

**STATE OF CONNECTICUT
DEPARTMENT OF CONSUMER PROTECTION
CONNECTICUT REAL ESTATE APPRAISAL COMMISSION
Minutes of Meeting
December 12, 2007**

The meeting of December 12, 2007 was called to order by Christopher Italia, Chairman at 8:30 A.M. in Room 126 of the State Office Building, 165 Capitol Avenue, Hartford, Connecticut.

Commission Members Present: Christopher Italia, Chairman (Cert. Gen. App. - 1sr District)
Francis Buckley, Jr. (Cert. Gen. App. - 2nd District)
Sean T. Hagearty (Cert. Gen. App. - 2nd District)
Russell Hunter (Public Member – 5th District)
Gerald Rasmussen (Cert. Gen. App. - 4th District)
Nicholas J. Tetreault (Cert. Gen. App - 3rd District)
Norris Hawkins (Public Member – 1st District)

Commission Members Absent: Fay Sheppard (Public Member – 4th District)

Commission Vacancies: None

Commission Counsel Present: None

DCP Staff Present: Nelson Leon, Board Secretary
Timothy Keefe, Real Estate Examiner
Vicky Bullock, Esq. Legal Division
Jerry Padula, Esq., Legal Division

Public Present: Jim Kyle David Lebra
Timothy Birtles Elliot Morales
Humberto Gill Greg Faughnan
Edward Ferrarone

Note: The administrative functions of this Commission are carried out by the Department of Consumer Protection, Real Estate Division. For information please call Timothy Keefe, Real Estate Examiner and Real Estate Appraisal Commission Administrator, at (860) 713-6151 or visit www.ct.gov/dcp.

1. REVIEW MINUTES OF PREVIOUS MEETINGS

- a. Minutes of Meeting from 11/14/07 and 12/14/07 will be reviewed at the next meeting on 01/09/08.

2. CONSIDERATIONS FROM LEGAL DIVISION – presented by Attorney Bullock

- a. In the Matter of William D. Henry, Docket No. 2007-1242. **This matter was postponed until 2/13/08.**
- b. Administrative Hearing for Gregory Faughnan, and Edward J. Ferrarone. **The Consent Agreement was re-written, and should be signed and returned to Attorney Bullock. Mr. Buckley recused himself in this Matter.**

3. LEGISLATIVE LIASON – presented by Attorney Padula

- a. Jerry will discuss the 4 year Provisional Appraiser Licensing limit. Postponed until next month (1/9/08).

4. CONTINUING EDUCATION WAIVER

- a. Kevin F. Brignole, RCR 0000074 is seeking 18 hours of CE waiver for Appraisal I course taught at Quinebaug Community College. **Com. Hagearty motioned to granted him 18 hours of CE credit. Com Buckley 2nd, and the vote carried unanimously.**

5. APPRAISAL INVESTIGATION UPDATE

- a. Complaint Appraisal Status Report was submitted and reviewed.

6. CONTINUING EDUCATION AUDIT UPDATE

- a. CE Audit Report was submitted and reviewed.

7. CONSIDERATIONS FROM TRADE PRACTICES – present by Tim Keefe

Com Rasmussen motioned to add Item 7 to the agenda. Com. Tetreault 2nd, and the vote carried unanimously.

- a. Credential Count by Status for December 12, 2007 was submitted and reviewed
- b. Ellen Borofsky, RCR. 55 - CE equivalency request – **Com. Tetreault motioned to grant her 10 hours of CE. Com. Rasmussen 2nd, and the vote carried unanimously.**
- c. Marilyn R. Baumann, RCR.821, CE equivalency request – **Com. Hagearty motioned to grant her 18 hours of CE. Com. Tetreault 2nd, and the vote carried unanimously.**
- d. Joseph D. Waple, RCR.563, CE equivalency request – **Com. Rasmussen motioned to grant him 18 hours of CE. Com. Buckley 2nd, and the vote carried unanimously.**

- e. Norman R. Benedict, RCG 456, CE equivalency request – **Com. Rasmussen motioned to grant him 6 hours of CE. Com. Tetreault 2nd, and the vote carried unanimously.**
- f. James E. Cannon III, RSP. 997, License extension request – **Com. Rasmussen motioned to grant him 90 days hours of CE. Com. Buckley 2nd, and the vote carried unanimously.**
- g. Joseph C. Russo, RSP1141, License extension request – **Commission members recommended Mr. Russo to reapply.**
- h. Humberto Gil, RSP. 697 – 4th license extension request – **Com. Rasmussen motioned retro activate his license from 7/11/07 – 1/11/08, and grant him the opportunity to take the exam 2 times. He must also reapply. Com. Buckley 2nd, and the vote carried unanimously.**
- i. Peter D. Carbutti, RCR. 1268, CREAC to review log and samples- **Com. Buckley motioned that he should attend the January’s Meeting. Com. Hagearty 2nd, and the vote carried unanimously.**
- j. David Lebron, RSP. 1014 – License extension request - **Com. Rasmussen motioned to grant him an extension on his Provisional License retro active from 7/10/07 – 4/30/08. Com. Tetreault 2nd, and the vote carried unanimously.**
- k. ASC (Appraisal Subcommittee) field review letter – **submitted and review.**

8. NEW BUSINESS

- a. Appraisal Meeting Schedule for 2008
- b. Gerald Rasmussen presented – a report surrounding the 4 year window for Provisional Appraisers

9. SCHOOL AND COURSE APPLICATION FOR December 12, 2007

- c. **Worldwide ERC**
 - i. Relocation Appraisal Training Program online 6 hours CE
- d. **Connecticut Real Estate Academy**
 - i. Home Safety Concerns for Realtors & Appraisers 3 hours CE
- e. **CT Chapter of the Appraisal Institute**
 - i. 2008 Economic Forecast 3 hours CE
- f. **Massachusetts Board of Real Estate Appraisers**
 - i. Using Adobe Acrobat 7 for Appraisers 3 hours CE
 - ii. HP-126 Seminar: Effective Techniques 3 hours CE
 - iii. 2008-2009 USPAP Update 7 hours CE

g. Lincoln Graduate Center/National Association of Master Appraisers

- i.** National USPAP Update Course #172 7 hours CE
- ii.** Manufactured Housing Appraisal #669 7 hours CE
- iii.** Residential Cost Approach – Marshall & Swift #659 7 hours CE
- iv.** Farm & Land Appraisal #637 7 hours CE
- v.** The Truth about Mold #121 6 hours CE
- vi.** Understanding Fannie Mae's Guidelines #114 7 hours CE
- vii.** Scope of Work #113 7 hours CE

h. The New Haven Real Estate School

- i.** Prepare a Home For Sale & Inspection 3 hours CE
- ii.** Home Financing 3 hours CE

i. Appraisal & Real Estate School

- i.** Valuation of 2-4 family Residences & Secondary market 4 hours CE

j. Lee Institute School of Real Estate

- i.** Investment Analysis for appraisers 21 hours CE

Com. Rasmussen motioned to approve the school/course applications for December 12, 2007. Com. Tetreault 2nd, and the vote carried unanimously.

10. COMMENTS AND CONCERNS OF ANY PERSON PRESENT

11. APPROVED REAL ESTATE APPRAISAL COURSE APPLICATIONS

12. ADJOURN

Com. Hawkins motioned to adjourn the meeting. Com. Buckley 2nd, and the vote carried unanimously. Meeting adjourned at 11:15 a.m.

Respectfully submitted,

Sallie Pinkney
Commission Secretary

The next meeting of this Commission is scheduled for Wednesday, January 9, 2008 in Room 126