
AAL.163 – Land and Site Valuation (online) (MckIssock)	7 hrs CE

AAL.164 – Appraisal of Fast Food Facilities (online) (McKissock)	7 hrs CE
AAL.165 – 2017 Annual Conference Day 1 (Appraisal Institute)	3 hrs CE
AAL.166 – 2017 Annual Conference Sessions Day 2 (Appraisal Institute)	4 hrs CE
AAL.167 – 2017 Annual Conference Sessions Day 3 (Appraisal Institute)	3 hrs CE
AAL.168 – Appraisal Math and Statistics (on-line) (OnCourse Real Estate, Inc. dba Career Webschool)	7 hrs CE
APL.62 – What Does Real-Time Corporate Sales Tell Us About Earnings Management, Surprises, and Drift? - <i>Morning Session</i> Single Tenant Property Appraisal Technique - <i>Afternoon Session</i> (CT Association of Assessing Officers)	7 hrs CE
AAL.169 – Appraisal Law Update with Supervisory/Provisional Appraiser Education (McKissock)	3 hrs CE
<i>It was moved by Commissioner Hawkins, Commissioner Galvin 2nd, and the motion carried unanimously to add the following course to the agenda:</i>	
AAL.170 – REO Appraisal: Guidelines and Best Practices-Live Webinar (McKissock)	4 hrs CE

It was moved by Commissioner Galvin, Commissioner Hawkins 2nd, and the motion carried unanimously to approve course APL.62, *What Does Real-Time Corporate Sales Tell Us About Earnings Management, Surprises, and Drift?* and *Single Tenant Property Appraisal Technique* -(CT Association of Assessing Officers)

It was moved by Commissioner Rasmussen, Commissioner Hawkins 2nd, and the motion carried unanimously that course AAL.166 is changed from 4.5 hrs to 4.0 hrs and that all the above mentioned schools/courses are approved as amended.

COMMENTS OR CONCERNS OF ANY PERSON PRESENT TODAY

- Examiner Linda Kieft-Robitaille reported that the next ASC audit is scheduled for June or July of 2018 and Jenny Tidwell is the policy manager assigned to Connecticut.

- Jim Kyle informed the Commission that he will be speaking at the Real Estate Instructors Seminar, on April 21, 2017 at the Farmington Marriott and that his presentation will be on the topic of, Appraiser Standards of Practice and Ethics. Mr. Kyle asked the Commission for topics they would like to see highlighted at the seminar. The Commission suggested he emphasize public trust, education, geographic competency, CT as a mandatory state and real estate agents cooperation/communication with appraisers.

ADJOURN

It was moved by Commissioner Rasmussen, Commissioner Hawkins 2nd, and the motion carried unanimously to adjourn the meeting at 9:33 a.m.

Respectfully submitted,
Robin Washbond, Commission Secretary

The next meeting of this Commission is scheduled for Wednesday, May 10, 2017 at 8:30 a.m. at 450 Columbus Blvd, in Meeting Room J, Hartford, CT.