

HEATING, PIPING, COOLING AND SHEET METAL WORK
EXAMINING BOARD
MINUTES

SEPTEMBER 13, 2018

The meeting was called to order by Acting Chairperson Robert Barrieau at 9:10 a.m. on September 13, 2018 at 450 Columbus Blvd., Hartford, CT, 06103, Hearing Room J.

Members Present:

Robert H. Barrieau, Acting Chairperson	Unlimited Contractor
Thomas F. Casey, Jr.	Unlimited Contractor
David G. Foster	Unlimited/General Contractor
Philip H. Benoit	Sheet Metal Journeyman

Members Absent:

Cameron G. Champlin, Jr.	Unlimited Journeyman
John T. Higgins, Jr.	Unlimited Journeyman
Michael Rosario	Unlimited Journeyman

Board Vacancies:

Four Public Members
Sheet Metal Journeyman

DCP Board Staff Present:

Karen Layman, Board Secretary
Richard M. Hurlburt, Director

Others present:

Commissioner Michelle Seagull
Leslie O'Brien, Legislative Program
Director
Pamela Brown, Director, Investigations
Division
Janita Hamel, Supervisor, Investigations
Division
Paulette Annon, Staff Attorney

Note: The administrative functions of the Boards, Commissions and Councils are carried out by the Department of Consumer Protection, Occupational and Professional Licensing Division. For information contact Richard M. Hurlburt, Director at (860) 713-6135 or Fax: (860) 706-1255.

Agency Website: www.ct.gov/dcp **Division E-Mail:** dcp.occupationalprofessional@ct.gov

MINUTES OF PREVIOUS MEETING

1. The Board reviewed the draft minutes from the July 12, 2018 Heating, Piping, Cooling and Sheet Metal Work Examining Board meeting and voted unanimously to approve as written.

COMMENTS OR CONCERNS OF ANY PERSON PRESENT TODAY:

None

OLD BUSINESS:

1. MOU (Memorandum of Understanding) update regarding meeting with DCP Commissioner Michelle Seagull

Commissioner Seagull and Robert Barrieau informed the Board of the topics discussed at a recent meeting with the Commissioner and Occupational Licensing Board Chairpersons, which included the MOU and related topics such as enforcement and the license application process, outreach to building officials, continuing education audits, and the anonymous complaint process.

Further discussion took place regarding current procedures for processing complaints and applications, and the importance of finding the most effective way to utilize the Board's time and expertise going forward.

NEW BUSINESS:

1. Proposed bill to modify the definition of work as it pertains to occupational licensing, specifically in the areas of testing and inspecting, as defined in Section 20-330, Chapter 393 of the Connecticut General Statutes.

Robert Barrieau inquired about the status of this proposed bill, which did not pass during the last legislative session. Leslie O'Brien clarified what had transpired as this bill was going through the legislative process. Robert Barrieau will contact Leslie O'Brien to discuss moving forward on a proposed bill to modify the language for the next legislative session.

CORRESPONDENCE:

None

DCP INVESTIGATION DIVISION:

1. Pamela Brown provided a demonstration of the online complaint process, including anonymous complaints.

2. Janita Hamel provided a complaint report dated July 1, 2018 to August 28, 2018 and provided an overview. Reports will be provided bimonthly going forward.

COMMENTS OR CONCERNS OF ANY PERSON PRESENT TODAY:

None

There being no further business, the meeting adjourned at 9:59 a.m.

Respectfully submitted,

Karen Layman,
License and Application Analyst

2018 MEETING SCHEDULE:

- November 8

**All meetings will take place at 450 Columbus Boulevard, Hartford, CT at
9:00 a.m.**