

STATE OF CONNECTICUT

BOARD OF LANDSCAPE ARCHITECTS

TEL. NO. (860) 713-6135

-MINUTES-

AUGUST 7, 2018

The Board of Landscape Architects held a regular meeting on August 7, 2018 which was called to order by Chairman Mr. W. Phillips Barlow at 9:30 AM in Hearing Room J, Department of Consumer Protection, 450 Columbus Boulevard, Hartford, Connecticut 06103.

Board Members Present:

Mark R. Arigoni	Landscape Architect
W. Phillips Barlow	Landscape Architect
Stephen Wing	Landscape Architect

Board Members Not Present:

Anne L. Penniman	Landscape Architect
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Vacancy:

Three (Public Members)

DCP Staff Present:

Robert M. Kuzmich, License/Applications Specialist, DCP
Janita Hamel, DCP

Others Present:

John Bailey, CT ASLA

Note: The administrative functions of the Boards, Commissions, and Councils are carried out by the Department of Consumer Protection, Occupational and Professional Licensing Division. For information, contact Richard M. Hurlburt, Director, at (860) 713-6135 or Fax (860) 706-1202.

Agency Website: www.ct.gov/dcp

Division E-Mail: dcp.occupationalprofessional@ct.gov

1. Review of minutes of the May 8, 2018 Board of Landscape Architects Meeting

The Board voted unanimously to approve the minutes of May 8, 2018 as written.
(Wing/ Arigoni)

2. Comments or Concerns of any Person Present Today.

None.

3. Old Business

3A. Update from the Department regarding proposed changes to the Regulation of the State Board of Landscape Architects approved by the Board on February 27, 2018

The Board voted unanimously to table this item pending an update from the DCP Legal Division. (Wing/Barlow)

3B. Continuation of discussion concerning the involvement of State Board's with their accredited universities regarding outreach and understanding of the licensure process.

Mr. Arigoni asked that this item be tabled and carried over to the Board's next meeting. The Board complied with Mr. Arigoni's request.

3C. CLARB Leadership Nominations – Review of Candidates and Board Vote.

The Board voted unanimously for Mark Arigoni to vote on the Board's behalf.
(Wing/Arigoni)

3D. Update from the Department concerning Senate Bill No. 326 - *An Act Requiring The Commissioner Of Consumer Protection To Undertake A Study Regarding Occupational Licensing.*

No update was provided from the DCP Legal Division.

3E. Update from Mr. Jerry Padula from the Department regarding Chapter 28 Connecticut Sunset Law.

No update was provided from the DCP Legal Division.

4. New Business

4A. E-Mail from Mr. Chris Ferrero dated July 5, 2018 concerning a request for an extension of time to complete his continuing education requisite.

The Board voted unanimously to grant an extension for the completion of continuing education credits for Mr. Ferrero through January 1, 2019. (Wing/Arigoni)

4B. E-Mail from Ms. Amanda Zhou dated July 10, 2018 concerning eligible work experience time.

The Board determined that Ms. Zhou’s experience pre-graduation experience cannot be counted toward required experience.

4C. Department Audit - 2018 for continuing education requirement.

Mr. Kuzmich confirmed that the Department’s intent is to conduct a continuing education audit of approximately 10 percent of licensees, as done in the past. The Board voted unanimously to authorize the Department to conduct an audit. (Wing/Arigoni)

4D. Continuing education for all contractors recommended; information from the Insurance Institute for Business & Home Safety – 2018 Edition. Below is an excerpt from this document for the Board’s information and review.

Connecticut

BUILDING CODE ADOPTION

The state is currently enforcing the 2012 edition of the IRC and as of December 2017, was in the process of updating to the 2015 edition of the code. The Connecticut Division of Construction Services has been developing initiatives to improve resilience of the residential dwellings in the state, focusing in particular on properties located in coastal areas at risk for high wind, flooding, and storm surge.

CERTIFICATION AND EDUCATION OF BUILDING OFFICIALS	The state has a program for certifying building officials. The program requires education classes prior to becoming certified as a residential code inspector.
LICENSING OF CONTRACTORS	Although Connecticut requires licensing for all construction trades, only electrical and plumbing contractors are required to take continuing education to maintain their licenses. The state has a system for consumers to file complaints against licensed contractors and may institute disciplinary action as appropriate.
KEY AREAS FOR IMPROVEMENT	The state should consider requiring continuing education for all contractors.

Board so noted.

4E. Notice to State Licensure Boards regarding changes to walk-in center at 450 Columbus Boulevard.

Board so noted.

4F. Application of Ms. Thu Ngan Ngoc Han for licensing by written examination; Ms. Han is applying with a CLARB Council Record (No. 47560) and has passed the Landscape Architect Registration Examination with the Council of Landscape Architectural Registration Boards. Upon a thorough review, the Board voted, unanimously, to approve Ms. Han for licensing in Connecticut as a Landscape Architect. (Wing/Arigoni)

4G. Application of Ms. Katherine Jacobs for licensing by written examination; Ms. Jacobs is applying with a CLARB Council Record (No. 52027) and has passed the Landscape Architect Registration Examination with the Council of Landscape Architectural Registration Boards. Upon a thorough review, the Board voted, unanimously, to approve Ms. Jacobs for licensing in Connecticut as a Landscape Architect. (Wing/Arigoni)

4H. Application of Ms. Zhi Wang for licensing by written examination; Ms. Wang is applying with a CLARB Council Record (No. 53197) and has passed the Landscape Architect Registration Examination with the Council of Landscape Architectural Registration Boards. Upon a thorough review, the Board voted, unanimously, to approve Ms. Wang for licensing in Connecticut as a Landscape Architect. (Wing/Arigoni)

The Board voted to add the following applications to the agenda. (Barlow/Wing):

(1) Application of Mr. Timothy Lynch for licensing by written examination; Mr. Lynch is applying with a CLARB Council Record (No. 46549) and has passed the Landscape Architect Registration Examination with the Council of Landscape Architectural Registration Boards. Upon a thorough review, the Board voted, unanimously, to approve Mr. Lynch for licensing in Connecticut as a Landscape Architect. (Wing/Arigoni)

(2) Application of Ms. Jennifer Waldron for licensing by written examination; Ms. Waldron is applying with a CLARB Council Record (No.45721) and has passed the Landscape Architect Registration Examination with the Council of Landscape Architectural Registration Boards. Upon a thorough review, the Board voted, unanimously, to approve Ms. Waldron for licensing in Connecticut as a Landscape Architect. (Wing/Arigoni)

4I. Updated list of applications processed for licenses subsequent to the May 8, 2018 meeting of the Board.

No.	Name	Method of Licensure	Appr'd Date
1444	Wood, Jonathan D.	Waiver of Exam; CLARB Council Record No. 47493; NC	April 24, 2018

1470	Seiter, David	Waiver of Exam; CLARB Council Record No. 31001; NJ	May 2, 2018
1474	Schwartz, Nicholas J.	Waiver of Exam; CLARB Council Record No. 5675; NY	May 25, 2018
1475	Giesecke, Lynne M.	Waiver of Exam; CLARB Council Record No. 22597; MA	May 25, 2018

The Board acknowledged receipt of these applications and thanked the Department for this update.

Application for License for Corporate Practice of Landscape Architecture

1. Schmidt Design Group, Inc.
1111 Sixth Avenue, Suite 500
San Diego, California 92101

Personnel in responsible charge; Thomas R. Tavella; Lic. No. 692

The Board acknowledged receipt of this application and thanked the Department for his update.

The Board requested that Mr. Kuzmich generate a corporate practice roster for review at the next Board meeting.

4J. New Board Member Status

After a discussion on the Board’s interest in filling vacant board member spots, the Board requested that Mr. Kuzmich check if any new member appointment letters have been received by the Department, and agreed to contact Commissioner Seagull to check on the status of any pending appointments.

4K. Continuing education credits for attendance of state board meetings

A brief discussion took place regarding the possibility of board members receiving continuing education credit for attendance of state board meetings, as is current practice in other chapters of ASLA.

The Board expressed interest in seeking approval for participation in the ACE (Architect Construction Engineering) Structured Mentoring Program to be accepted as continuing education credits.

4L. DCP Investigation Division Complaint Status Report

1. Board to review quarterly report when provided.

Janita Hamel, Investigations Division, provided an overview of DCP’s new online complaint process.

4M. Issuance of wall certificates

The Board requests that Mr. Kuzmich check with the Department regarding the current procedure for the issuance wall certificates, as the Board is interested in having ASLA issue wall certificates going forward.

4N. Any correspondence and/or business received in the interim

None

5. Comments or Concerns of any Person Present Today.

None

The meeting adjourned at 10:38 AM. (Arigoni/Wing)

Respectfully Submitted,

Karen Layman, License & Application Analyst

Recorded by: Robert M. Kuzmich, R.A.
Board Administrator

The next regular meeting of the Board is scheduled for Tuesday, November 6, 2018, 9:30 AM, North Building, Hearing Room J, Hartford, Connecticut 06103.